

# BRUSHFORD PARISH HALL CIO

England & Wales - Charity number 1176214

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-12-11

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Brushford Parish Hall  
Brushford New Road  
Brushford  
Dulverton  
Somerset  
TA22 9AH

**Phone** 00000000000

**Email** [trustees@brushfordparishhall.org.uk](mailto:trustees@brushfordparishhall.org.uk)

**Website** <https://brushfordparishhall.org.uk>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:(A) TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF BRUSHFORD AND SURROUNDING AREA ("AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

**Activities:** Provision and maintenance of a Parish Hall for use by the local community for recreational, educational and sporting activities

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Other Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- Somerset

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-09-30	£14,774	£10,374	-	-
2024-09-30	£14,993	£12,967	-	-
2023-09-30	£14,659	£13,337	-	-
2022-09-30	£24,037	£19,512	-	-
2021-09-30	£26,639	£11,407	-	-

## Trustees

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Name	Role	Appointed
<b>David Davies</b>	Chair	2020-10-19
Barbara Wilson		2019-01-24
Joanne Blackmore		2024-01-18
Juliet Marie Harrison		2024-11-01
Paul Young		2020-10-19
Richard Clive Brentnall		2020-10-19
Tadeusz Sochanik		2021-12-16

**BRUSHFORD PARISH HALL CIO**

England & Wales - Charity number 1176214

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# Accounts

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# BRUSHFORD PARISH HALL

## Trustees' Annual Report for the Period

From 01 October 2024 to 30 September 2025

Charity name: Brushford Parish Hall CIO

Charity registration number: 1176214

### Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Brushford and surrounding area ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Hire of the facilities for sports, keep fit, weddings and other local clubs and groups, coffee mornings, IT help and assistance events, popup bar nights, charity fundraising, social events and functions for the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees have had reference and regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

Contribution made by volunteers	Our volunteers are a key element to our success and their invaluable contribution to the maintenance and upkeep of the Parish Hall and the running of our events is very much appreciated by the Trustees and the local community over this last year.
Other	

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to community.	The charity has provided for the community living in the Parish of Brushford and surrounding area inclusive social and community events, without bias or distinction of any group. These events have contributed to raising the community social awareness and the engagement of the residents.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Performance of fundraising activities against objectives set	Finances are In line with projections and financial targets for the year.
Investment performance against objectives	N/A

## Financial Review

Review of the charity's financial position at the end of the period	The financial position of the Brushford Parish Hall CIO at the end of the period is as forecast and on budget.
Statement explaining the policy for holding reserves stating why they are held	Reserves are held including a contingency fund to finance 1 year operating costs, uninsured losses, buildings maintenance, infrastructure and equipment replacement or unplanned or unexpected expenditure.
Amount of reserves held	Policy of £9,000.00 as a minimum contingency fund with an additional £10,000.00 in reserve. Current reserves at 30 September 2025 are standing in excess of £36,000.00.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Premises Hire charges. Bar & Social Event Nights. Special events and Seasonal Fairs.
Investment policy and objectives including any social investment policy adopted	As described in Reserves and Investment Policy available on <a href="https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf">https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf</a>
A description of the principal risks facing the charity	Loss of hire charges through customer non-return. Sudden increases in expenditure. Unexpected repairs to property. Reduced local support and engagement of community in using the hall.
Other	

### Structure, Governance and Management

Description of Charity's Trusts:	
Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Members elect Trustees at the Annual General Meeting. Charity trustees may at any time decide to appoint an individual as a trustee to fill any vacancy on the board, but any trustee so appointed may only serve until the next annual general meeting (they may stand for appointment to a full term as trustee at that meeting if eligible to do so).

## Reference and Administrative details

Charity name	Brushford Parish Hall CIO
Other name the charity uses	None
Registered charity number	1176214
Charity's principal address	Brushford Parish Hall Brushford New Road Brushford Dulverton TA22 9AH

Trustee name	Office (if any)	Dates acted if not for whole year
David Davies	Chair	
Paul Young	Vice-chair	
Richard Brentnall	Secretary	
Tadeusz Sochanik		
Barbara Wilson		
Joanne Blackmore		
Juliet Harrison	Treasurer	

Committee	Office (if any)	Dates acted if not for whole year
Lyn Young	Bookings Officer	

## Accounts – Balance Sheet

### Fixed Assets

	Freehold Property	£318,637.48
	Furniture and Fixtures	£34,062.25
	Accumulated Depreciation	(£17,173.00)
	Net Book Value	£16,889.25
	<b>Total Fixed Assets</b>	<b>£335,526.73</b>

### Current Assets

	Stock	£1,194.28
	Debtors Control Account	£119.50
	Brushford Parish Hall CIO Coop Current Account	£2,183.98
	Brushford Parish Hall CIO Coop Reserve Account	£14,042.40
	Brushford Parish Hall CIO Redwood Bank Reserve	£30,000.00
	Petty Cash	£340.00
	PayPal Account	£20.00
	<b>Total Current Assets</b>	<b>£47,900.16</b>

### Current Liabilities

Current Liabilities	SumUp Card Processing	£3224.76
	Manual Adjustments	£262.49
Total Current Liabilities		£3487.25
Current NET Assets		£44,412.91
	<b>Total Assets less Current Liabilities</b>	<b>£379,939.64</b>

### Capital & Reserves

Capital and Reserves		
	P&L Account	£0.00
	Retained Profit & Undistributed Reserves	£379,939.64
	<b>Total Capital and Reserves</b>	<b>£379,939.64</b>

## Accounts – Profit & Loss

Income		
	Hall Hire	£10,665.00
	Fundraising - Bar	£3,245.50
	Christmas Fair	£190.00
	Insurance Claims	£0.00
	Other Events	£165.20
	Donations received	£110.32
	Grants received	£0.00
	Bank Interest	£397.77
	<b>Total Income</b>	<b>£14,773.79</b>

Cost of Sales		
	Bar Expenditure	£2880.97
	Opening/Closing Stock Adjustment	£355.31
	General Purchases	£14.00
	Misc. Purchases	£155.75
	<b>Total Cost of Sales</b>	<b>£3,406.03</b>

Expenses		
	Advertising	£50.40
	Adjustments	(£9.95)
	Water Rates	£123.37
	Electricity	£1575.99
	Heating Oil	£884.36
	Licences	£421.65
	Broadband Internet	£390.17
	Stationery	£25.99
	Hosting Fees and IT Consumables	£90.00
	Repairs and Renewals	£39.07
	Cleaning	£1641.03
	Premises Expences	£45.60
	Insurance	£1401.28
	Bank Interest Paid	(£19.02)
	Subscriptions	£307.61
	<b>Total Expenses</b>	<b>£6967.55</b>
	<b>Profit</b>	<b>£4400.21</b>

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D J Davies</i>	<i>JM Harrison</i>
Full name(s)	David James Davies	Juliet Marie Harrison
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	27 <sup>th</sup> November 2025	27 <sup>th</sup> November 2025

**BRUSHFORD PARISH HALL CIO**

England & Wales - Charity number 1176214

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# Accounts

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# BRUSHFORD PARISH HALL

## Trustees' Annual Report for the period

From 01 October 2023 to 30 September 2024

Charity name: Brushford Parish Hall CIO

Charity registration number: 1176214

### Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Brushford and surrounding area ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Hire of the facilities for sports, keep fit, weddings and other local clubs and groups, coffee mornings, IT help and assistance events, popup bar nights, charity fundraising, social events and functions for the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees have had reference and regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

Contribution made by volunteers	Our volunteers are a key element to our success and their invaluable contribution to the maintenance and upkeep of the Parish Hall and the running of our events is very much appreciated by the Trustees and the local community.
Other	

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to community.	The charity has provided for the community living in the Parish of Brushford and surrounding area inclusive social and community events, without bias or distinction of any group. These events have contributed to raising the community social awareness and the engagement of the residents.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Performance of fundraising activities against objectives set	Finances are In line with projections and financial targets.
Investment performance against objectives	N/A

## Financial Review

Review of the charity's financial position at the end of the period	The financial position of the Brushford Parish Hall CIO at the end of the period is as forecast and on budget.
Statement explaining the policy for holding reserves stating why they are held	Reserves are held including a contingency fund to finance 1 year operating costs, uninsured losses, buildings maintenance, infrastructure and equipment replacement or upgrades planned or unexpected.
Amount of reserves held	Policy of £9,000.00 as a minimum contingency fund with an additional £10,000.00 in reserve. Current reserves at 30 September 2024 are standing in excess of £34,000.00.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Premises Hire charges. Bar & Social Events Nights. Special events.
Investment policy and objectives including any social investment policy adopted	As described in Reserves and Investment Policy available on <a href="https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf">https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf</a>
A description of the principal risks facing the charity	Loss of hire charges through customer non-return. Sudden increases in expenditure. Unexpected repairs to property. Reduced local support and engagement of community in using the hall.
Other	

### Structure, Governance and Management

<b>Description of Charity's Trusts:</b>	
Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Members elect Trustees at the Annual General Meeting. Charity trustees may at any time decide to appoint an individual as a trustee to fill any vacancy on the board, but any trustee so appointed may only serve until the next annual general meeting (they may stand for appointment to a full term as trustee at that meeting if eligible to do so).

## Reference and Administrative details

Charity name	Brushford Parish Hall CIO
Other name the charity uses	None
Registered charity number	1176214
Charity's principal address	Brushford Parish Hall Brushford New Road Brushford Dulverton TA22 9AH

Trustee name	Office (if any)	Dates acted if not for whole year
David Davies	Chair	
Paul Young	Vice-chair	
Richard Brentnall	Secretary	
Tadeusz Sochanik		
Barbara Wilson		
Joanne Blackmore		18 January 2024

Committee	Office (if any)	Dates acted if not for whole year
Lyn Young	Bookings Officer	
Juliet Harrison	Treasurer	

## Accounts – Balance Sheet

### Fixed Assets

	Freehold Property	318,637.48
	Furniture and Fixtures	30663.25
	Accumulated Depreciation	(17,173.00)
	Net Book Value	13,490.25
<b>Total Fixed Assets</b>		<b>332,127.73</b>

### Current Assets

	Stock	1,549.59
	Debtors Control Account	185.50
	Brushford Parish Hall CIO Coop Current Account	4,809.50
	Brushford Parish Hall CIO Coop Reserve Account	37,151.37
	Petty Cash	340.00
<b>Total Current Assets</b>		<b>44,035.96</b>

### Current Liabilities

Current Liabilities	SumUp	624.26
	Creditors Control Account	374.62
<b>Total Current Liabilities</b>		<b>998.88</b>
Current NET Assets		43,037.08
<b>Total Assets less Current Liabilities</b>		<b>375,164.81</b>

### Capital & Reserves

Capital and Reserves		
	P&L Account	2,653.20
	Retained Profit & Undistributed Reserves	371,189.28
<b>Total Capital and Reserves</b>		<b>373,842.48</b>

## Accounts – Profit & Loss

<b>Income</b>		
	Hall Hire	8408.75
	Fundraising - Bar	4853.98
	Christmas Fair	1227.79
	Insurance Claims	0
	Donations for ECVF	0
	Donations received	600.61
	Grants received from SWT	0
	Bank Interest	266.10
<b>Total Income</b>		<b>15357.23</b>

<b>Cost of Sales</b>		
	Bar Expenditure	2103.73
	General Purchases	274.35
	Misc. Purchases	130.90
<b>Total Cost of Sales</b>		<b>2508.98</b>

<b>Expenses</b>		
	Advertising	120.00
	Miscellaneous Expenses	110.89
	Water Rates	-193.11
	Electricity	1437.10
	Heating Oil	1681.07
	Licences	638.55
	Postage & Carriage	12.78
	Broadband Internet	364.68
	Stationery	44.17
	Hosting Fees and IT Consumables	253.00
	Repairs and Renewals	759.70
	Cleaning	1416.80
	Depreciation	1,850.00
	Insurance	1339.42
	Donations to Charities	360.00
<b>Total Expenses</b>		<b>10195.05</b>
<b>Profit</b>		<b>2653.20</b>

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D J Davies</i>	<i>JM Harrison</i>
Full name(s)	David James Davies	Juliet Marie Harrison
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	27 March 2025	27 March 2025

**BRUSHFORD PARISH HALL CIO**

England & Wales - Charity number 1176214

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# Accounts

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# BRUSHFORD PARISH HALL

## Trustees' Annual Report for the period

From 01 October 2022 to 30 September 2023

Charity name: Brushford Parish Hall CIO

Charity registration number: 1176214

### Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Brushford and surrounding area ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Hire of the facilities for sports, keep fit, weddings and other local clubs and groups, coffee mornings, IT help and assistance events, popup bar nights, charity fundraising, social events and functions for the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

Contribution made by volunteers	Our volunteers are a key element to our success and their invaluable contribution to the maintenance and upkeep of the Parish Hall and the running of our events is very much appreciated by the Trustees and the community.
Other	

### Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to community.</p>	<p>The charity has provided for the inhabitants of the Parish of Brushford and surrounding area inclusive social and community events, without bias or distinction of any group. These events have contributed to raising the community social awareness and engagement of the residents.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Performance of fundraising activities against objectives set</p>	<p>In line with projected budget and previous years.</p>
<p>Investment performance against objectives</p>	<p>N/A</p>

## Financial Review

Review of the charity's financial position at the end of the period	The financial position of the Brushford Parish Hall CIO at the end of the period is as forecast and on budget.
Statement explaining the policy for holding reserves stating why they are held	Reserves are held including a contingency fund to finance 1 year operating costs, uninsured losses, buildings maintenance, infrastructure and equipment replacement or upgrades planned or unexpected.
Amount of reserves held	Policy of £9,000.00 as contingency as well as £10,000.00 in reserve. Current reserves at 30 September 2023 are currently standing in excess of £34,000.00.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Premises Hire charges. Bar & Social Events Nights. Special events.
Investment policy and objectives including any social investment policy adopted	As described in Reserves and Investment Policy available on <a href="https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf">https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf</a>
A description of the principal risks facing the charity	Loss of hire charges through customer non-return. Sudden increases in expenditure. Unexpected repairs to property. Reduced local support. Engagement of community in using the hall.
Other	

## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Members elect Trustees at an Annual General Meeting. Also, charity trustees may at any time decide to appoint an individual as a trustee to fill any vacancy on the board, but any trustee so appointed may only serve until the next annual general meeting (they may stand for appointment to a full term as trustee at that meeting if eligible to do so).

## Reference and Administrative details

Charity name	Brushford Parish Hall CIO
Other name the charity uses	None
Registered charity number	1176214
Charity's principal address	Brushford Parish Hall Brushford New Road Brushford Dulverton TA22 9AH

Trustee name	Office (if any)	Dates acted if not for whole year
David Davies	Chair	
Paul Young	Vice-chair	
Richard Brentnall	Secretary	
Malcolm Godfrey	Treasurer	
Tadeusz Sochanik		
Barbara Wilson		

Committee	Office (if any)	Dates acted if not for whole year
Lyn Young	Booking Officer	

## Accounts

### Fixed Assets

	Freehold Property	318,637.48
	Furniture and Fixtures	29,808.25
	Accumulated Depreciation	(5,323.00)
	Net Book Value	14,485.25
<b>Total Fixed Assets</b>		333,122.73

### Current Assets

	Stock	1148.60
	Debtors Control Account	774.00
	Brushford Parish Hall CIO NatWest Current Account	2685.88
	Brushford Parish Hall Old Charity Account	50.00
	Brushford Parish Hall CIO NatWest Reserve Account	34342.23
	Petty Cash	388.17
	PayPal	0
<b>Total Current Assets</b>		39,388.88

### Current Liabilities

Total Current Liabilities		0.00
Total Assets less Current Liabilities		372,511.61
	NET Assets	372,511.61
Capital and Reserves		
	Retained Profit & Undistributed Reserves	372,511.61
<b>Total Capital and Reserves</b>		372,511.61

<b>Turnover</b>		
	Hall Hire	7,705.75
	Fundraising - Bar	4,873.35
	Christmas Fair	956.00
	Insurance Claims	0
	Donations for ECVF	228.25
	Donations received	240.75
	Grants received from SWT	0
	Fundraising - Bookmart	327.67
	Bank Interest	326.67
<b>Total Turnover</b>		14,658.72

<b>Less Cost of Sales</b>		
	Bar Expenditure	2,518.24
	Opening Stock	950.00
	Closing Stock	1,148.60
	Community Event Expenditure	0
<b>Total Cost of Sales</b>		2,319.64
<b>Gross Profit</b>		12,339.08

<b>Less Expenses</b>		
	Advertising	0
	First Aid Course	0
	Miscellaneous Expenses	67.97
	Water Rates	0
	Electricity	894.00
	Other Heating Costs	750.80
	Licences	285.08
	Telephone and Mobile Charges	0
	Broadband Internet	416.05
	Hosting Fees and IT Consumables	404.47
	Audit and Accountancy Fees	54.00
	Repairs and Renewals	0
	Cleaning	1,542.86
	Premises Expenses	3,523.02
	Bank Interest Paid	0
	Bank Charges	0
	Depreciation	1,750.00
	Donations	0
	Subscriptions	100.00
	Insurance	1,312.17

<b>Total Expenses</b>		£11,016.75
<b>Profit</b>		£1,322.33

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D J Davies</i>	<i>M G</i>
Full name(s)	David James Davies	Malcolm Godfrey
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	30 November 2023	

**BRUSHFORD PARISH HALL CIO**

England & Wales - Charity number 1176214

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# Accounts

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# BRUSHFORD PARISH HALL

## Trustees' Annual Report for the period

From 01 October 2021 to 30 September 2022

Charity name: **Brushford Parish Hall CIO**

Charity registration number: **1176214**

### Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Brushford and surrounding area ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Hire of the facilities for sports, keep fit, weddings and other local clubs and groups, coffee mornings, IT help and assistance events, popup bar nights, charity fundraising, social events and functions for the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

Contribution made by volunteers	Our volunteers are a key element to our success and their invaluable contribution to the maintenance and upkeep of the Parish Hall and the running of our events is very much appreciated by the Trustees and the community.
Other	

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to community.	The charity has provided for the inhabitants of the Parish of Brushford and surrounding area inclusive social and community events, without bias or distinction of any group. These events have contributed to raising the community social awareness and engagement of the residents.

### Additional information (optional)

You may choose to include further statements where relevant about:

Performance of fundraising activities against objectives set	In line with projected budget and previous years.
Investment performance against objectives	N/A

## Financial Review

Review of the charity's financial position at the end of the period	The financial position of the Brushford Parish Hall CIO at the end of the period is as forecast and on budget.
Statement explaining the policy for holding reserves stating why they are held	Reserves are held including a contingency fund to finance 1 year operating costs, uninsured losses, buildings maintenance, infrastructure and equipment replacement or upgrades planned or unexpected.
Amount of reserves held	Policy of £9,000.00 as contingency as well as  £10,000.00 in reserve. Current reserves at 30 September 2022 are currently standing in excess of £34,000.00.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Premises Hire charges.  Bar & Social Events Nights.  Special events.
Investment policy and objectives including any social investment policy adopted	As described in Reserves and Investment Policy available on <a href="https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf">https://brushfordparishhall.org.uk/wp-content/uploads/BPH-CIO-Reserves-and-Investments-Policy-220124.pdf</a>
A description of the principal risks facing the charity	Loss of hire charges through customer non-return.  Sudden increases in expenditure.

	Unexpected repairs to property. Reduced local support. Engagement of community in using the hall.
Other	

## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	<p>Members elect Trustees at an Annual General Meeting.</p> <p>Also, charity trustees may at any time decide to appoint an individual as a trustee to fill any vacancy on the board, but any trustee so appointed may only serve until the next annual general meeting (they may stand for appointment to a full term as trustee at that meeting if eligible to do so).</p>

## Reference and Administrative details

Charity name	Brushford Parish Hall CIO
Other name the charity uses	None
Registered charity number	1176214
Charity's principal address	<p>Brushford Parish Hall</p> <p>Brushford New Road</p> <p>Brushford</p> <p>Dulverton</p> <p>TA22 9AH</p>

<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
David Davies	Chair	
Paul Young	Vice-chair	
Richard Brentnall	Secretary	
Malcolm Godfrey	Treasurer	
Tadeusz Sochanik		
Barbara Wilson		
Katherine Hammond	Resigned	Nov 2021

<b>Committee</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
Lyn Young	Booking Officer	

## Accounts

### Fixed Assets

	Freehold Property	318,637.48
	Furniture and Fixtures	29,837.25
	Accumulated Depreciation	(13,573.00)
	Net Book Value	16,235.25
<b>Total Fixed Assets</b>		334,901.73

### Current Assets

	Stock	950.00
	Debtors Control Account	605.50
	Brushford Parish Hall CIO NatWest Current Account	8,410.08
	Brushford Parish Hall Old Charity Account	50.00
	Brushford Parish Hall CIO NatWest Reserve Account	26,015.56
	Petty Cash	216.41
	PayPal	40.00
<b>Total Current Assets</b>		36,287.55

### Current Liabilities

Total Current Liabilities		0.00
Total Assets less Current Liabilities		371,189.28
	NET Assets	371,189.28
Capital and Reserves		
	P&L Account	0.00
	Retained Profit & Undistributed Reserves	371,189.28
<b>Total Capital and Reserves</b>		371,189.28

<b>Turnover</b>		
	Hall Hire	9,203.20
	Fundraising - Bar	3,741.22
	Christmas Fair	903.35
	Insurance Claims	4,797.82
	Donations for ECVF	215.00
	Donations received	2,275.05
	Grants received from SWT	2,667.00
	Fundraising - Bookmart	234.65
<b>Total Turnover</b>		£24,037.29

<b>Less Cost of Sales</b>		
	Bar Expenditure	1,966.97
	Opening Stock	1,181.61
	Closing Stock	950.00
	Community Event Expenditure	546.40
<b>Total Cost of Sales</b>		£2,744.98
<b>Gross Profit</b>		£21,292.31

<b>Less Expenses</b>		
	Advertising	178.18
	First Aid Course	148.50
	Miscellaneous Expenses	181.67
	Water Rates	207.50
	Electricity	1,967.44
	Other Heating Costs	486.94
	Licences	562.94
	Telephone and Mobile Charges	63.52
	Broadband Internet and Fax	463.67
	Hosting Fees and IT Consumables	404.47
	Audit and Accountancy Fees	17.65
	Repairs and Renewals	85.98
	Cleaning	1,388.77
	Premises Expenses	7,405.61
	Bank Interest Paid	15.29
	Bank Charges	58.74
	Depreciation	1,800.00
	Donations	40.00
	Subscriptions	100.00
	Insurance	1,221.02

<b>Total Expenses</b>		£16,767.31
<b>Profit</b>		£4,525.00

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

D J Davies



Full name(s)

David James Davies

Malcolm Godfrey

Position (eg  
Secretary, Chair,  
etc)

Chairman

Treasurer

Date

30 November 2022

**BRUSHFORD PARISH HALL CIO**

England & Wales - Charity number 1176214

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# Accounts

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**BRUSHFORD PARISH HALL CIO**

Registered Charity Number 1176214

**REPORT AND FINANCIAL STATEMENTS  
30 SEPTEMBER 2021**

**BRUSHFORD PARISH HALL**  
**TRUSTEES AND PROFESSIONAL ADVISERS**  
**YEAR ENDED 30 SEPTEMBER 2021**

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**TRUSTEES (Directors)**

Malcolm Godfrey (Chairman) - elected 24 January 2019  
Paul Young (Vice Chairman) - elected 19 October 2020  
Kate Hammond (Treasurer) – elected 19 October 2020  
Richard Brentnall (Secretary) - elected 19 October 2020  
David Davies - elected 19 October 2020  
Barbara Wilson - elected 24 January 2019

**Members of Subcommittees**

Lyn Young (Booking Secretary)  
Jacqueline Davies (Assistant Bookings Secretary)  
Jude Atkins (Christmas Fair Committee) - (via Barbara Wilson)

Brushford Parish Hall CIO held board meetings on the 3<sup>rd</sup> Thursday of the month during the year.  
There was no AGM or meetings of the Friends of Brushford Parish Hall held during 2020-2021 due to Coronavirus restrictions.

**BANKERS**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

CCLA Investment Managers Limited  
Cheapside  
London  
EC2V 6DZ

Nat West  
9 The Parade  
Minehead  
TA24 5NL

**INDEPENDENT EXAMINER**

To be appointed

**INSURERS**

Community First,  
Unit C2, Beacon Business Centre,  
Hopton Park,  
Devizes,  
Wiltshire  
SN10 2EY

**BRUSHFORD PARISH HALL CIO**  
**YEAR ENDED 30 SEPTEMBER 2021**

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## **TRUSTEES' REPORT**

The Trustees present their annual report and the unaudited financial statements for the year ended 30 September 2021.

## **REVIEW OF THE YEAR**

The objectives of the Charity continue in our aspirations to provide and promote recreational facilities for the civil parish of Brushford.

As it has been some time since the last AGM and as there have been several changes within the management structure of the charity the Trustees consider that the circumstances and changes since the last AGM warrants an up to date report on our current status rather than just for the financial year.

2020 - 2022 has seen a very difficult period for all organisations, companies, charities and the general public during the Coronavirus pandemic. Government guidelines and regulations effectively shut down many offices, workplaces and social gatherings during this period making both business and normal life difficult for everyone.

The Hall was no exception and was hit hard by the Covid19 Regulations and the need for social distancing. The Trustees and hirers considered it their civic duty to implement strict observation of the regulations and advice to minimise the spread of the infection within the community. The number of hours hired was therefore severely hit during the latter part of 2020 and during much of 2021. As the regulations and advice have relaxed the facilities and our hirers are slowly returning to normal use.

We started 2020 Financial Year in a strong financial position due to several Government grant payments secured by Sarah Blackburn, who sadly is no longer with us, and Malcolm Godfrey who we must thank for helping put us in this position. This money helped enable us embark on a fairly ambitious program of upgrading, uplifting and replacing some of the facilities at the hall during the lock down period. Our thanks also to Kate Hammond who stepped in as Treasurer and for a great job getting the accounts migrated onto a new accounting system and for researching electricity prices and negotiating our new electricity contract.

To date we have, with the help of a few hard working volunteers completed the following :-

**Public Toilets** – total strip out, replace toilets & cisterns, toilet cubicles, sinks, mirrors and tiling, service the extractor fans, refurbish the floors, paint walls and ceilings, fit door closers and new locks.

**Energy Conservation** - replace the toilet lights with LED strip lights, conversion of the gent's urinals to waterless units, replace the main water heater with energy efficient unit, fit auto shut off thermostatic taps in the toilets.

**Disabled Toilet** – fit new emergency call system and alarm.

**Main Hall** - heavy curtains replaced with black out blinds, brown woodwork painted mid grey and all doors painted white.

**Carnarvon Room** - walls and ceiling painted, the bar counter area updated, wall mounted optics and new wall lights, which for energy conservation are fitted with LED colour changeable bulbs.

As restrictions eased during 2021 we have provided and supported several community events including :-

Free entry barbecue in the car park and main hall with Punch and Judy show, face painting and a magician for the children in the afternoon and our PopUp Bar and live music event in the evening. We are very pleased to announce that all the entertainment was paid for out of the Brushford Parish Hall funds.

# Profit and Loss Report for BRUSHFORD PARISH HALL CIO

For Period: 01/10/2020 to 30/09/2021

<b>TURNOVER</b>		
	Hall Hire	£2,082.40
	Fundraising - Bar	£715.00
	Miscellaneous Income	£1.62
	Fundraising - Raffle	£79.00
	Donations for ECVP	£28.00
	Donations received	£2,244.69
	Grants received from SWT	£19,654.00
	Fundraising - Bookmart	£237.55
	Community Event Income	£1,597.15
<b>Total:</b>		£26,639.41
<b>LESS COST OF SALES:</b>		
	Miscellaneous Purchases	-£209.06
	Stock Consumed	-£1,046.21
	Community Event Expenditure	-£1,246.85
<b>Total:</b>		-£2,502.12
<b>GROSS PROFIT:</b>		<b>£24,137.29</b>
<b>LESS EXPENSES:</b>		
	Advertising	-£48.00
	Miscellaneous Expenses	-£251.62
	Water Rates	-£384.00
	Premises Insurance	-£1,197.65
	Electricity	-£805.32
	Licences	-£360.20
	Broadband Internet and Fax	-£537.10
	Cleaning	-£806.00
	Premises Expenses	-£2,454.54
	Bank Charges	-£119.79
	Depreciation	-£1,841.00
	Subscriptions	-£100.00
<b>Total:</b>		-£8,905.22
<b>Profit Before Tax:</b>		<b>£15,232.07</b>

## Balance Sheet for BRUSHFORD PARISH HALL CIO

For Period: 01/10/2020 to 30/09/2021

<b>FIXED ASSETS:</b>		
	Freehold Property	£318,637.48
	Furniture and Fixtures	£29,808.25
	Accumulated Depreciation	-£11,773.00
	Net Book Value	£18,035.25
<b>Total Fixed Assets:</b>		<b>£336,672.73</b>
<b>CURRENT ASSETS:</b>		
	Stock	£1,181.61
	Debtors Control Account	£530.50
	Brushford Parish Hall CIO	£26,249.54
	Brushford Parish Hall CIO	£1,868.60
	Brushford Parish Hall Charity Account	£50.00
	Petty Cash	£334.80
<b>Total Current Assets:</b>		<b>30,215.05</b>
<b>CURRENT LIABILITIES:</b>		
	Sundry Creditors	£223.50
<b>Total Current Liability:</b>		£223.50
Current Assets less Current Liabilities:		£29,991.55
Fixed Assets + Current Assets less Current Liabilities:		£366,664.28
<b>CAPITAL AND RESERVES:</b>		
	P&L Account	£0.00
	Retained Profit & Undistributed Reserves	£366,664.28
<b>Total Capital and Reserves:</b>		<b>£366,664.28</b>

**BRUSHFORD PARISH HALL CIO  
NOTES TO FINANCIAL STATEMENTS  
PERIOD END 30 SEPTEMBER 2021**

**1. ACCOUNTING POLICIES**

**a. Basis of accounting**

The financial statements have been prepared under the historical cost convention.

**b. Tangible fixed assets**

The original cost of the Brushford Parish Hall has not been depreciated, as the Trustees do not believe its residual value to be significantly lower than its cost. The cost of re-instating the Hall was professionally valued in January 2015 at £500,000 for insurance purposes. The insurance cover is indexed annually and the premium fixed for 3 years.

Other tangible fixed assets are stated at cost, net of depreciation and any provision for impairment. Depreciation is provided on a straight-line basis over the estimated life of the assets.

Fixtures fittings and furniture	5% per annum
Kitchen	10% per annum
Stage equipment	5% per annum
ECVP	20% per annum

c) Bar stock is held at historical cost on a first in first out basis

**2. DEBTORS AND PREPAYMENTS**

Hall Hire: £530.50

**3. CREDITORS**

Total: £223.50

This report for the year ended 30 September 2021 was approved by the Trustees on 17 December 2021.

I confirm that as a CIO (Charitable Incorporated Organisation) we have complied with our obligations of the rules of the constitution, kept minutes of our meetings and kept records of all financial transactions.

Malcolm Godfrey  
Chairman / Trustee

## **Addendum to the Trustees Report - October 2021 – to Date**

### **Planned Works:**

**Disabled Toilet:** Remove toilet heater, water heater and sink. Prepare and paint all walls and ceiling, fit new water heater, sink and vanity unit,

### **2021 – 2022 Events:**

Last Night of the Proms evening with our Pop-Up Bar and the live TV program screened onto the hall end wall with everyone joining in the singing of the well known anthems during the evening.

Flower and Produce Show again showcased Brushford's skilled gardeners and crafts and a new event, a children's cake baking competition. We are also pleased to add that to help the organisers the Trustees waived the hall hire fee for this event.

Christmas Fair with all the available table spaces being sold, tombola, raffle and our thanks to East Anstey School choir for their excellent carol singing. Unfortunately the afternoon was somewhat marred by a major mains electricity failure blacking out the entire area but to everyone's credit they soldiered through it and made it a success and for that we are extremely grateful to all concerned.

Hirers have started to reopen their classes for fitness, badminton, short mat bowls, table tennis and art classes and we welcome several new classes of Karate and Pilates who now hire the hall facilities on a regular basis.

The Book Club and Café on the 1<sup>st</sup> Thursday of the Month will now include a "Let's Get Connected Drop In Internet Café" for those struggling with technology to come along with their laptop, tablet or phone and get help and assistance.

"Let's Get Cooking" event sponsored by the Co-op to be arranged.

The monthly Pop-Up Bar has now restarted and will be open on the 2<sup>nd</sup> Saturday of every month and now includes a touch screen PC JukeBox with a variety of music for those who want have a dance.

However, the Trustees would like to say that although many people say they enjoy the events and PopUp bar nights, to keep them open we need more people to share the work of running them.

We desperately need new volunteers and helpers if we are to achieve everything you and we would like and we would welcome your ideas for new types of event and fundraising.

We have one of the finest facilities in the area here at our Parish Hall but community support in your attendance and help for these events is critical to the future wellbeing and financial standing of the Parish Hall. This will continue our ability to continue providing support and facilities for the groups who hire the hall and for our future social events.

If you are able to help in any capacity please email [trustees@brushfordparishhall.org.uk](mailto:trustees@brushfordparishhall.org.uk)

All events are published on the calendar at our website <https://brushfordparishhall.org.uk/>