

BRUSHFORDPARISH HALL

Trustees' Annual Report for the period

From 01 October 2023 to 30 September 2024

Charity name: Brushford Parish Hall CIO

Charity registration number: 1176214

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Brushford and surrounding area ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Hire of the facilities for sports, keep fit, weddings and other local clubs and groups, coffee mornings, IT help and assistance events, popup bar nights, charity fundraising, social events and functions for the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees have had reference and regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

Contribution made by volunteers	Our volunteers are a key element to our success and their invaluable contribution to the maintenance and upkeep of the Parish Hall and the running of our events is very much appreciated by the Trustees and the local community.
Other	

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to community.	The charity has provided for the community living in the Parish of Brushford and surrounding area inclusive social and community events, without bias or distinction of any group. These events have contributed to raising the community social awareness and the engagement of the residents.
--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Performance of fundraising activities against objectives set	Finances are In line with projections and financial targets.
Investment performance against objectives	N/A

Financial Review

Review of the charity's financial position at the end of the period	The financial position of the Brushford Parish Hall CIO at the end of the period is as forecast and on budget.
Statement explaining the policy for holding reserves stating why they are held	Reserves are held including a contingency fund to finance 1 year operating costs, uninsured losses, buildings maintenance, infrastructure and equipment replacement or upgrades planned or unexpected.
Amount of reserves held	Policy of £9,000.00 as a minimum contingency fund with an additional £10,000.00 in reserve. Current reserves at 30 September 2024 are standing in excess of £34,000.00.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Premises Hire charges. Bar & Social Events Nights. Special events.
Investment policy and objectives including any social investment policy adopted	As described in Reserves and Investment Policy available on https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf
A description of the principal risks facing the charity	Loss of hire charges through customer non-return. Sudden increases in expenditure. Unexpected repairs to property. Reduced local support and engagement of community in using the hall.
Other	

Structure, Governance and Management

Description of Charity's Trusts:	
Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Members elect Trustees at the Annual General Meeting. Charity trustees may at any time decide to appoint an individual as a trustee to fill any vacancy on the board, but any trustee so appointed may only serve until the next annual general meeting (they may stand for appointment to a full term as trustee at that meeting if eligible to do so).

Reference and Administrative details

Charity name	Brushford Parish Hall CIO
Other name the charity uses	None
Registered charity number	1176214
Charity's principal address	Brushford Parish Hall Brushford New Road Brushford Dulverton TA22 9AH

Trustee name	Office (if any)	Dates acted if not for whole year
David Davies	Chair	
Paul Young	Vice-chair	
Richard Brentnall	Secretary	
Tadeusz Sochanik		
Barbara Wilson		
Joanne Blackmore		18 January 2024

Committee	Office (if any)	Dates acted if not for whole year
Lyn Young	Bookings Officer	
Juliet Harrison	Treasurer	

Accounts – Balance Sheet

Fixed Assets

	Freehold Property	318,637.48
	Furniture and Fixtures	30663.25
	Accumulated Depreciation	(17,173.00)
	Net Book Value	13,490.25
Total Fixed Assets		332,127.73

Current Assets

	Stock	1,549.59
	Debtors Control Account	185.50
	Brushford Parish Hall CIO Coop Current Account	4,809.50
	Brushford Parish Hall CIO Coop Reserve Account	37,151.37
	Petty Cash	340.00
Total Current Assets		44,035.96

Current Liabilities

Current Liabilities	SumUp	624.26
	Creditors Control Account	374.62
Total Current Liabilities		998.88
Current NET Assets		43,037.08
Total Assets less Current Liabilities		375,164.81

Capital & Reserves

Capital and Reserves		
	P&L Account	2,653.20
	Retained Profit & Undistributed Reserves	371,189.28
Total Capital and Reserves		373,842.48

Accounts – Profit & Loss

Income		
	Hall Hire	8408.75
	Fundraising - Bar	4853.98
	Christmas Fair	1227.79
	Insurance Claims	0
	Donations for ECVF	0
	Donations received	600.61
	Grants received from SWT	0
	Bank Interest	266.10
Total Income		15357.23

Cost of Sales		
	Bar Expenditure	2103.73
	General Purchases	274.35
	Misc. Purchases	130.90
Total Cost of Sales		2508.98

Expenses		
	Advertising	120.00
	Miscellaneous Expenses	110.89
	Water Rates	-193.11
	Electricity	1437.10
	Heating Oil	1681.07
	Licences	638.55
	Postage & Carriage	12.78
	Broadband Internet	364.68
	Stationery	44.17
	Hosting Fees and IT Consumables	253.00
	Repairs and Renewals	759.70
	Cleaning	1416.80
	Depreciation	1,850.00
	Insurance	1339.42
	Donations to Charities	360.00
Total Expenses		10195.05
Profit		2653.20

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D J Davies

JM Harrison

Full name(s)

David James Davies

Juliet Marie Harrison

Position (eg
Secretary, Chair,
etc)

Chairman

Treasurer

Date

27 March 2025

27 March 2025