



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1	January	2020		31	December	2020

## Section A Reference and administration details

**Charity name** Hilton Food Group Charitable Foundation

**Registered charity number (if any)**

Charity number: 1176224  
Company number: CE012628

**Charity's principal address**

Hilton Food Group plc  
2-8 The Interchange, Latham Road  
Huntingdon, Cambridgeshire  
PE29 6YE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)
1	Philip Heffer	HFG plc CEO
2	Nigel Majewski	HFG plc CFO
3	Neil George	HFG plc Company Secretary
4		

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	<p>(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the charity are:

To advance such charitable purposes according to the law of England and Wales as the trustees see fit from time to time.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 and section 2 of the Charities Act (Northern Ireland) 2008.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity carries out its objects by raising money for nominated charitable causes through corporate events.

The trustees have had regard to the public benefit guidance issued by the Charity Commission.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

#### Policy on grant making

When planning a corporate event the trustees will consider which charity or charities will benefit from the funds raised from that event.

The trustees will only approve charities that are:

- registered charities having a charity number, or
- exempt or excepted charities from registering

The trustees may give preference to charities whose purposes include:

- The prevention or relief of poverty
- The advancement of education, health including the saving of lives, animal welfare and environmental protection or improvement
- The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage

#### Contribution made by volunteers

The charity is grateful for the contribution made by volunteers from the Hilton Food Group in organising and running the corporate event held during the year.

## Section D

## Achievements and performance

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

Due to the Covid-19 situation no charity activities were possible during 2020.

## Section E Financial review

### Brief statement of the charity's policy on reserves

There is no current need or desire for the charity to build up reserves. Therefore funds raised through corporate events are distributed to its nominated charities.

### Details of any funds materially in deficit

There are no funds in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

None.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Philip Heffer	Neil George
<b>Position (eg Secretary, Chair, etc)</b>	Chief Executive Officer, Hilton Food Group plc	Company Secretary, Hilton Food Group plc

**Date** 24 September 2021



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Hilton Food Group Charitable Foundation

1176224

## Receipts and payments accounts

For the period  
from

Period start date  
1/1/2020

To

Period end date  
12/31/2020


### Section A Receipts and payments


	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Fundraising events	-	-	-	-
Other donations received	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>				
Loans received	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	-	-	-	-
<b>A3 Payments</b>				
Event costs	-	-	-	-
Charitable donations	-	-	-	-
Other costs	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>				
Loans repaid	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	13,567	-	-	13,567
<b>Cash funds this year end</b>	13,567	-	-	13,567

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	13,567	-
		-	-
		-	-
	<b>Total cash funds</b>	13,567	-
	(agree balances with receipts and payments account(s))	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name
		Philip Heffer

A handwritten signature in black ink, appearing to read 'Neil George', enclosed within a rectangular box.

Neil George

**CC16a**



**Last year**  
**to the nearest £**

<b>68,751</b>
<b>64,632</b>
-
-
-
-
-
-
<b>133,383</b>

-
-
-

<b>133,383</b>
----------------

-
<b>120,000</b>
<b>70</b>
-
-
-
-
-
-
<b>120,070</b>

-
-

<b>120,070</b>
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<b>13,313</b>
-
<b>254</b>
<b>13,567</b>





**Endowment  
funds  
to nearest £**

-
-
-
-

OK

**Endowment  
funds  
to nearest £**

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of  
approval

24-Sep-21

24-Sep-21