

The Trustees' Annual Report for the year ending 30th June 2021

Llandaff 50+ registered as a charity with the Charity Commission on 7th December 2017, it has a charity number 1176165. The objects of Llandaff 50+:

The promotion of social inclusion, among persons over 50 in Llandaff who are excluded from society as a result of the conditions that arise from old age, by the provision of facilities for their social interaction and recreation and opportunities for volunteering.

Achievements & Performance

July 2020-June 2021 has been a landmark year for Llandaff 50+.

We have moved from being a community group with a vision, to establishing our presence as a charity with its own purpose-designed building. The Pound has expanded the opportunities for Llandaff 50+, to better meet our objects and the needs of older people.

After four years of hard work, and with a sound business plan, we have now signed the 99-year lease on The Pound from Cardiff Council and, with funding from Welsh Government, charitable sources and local Pound Founder supporters, we have successfully refurbished and repurposed the building.

We received our final Building Completion Certificate in June 2021; we expressed thanks to our architect and building contractor for working (very patiently) with us throughout this elongated build period.



We now have our warm and comfortable home, that will enable us to better fulfil our purposes.

Commissioning The Pound

During 2020-2021 we completed Stage Three of our Business Plan, the fittings and fixtures, the legal processes, and connecting the essential services. We have also moved forward with our start-up process by putting in place the sound management structures and management teams that were set out in the original concept.

Simultaneously, during this period, the pandemic continued to present additional challenges. We addressed these with the help of our volunteer members and a range of differing government grants.

Response to the Pandemic



We continued with our newsletter through to June 2021. Virus News, was proven to be an outstanding success, keeping people up to date with Welsh Government guidelines, and feeling remembered and connected with all that was happening in the High St, in Llandaff and at The Pound.

Zoom has been a sharp learning curve for all, but it enabled that important face to face contact. Also, it was convenient and essential for management meetings, to keep The Pound development on track.

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Once lockdown finished, we moved our Tai chi activity back to the courtyard at The Pound, in the fresh air. We could also benefit from the design features of the activity room, a full wall of glass folding doors and a highly effective, and efficient, triple-speed ventilation system which assist greatly in keeping members safe.

The pandemic space requirement has not allowed us to open the heritage room during 2020-21.



Activities

During the year, the Covid-19 pandemic has affected every aspect of life, and the work of Llandaff 50+ is no exception. It impacted significantly on our development plan but, nevertheless, we have progressed slowly, and steadily, with implementing our start-up operational plans.

We have begun to learn how to manage our new building, security, maintenance, service supplies and ECO features; we have also purchased fittings and fixtures, and equipment.

We have also started to learn, and put in place, the necessary management structures and systems, taking account of security, health and safety and collective responsibilities. These will be essential as we build towards 20 activity groups benefitting from The Pound on a regular basis.

During 2020-21, we have: established 2 tai chi groups; created and developed the role of Activity Leaders and a leaders' forum; and successfully tested our member contribution proposals.

Financial review

The results for the year are included in the Llandaff 50+ Accounts for 2020/2021.

The Trustees report that the Charity made a surplus:

| | 2020-21 |
|--|---------|
| Total Receipts | £76,911 |
| Total Payments | £17,650 |
| Net surplus /(deficit) of receipts over payments | £59,261 |

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Structure, Governance & Management

Election to the Board is held at the AGM; Trustees are bound by the Constitution of Llandaff 50+.

The Board, the Finance and Management Committee, and advisory groups have all met regularly throughout the year.

2020-21 has also been a busy period for the Board, behind the scenes, further consolidating our management planning, as set out in the Management Plan.

As a self-management organisation, with no paid staff, volunteering is a key factor of our management model. Volunteering is the lifeblood of the organisation.

We have valued the commitment of 32 volunteers contributing a total of 4431 volunteer hours, which was needed to address the work load for 2020-21. Our long-term expectation, when the Pound is fully operational, would be 10 volunteers supporting Management; 10 volunteering as Activity team leaders; and 30 contributing in the heritage room.

The pandemic has been a serious distraction but, with our sound Business Plan, the Trustees have kept focus on managing the vision whilst sharing energy across the two challenges simultaneously. It has been a period of exhausting pressure for all those concerned.

Year End

By the end of this financial year, despite the pandemic, Llandaff 50+ had:

- achieved a completed building that gives us the new home we so much need;
- started learning the management and benefits of our eco investment;
- strengthened management structures, as we became more operational;
- test-piloted activities: initially 2 Tai Chi sessions, each with volunteer member Activity Leaders;
- gained sufficient confidence to plan to test-pilot more activities over the coming months;
- prepared a learning programme for heritage room volunteers.

We have also successfully consolidated our body of enthusiastic, Pound Founders and supporters.

The Trustees are pleased to be able to report that the charity is in a sound state as we move forward, and thank all who have contributed. Great credit is given to all who have volunteered their skills and time, throughout this challenging period.



Left: named mugs for each of our Pound Founders, on display in The Pound

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Future Plans

The Trustees are planning for The Pound to become increasingly operational, over the coming months.

We look forward to encouraging more older people to contribute and play active roles, achieving the purposes of Llandaff 50+ at The Pound.

Work will be ongoing to monitor the effectiveness and efficiency of our eco investments and the day-to-day operations, with the aim of ensuring a warm and comfortable welcome in our new home.

We are hoping to formally launching The Pound and this is currently scheduled for June 2022.

We are carefully monitoring our developments and hope to become an exemplar of what can be achieved to improve the health, wellbeing and happiness of socially isolated people in older age.

The Trustees' Responsibilities

Trustees are responsible for preparing the Trustees' Annual Report and the Statement of Financial Activities.

The Trustees 2020-2021:

Chis Kenyon, Diana Langmaid, Jan Joynson, Jill Matthews, Katharine Harry, Lillias French, Yvonne Apsitis,

advised by: Donna Howard, Freda Young, Geoffrey Barton-Greenwood, John Bethell, Roger Martin. Also Graham Hosgood, Carolyn Merrifield, Tim Young, Eirwen Jones, our Cllrs Sean Driscoll, Philippa Hill-John.

Signed

Yvonne Apsitis, Chair of The Board

Llandaff 50+, The Pound, 2 Cathedral Close, Llandaff CF5 2ED

www.llandaff50plus.com

LLANDAFF 50+ ACCOUNTS FOR 2020/21

| 2021/21 | | | 2019/20 | |
|---------|---------------|---|---------|---------------|
| £ | £ | | £ | £ |
| | | RECEIPTS | | |
| | | Donations & legacies | | |
| 3,702 | | Donations | 5,149 | |
| 66,464 | | Grants | 38,020 | |
| 2,371 | | Gift Aid | 0 | |
| 4,000 | | Bank transfer fee | 0 | |
| | 76,537 | | | 43,169 |
| | | Other trading activities | | |
| | 0 | Fundraising events | | 803 |
| | | Charitable activities | | |
| 374 | | Llandaff 50+ activities at the Pound | 0 | |
| 0 | | Meeting subscriptions | 2,231 | |
| 0 | | Christmas lunch | 550 | |
| | 374 | | | 2,781 |
| | 76,911 | Total Receipts | | 46,753 |
| | | PAYMENTS | | |
| | | Raising donations & legacies | | |
| | 250 | Sundries | | 525 |
| | | Charitable activities | | |
| 150 | | Speaker fees | 580 | |
| 0 | | Room hire | 992 | |
| 0 | | Meeting costs | 360 | |
| 1,046 | | Insurance | 325 | |
| 0 | | Christmas lunch | 550 | |
| 1,086 | | Printing, stationery, audit etc | 920 | |
| 0 | | Sundries | 184 | |
| 242 | | IT & website | 741 | |
| 1,596 | | IT equipment | 146 | |
| 365 | | Zoom fees | 0 | |
| 0 | | Clearance costs | 900 | |
| 0 | | Dig & event costs | 1,117 | |
| 1,075 | | Planning costs | 523 | |
| 312 | | Professional fees | 39,626 | |
| 646 | | BT | 0 | |
| 887 | | EDF Energy | 0 | |
| 79 | | Water | 0 | |
| 4,563 | | Cleaning contract | 0 | |
| 90 | | Repairs & maintenance | 0 | |
| 3,017 | | Furnishings | 0 | |
| 1,521 | | Furniture & Equipment | 0 | |
| 461 | | Covid safety | 0 | |
| 264 | | Volunteer expenses | 0 | |
| | 17,400 | | | 46,964 |
| | 17,650 | Total Payments | | 47,489 |
| | | | | |
| | 59,261 | Surplus/Deficit(-) of Receipts over Payments | | -736 |

LLANDAFF 50+ ACCOUNTS FOR 2020/21

BALANCE SHEET AS AT 30 JUNE 2021

| 2021/21 | | 2019/20 | |
|--------------------------|---------------|---------|---------------|
| £ | £ | £ | £ |
| <u>ACCUMULATED FUNDS</u> | | | |
| <u>General Fund</u> | | | |
| 26,308 | | 27,044 | |
| 59,261 | | -736 | |
| | 85,569 | | 26,308 |
| | <u>85,569</u> | | <u>26,308</u> |
| Represented by: | | | |
| <u>CURRENT ASSETS</u> | | | |
| 85,509 | | 26,248 | |
| 60 | | 60 | |
| | 85,569 | | 26,308 |
| | <u>85,569</u> | | <u>26,308</u> |

INDEPENDENT EXAMINER'S CERTIFICATE

I have independently examined the Accounts of the Llandaff 50+ Group for the period ended 30 June 2021. I have obtained information and explanations considered necessary for this examination to enable the accounts to be finalised, including Receipts & Payments Accounts and a Balance Sheet as at 30 June 2021. The closing bank balance as at 30 June 2019 has been verified.

In connection with my examination, no matter has come to my attention which gives me cause to believe that, in any material respect, the requirements to keep accounting records and to prepare accounts which accord with the accounting records have not been met or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Graham Hosgood

Graham Hosgood CPFA (Ret) 11 March 2022

LLANDAFF 50+ ACCOUNTS FOR 2020/21

| 2021/21 | | | 2019/20 | |
|---------|---------------|---|---------|---------------|
| £ | £ | | £ | £ |
| | | RECEIPTS | | |
| | | Donations & legacies | | |
| 3,702 | | Donations | 5,149 | |
| 66,464 | | Grants | 38,020 | |
| 2,371 | | Gift Aid | 0 | |
| 4,000 | | Bank transfer fee | 0 | |
| | 76,537 | | | 43,169 |
| | | Other trading activities | | |
| | 0 | Fundraising events | | 803 |
| | | Charitable activities | | |
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| | 76,911 | Total Receipts | | 46,753 |
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| 3,017 | | Furnishings | 0 | |
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| 264 | | Volunteer expenses | 0 | |
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| | 17,650 | Total Payments | | 47,489 |
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|-----------------|---------------|------------------------------|---------|---------------|
| £ | £ | | £ | £ |
| | | <u>ACCUMULATED FUNDS</u> | | |
| | | <u>General Fund</u> | | |
| 26,308 | | Balance b/f 1/7/2020 | 27,044 | |
| 59,261 | | Surplus/(Deficit) in 2020/21 | -736 | |
| | 85,569 | | | 26,308 |
| | <u>85,569</u> | | | <u>26,308</u> |
| Represented by: | | | | |
| | | <u>CURRENT ASSETS</u> | | |
| 85,509 | | Bank Current a/c | 26,248 | |
| 60 | | Petty Cash a/c | 60 | |
| | 85,569 | | | 26,308 |
| | <u>85,569</u> | | | <u>26,308</u> |

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