



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> October 2022 To 30<sup>th</sup> September 2023**

**Charity name: St Albans Half Marathon**

**Charity registration number: 1176191**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>The promotion of community participation in healthy recreation for the benefit of the inhabitants of St Albans and the surrounding area by the provision of a half marathon, fun run and such other sports as the trustees may in their absolute discretion deem appropriate.</b></p> <p><b>To support such general charitable purposes as the trustees in their absolute discretion may determine by the provision of grants in St Albans and the surrounding area.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>St Albans Half Marathon provide a one day, annual event on the second Sunday of June. Entrants to the numerous races help to fund the hosting of the event and all profit is then donated to local organisations and charities who help us marshal the event. The races available are:</b></p> <p><b>St Albans Half Marathon</b> <b>Walking Half Marathon</b> <b>Wheelchair Half Marathon</b> <b>5k</b> <b>Fun Run</b></p> <p><b>To increase our reach we also hold a public vote to select a Main Benefiting Charity. This years charity was Herts Domestic Abuse Helpline . We offered 50 free running spaces to the charity which they could use for fundraising. We also promoted their work heavily in the build up and on the day of the event.</b></p>
Statement confirming whether the trustees have had regard to the guidance	Para 1.18	<p><b>Public benefit is at the forefront of St Albans Half Marathons goals.</b></p> <p><b>As a charity the public benefit is 2 fold.</b></p>

issued by the Charity Commission on public benefit		<p>1) We provide a large event to promote the importance of community as well as the promotion of health and an active lifestyle.</p> <p>2) To raise and distribute funds to help support local organisations and charities from St Albans and the surrounding areas. (eg. PTA groups, small charities, sports and leisure clubs etc)</p> <p>Trustees focus on the above two points to help lead how the charity is governed as a whole.</p> <p>The Trustees confirm that they have had due regard to the guidance issued by the Charity Commission on public benefit.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	<p><b>St Albans Half Marathon benefits greatly from the help of volunteers on race day. We have the help of hundreds of volunteers each and every year who help to make the St Albans Half Marathon a success. The Trustees are very grateful to those who give up their time to help.</b></p>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>This year was the 41st Year of the St Albans Half Marathon.</b></p> <p><b>This year Active Training World organised the event for the charity. ATW then made a donation to our charity. This was the only way we saw it possible for the event to continue to exist.</b></p> <p><b>ATW</b></p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>At the end of the period we had £4062 in our bank account. This was the amount carried forward to future years races and to make donations to local organisations and charities.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The run industry appears to be picking up as of January 2024, the charity aims to build its reserves as the industry grows.</b>
Amount of reserves held	Para 1.22	<b>£4062</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a
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### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Entry fees from race entrants paid via ATW</b>
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>CIO - Foundation model constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.</b></p> <p><b>In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</b></p> <p><b>There must be a minimum of three trustees and a maximum of 12.</b></p>

## Reference and Administrative details

Charity name	<b>St Albans Half Marathon</b>
Other name the charity uses	
Registered charity number	<b>1176191</b>
Charity's principal address	<b>St Albans City and District Council Offices, St Peters Street, St Albans, AL1 3JE</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrzej Juraszek			

2	Katie Foweraker			
3	Phil Gibson			
4				

Corporate trustees – names of the directors at the date the report was approved

<b>Director name</b>		
<b>none</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/a</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No funds are held as custodian trustees
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### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Lloyds Bank	36 Chequer Street, St Albans, AL1 3YQ
Accountants	WMT	Verulam Point, Station Way, St Albans, AL1 5HE

#### Name of chief executive or names of senior staff members (Optional information)



Martin Day – Project and Race Director

## Declarations

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Andrzej Juraszek	Katie Foweraker
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Position (eg Secretary, Chair, etc)

Trustee	Trustee
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Date

19/07/24



CHARITY COMMISSION  
FOR ENGLAND AND WALES

St Albans Half Marathon

1176191

## Receipts and payments accounts

CC16a

For the period  
from

10/1/2022

To

9/30/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	-	-	-	-	-
From SAHM nor for profit organisation	-	-	-	-	-
Charitable Activities	-	-	-	-	-
Race Donation	5,500	-	-	5,500	10,000
Race Sponsorship	-	-	-	-	-
Other income	-	-	-	-	-
Council Grant	-	-	-	-	20,000
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	5,500	-	-	5,500	30,000
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	5,500	-	-	5,500	30,000
<b>A3 Payments</b>					
Manpower	-	-	-	-	12,352
Marketing	299	-	-	299	1,250
Pre Race Setup	-	-	-	-	-
Equipment	-	-	-	-	-
Services	84	-	-	84	1,106
Prizes	-	-	-	-	-
Sundry	-	-	-	-	-
Donations to Marshals	9,400	-	-	9,400	6,058
	-	-	-	-	-
other	-	-	-	-	-
<b>Sub total</b>	9,783	-	-	9,783	20,766
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	9,783	-	-	9,783	20,766
<b>Net of receipts/(payments)</b>	- 4,283	-	-	- 4,283	9,234
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	8,345	-	-	8,345	21,970
<b>Cash funds this year end</b>	4,062	-	-	4,062	31,204

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balance	8,352	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	4,062	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	A.Jurazek	A.Jurazek	7/18/2024	
	K. Foweraker	K.Foweraker	7/18/2024	