



Trustees' Annual Report for the period

0	Period start date			To	Period end date		
	01	05	2023		30	04	2024

Section A

Reference and administration details

Charity name

Holbeach Community Larder

Other names charity is known by

Registered charity number (if any) 1176177

Charity's principal address

5 Church Street

Holbeach

Spalding

Postcode

PE12 7LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Christopher Penney			
2	Mr David Ingle			
3	Mrs Jane Francis			
4	Mrs Wanda Adams-stevens			
5	Mr Declan Noble			
6	Mrs Sandra Reedman		Appointed 22.4.24	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the Prevention and Relief of poverty in Holbeach and the surrounding communities in the county of Lincolnshire by providing food parcels ,grants, items signposting and services to individuals and families in financial need identified by objective criteria and / or charities or other organisations working to prevent or relieve poverty.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity is managed by the Board of Trustees who meet at least four time per annum, in addition to an annual general meeting. The Board of Trustees are responsible for making all major decisions about the food bank, the way it is run and how the money is spent. The food bank supervisor is responsible for the day to day running of the food bank which includes initial recruitment of volunteers, training, maintaining rotas and adequate levels of volunteers, stock control and general Health and Safety. The way the food bank is run, is governed to a certain extent by a series of procedures and policies, all of which have either been updated or initiated and put into practice in this fiscal year. They include Recruitment, Health and Safety, Safeguarding, Equal Opportunities and Complaints

The Chair of Trustees is responsible for maintaining HR records and undertaking DBS checks. All Trustees are responsible for ensuring the health, safety, and well-being of volunteers.

Trustees consult with a variety of outside organisations to ensure we provide the best possible service to our clients and to ensure we market our services appropriately.

Trustees are recruited on an as and when basis. We have a procedure in place to identify the qualities needed in new trustees and potential candidates are required to provide a written statement outlining these. This is followed by interview and appropriate DBS, reference checks.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In the fiscal year, we have provided food for a total of 1850 people, including children. There has been little movement in these numbers over the past two years, but it does include 112 new clients and many of the 1850 have been helped multiple times. However, this does not truly reflect all the work that we do because many in the community will not use a food bank. We have therefore opted for innovative ways to ensure that children do not go without food. In the summer holidays we ran a project in conjunction with local schools which enabled all those children on Free School Meals to be taken by their parents to either a local fish and chip shop or sandwich bar to obtain a meal up to three times a week. This was funded by us and 831 meals provided. Similarly at Christmas we collaborated with the schools to identify families in need. Each was given an Aldi voucher to purchase food, along with a mini hamper of Christmas goodies and age-appropriate toys for the children. The food bank has and continues to provide a valuable service to our local community ensuring where possible that no one goes hungry and that we meet our charities objectives.

Section E

Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

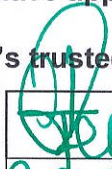
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
CHRISTOPHER JOHN PENNEY	
TREASURER	
17-1-25	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Holbeach Community Larder	No (if any) 1176177
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Receipts and payments accounts

CC16a

For the period from	Period start date 5/1/2023	To	Period end date 4/30/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Donations	1,323	-	-	1,323	-
Grants	12,337	-	-	12,337	-
Legacies	1,295	-	-	1,295	-
Other Donations	10,762	-	-	10,762	-
				-	-
					-
					-
	-	-	-	-	-
Sub total (Gross income for AR)	25,716	-	-	25,716	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,716	-	-	25,716	-
A3 Payments					
Food Bank Payments	8,146	-	-	8,146	-
General Expenses	1,991	-	-	1,991	-
Sundry Expenses	466	-	-	466	-
Vouchers	-	-	-	-	-
Equipment	1,027	-	-	1,027	-
Rent	3,600	-	-	3,600	-
Telephone	411	-	-	411	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,641	-	-	15,641	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,641	-	-	15,641	-
Net of receipts/(payments)	10,076	-	-	10,076	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	10,076	-	-	5,470	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	10,056	-	-
	Bank Deposit Account	15,196	-	-
		-	-	-
	Total cash funds	25,251	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION
FOR ENGLAND AND WALES

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		-	-	-
		-	-	-
		-	-	-
		-	-	-
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			-	-
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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
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			-	
			-	
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