

**Charitable Incorporated Organisation (CIO)
1176249**



Annual Report

Period: 1st April 2023 to 31st March 2024

• **Objectives and Activities**

Summary of the purposes of the charity as set out in its governing document (SORP para 1.17).

The objects of the CIO are:

- (1) The protection and promotion of health, particularly among people suffering from breast cancer and other breast disease in Kent and other parts of the South-East of England ("the Local Area");
- (2) The relief of those in need as a result of ill-health resulting from breast cancer in the Local Area;
- (3) The promotion of research into the nature, causes, diagnosis, prevention and treatment of breast cancer and other breast disease; and
- (4) The advancement of education through providing training to medical professionals specialising in breast cancer and reconstructive surgery in the Local Area.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts (SORP para 1.17 and 1.19).

Improved care for breast cancer patients – Continued funding of training and professional development courses for breast care nurse specialists and other nurses involved with breast cancer patients at Maidstone and Tunbridge Wells NHS Trust.

Breast Cancer Kent, PO Box 1355, Maidstone, ME14 9UP,
breastcancerkent@gmail.com

Provision of fitness and well-being courses for patients living with secondary breast cancer.

Purchasing of equipment to improve the diagnosis and treatment of patients with breast cancer.

The trustees have reviewed the guidance issued by the Charity Commission regarding the public benefit of the Charity's activities (SORP para 1.18).

- **Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole (SORP para 1.20).

Patient well-being after breast cancer diagnosis and treatment remains an important element of the Charity's work. The charity supports fitness classes for patients with breast cancer and the patient support group. We continue to maintain a petty cash system at Maidstone and Tunbridge Wells Breast clinics, which allows us to purchase items for elderly and vulnerable patients such as a taxi home or a surgical support garment. In addition, the charity refurbished the counselling room in the Tunbridge Wells Breast Clinic to make it a more appropriate space to deliver bad news.

This year the charity made further improvements to the patient journey App and has bought a mobile X-ray machine for the pathology department. This equipment will help speed up the processing of tissue specimens removed during surgery to reduce the waiting time for results.

The charity has supported the ongoing training and development of breast team members by funding attendance at breast cancer conferences and educational courses.

- **Financial Review**

Review of the charity's financial position at the end of the period (SORP para 1.21)

The accounts were prepared using the Financial Reporting Standard for Smaller Entities (FRSSE). At the end of the financial year, the charity is in a strong financial position with £618,374 in the current account.

- **Structure, Governance and Management**

Type of governing document (SORP para 1.25)

Constitution.

How is the charity constituted (SORP para 1.25)

Charitable Incorporated Organisation.

Trustee selection methods (SORP para 1.25)

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
- (3) A charity trustee retiring on the expiry of a fixed term will be eligible for re-election.

• **Reference and Administrative details**

Name: Breast Cancer Kent

Charity Number: 1176249

Principal Address: PO Box 1355, Maidstone, Kent, ME14 9UP

Email: breastcancerkent@gmail.com

Website: www.breastcancerkent.org

Trustees:

Karina Cox (Chairperson) appointed by the Settlor.

Russell Burcombe appointed by the Settlor.

Helen Teare appointed by other trustees.

Colm Walls appointed by other trustees.

Deepika Akolekar appointed by other trustees.

Laura Freeman appointed by other trustees.

Hazel Randall appointed by other trustees.

Judith Mallett appointed by other trustees.

Eleonor Grandi appointed by other trustees.

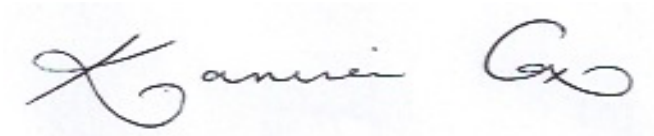
There are no corporate trustees or trustees holding title to property belonging to the charity.

There are no funds held as custodian trustees on behalf of others.

- **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to read 'Karina Cox', is written over a light blue rectangular background.

Karina Cox
Chairperson

Date: 19th September 2024

Reference document: Charities SORP (FRS 102).

Breast Cancer Kent
Independent examiner's report
for the year ended 31 March 2024

Report of the Independent Examiner to the trustees/members of Breast Cancer Kent on the accounts for the year ended 31 March 2024 which comprise an income and expenditure account for the year ended 31 March 2024 and a balance sheet as at that date.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under s.144 of the Charities Act 2016 (The Charities Act) and that an independent examination is needed

It is my responsibility to

- examine the accounts under s.145 of the Charities Act
- follow the procedures laid down in the general directions given by the Charity Commission (under s.145(5)(b) of the Charities Act) and
- to state whether any particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below

Independent examiner's statement

In connect with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with s.130 of the Charities Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Samuel Lindley CTA ACCA
Bowyer Pounds & Co
Accountants

76 Glebe Lane
Barming
Maidstone
Kent
ME16 9BD

28 June 2024

Breast Cancer Kent
Income and expenditure
for the year ended 31 March 2024

	Year end 31.03.24 £	Year end 31.03.23 £
Income		
Donations	200,920	21,754
Fundraising	165,665	89,285
Bank interest	12,451	965
	<u>379,036</u>	<u>112,003</u>
Expenditure		
Faxitron	98,500	-
Patient Journey app	3,112	2,961
Sponsorship	-	2,250
Quiet room refurbishment	15,000	-
Training courses & conferences	1,879	2,471
Fitness courses	2,380	2,220
Petty cash for breast care nurses	100	-
Insurance	478	473
Printing & postage	545	-
IT costs	57	-
Patient support group	214	66
Living with Secondary Breast Cancer Service	-	347
Website costs	540	-
Cancer literature	122	-
JustGiving costs	144	-
	<u>123,070</u>	<u>10,787</u>
Net surplus for the year	<u>255,966</u>	<u>101,216</u>

Breast Cancer Kent
Balance sheet
as at 31 March 2024

		31.03.24	31.03.23
		£	£
Current assets			
Cash at bank	- current	19,957	36,443
	- reserve	86,850	150,361
	- liquidity 35 day	103,188	100,360
	- liquidity 95 day	408,378	75,244
		<u>618,374</u>	<u>362,408</u>

Represented by		31.03.24	31.03.23
		£	£
Balance as at 1 April 2023		362,408	261,191
Net surplus for the year		255,966	101,216
The surplus at 31 March 2024		<u>618,374</u>	<u>362,408</u>

Mr Colm Walls
Treasurer

Dr Karina Cox
Chairperson
Approved by the Board of Trustees on: 19th September 2024

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