

BRUSHFORD PARISH HALL

Trustees' Annual Report for the period

From 01 October 2022 to 30 September 2023

Charity name: Brushford Parish Hall CIO

Charity registration number: 1176214

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Brushford and surrounding area ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Hire of the facilities for sports, keep fit, weddings and other local clubs and groups, coffee mornings, IT help and assistance events, popup bar nights, charity fundraising, social events and functions for the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

Contribution made by volunteers	Our volunteers are a key element to our success and their invaluable contribution to the maintenance and upkeep of the Parish Hall and the running of our events is very much appreciated by the Trustees and the community.
Other	

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to community.	The charity has provided for the inhabitants of the Parish of Brushford and surrounding area inclusive social and community events, without bias or distinction of any group. These events have contributed to raising the community social awareness and engagement of the residents.
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Additional information (optional)

You may choose to include further statements where relevant about:

Performance of fundraising activities against objectives set	In line with projected budget and previous years.
Investment performance against objectives	N/A

Financial Review

Review of the charity's financial position at the end of the period	The financial position of the Brushford Parish Hall CIO at the end of the period is as forecast and on budget.
Statement explaining the policy for holding reserves stating why they are held	Reserves are held including a contingency fund to finance 1 year operating costs, uninsured losses, buildings maintenance, infrastructure and equipment replacement or upgrades planned or unexpected.
Amount of reserves held	Policy of £9,000.00 as contingency as well as £10,000.00 in reserve. Current reserves at 30 September 2023 are currently standing in excess of £34,000.00.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Premises Hire charges. Bar & Social Events Nights. Special events.
Investment policy and objectives including any social investment policy adopted	As described in Reserves and Investment Policy available on https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf
A description of the principal risks facing the charity	Loss of hire charges through customer non-return. Sudden increases in expenditure. Unexpected repairs to property. Reduced local support. Engagement of community in using the hall.
Other	

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Members elect Trustees at an Annual General Meeting. Also, charity trustees may at any time decide to appoint an individual as a trustee to fill any vacancy on the board, but any trustee so appointed may only serve until the next annual general meeting (they may stand for appointment to a full term as trustee at that meeting if eligible to do so).

Reference and Administrative details

Charity name	Brushford Parish Hall CIO
Other name the charity uses	None
Registered charity number	1176214
Charity's principal address	Brushford Parish Hall Brushford New Road Brushford Dulverton TA22 9AH

Trustee name	Office (if any)	Dates acted if not for whole year
David Davies	Chair	
Paul Young	Vice-chair	
Richard Brentnall	Secretary	
Malcolm Godfrey	Treasurer	
Tadeusz Sochanik		
Barbara Wilson		

Committee	Office (if any)	Dates acted if not for whole year
Lyn Young	Booking Officer	

Accounts

Fixed Assets

	Freehold Property	318,637.48
	Furniture and Fixtures	29,808.25
	Accumulated Depreciation	(5,323.00)
	Net Book Value	14,485.25
Total Fixed Assets		333,122.73

Current Assets

	Stock	1148.60
	Debtors Control Account	774.00
	Brushford Parish Hall CIO NatWest Current Account	2685.88
	Brushford Parish Hall Old Charity Account	50.00
	Brushford Parish Hall CIO NatWest Reserve Account	34342.23
	Petty Cash	388.17
	PayPal	0
Total Current Assets		39,388.88

Current Liabilities

Total Current Liabilities		0.00
Total Assets less Current Liabilities		372,511.61
	NET Assets	372,511.61
Capital and Reserves		
	Retained Profit & Undistributed Reserves	372,511.61
Total Capital and Reserves		372,511.61

Turnover		
	Hall Hire	7,705.75
	Fundraising - Bar	4,873.35
	Christmas Fair	956.00
	Insurance Claims	0
	Donations for ECVF	228.25
	Donations received	240.75
	Grants received from SWT	0
	Fundraising - Bookmart	327.67
	Bank Interest	326.67
Total Turnover		14,658.72

Less Cost of Sales		
	Bar Expenditure	2,518.24
	Opening Stock	950.00
	Closing Stock	1,148.60
	Community Event Expenditure	0
Total Cost of Sales		2,319.64
Gross Profit		12,339.08

Less Expenses		
	Advertising	0
	First Aid Course	0
	Miscellaneous Expenses	67.97
	Water Rates	0
	Electricity	894.00
	Other Heating Costs	750.80
	Licences	285.08
	Telephone and Mobile Charges	0
	Broadband Internet	416.05
	Hosting Fees and IT Consumables	404.47
	Audit and Accountancy Fees	54.00
	Repairs and Renewals	0
	Cleaning	1,542.86
	Premises Expenses	3,523.02
	Bank Interest Paid	0
	Bank Charges	0
	Depreciation	1,750.00
	Donations	0
	Subscriptions	100.00
	Insurance	1,312.17

Total Expenses		£11,016.75
Profit		£1,322.33

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D J Davies

M Godfrey

Full name(s)

David James Davies

Malcolm Godfrey

Position (eg
Secretary, Chair,
etc)

Chairman

Treasurer

Date

30 November 2023