

# BRUSHFORDPARISH HALL

## Trustees' Annual Report for the period

From 01 October 2021 to 30 September 2022

Charity name: Brushford Parish Hall CIO

Charity registration number: 1176214

### Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Brushford and surrounding area ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Hire of the facilities for sports, keep fit, weddings and other local clubs and groups, coffee mornings, IT help and assistance events, popup bar nights, charity fundraising, social events and functions for the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

Contribution made by volunteers	Our volunteers are a key element to our success and their invaluable contribution to the maintenance and upkeep of the Parish Hall and the running of our events is very much appreciated by the Trustees and the community.
Other	

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to community.	The charity has provided for the inhabitants of the Parish of Brushford and surrounding area inclusive social and community events, without bias or distinction of any group. These events have contributed to raising the community social awareness and engagement of the residents.

### Additional information (optional)

You may choose to include further statements where relevant about:

Performance of fundraising activities against objectives set	In line with projected budget and previous years.
Investment performance against objectives	N/A

## Financial Review

Review of the charity's financial position at the end of the period	The financial position of the Brushford Parish Hall CIO at the end of the period is as forecast and on budget.
Statement explaining the policy for holding reserves stating why they are held	Reserves are held including a contingency fund to finance 1 year operating costs, uninsured losses, buildings maintenance, infrastructure and equipment replacement or upgrades planned or unexpected.
Amount of reserves held	Policy of £9,000.00 as contingency as well as  £10,000.00 in reserve. Current reserves at 30 September 2022 are currently standing in excess of £34,000.00.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Premises Hire charges.  Bar & Social Events Nights.  Special events.
Investment policy and objectives including any social investment policy adopted	As described in Reserves and Investment Policy available on <a href="https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf">https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf</a>
A description of the principal risks facing the charity	Loss of hire charges through customer non-return.  Sudden increases in expenditure.

	Unexpected repairs to property. Reduced local support. Engagement of community in using the hall.
Other	

## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	<p>Members elect Trustees at an Annual General Meeting.</p> <p>Also, charity trustees may at any time decide to appoint an individual as a trustee to fill any vacancy on the board, but any trustee so appointed may only serve until the next annual general meeting (they may stand for appointment to a full term as trustee at that meeting if eligible to do so).</p>

## Reference and Administrative details

Charity name	Brushford Parish Hall CIO
Other name the charity uses	None
Registered charity number	1176214
Charity's principal address	Brushford Parish Hall Brushford New Road Brushford Dulverton TA22 9AH

<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
David Davies	Chair	
Paul Young	Vice-chair	
Richard Brentnall	Secretary	
Malcolm Godfrey	Treasurer	
Tadeusz Sochanik		
Barbara Wilson		
Katherine Hammond	Resigned	Nov 2021

<b>Committee</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
Lyn Young	Booking Officer	

## Accounts

### Fixed Assets

	Freehold Property	318,637.48
	Furniture and Fixtures	29,837.25
	Accumulated Depreciation	(13,573.00)
	Net Book Value	16,235.25
<b>Total Fixed Assets</b>		334,901.73

### Current Assets

	Stock	950.00
	Debtors Control Account	605.50
	Brushford Parish Hall CIO NatWest Current Account	8,410.08
	Brushford Parish Hall Old Charity Account	50.00
	Brushford Parish Hall CIO NatWest Reserve Account	26,015.56
	Petty Cash	216.41
	PayPal	40.00
<b>Total Current Assets</b>		36,287.55

### Current Liabilities

Total Current Liabilities		0.00
Total Assets less Current Liabilities		371,189.28
	NET Assets	371,189.28
Capital and Reserves		
	P&L Account	0.00
	Retained Profit & Undistributed Reserves	371,189.28
<b>Total Capital and Reserves</b>		371,189.28

<b>Turnover</b>		
	Hall Hire	9,203.20
	Fundraising - Bar	3,741.22
	Christmas Fair	903.35
	Insurance Claims	4,797.82
	Donations for ECVF	215.00
	Donations received	2,275.05
	Grants received from SWT	2,667.00
	Fundraising - Bookmart	234.65
<b>Total Turnover</b>		<b>£24,037.29</b>

<b>Less Cost of Sales</b>		
	Bar Expenditure	1,966.97
	Opening Stock	1,181.61
	Closing Stock	950.00
	Community Event Expenditure	546.40
<b>Total Cost of Sales</b>		<b>£2,744.98</b>
<b>Gross Profit</b>		<b>£21,292.31</b>

<b>Less Expenses</b>		
	Advertising	178.18
	First Aid Course	148.50
	Miscellaneous Expenses	181.67
	Water Rates	207.50
	Electricity	1,967.44
	Other Heating Costs	486.94
	Licences	562.94
	Telephone and Mobile Charges	63.52
	Broadband Internet and Fax	463.67
	Hosting Fees and IT Consumables	404.47
	Audit and Accountancy Fees	17.65
	Repairs and Renewals	85.98
	Cleaning	1,388.77
	Premises Expenses	7,405.61
	Bank Interest Paid	15.29
	Bank Charges	58.74
	Depreciation	1,800.00
	Donations	40.00
	Subscriptions	100.00
	Insurance	1,221.02

<b>Total Expenses</b>	<b>£16,767.31</b>
<b>Profit</b>	<b>£4,525.00</b>



## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)	D J Davies	
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Full name(s)	David James Davies	Malcolm Godfrey
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Position (eg Secretary, Chair, etc)	Chairman	Treasurer
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Date	30 November 2022
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