



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	07	2022		30	06	2023

Section A Reference and administration details

Charity name **ATOM Festival of Science & Technology**

Other names charity is known by

Registered charity number (if any) **1176186**

Charity's principal address **34 Norris Close**

Abingdon

Oxfordshire

Postcode **OX14 2RL**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Clarke	Chair	01/12/2022	Trustee Board
2	David Pennington	Treasurer		Trustee Board
3	Prof. Francis Close			Trustee Board
4	Bryan Brown			Trustee Board
5	James White		01/03/2023	Trustee Board
6	Russell Foster		01/03/2023	Trustee Board
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointment by Board of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education by promoting interest in science, technology, engineering and maths (STEM) subjects, amongst children of all ages and the general public, without any distinction, in the Parish of Abingdon and surrounding region (area of benefit), such promotion to be carried out by supporting local schools and colleges in their

provision of STEM subjects, on a non-remunerative basis.

The main activity of the charity is to organise an annual festival in Abingdon. In 2023 the festival returned to March and was aimed at fully re-establishing the festival after the effects of the pandemic.

The Festival comprised:

A free Family Science Day held in a marquee as part of the Town Council's Jubilee celebrations with interactive science-based demonstrations.

A free Science Market in the Market Square in Abingdon with family oriented interactive demonstrations by local companies and educational establishments, and a Planetarium dome.

Two free public talks and two ticketed talks in venues around Abingdon on a variety of science and technology subjects.

In organising the Festival, the Trustees had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The number of volunteers involved this year was limited by the number of events. However, the volunteers are essential for staffing and stewarding all of the events.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The main achievement in the year 2022/23 was the re-establishment of the Festival after cancelation in 2020, very limited activity in 2021 and a small loss making festival in 2022.

In order to re-establish the Festival the Trustees decided to accept a small projected operating loss in organising the festival. However, the outcome was a small profit due to increased sponsorship, which will return the reserves to pre-pandemic levels and support an expanded festival in 2024.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are held to allow early expenditure on festival organisation prior to income from sponsorship, grants and donations being received. The reserves also cover any losses incurred in organising the festival.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal sources of funds are: Sponsorship by local science & technology companies and university departments. A Grant from the Town Council.

Donations from individuals, including this year a significant donation to support the talk by the headline speaker.

Other income is derived from ticket sales for the talks and from the sale of Festival merchandise.

The expenditure has supported the free events listed above, which were the largest audiences for the Festival activities, and the ticketed public talks.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Pennington	Stephen Clarke
Position (eg Secretary, Chair, etc)	Treasurer	Chair of Trustees
Date	03/11/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
ATOM Festival of Science & Technology

No (if any)
1176186

Receipts and payments accounts

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For the period
from

Period start date
7/1/2022

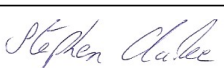
To

Period end date
6/30/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Sponsorship	1,692	-	-	1,692	1,800
Grants	1,400	-	-	1,400	1,200
Donations inc Gift Aid	4,768	-	-	4,768	3,010
Ticket Sales	2,970	-	-	2,970	2,014
Merchandise Sales	227	-	-	227	84
Sponsorship from 2022	1,300	-	-	1,300	
Petty Csh from 2022	177	-	-	177	-
	-	-	-	-	-
Sub total (Gross income for AR)	12,534	-	-	12,534	8,108
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,534	-	-	12,534	8,108
A3 Payments					
Advertising	3,620	-	-	3,620	1,084
Ticketing Costs	408	-	-	408	188
Venue Hire and Event Costs	3,813	-	-	3,813	2,820
Speaker Expenses	3,389	-	-	3,389	510
Insurance, & postage	549	-	-	549	491
Cost of Merchandise Sales	-	-	-	-	32
Festival Management 2022	3,211	-	-	3,211	
Festival Management 2023	1,600	-	-	1,600	-
	-	-	-	-	-
Sub total	16,590	-	-	16,590	5,125
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,590	-	-	16,590	5,125
Net of receipts/(payments)	- 4,056	-	-	- 4,056	2,983
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,607	-	-	12,607	-
Cash funds this year end	8,551	-	-	8,551	2,983

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	8,551	-	-
	Petty Cash	-	-	-
		-	-	-
	Total cash funds	8,551	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
	Account Receivables	1,604	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Merchandise Stock		-	-
	Hi Visibility jackets		40	-
	2 cash boxes, Badges & keys		47	-
	Car door and lamp post signs		352	-
	Feather Banners		442	-
	Leafet & poster holders		32	-
	Badges & Lanyards		157	-
	Poster Holders		21	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accounts Payable		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	#VALUE!	David Pennington	11/2/2023	
		Stephen Clarke	11/2/2023	