

# BRUSHFORDPARISH HALL

## Trustees' Annual Report for the Period

From 01 October 2024 to 30 September 2025

Charity name: Brushford Parish Hall CIO

Charity registration number: 1176214

### Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Brushford and surrounding area ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Hire of the facilities for sports, keep fit, weddings and other local clubs and groups, coffee mornings, IT help and assistance events, popup bar nights, charity fundraising, social events and functions for the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees have had reference and regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

Contribution made by volunteers	Our volunteers are a key element to our success and their invaluable contribution to the maintenance and upkeep of the Parish Hall and the running of our events is very much appreciated by the Trustees and the local community over this last year.
Other	

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to community.	The charity has provided for the community living in the Parish of Brushford and surrounding area inclusive social and community events, without bias or distinction of any group. These events have contributed to raising the community social awareness and the engagement of the residents.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Performance of fundraising activities against objectives set	Finances are In line with projections and financial targets for the year.
Investment performance against objectives	N/A

## Financial Review

Review of the charity's financial position at the end of the period	The financial position of the Brushford Parish Hall CIO at the end of the period is as forecast and on budget.
Statement explaining the policy for holding reserves stating why they are held	Reserves are held including a contingency fund to finance 1 year operating costs, uninsured losses, buildings maintenance, infrastructure and equipment replacement or unplanned or unexpected expenditure.
Amount of reserves held	Policy of £9,000.00 as a minimum contingency fund with an additional £10,000.00 in reserve. Current reserves at 30 September 2025 are standing in excess of £36,000.00.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Premises Hire charges. Bar & Social Event Nights. Special events and Seasonal Fairs.
Investment policy and objectives including any social investment policy adopted	As described in Reserves and Investment Policy available on <a href="https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf">https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf</a>
A description of the principal risks facing the charity	Loss of hire charges through customer non-return. Sudden increases in expenditure. Unexpected repairs to property. Reduced local support and engagement of community in using the hall.
Other	

**Structure, Governance and Management**

<b>Description of Charity's Trusts:</b>	
Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Members elect Trustees at the Annual General Meeting. Charity trustees may at any time decide to appoint an individual as a trustee to fill any vacancy on the board, but any trustee so appointed may only serve until the next annual general meeting (they may stand for appointment to a full term as trustee at that meeting if eligible to do so).

## Reference and Administrative details

Charity name	Brushford Parish Hall CIO
Other name the charity uses	None
Registered charity number	1176214
Charity's principal address	Brushford Parish Hall Brushford New Road Brushford Dulverton TA22 9AH

Trustee name	Office (if any)	Dates acted if not for whole year
David Davies	Chair	
Paul Young	Vice-chair	
Richard Brentnall	Secretary	
Tadeusz Sochanik		
Barbara Wilson		
Joanne Blackmore		
Juliet Harrison	Treasurer	

Committee	Office (if any)	Dates acted if not for whole year
Lyn Young	Bookings Officer	

## Accounts – Balance Sheet

### Fixed Assets

	Freehold Property	£318,637.48
	Furniture and Fixtures	£34,062.25
	Accumulated Depreciation	(£17,173.00)
	Net Book Value	£16,889.25
Total Fixed Assets		<b>£335,526.73</b>

### Current Assets

	Stock	£1,194.28
	Debtors Control Account	£119.50
	Brushford Parish Hall CIO Coop Current Account	£2,183.98
	Brushford Parish Hall CIO Coop Reserve Account	£14,042.40
	Brushford Parish Hall CIO Redwood Bank Reserve	£30,000.00
	Petty Cash	£340.00
	PayPal Account	£20.00
Total Current Assets		<b>£47,900.16</b>

### Current Liabilities

Current Liabilities	SumUp Card Processing	£3224.76
	Manual Adjustments	£262.49
Total Current Liabilities		£3487.25
Current NET Assets		£44,412.91
Total Assets less Current Liabilities		<b>£379,939.64</b>

### Capital & Reserves

Capital and Reserves		
	P&L Account	£0.00
	Retained Profit & Undistributed Reserves	£379,939.64
Total Capital and Reserves		<b>£379,939.64</b>

## Accounts – Profit & Loss

Income		
	Hall Hire	£10,665.00
	Fundraising - Bar	£3,245.50
	Christmas Fair	£190.00
	Insurance Claims	£0.00
	Other Events	£165.20
	Donations received	£110.32
	Grants received	£0.00
	Bank Interest	£397.77
Total Income		<b>£14,773.79</b>

Cost of Sales		
	Bar Expenditure	£2880.97
	Opening/Closing Stock Adjustment	£355.31
	General Purchases	£14.00
	Misc. Purchases	£155.75
Total Cost of Sales		<b>£3,406.03</b>

Expenses		
	Advertising	£50.40
	Adjustments	(£9.95)
	Water Rates	£123.37
	Electricity	£1575.99
	Heating Oil	£884.36
	Licences	£421.65
	Broadband Internet	£390.17
	Stationery	£25.99
	Hosting Fees and IT Consumables	£90.00
	Repairs and Renewals	£39.07
	Cleaning	£1641.03
	Premises Expenses	£45.60
	Insurance	£1401.28
	Bank Interest Paid	(£19.02)
	Subscriptions	£307.61
Total Expenses		£6967.55
Profit		<b>£4400.21</b>

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*D J Davies*

*JM Harrison*

Full name(s)

David James Davies

Juliet Marie Harrison

Position (eg  
Secretary, Chair,  
etc)

Chairman

Treasurer

Date

27<sup>th</sup> November 2025

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