

# TOWN CHURCH BICESTER

England & Wales · Charity number 1176260

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-12-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 4 Heather Road  
Bicester  
Oxfordshire  
OX26 3YR

**Phone** 07857573067

**Email** [jonny@townchurchbicester.org.uk](mailto:jonny@townchurchbicester.org.uk)

**Website** [www.townchurchbicester.org.uk](http://www.townchurchbicester.org.uk)

## Activities

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**Objects:** 3.1 THE PURPOSES OF THE CHURCH ARE: 3.1.1 THE ADVANCEMENT OF THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH PRIMARILY BUT NOT EXCLUSIVELY WITHIN BICESTER AND THE SURROUNDING NEIGHBOURHOOD; AND 3.1.2 SUCH OTHER CHARITABLE PURPOSES AS SHALL, IN THE OPINION OF [THE MEMBERS OF THE CHURCH IN GENERAL MEETING] / [THE CHARITY TRUSTEES], PUT INTO PRACTICE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH, INCLUDING BUT NOT LIMITED TO: THE PREVENTION AND RELIEF OF NEED, HARDSHIP AND SICKNESS; THE ADVANCEMENT OF EDUCATION; AND THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE; PROVIDED THAT THE ADVANCEMENT OF SUCH PURPOSES MUST BE UNDERTAKEN IN A MANNER THAT IS CONSISTENT WITH THE DOCTRINAL DISTINCTIVES AND ETHICAL STATEMENTS AS MAY BE ADOPTED AND AMENDED BY THE CHURCH FROM TIME TO TIME IN ACCORDANCE WITH THE PROVISIONS OF THE CHURCH HANDBOOK.

**Activities:** - Sunday Gathering: Every Sunday from 3.30pm-6.00pm at Longfields Primary School, Bicester-  
Small Groups: Mid-week

## Classification

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- **How:** Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- Oxfordshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£112,104	£91,820	-	-
2024-03-31	£107,856	£87,310	-	-
2023-03-31	£78,167	£80,765	-	-
2022-03-31	£76,397	£78,200	-	-
2021-03-31	£61,448	£51,424	-	-

## Trustees

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Name	Role	Appointed
JONATHAN ALASTAIR REID	Chair	2017-10-30
IAN ROBERT LANCASTER		2017-10-30
PETER COCKRAM		2023-10-11
SIMON POOLE		2018-08-31

**TOWN CHURCH BICESTER**

England & Wales - Charity number 1176260

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# Accounts

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Registered Charity Number 1176260

**TOWN CHURCH BICESTER**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR YEAR ENDED 31<sup>st</sup> MARCH 2025**

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CHURCH INFORMATION

TRUSTEES

Ian Lancaster  
Jonathan Reid  
Peter Cockram  
Simon Poole

CHARITY NUMBER

1176260

CONTACT ADDRESS

Jonathan Reid  
4 Heather Road  
Bicester  
OX26 3YR

PLACE OF WORSHIP

Longfields Primary School  
Bicester  
OX26 6QL

BANKERS

TSB Bank Plc  
Wantage Branch  
PO Box 1000  
BX4 7SB

INDEPENDENT EXAMINER

John Caladine  
Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

## TRUSTEES REPORT

The Trustees have pleasure in presenting the annual report and accounts for the church for the Year Ended 31<sup>st</sup> March 2025

### **1. Objectives and activities**

The objects of the charity are the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood, as well as carrying out such other charitable purposes as shall, in the opinion of the charity trustees put into practice the Christian faith in accordance with the basis of faith.

### **2. Structure, governance and management**

The church is a Charitable Incorporated Organisation, charity number 1176260, and was registered with the Charity Commission on 13 December 2017.

The church is governed by the church members, which includes the Trustees, and the Trustees have ultimate oversight. The Trustees are appointed by a majority of the church members. The Trustees who acted during the year were:

Ian Lancaster  
Jonathan Reid  
Peter Cockram  
Simon Poole

### **3. Review of Activities**

Town Church Bicester became a church 13<sup>th</sup> December 2017, these accounts are the seventh accounts produced by the church and represent the seventh full year of operation.

The church's vision continues to be the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood.

We have continued to approach this in a number of ways during the period, including:

- gathering together each week on Sunday afternoon at a local school for prayer, praise and learning from the Bible;
- mid-week small groups for mutual support and encouragement;

- monthly and weekly prayer meetings;
- a weekend at home for mutual support and encouragement;
- outreach events such as the Family Fun Day, Curry Night, and Craft Night where we seek to reach out into the local community, meet those who live nearby to play games, make crafts, build relationships and speak about the Christian faith;

We continue to grow in number, and regularly have around 100 attendees present at our Sunday services. Our membership is over 45 and expected to grow further still.

From a financial perspective we have maintained a healthy balance in our cash account and have continued to see an increase in the balance. Growth in the cash account is driven by increased giving by current members, along with the addition of new members in the year.

**4. Financial review and reserves policy**

Funds in the bank at 31 March 2025 were £65,037 of which £1,912 is restricted funds for the purpose of the work of John Ventress with Wycliffe Bible translators. The church seeks to retain enough reserves for the ongoing work of the Church.

**5. Public Benefit**

The Trustees consider that the activities as described above fulfill the requirements of the Charity Commission's public benefit disclosure.

**6. Risk Management**

The church members and Trustees regularly consider the risks to which the charity may be exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

On behalf of the Trustees

.....

Trustee

Date:

## INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the accounts of the charity for the year year ended 31 March 2025

### RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Acts 2011 ("the Act").

I report in respect of my examination of your charity's accounts carried out under section 145 of the Act, and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be brought in this report in order to enable a proper understanding of the accounts to be reached.



John Caladine  
Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2025

Statement of Financial Activities for the Year Ended 31st March 2025

	Notes	2025 £	2024 £
<b>Income from:</b>			
Donations	3	104,619	99,047
Restricted giving	4	6,931	8,361
Charitable Activities	5	554	448
		<b>112,104</b>	<b>107,856</b>
<b>Expenditure from:</b>			
Charitable activities	6	83,939	79,305
Restricted giving	7	7,881	8,006
		<b>91,820</b>	<b>87,310</b>
<b>General Net movement in funds</b>		21,234	20,190
General funds at 1st April 2024		<u>50,257</u>	<u>30,066</u>
General funds at 31st March 2025		<b><u>71,491</u></b>	<b><u>50,256</u></b>
<b>Restricted Net movement in funds</b>		-950	355
Restricted funds at 1st April 2024		<u>2,862</u>	<u>2,507</u>
Restricted funds at 31st March 2025		<b><u>1,912</u></b>	<b><u>2,862</u></b>

Statement of Financial Position as at 31 March 2025

	Notes	2025 £	2024 £
<b>Fixed assets</b>			
Tangible assets	8	3,540	4,974
<b>Current assets</b>			
Debtors	9	11,303	12,362
Cash at bank	10	<u>65,037</u>	<u>36,507</u>
		76,340	48,869
<b>Creditors: amounts falling due within one year</b>	11	6,477	724
<b>Net assets</b>		<b><u>73,403</u></b>	<b><u>53,119</u></b>
<b>Funds</b>			
Unrestricted funds		71,491	50,257
Restricted funds		1,912	2,862
		<b><u>73,403</u></b>	<b><u>53,119</u></b>

The financial statements were approved by the Trustees on 15/5/2025

Jonathan Reid

Chair of Trustee

## NOTES TO THE ACCOUNTS

### 1 Accounting policies

#### **Basis of preparation**

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

#### **Going Concern**

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **Income**

Income is recognized when the charity becomes entitled to the income, the trustees are virtually certain they will receive the income; and the amount can be measured with sufficient reliability.

#### **Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

#### **Tangible fixed assets**

Tangible fixed assets are measured at cost minus depreciation.

#### **Depreciation**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Motor vehicles	20% straight line basis.
Equipment	33.33% straight line basis

#### **Debtors**

Trade debtors and other debtors are recognised at their settlement amount due after any discounts. Prepayments are valued at the amount prepaid net of any trade discount due.

#### **Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **Taxation**

As a charity, Town Church Bicester is exempt from Corporation Tax.

#### **Pensions**

Contributions to defined contribution plans are expensed in the period to which they relate.

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2025

<b>2</b>	<b>Employees</b>	<b>2025</b>	<b>2024</b>
	Number of persons employed by the charity	3	4
	<b>Employment costs</b>	<b>2025</b>	<b>2024</b>
	Wages and salaries	36,662	32,726
	Pension costs	2,345	2,255
		<b>39,007</b>	<b>34,981</b>
<b>3</b>	<b>Donations</b>		
	Regular Gift Aidable	65,554	72,428
	Single Gift Aidable	1,072	-
	Regular Non Gift Aidable	21,488	4,864
	Single Non Gift Aidable	-	3,763
	Gift Aid Tax Reclaim	16,505	17,993
		<b>104,619</b>	<b>99,047</b>
<b>4</b>	<b>Restricted Donations</b>		
	John Ventress - Wycliffe	5,545	6,689
	Gift aid on restricted giving	1,386	1,672
		<b>6,931</b>	<b>8,361</b>
<b>5</b>	<b>Charitable activities income</b>		
	Men's Evening donations	75	123
	Ladies' Evenings donations	389	325
	Quiz donations	90	-
		<b>554</b>	<b>448</b>
<b>6</b>	<b>Charitable activities expenditure</b>		
	Elders, Staff and Intern	39,007	37,051
	Sunday Gathering	8,105	7,633
	Children's work	521	767
	Regular groups	2,403	2,616
	Members Training	1,495	1,665
	Communications	1,208	1,106
	One off events	5,419	5,728
	Day Away	1,700	1,127
	Fees/Governance	3,112	2,638
	Vehicle Costs	2,212	1,945
	Bank Charges	373	81
	Depeciation	2,333	2,728
	Missionary Giving	16,051	14,220
		<b>83,939</b>	<b>79,305</b>
<b>7</b>	<b>Restricted giving</b>		
	Support John Ventress	7,881	8,006
		<b>7,881</b>	<b>8,006</b>

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2025

8 Tangible fixed assets

	Tech Equipment	Music Equipment	Vehicles	General Equipment	Total
<b>Cost</b>					
At 1 April 2024	3051	3505	6480	548	13584
Additions	899	-	-	-	899
At 31 March 2025	3950	3505	6480	548	14483
<b>Depreciation</b>					
At 31 March 2024	2989	1518	3672	431	8610
Deprecation during the year	231	727	1296	79	2333
At 31 March 2025	3220	2245	4968	510	10943
<b>Net book value</b>					
At 31 March 2025	730	1,260	1,512	38	3,540
At 31 March 2024	62	1,987	2,808	117	4,974

9 Debtors

2025 2024

Other debtors	10,616	11,850
Prepayments	687	512
	<b>11,303</b>	<b>12,362</b>

10 Cash at Bank

Cash at Bank	63,834	35,736
Slodo Account	1,203	771
	<b>65,037</b>	<b>36,507</b>

11 Creditors: amounts falling due within one year

2025 2024

Other creditors	6,477	724
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12 Trustees

Simon Poole, a trustee, is employed by the church as allowed and in accordance with the charity's constitution. He received pay of £18,720 (2024: £18,000) and pension contributions of £1,497.60 were paid on his behalf. (2024: £1,440).

As part of their duties as trustees, four trustees received expenses amounting to £904 (2024: £613)

13 Related party transactions

There were no disclosable related party transactions during the year (2024 - none)

**TOWN CHURCH BICESTER**

England & Wales - Charity number 1176260

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# Accounts

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Registered Charity Number 1176260

TOWN CHURCH BICESTER

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED 31<sup>st</sup> MARCH 2024

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CHURCH INFORMATION

TRUSTEES

Ian Lancaster  
Jonathan Reid  
Simon Poole  
Peter Cockram

CHARITY NUMBER

1176260

CONTACT ADDRESS

Jonathan Reid  
4 Heather Road  
Bicester  
OX26 3YR

PLACE OF WORSHIP

Longfields Primary School  
Bicester  
OX26 6QL

BANKERS

TSB Bank Plc  
Wantage Branch  
PO Box 1000  
BX4 7SB

INDEPENDENT EXAMINER

Geoff Mann ACIE  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ

## TRUSTEES REPORT

The Trustees have pleasure in presenting the annual report and accounts for the church for the Year Ended 31<sup>st</sup> March 2024

### **1. Objectives and activities**

The objects of the charity are the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood, as well as carrying out such other charitable purposes as shall, in the opinion of the charity trustees put into practice the Christian faith in accordance with the basis of faith.

### **2. Structure, governance and management**

The church is a Charitable Incorporated Organisation, charity number 1176260, and was registered with the Charity Commission on 13 December 2017.

The church is governed by the church members, which includes the Trustees, and the Trustees have ultimate oversight. The Trustees are appointed by a majority of the church members. The Trustees who acted during the year were:

Ian Lancaster  
Jonathan Reid  
Simon Poole  
Peter Cockram (appointed November 2023)

### **3. Review of Activity**

Town Church Bicester became a church 13<sup>th</sup> December 2017, these accounts are the sixth accounts produced by the church and represent the sixth full year of operation.

The church's vision continues to be the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood.

We have continued to approach this in a number of ways during the period, including:

- gathering together each week on Sunday afternoon at a local school for prayer, praise and learning from the Bible;
- mid-week small groups for mutual support and encouragement;
- monthly and weekly prayer meetings;
- a day away for mutual support and encouragement;
- outreach events such as the Summer Fun Day, Men's Curry and Women's Craft Night where we seek to reach out into the local community, meet those who live nearby to play games, make crafts, build relationships and speak about the Christian faith;

We continue to grow in number, and regularly have almost 100 attendees present at our Sunday services. Our membership is over 40 and continues to grow.

From a financial perspective we have started with a healthy balance in our cash account and have continued to see an increase in the balance. Growth in the cash account is driven by increased giving by current members, along with the addition of new members in the year.

#### **4. Financial review and reserves policy**

Funds in the bank at 31 March 2024 were £36,507 of which £2,862 is restricted funds for the purpose of the work of John Ventress with Wycliffe Bible translators. The church seeks to retain enough reserves for the ongoing work of the Church.

#### **5. Public Benefit**

The Trustees consider that the activities as described above fulfil the requirements of the Charity Commission's public benefit disclosure.

#### **6. Risk Management**

The church members and Trustees regularly consider the risks to which the charity may be exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

On behalf of the Trustees



Trustee

Date: 1/12/24

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2024

TO THE TRUSTEES OF TOWN CHURCH BICESTER

I report to the trustees on my examination of the accounts of the charity for the year year ended 31 March 2024

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Acts 2011 ("the Act").

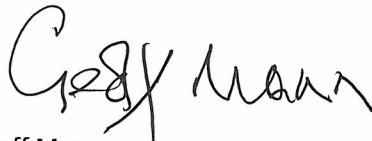
I report in respect of my examination of your charity's accounts carried out under section 145 of the Act, and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be brought in this report in order to enable a proper understanding of the accounts to be reached.



Geoff Mann  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2024

Statement of Financial Activities for the Year Ended 31st March 2024

	Notes	2024 £	2023 £
<b>Income from:</b>			
Donations	3	99,047	72,344
Restricted giving	4	8,361	5,213
Charitable Activities	5	448	610
		<b>107,856</b>	<b>78,167</b>
<b>Expenditure from:</b>			
Charitable activities	6	79,305	78,059
Restricted giving	7	8,006	2,706
		<b>87,310</b>	<b>80,765</b>
<b>General Net income/(expenditure)</b>		20,190	-5,105
General funds at 1st April 2023		<u>30,066</u>	<u>35,171</u>
General funds at 31st March 2024		<b><u>50,256</u></b>	<b><u>30,066</u></b>
<b>Restricted Net income/(expenditure)</b>		355	2,507
Restricted funds at 1st April 2023		<u>2,507</u>	<u>0</u>
Restricted funds at 31st March 2024		<b><u>2,862</u></b>	<b><u>2,507</u></b>

Statement of Financial Position as at 31 March 2024

	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	8	4,974	5,606
<b>Current assets</b>			
Debtors	9	12,362	7,614
Cash at bank	10	<u>36,507</u>	<u>23,073</u>
		48,869	30,687
<b>Creditors: amounts falling due within one year</b>	11	<u>724</u>	<u>3,720</u>
<b>Net assets</b>		<b><u>53,119</u></b>	<b><u>32,573</u></b>
<b>Funds</b>			
Unrestricted funds		50,256	30,066
Restricted funds		2,862	2,507
		<u>53,119</u>	<u>32,573</u>

The financial statements were approved by the Trustees on XXXX

Jonathan Reid

Chair of Trustee

## NOTES TO THE ACCOUNTS

### 1 Accounting policies

#### **Basis of preparation**

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

#### **Going Concern**

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **Income**

Income is recognized when the charity becomes entitled to the income, the trustees are virtually certain they will receive the income; and the amount can be measured with sufficient reliability.

#### **Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

#### **Tangible fixed assets**

Tangible fixed assets are measured at cost minus depreciation.

#### **Depreciation**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Motor vehicles	20% straight line basis
Equipment	33.33% straight line basis

#### **Debtors**

Trade debtors and other debtors are recognised at their settlement amount due after any discounts. Prepayments are valued at the amount prepaid net of any trade discount due.

#### **Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **Taxation**

As a charity, Town Church Bicester is exempt from Corporation Tax.

#### **Pensions**

Contributions to defined contribution plans are expensed in the period to which they relate.

2 Employees

2024

2023

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2024

	Number of persons employed by the charity	4	4
	<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
	Wages and salaries	32,726	35,821
	Social security costs	0	1,209
	Other pension costs	2,255	2,077
		<b>34,981</b>	<b>39,107</b>
<b>3</b>	<b>Donations</b>		
	Regular Gift Aidable	72,428	52,320
	Single Gift Aidable	0	600
	Regular Non Gift Aidable	4,864	1,800
	Single Non Gift Aidable	3,763	5,283
	Gift Aid Tax Reclaim	17,993	12,341
		<b>99,047</b>	<b>72,344</b>
<b>4</b>	<b>Restricted Donations</b>		
	John Ventress - Wycliffe	6,689	4,170
	Gift aid on restricted giving	1,672	1,043
		<b>8,361</b>	<b>5,213</b>
<b>5</b>	<b>Charitable activities income</b>		
	Men's Evening donations	123	88
	Ladies' Evenings donations	325	266
	Quiz donations	0	75
	Explore More donations	0	180
		<b>448</b>	<b>609</b>
<b>6</b>	<b>Charitable activities expenditure</b>		
	Elders, Staff and Intern	37,051	40,675
	Sunday Gathering	7,633	5,665
	Children's work	767	409
	Regular groups	2,616	3,000
	Members Training	1,665	1,331
	Communications	1,106	885
	One off events	5,728	3,732
	Day Away	1,127	1,443
	Fees/Governance (IE Fee £600)	2,638	2,236
	Vehicle Costs	1,945	1,760
	Bank Charges	81	5
	Depecciation	2,728	2,746
	Missionary Giving	14,220	14,172

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2024

		<b>79,305</b>		<b>78,059</b>		
<b>7</b>	<b>Restricted giving</b>					
	Support John Ventress	8,006		2706		
		<b>8,006</b>		<b>2706</b>		
<b>8</b>	<b>Tangible fixed assets</b>					
		<b>Tech Equipmen t</b>	<b>Music Equipment</b>	<b>Vehicles</b>	<b>General Equipment</b>	<b>Total</b>
	<b>Cost</b>					
	At 1 April 2023	3051	1477	6480	480	11488
	Additions	0	2028	0	68	2096
	At 31 March 2024	3051	3505	6480	548	13584
	<b>Depreciation</b>					
	At 31 March 2023	2125	1123	2376	258	5882
	Deprecation during the year	864	395	1296	173	2728
	At 31 March 2024	2989	1518	3672	431	8610
	<b>Net book value</b>					
	At 31 March 2024	62	1,987	2,808	117	4,974
	At 31 March 2023	926	354	4,104	222	5,606
<b>9</b>	<b>Debtors</b>	<b>2024</b>		<b>2023</b>		
	Other debtors	11,850		7,065		
	Prepayments	512		549		
		<b>12,362</b>		<b>7,614</b>		
<b>10</b>	<b>Cash at Bank</b>					
	Cash at Bank	35,736		22,626		
	Pleo Account	-		447		
	Slodo Account	771		-		
		<b>36,507</b>		<b>23,073</b>		
<b>11</b>	<b>Creditors: amounts falling due within one year</b>	<b>2024</b>		<b>2023</b>		
	Other creditors	724		3,720		
<b>12</b>	<b>Trustees</b>					

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2024

Simon Poole, a trustee, is employed by the church as allowed and in accordance with the charity's constitution. He received pay of £18,000 (2023: £18,000) and pension contributions of £1,440 were paid on his behalf. (2023: £1,440).

As part of their duties as trustees, three trustees received expenses amounting to £613 (2023: £191)

**13 Related party transactions**

There were no disclosable related party transactions during the year (2023 - none)



**TOWN CHURCH BICESTER**

England & Wales - Charity number 1176260

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# Accounts

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Registered Charity Number 1176260

TOWN CHURCH BICESTER

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED 31<sup>st</sup> MARCH 2023

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CHURCH INFORMATION

TRUSTEES

Ian Lancaster  
Jonathan Reid  
Simon Poole

CHARITY NUMBER

1176260

CONTACT ADDRESS

Jonathan Reid  
4 Heather Road  
Bicester  
OX26 3YR

PLACE OF WORSHIP

Longfields Primary School  
Bicester  
OX26 6QL

BANKERS

TSB Bank Plc  
Wantage Branch  
PO Box 1000  
BX4 7SB

INDEPENDENT EXAMINER

Geoff Mann ACIE  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ

## TRUSTEES REPORT

The Trustees have pleasure in presenting the annual report and accounts for the church for the Year Ended 31<sup>st</sup> March 2023

### **1. Objectives and activities**

The objects of the charity are the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood, as well as carrying out such other charitable purposes as shall, in the opinion of the charity trustees put into practice the Christian faith in accordance with the basis of faith.

### **2. Structure, governance and management**

The church is a Charitable Incorporated Organisation, charity number 1176260, and was registered with the Charity Commission on 13 December 2017.

The church is governed by the church members, which includes the Trustees, and the Trustees have ultimate oversight. The Trustees are appointed by a majority of the church members. The Trustees who acted during the year were:

Ian Lancaster  
Jonathan Reid  
Simon Poole

### **3. Review of Activities**

Town Church Bicester became a church 13<sup>th</sup> December 2017, these accounts are the fifth accounts produced by the church and represent the fifth full year of operation.

The church's vision continues to be the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood.

We have continued to approach this in a number of ways during the period, including:

- gathering together each week on Sunday afternoon at a local school for prayer, praise and learning from the Bible;

#### **Trustees Report continued**

- mid-week small groups for mutual support and encouragement;

- monthly and weekly prayer meetings;
- Termly events specifically tailored towards guests;
- outreach events such as the Summer Fun Day, Men's Curry and Women's Craft Night where we seek to reach out into the local community, meet those who live nearby to play games, make crafts, build relationships and speak about the Christian faith;

We continue to grow in number, and regularly have around 100 attendees present at our Sunday services. Our membership is over 30 and expected to grow further still.

From a financial perspective we have maintained a healthy balance in our cash account. Growth in the cash account is driven by increased giving by current members, along with the addition of new members in the year.

#### **4. Financial review and reserves policy**

Funds in the bank at 31 March 2023 were £23,073 of which £2,507 is restricted funds for the purpose of the work of John Ventress with Wycliffe Bible translators. The church seeks to retain enough reserves for the ongoing work of the Church.

#### **5. Public Benefit**

The Trustees consider that the activities as described above fulfill the requirements of the Charity Commission's public benefit disclosure. They have also put a number of members through training to deliver a CAP Money course which will be hosted early next year.

#### **6. Risk Management**

The church members and Trustees regularly consider the risks to which the charity may be exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

On behalf of the Trustees

*Jonathan Reid*  
.....

Trustee

Date: 20/12/23

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2023

TOWN CHURCH BICESTER

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

I report to the trustees on my examination of the accounts of the charity for the year year ended 31 March 2023

#### RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Acts 2011 ("the Act").

I report in respect of my examination of your charity's accounts carried out under section 145 of the Act, and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.


#### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be brought in this report in order to enable a proper understanding of the accounts to be reached.

Geoff Mann  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ

  
(20.12.23.)

TOWN CHURCH BICESTER  
 YEAR ENDED 31<sup>ST</sup> March 2023

Statement of Financial Activities for the Year Ended 31st March 2023

	Notes	2023	2022
		£	£
<b>Income from:</b>			
Donations	3	72,344	75,774
Restricted giving	4	5,213	0
Charitable Activities	5	610	623
Government Grants		0	0
		<b>78,167</b>	<b>76,397</b>
<b>Expenditure from:</b>			
Raising funds		0	0
Charitable activities	6	78,059	78,200
Restricted giving	7	2,706	0
		<b>80,765</b>	<b>78,200</b>
<b>General Net income/(expenditure)</b>		-5,105	-1,803
General funds at 1st April 2022		35,171	36,974
General funds at 31st March 2023		<b>30,066</b>	<b>35,171</b>
<b>Restricted Net income/(expenditure)</b>		2,507	0
Restricted funds at 1st April 2022		0	0
Restricted funds at 31st March 2023		<b>2,507</b>	<b>0</b>

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2023

Statement of Financial Position as at 31 March 2023

	Notes	2023	2022
		£	£
<b>Fixed assets</b>			
Tangible assets	8	5,606	8,352
<b>Current assets</b>			
Debtors	9	7,614	7,041
Cash at bank	10	23,073	21,733
		<u>30,687</u>	<u>28,774</u>
<b>Creditors: amounts falling due within one year</b>	11	3,720	1,955
		<u>32,573</u>	<u>35,171</u>
<b>Net assets</b>			
<b>Funds</b>			
Unrestricted funds		30,066	35,171
Restricted funds		2,507	0
		<u>32,573</u>	<u>35,171</u>

The financial statements were approved by the Trustees on 17th April 2023

Jonathan Reid

Chair of Trustee

*Jonathan Reid*

## NOTES TO THE ACCOUNTS

1 **Accounting policies**

**Basis of preparation**

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

**Going Concern**

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**Income**

Income is recognized when the charity becomes entitled to the income, the trustees are virtually certain they will receive the income; and the amount can be measured with sufficient reliability.

**Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

**Tangible fixed assets**

Tangible fixed assets are measured at cost minus depreciation.

**Depreciation**

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Motor vehicles	20% straight line basis
Equipment	33.33% straight line basis

**Debtors**

Trade debtors and other debtors are recognised at their settlement amount due after any discounts. Prepayments are valued at the amount prepaid net of any trade discount due.

**Creditors and Provisions**

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2023

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Taxation**

As a charity, Town Church Bicester is exempt from Corporation Tax.

**Pensions**

Contributions to defined contribution plans are expensed in the period to which they relate.

<b>2</b>	<b>Employees</b>	<b>2023</b>	<b>2022</b>
	Number of persons employed by the charity	<u>4</u>	4
	<b>Employment costs</b>	<b>2023</b>	<b>2022</b>
	Wages and salaries	35,821	33,802
	Social security costs	1,209	483
	Other pension costs	2,077	2,127
		<b>39,107</b>	<b>36,411</b>
<b>3</b>	<b>Donations</b>		
	Regular Gift Aidable	52,320	48,835
	Single Gift Aidable	600	1,930
	Regular Non Gift Aidable	1,800	1,500
	Single Non Gift Aidable	5,283	10,749
	Gift Aid Tax Reclaim	12,341	12,759
		<b>72,344</b>	<b>75,774</b>
<b>4</b>	<b>Restricted Donations</b>		
	John Ventress - Wycliffe	4,170	0

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2023

	Gift aid on restricted giving	1,043	0
		<b>5,213</b>	<b>0</b>
<b>5</b>	<b>Charitable activities income</b>		
	Christian Men's Convention	0	0
	Men's Evening donations	88	322
	Ladies' Evenings donations	266	206
	Church Weekend Away Payments	0	0
	Quiz donations	75	95
	Explore More donations	180	0
		<b>609</b>	<b>623</b>
<b>6</b>	<b>Charitable activities expenditure</b>		
	Elders, Staff and Intern	40,675	36,978
	Sunday Gathering	5,665	7,210
	Children's work	409	450
	Regular groups	3,000	2,628
	Members Training	1,331	2,113
	Communications	885	681
	One off events	3,732	3,126
	Day Away	1,443	0
	Fees/Governance (IE Fee £600)	2,236	1,118
	Vehicle Costs	1,760	1,276
	Interest	5	206
	Depeciation	2,746	2,435
	Missionary Giving	14,172	19,981
		<b>78,059</b>	<b>78,200</b>

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2023

7	<b>Restricted giving</b>					
	Support John Ventress	2706		0		
		<b>2706</b>		<b>0</b>		
8	<b>Tangible fixed assets</b>					
		<b>Tech Equipment</b>	<b>Music Equipment</b>	<b>Vehicles</b>	<b>General Equipment</b>	<b>Total</b>
	<b>Cost</b>					
	At 31 March 2022	3051	1477	6480	480	11488
	Additions	0	0	0	0	0
	At 31 March 2022	3051	1477	6480	480	11488
	<b>Depreciation</b>					
	At 31 March 2022	1201	758	1080	98	3137
	Deprecation during the year	924	365	1296	160	2745
	At 31 March 2023	2125	1123	2376	258	5882
	<b>Net book value</b>					
	At 31 March 2023	926	354	4,104	222	5,606
	At 31 March 2022	1,850	720	5,400	382	8,352
9	<b>Debtors</b>	<b>2023</b>		<b>2022</b>		
	Other debtors	7,065		6,713		
	Prepayments	549		328		
		<b>7,614</b>		<b>7,041</b>		

TOWN CHURCH BICESTER  
 YEAR ENDED 31<sup>st</sup> March 2023

<b>10</b>	<b>Cash at Bank</b>		
	Cash at Bank	22,626	21,112
	Pleo Account	447	620
		<b>23,073</b>	<b>21,733</b>

<b>11</b>	<b>Creditors: amounts falling due within one year</b>	<b>2023</b>	<b>2022</b>
	Other creditors	<u>3,720</u>	1,955

**12** **Trustees**

Simon Poole, a trustee, is employed by the church as allowed and in accordance with the charity's constitution. He received pay of £18,000 (2022: £16,833) and pension contributions of £1,440 were paid on his behalf (2022: £1,346).

As part of their duties as trustees, three trustees received expenses amounting to £191 (2022: £295)

**13** **Related party transactions**

There were no disclosable related party transactions during the year (2022 - none)



TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2023

TOWN CHURCH BICESTER

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

I report to the trustees on my examination of the accounts of the charity for the year year ended 31 March 2023

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Acts 2011 ("the Act").

I report in respect of my examination of your charity's accounts carried out under section 145 of the Act, and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

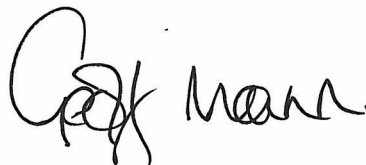
INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be brought in this report in order to enable a proper understanding of the accounts to be reached.

Geoff Mann  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ

  
(20.12.23.)  
/

**TOWN CHURCH BICESTER**

England & Wales - Charity number 1176260

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# Accounts

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Registered Charity Number 1176260

TOWN CHURCH BICESTER

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED 31<sup>st</sup> MARCH 2022

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Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	5
Notes to the accounts	6

CHURCH INFORMATION

TRUSTEES

Ian Lancaster  
Jonathan Reid  
Simon Poole

CHARITY NUMBER

1176260

CONTACT ADDRESS

Jonathan Reid  
4 Heather Road  
Bicester  
OX26 3YR

PLACE OF WORSHIP

Longfields Primary School  
Bicester  
OX26 6QL

BANKERS

TSB Bank Plc  
Wantage Branch  
PO Box 1000  
BX4 7SB

INDEPENDENT EXAMINER

Geoff Mann ACIE  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ

## TRUSTEES REPORT

The Trustees have pleasure in presenting the annual report and accounts for the church for the Year Ended 31<sup>st</sup> March 2022

### **1. Objectives and activities**

The objects of the charity are the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood, as well as carrying out such other charitable purposes as shall, in the opinion of the charity trustees put into practice the Christian faith in accordance with the basis of faith.

### **2. Structure, governance and management**

The church is a Charitable Incorporated Organisation, charity number 1176260, and was registered with the Charity Commission on 13 December 2017.

The church is governed by the church members, which includes the Trustees, and the Trustees have ultimate oversight. The Trustees are appointed by a majority of the church members. The Trustees who acted during the year were:

Ian Lancaster  
Jonathan Reid  
Simon Poole

### **3. Review of Activity**

Town Church Bicester became a church 13<sup>th</sup> December 2017, these accounts are the fourth accounts produced by the church and represent the fourth full year of operation.

The church's vision continues to be the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood.

We have continued to approach this in a number of ways during the period, including:

- gathering together each week on Sunday afternoon at a local school for prayer, praise and learning from the Bible;
- mid-week small groups for mutual support and encouragement;

- monthly and weekly prayer meetings;
- a weekend away for mutual support and encouragement;

#### **Report of the Trustees continued**

- outreach events such as the Summer Fun Day, Men's Curry and Women's Craft Night where we seek to reach out into the local community, meet those who live nearby to play games, make crafts, build relationships and speak about the Christian faith;

We continue to grow in number, and regularly have almost 85 attendees present at our Sunday services. Our membership is over 20 and expected to grow further still.

From a financial perspective we have started with a healthy balance in our cash account and have continued to see an increase in the balance. Growth in the cash account is driven by increased giving by current members, along with the addition of new members in the year.

#### **4. Financial review and reserves policy**

Funds in the bank at 31 March 2022 were £21,112. The church seeks to retain enough reserves for the ongoing work of the Church.

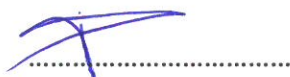
#### **5. Public Benefit**

The Trustees consider that the activities as described above fulfill the requirements of the Charity Commission's public benefit disclosure.

#### **6. Risk Management**

The church members and Trustees regularly consider the risks to which the charity may be exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

On behalf of the Trustees



Trustee

*Janet [unclear] R.G.D*

Date:

*25/1/22*

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2022

TOWN CHURCH BICESTER

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

TO THE TRUSTEES OF TOWN CHURCH BICESTER

I report to the trustees on my examination of the accounts of the charity for the year  
year ended 31 March 2022

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts in  
accordance with the requirements of the Charities Acts 2011 ("the Act").

I report in respect of my examination of your charity's accounts carried out under section 145  
of the Act, and in carrying out my examination I have followed the applicable directions given  
by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention  
in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section  
130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and  
content of accounts set out in the Charities (Accounts and Reports) Regulations 2008  
other than any requirement that the accounts give a 'true and fair' view which is not a  
matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination  
to which attention should be brought in this report in order to enable a proper understanding  
of the accounts to be reached.

Geoff Mann  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ

### STATEMENT OF FINANCIAL ACTIVITIES

	Notes	2022	2021
		£	£
<b>Income from:</b>			
Donations	3	75,774	59,163
Charitable Activities	4	623	100
Government Grants		0	2,185
		<b>76,397</b>	<b>61,448</b>
<b>Expenditure from:</b>			
Raising funds		0	0
Charitable activities	5	78,200	51,424
		<b>78,200</b>	<b>51,424</b>
<b>Net income/(expenditure)</b>		<b>-1,803</b>	<b>10,024</b>
<b>Fund balances at 1st April 2021</b>		<u><b>36,974</b></u>	<u><b>26,950</b></u>
<b>Fund balances at 31st March 2022</b>		<u><u><b>35,171</b></u></u>	<u><u><b>36,974</b></u></u>

### STATEMENT OF FINANCIAL POSITION AS AT 31<sup>st</sup> MARCH 2021

	Notes	2022	2021
		£	£
<b>Fixed assets</b>			
Tangible assets	6	8,352	2,327
<b>Current assets</b>			
Debtors	7	7,041	5,567
Cash at bank	8	<u>21,733</u>	<u>40,193</u>
		28,774	45,760
<b>Creditors: amounts falling due within one year</b>	9	1,955	11,113
		<u>                    </u>	<u>                    </u>
<b>Net assets</b>		<u><u><b>35,171</b></u></u>	<u><u><b>36,974</b></u></u>
<b>Funds</b>			
Unrestricted funds		35,171	36,974
		<u>                    </u>	<u>                    </u>
		<u><u><b>35,171</b></u></u>	<u><u><b>36,974</b></u></u>

## NOTES TO THE ACCOUNTS

### Town Church Bicester

### Notes to the Accounts

### for the Year Ended 31st March 2022

#### 1 Accounting policies

##### ***Basis of preparation***

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

##### ***Going Concern***

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### ***Income***

Income is recognized when the charity becomes entitled to the income, the trustees are virtually certain they will receive the income; and the amount can be measured with sufficient reliability.

##### ***Expenditure***

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

##### ***Tangible fixed assets***

Tangible fixed assets are measured at cost minus depreciation.

##### ***Depreciation***

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Motor vehicles	20% straight line basis
Equipment	33.33% straight line basis

##### ***Debtors***

Trade debtors and other debtors are recognised at their settlement amount due after any discounts. Prepayments are valued at the amount prepaid net of any trade discount due.

##### ***Creditors and Provisions***

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

##### ***Taxation***

As a charity, Town Church Bicester is exempt from Corporation Tax.

##### ***Pensions***

Contributions to defined contribution plans are expensed in the period to which they relate.

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2022

<b>2</b>	<b>Employees</b>	<b>2022</b>	<b>2021</b>
	Number of persons employed by the charity	<u>4</u>	<u>3</u>
	<b>Employment costs</b>	<b>2022</b>	<b>2021</b>
	Wages and salaries	33,802	26,510
	Social security costs	483	0
	Other pension costs	2,127	2,176
		<b>36,411</b>	<b>28,686</b>
<b>3</b>	<b>Donations</b>		
	Regular Gift Aidable	48,835	40,585
	Single Gift Aidable	1,930	300
	Regular Non Gift Aidable	1,500	800
	Single Non Gift Aidable	10,749	7,244
	Gift Aid Tax Reclaim	12,759	10,234
		<b>75,774</b>	<b>59,163</b>
<b>4</b>	<b>Charitable activities income</b>		
	Christian Men's Convention	0	0
	Men's Evening donations	322	0
	Ladies' Evenings donations	206	100
	Church Weekend Away Payments	0	0
	Quiz donations	95	0
	Donations for books	0	0
		<b>623</b>	<b>100</b>
<b>5</b>	<b>Charitable activities expenditure</b>		
	Elders, Staff and Intern	36,978	32,956
	Sunday Gathering	7,210	1,392
	Children's work	450	937
	Regular groups	2,628	182
	Members Training	2,113	1,726
	Communications	681	835
	One off events	3,126	868
	Weekend Away	0	0
	Fees/Governance (IE Fee £600)	1,118	1,952
	Vehicle Costs	1,276	0
	Interest	206	0
	Depreciation	2,435	342
	Missionary Giving	19,981	10,235
		<b>78,200</b>	<b>51,424</b>

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2022

6 **Tangible fixed assets**

	Tech Equipment	Music Equipment	Vehicles	General Equipment	Total
	£				
<b>Cost</b>					
At 1 April 2021	2463	565	0	0	3028
Additions	588	912	6480	480	8460
At 31 March 2022	3051	1477	6480	480	11488
<b>Depreciation</b>					
At 31 March 2021	299	402		0	701
Deprecation during the year	901	355	1080	98	2435
At 31 March 2022	1201	758	1080	98	3136
<b>Net book value</b>					
At 31 March 2022	1,850	720	5,400	382	8,352
At 31 March 2021	2,164	163	0	0	2,327

7 **Debtors**

	2022	2021
Other debtors	6,713	5,251
Prepayments	328	316
	7,041	5,567

8 **Cash at Bank**

Cash at Bank	21,112	40,193
Pleo Account	620	-
	21,733	40,193

9 **Creditors: amounts falling due within one year**

	2022	2021
Other creditors	1,955	11,113

10 **Trustees**

Simon Poole, a trustee, is employed by the church as allowed and in accordance with the charity's constitution. He received pay of £16,000 (2020: £16,000) and pension contributions of £1,347 were paid on his behalf. (2021: £1,280).

As part of their duties as trustees, three trustees received expenses amounting to £295 (2021: £103)

11 **Related party transactions**

There were no disclosable related party transactions during the year (2021 - none)

**TOWN CHURCH BICESTER**

England & Wales - Charity number 1176260

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# Accounts

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Registered Charity Number 1176260

TOWN CHURCH BICESTER

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED 31<sup>st</sup> MARCH 2021

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## CHURCH INFORMATION

### TRUSTEES

Ian Lancaster  
Jonathan Reid  
Simon Poole

### CHARITY NUMBER

1176260

### CONTACT ADDRESS

Jonathan Reid  
5 West Terrace  
Orchard Square  
Caversfield  
Bicester  
OX27 8AB

### PLACE OF WORSHIP

Longfields Primary School  
Bicester  
OX26 6QL

### BANKERS

TSB Bank Plc  
Wantage Branch  
PO Box 1000  
BX4 7SB

### INDEPENDENT EXAMINER

J R Caladine FCCA  
Caladine Limited  
Chartered Certified Accountants  
Chantry House  
22 Upperton Road Eastbourne  
East Sussex BN211BF

## TRUSTEES REPORT

The Trustees have pleasure in presenting the annual report and accounts for the church for the Year Ended 31<sup>st</sup> March 2021

### **1. Objectives and activities**

The objects of the charity are the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood, as well as carrying out such other charitable purposes as shall, in the opinion of the charity trustees put into practice the Christian faith in accordance with the basis of faith.

### **2. Structure, governance and management**

The church is a Charitable Incorporated Organisation, charity number 1176260, and was registered with the Charity Commission on 13 December 2017.

The church is governed by the church members, which includes the Trustees, and the Trustees have ultimate oversight. The Trustees are appointed by a majority of the church members. The Trustees who acted during the year were:

Ian Lancaster  
Jonathan Reid  
Simon Poole

### **3. Review of Activity**

Town Church Bicester became a church 13<sup>th</sup> December 2017, these accounts are the third accounts produced by the church and represent the third full year of operation.

The churches vision continues to be the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Bicester and the surrounding neighbourhood.

We have continued to approach this in a number of ways during the period, including:

- gathering together each week on Sunday afternoon at a local school for prayer, praise and learning from the Bible; During Covid this moved to online gatherings
- mid-week small groups for mutual support and encouragement; continuing online during lockdowns
- monthly and weekly prayer meetings;

**Report of the Trustees continued**

- outreach events such as the an online quiz and online Christmas events

We continue to grow in number, and regularly have almost 100 attendees present at our Sunday services. Our membership is over 35 and continues to grow.

From a financial perspective we have started with a healthy balance in our cash account and have continued to see an increase in the balance. Growth in the cash account is driven by increased giving by current members, along with the addition of new members in the year.

**4. Financial review and reserves policy**

Funds in the bank at 31 March 2021 were £40,193 (2020: £31,153). The church seeks to retain enough reserves for the ongoing work of the Church. Reserves went up more than budgeted due to lower operating costs during Covid lockdowns.

**5. Public Benefit**

The Trustees consider that the activities as described above fulfill the requirements of the Charity Commission's public benefit disclosure.

**6. Risk Management**

The church members and Trustees regularly consider the risks to which the charity may be exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

**7. Charity Accountant**

The charity Accountant is J R Caladine Esq of Caladine Limited, Chartered Certified Accountants of Chantry House, 22 Upperton Road, Eastbourne, East Sussex, BN21 1BF who has carried out the Independent Examiners Report.

On behalf of the Trustees



Trustee: JONATHAN REID

Date: 8/12/21

**Independent Examiner's Report to the Trustees of Town Church  
Bicester**

I report to the charity trustees on my examination of the accounts of Town Church Bicester ('the CIO') for the year ended 31 March 2021, which are set out on pages 5-8.

**Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**J R Caladine FCCA CTA FCIE**  
Caladine Limited  
Chartered Certified Accountants  
Chantry House, 22 Upperton Road  
Eastbourne, BN21 1BF

Date: 9 December 2021

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2021

**STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	2021 £	2020 £
<b>Income from:</b>			
Donations	3	59,163	47,316
Charitable Activities	4	100	3,407
Government grants		2,185	0
		<b>61,448</b>	<b>50,723</b>
<b>Expenditure from:</b>			
Raising funds		0	0
Charitable activities	5	51,424	53,400
		<b>51,424</b>	<b>53,400</b>
<b>Net income/(expenditure)</b>		<b>10,024</b>	<b>(2,677)</b>
<b>Fund balances at 1st April 2020</b>		<b>26,950</b>	<b>29,627</b>
<b>Fund balances at 31st March 2021</b>		<b>36,974</b>	<b>26,950</b>

N.B All funds are unrestricted

**STATEMENT OF FINANCIAL POSITION AS AT 31<sup>st</sup> MARCH 2021**

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	6	2,327	484
<b>Current assets</b>			
Debtors	7	5,567	2,350
Cash at bank		40,193	31,153
		<b>45,760</b>	<b>33,503</b>
<b>Creditors: amounts falling due within one year</b>	8	11,113	7,037
<b>Net assets</b>		<b>36,974</b>	<b>26,950</b>
<b>Funds</b>			
Unrestricted funds		36,974	26,950
		<b>36,974</b>	<b>26,950</b>

The financial statements were approved by the Trustees on 8 December 2021

Jonathan Reid, Chair of Trustees

## NOTES TO THE ACCOUNTS

**Town Church Bicester**  
**Notes to the Accounts**  
**for the Year Ended 31st March 2021**

1

### **Accounting policies**

#### ***Basis of preparation***

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

#### ***Going Concern***

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### ***Accounting Period***

The financial statements are for the year ended 31st March 2021.

#### ***Income***

Income is recognized when the charity becomes entitled to the income, the trustees are virtually certain they will receive the income, and the amount can be measured with sufficient reliability.

#### ***Tangible fixed assets***

Tangible fixed assets are measured at cost minus depreciation.

#### ***Taxation***

As a charity, Town Church Bicester is exempt from Corporation Tax.

#### ***Pensions***

Contributions to defined contribution plans are expensed in the period to which they relate.

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2021

<b>2</b>	<b>Employees</b>	<b>2021</b>	<b>2020</b>
	Number of persons employed by the charity	<u>3</u>	<u>2</u>
	<b>Employment costs</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
	Wages and salaries	26,510	18,100
	Social security costs	0	0
	Other pension costs	<u>2,176</u>	<u>1,440</u>
		<b>28,686</b>	<b>19,540</b>
<b>3</b>	<b>Donations</b>		
	Regular Gift Aidable	40,585	29,775
	Single Gift Aidable	300	1,000
	Regular Non Gift Aidable	800	2,950
	Single Non Gift Aidable	7,244	5,682
	Gift Aid Tax Reclaim	<u>10,234</u>	<u>7,909</u>
		<b>59,163</b>	<b>47,316</b>
<b>4</b>	<b>Charitable activities income</b>		
	Christian Men's Convention	0	0
	Ladies' Evenings donations	100	151
	Church Weekend Away Payments	0	3,130
	Quiz donations	0	95
	Donations for books	<u>0</u>	<u>31</u>
		<b>100</b>	<b>3,407</b>
<b>5</b>	<b>Charitable activities expenditure</b>		
	Elders, Staff and Intern	32,955	26,764
	Sunday Gathering	1,392	5,061
	Children's work	937	666
	Regular groups	182	1,592
	Members Training	1,726	1,139
	Communications	835	767
	One off events	868	1,498
	Weekend Away	0	6,428
	Fees/Governance (IE Fee £1020)	1,952	3,190
	Depreciation	342	220
	Missionary Giving	<u>10,235</u>	<u>6,075</u>
		<b>51,424</b>	<b>53,400</b>

TOWN CHURCH BICESTER  
YEAR ENDED 31<sup>st</sup> March 2021

<b>6</b>	<b>Tangible fixed assets</b>	<b>Tech Equipment</b>	<b>Music Equipment</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Cost</b>			
	At 1 April 2020	278	565	843
	Additions	2,185	0	2,185
	At 31 March 2021	2,463	565	3,028
	<b>Depreciation</b>			
	At 31 March 2020	145	214	359
	Deprecation during the year	154	188	342
	At 31 March 2021	299	402	701
	<b>Net book value</b>			
	At 31 March 2021	<u>2,164</u>	<u>163</u>	<u>2,327</u>
	At 31 March 2020	132	351	484

<b>7</b>	<b>Debtors</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
	Other debtors	5,251	2,013
	Prepayments	<u>316</u>	<u>337</u>
		5,567	2,350

<b>8</b>	<b>Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	Other creditors	<u>11,113</u>	<u>7,037</u>

**9 Trustees**

Simon Poole, a trustee, is employed by the church as allowed and in accordance with the charity's constitution. He received pay of £16,000 (2020: £16,000) and pension contributions of £1,280 (2020: £1,440).

As part of their duties as trustees, three trustees received expenses amounting to £103 (2020: £109)

**10**

**Related party transactions**

There were no disclosable related party transactions during the year (2020 - none)