

# **Purley Bury Tennis Club**

Charity Number 1176144

## **Trustees' Report for The Charity Commission**

**Year End 2023**

### **1. Objectives and Activities**

#### **1.1. Objectives**

The object of the Charity is: the promotion of community participation in healthy recreation, in particular by the provision of facilities for the playing of tennis.

#### **1.2. Main Activities**

Purley Bury Tennis Club is a Registered Charity (number 1176144) with modern tennis facilities. PBTC Social Limited is a wholly owned subsidiary that runs the Club Bar.

The Club welcomes new members of all ages, all abilities and all levels of play, and offers:

1. Five floodlit tennis courts
2. Social and competitive tennis
3. A thriving Junior and Young Adult section led by Mark Love - Aegon National Coach of the Year 2015 and Surrey Development Coach of the Year 2016 - and his MDL Coaching team
4. Weekly term-time coaching sessions using LTA-qualified coaches provided free to all disabled people, regardless of their age or skills
5. Subsidised sessions for over-50s wishing to play tennis for medical reasons
6. A spacious and comfortable Club House and Bar
7. A regular series of Adult and Junior social events
8. A range of membership packages
9. Competitive playing opportunities for both Adults and Juniors with team competitions and individual events
10. A table tennis table is available in the top building for members' use

The Club has a 21-year lease from the Landlord, which began on 5 June 2019, giving security of tenure for the foreseeable future.

**1.3.** All Trustees are aware of the guidance issued by the Charity Commission with regard to Public Benefit and have adhered to the guidance throughout the year.

## **2. Achievements and Performance**

### **Summary**

- This has been a year of consolidation. Adult membership has increased by 9% which is very pleasing. We have continued to maintain the infrastructure of the Club with major repairs to the kitchen roof. We have continued to invest in the facilities offered with the purchase of new furniture for the veranda and patio area
- Revenue from subscriptions increased from £25,895 to £28,205.
- The Club obtained the following donations:
  - The donation from PBTC Social towards overheads increased from £7,162 £9,844
- £11,632 was spent on maintenance:
  - £1,800 was spent on the courts
  - £8,859 was spent on the Clubhouse, principally the repair of the roof
  - £972 was spent on the grounds including the lopping of trees to facilitate the roof repair
- The Club invested £5,000 on new furniture for the veranda and patio area
- The Club had to fund the increase in electricity costs from £3,397 to £12,024
- Overall, the Club had a surplus of £4,832 against a budget of £1,395 but less than the required target of £10,000 towards future lights and court refurbishment, which will be made up from reserves. Due to inflation, the annual required target will be increased to £11,000 per annum.
- At the end of the year the Club had net assets of £72419, including restricted funds for Disability Tennis of £1962 and Dinner Dance of £206.
- The Club held Senior Tournaments in the Summer and the Winter.
- MDL Coaching continued to support the Junior section with sessions for all ages and standards.
- MDL Coaching and its team of volunteers continued to develop its free Disability tennis sessions for both children and adults.

### **3. Vision**

Our vision is that Purley Bury Tennis Club will be recognised as a good place to play tennis in Croydon, where members feel a strong sense of pride and belonging, and they participate to ensure the continued success of the club.

### **4. Volunteering Ethos**

Purley Bury Tennis Club, the Charity and PBTC Social Ltd are run *by* the members *for* the members and for the Community in Croydon. It is expected that members contribute *what* they can, *when* they can, to the successful running of the Club.

### **5. Membership**

The focus of the 2023/24 season was to grow the membership base from the previous season across all membership categories but concentrating on continuing to succeed in converting off peak memberships and coaching memberships into the full adult category. The adult coaching programme continued to be successful and fed into the club additional full adult members and additional off-peak members – giving in total a 9% increase in adult playing members. This resulted in the revenue derived from membership increasing from £25,895 last year to £28,205.

Subscriptions for some membership categories were increased last playing season to help cover the Club's increased costs. As before we offered pro rata rates for members who joined part-way through the year and offered special offers at certain times of the membership year. We looked at ways to promote ourselves during the year for example opening up the courts and the club house for the Coronation.

The Club continued to keep the Junior subscriptions low, and the good-value membership to parents encouraged them to join, enabling them to play with their children. The Club continued to use its close links with local schools to attract Junior members and their parents. The discounted membership was retained for Students to encourage their continued membership while they were away at university.

The separate Disability section remained popular with the regular free coaching evening split into two sessions – junior and senior. The sessions continued to recruit new volunteers to help – both Adult and Junior members.

The Club has a website and a Facebook page and uses Twitter and WhatsApp groups to promote itself. We may look to advertise again in local train stations and supermarkets.

With the bar back open on a Friday evening during the Junior and disability sessions the social membership of PBTC Social has started to grow again.

### Membership Numbers by Categories

	2022/23	23/24
<i>Adult</i>	95	103
<i>Off-Peak Adult</i>	15	17
<i>Parent</i>	39	34
<i>Rusty Rackets/Adult Coaching</i>	3	5
<i>Disability</i>	16	25
<i>Education</i>	8	9
<i>Honorary</i>	8	8
<i>Tot</i>	19	16
<i>Mini</i>	27	31
<i>Junior 11 to 18</i>	44	50
<i>Friend</i>	0	0
<i>Social (PBTC Social Ltd)</i>	38	38

## 6. The Tennis

The Club ran regular sessions for all members.

- Social tennis for Full members on Sunday mornings, and five social tennis rotas, on Monday evenings, 1730-1900hrs, 1900-2030hrs and 2030-2200hrs, and Thursday evenings, 1900-2030hrs and 2030-2200hrs.
- Adult Improvers, 2030-2200hrs on Monday nights and 1930-2100 on a Wednesday
- Social tennis for ladies on Wednesday mornings and men on Thursday mornings for members of all standards. A new mixed session for men and ladies on a Friday morning from midday.
- For Adults we offer one-to-one sessions and sessions for small groups, and also a Rusty Rackets session on a Monday and Thursday evening, which is very popular, plus a Friday morning session for intermediate/club standard players and an Over 50's session.

- The Club fields men's, ladies' and mixed teams in leagues. There have been no friendly matches against other local clubs since the summer of 2019.
- Match practice evenings for the ladies' teams took place on Wednesday nights and for the men's teams on Tuesday nights.
- Friday nights were fun nights for Juniors, including coaching, junior events and community sessions.
- MDL Coaching and its team of volunteers continued to develop the Disability tennis sessions for both children and adults. Due to the popularity of these sessions, these were split into children and adult groups and run as 2 x 45-minute sessions. These continued to take place on Friday evenings.
- 'Super Friday' continued whereby we managed to fill the courts from 0900hrs to 1930hrs with players of all ages and standards.
- In addition the Club saw a huge rise in the number of parents joining the tennis club to participate and play with their children, and a rise in adults looking to take up the game.
- MDL Coaching saw record numbers in attendance at its Holiday Tennis Camps.

## **7. Competition Programme**

The Club held a Summer tournament for both Adults and Juniors, including a plate competition for adults.

For Juniors the club ran:

- Grade 6 Competitions at the weekend internally and externally
- LTA team tennis and LTA team trophy
- Road to Wimbledon
- Team Challenge Competition in coaching sessions
- Family Cup for parents and children
- Disability Team Challenge Events
- Junior/Senior Events
- Davis Cup-style competitions

## **8. Coaching and Development**

### **Adults**

MDL Coaching offered coaching for adults on Monday nights for Rusty Rackets and on Friday mornings for Club members. In addition, we continued our FREE Over-50s coaching session on Friday lunchtime. These sessions were open to people in the local community.

The funding has now finished but these sessions continue to run on a paid basis and many of the attendees have joined the Club and meet on a regular basis to play tennis.

We have also taken on more coaches to keep up with demand for one-to-one lessons and small groups.

We are hoping to continue introducing more adults to tennis through our Rusty Rackets coaching programme.

### **Juniors**

MDL Coaching offered courses for Juniors between 1600-1900hrs every weekday evening and 0900-1200hrs on Saturday morning during all three terms for each of the following groups:

**DEVELOPMENT GROUPS** (for mini tennis players and yellow ball players new to the sport or those not looking to compete)

Sessions are for players who play once/twice a week and are keen to improve and learn new tennis skills, have fun and make new tennis friends. These sessions are also suitable for players who are new to the sport. We try to put all players in groups with others of a similar age and ability.

**COMPETITION SQUADS** (mini tennis players aged 6yrs-10yrs)

Sessions are for players who play at least twice a week - comprising: those attending group sessions or 1:1 sessions; those playing in competitions or who have an interest in competing and representing MDL in matches against other clubs; those playing with parents or friends outside coaching sessions; or those who are above average ability for their age.

Players attending these sessions will be encouraged to enter LTA-sanctioned tournaments.

**INVITATION SQUADS** (Yellow ball players aged 10yrs-18yrs)

Sessions are for players who have been a part of the MDL programme for many years and are established tennis players. They may play at least twice a week and comprise: those attending group sessions or 1:1 sessions; those playing in competitions or who have an interest in competing and representing MDL in matches against other clubs; those playing with parents or friends outside coaching sessions; or those who are above average ability for their age. They have a keen interest in tennis and a willingness to improve as a player.

In relation to the talent pathway, MDL Coaching ran talent identification sessions to admit players to the MDL Competition and Invitation Squads, but opened its doors to any player keen to play in competitions and represent Team MDL in competitions.

Talented Juniors were invited to Adult club team sessions and match practice as well, to help develop their game.

MDL Coaching's school programme continues to be strong in the local area. This gives parents an easy way to get their children into tennis. The sessions complement each other and the school programme is an important part of getting new players into tennis.

MDL Coaching ran Holiday Tennis Camps during all school holidays every morning from 0900hrs-1200hrs, incorporating Mini Tennis & Fun, Fun Tennis & Team Games, Matchplay & Team Tennis, and these continued to grow in popularity. This encouraged more youngsters to join the coaching programme and the Club. Teen Tennis took place on Tuesday and Thursday afternoons to allow our older players to socialise away from the younger players.

Our Pay-and-Play Community Tennis sessions on a Friday evening continue to be well received in the local community for both teenagers and the youngest of children, aged 3yrs upwards.

Our free Disability tennis coaching sessions continue every Friday, for junior Disability players and adult Disability players. These are split into separate sessions. This is one of the biggest disability programmes in Surrey and certainly the only programme in the local area for disabled people.

1715-1800hrs – Junior disability

1800-1845hrs – Adult disability

These are run by 2 x LTA coaches and a large group of volunteers/juniors, mainly members of the Tennis Club. These sessions are funded by the Croydon Community Fund and other grant providers.

We run coaching sessions in conjunction with MIND and The Autistic Society, and we are keen to run further sessions with local focus groups. We will continue to engage in activities promoted by the LTA and will work closely with the local authority

## **9. Financial Review**

### **Financial Position at Year End 2023**

Overall, the CIO generated a surplus of £4,832 against a budget of £1,395

PBTC Social Limited generated a surplus of £9,844 compared to £7,612 in 2022.

## **10. Reserves**

Overall, the Club had net assets of £72419 including restricted funds of £2169, of which £41012 is held in a sinking fund towards the next renewal of courts and lights. This compares to net assets of £70471 at the end of 2022, including restricted funds of £5433.

## **11. Structure, Governance and Management**

**11.1** The Charity is constituted as a Charitable Incorporated Organisation (CIO).

**11.2** The Club uses the “Association Model” provided by the Charities Commission as the basis of our written constitution.

**11.3** Trustees are selected in accordance with the constitution.

**11.4** The current Trustees are:

Robbie Watt	Chairman
John Davey	Secretary
Sarah Wilson	Membership Secretary
Mark Love	Head of Tennis
David Stantiall	Treasurer

## **12. Conclusion**

The opportunity to take exercise by playing tennis at our Club has been embraced by the local community. The Club has encouraged this by offering attractive membership packages and seeking ways to increase court usage. As a result, the Club remains in a healthy financial position and has been able to continue maintaining and improving the Club’s infrastructure and facilities.



## Purley Bury Tennis Club CIO

### Balance Sheet 31 Dec 2023

#### Current assets:

		Unrestricted	Restricted	Total funds as at 31 Dec 2023	Total funds as at 31 Dec 2022
Cash at bank					
	C/A	16007.32	2168.91	18176.23	17330.98
	Deposit	41011.61		41011.61	40624.87
	Cash	0.00		0.00	7.05
		<u>57018.93</u>	<u>2168.91</u>	<u>59187.84</u>	<u>57962.9</u>
Debtors					
	PBTC Soc	9844.46		9844.46	7162.2
	PBTC Soc Ln	5346.00		5346.00	5346
		<u>72209.39</u>	<u>2168.91</u>	<u>74378.30</u>	<u>70471.1</u>
<b>Liabilities:</b>		0.00	0.00	0.00	0
Creditors		1959.50	0.00	1959.50	
<b>Net Assets</b>		<u>70249.89</u>	<u>2168.91</u>	<u>72418.80</u>	<u>70471.1</u>

#### Represented by:-

		Unrestricted	Restricted funds	Total
Opening Balance C/A		11897.76	5433.22	17330.98
Surplus/ Deficit cash for current year		<u>4109.56</u>	<u>-3264.31</u>	<u>845.25</u>
Total Bank		<u>16007.32</u>	<u>2168.91</u>	<u>18176.23</u>
Debtors PBT Soc contribution		9844.46		9844.46
PBT Soc loan		5346.00		5346.00
Creditors		-1959.5		-1959.50
Total		<u>29238.28</u>	2168.91	<u>31407.19</u>
Provision for improve dep a/c	40624.87			
Interest	386.74			
Closing balance dep		<u>41011.61</u>		<u>41011.61</u>
Total		<u>70249.89</u>	2168.91	<u>72418.80</u>

Purley Bury Tennis Club CIO  
Notes to the Accounts for year ending 31 December 2023

	31/12/2022 inc/dec	31/12/2023
<u>1. Debtors</u>		
PBTC soc	7162.2	2682.26 9844.46
loan	<u>5346</u>	<u>0 5346.00</u>
Total	<u>12508.2</u>	<u>15190.46</u>

	31/12/2022	31/12/2023
<u>2. Creditors</u>		
court cleaning company	0	1800 1800
scs water	0	<u>159.5 159.5</u>
Total		<u>1959.5 1959.5</u>

3. Subscriptions

Subscriptions are accounted for on a received basis

4 Movement in Net Assets

	Opening balance 01-Jan-23	Increase	Reduction	Closing Balance 31-Dec-23
Current account	11897.76			16007.32
cash	0	0	0	0
Debtors	7162.2	2682.26		9844.46
loan	5346	0	0	5346
Creditors	0	-1959.5		-1959.5
Restricted funds:				
Less Able and Senior Fitness tennis	3222.44	0	-1260	1962.44
Dinner Dance ticket purchase.	2210.78	1070.00	-3074.31	206.47
Provision for improvements and Renovations ( Dep a/c)	40624.87	386.74	0	41011.61
Total	70464.05	2179.50	-4334.31	72418.80

# Final Accounts Purley Bury Tennis Club CIO.

## Income and expenditure

	31/12/2023		31/12/2022		Budget 31/12/2023	Budget 31/12/2024
		Restricted funds		Restricted funds		
<b>Income:</b>						
Subscriptions	28205.50		25895.40		30000	29500.00
Floodlights	9733.31		6736.00		9000	9000.00
Sale of balls	323.00		251.00		200	300.00
Match fees	874.00		875.50		1000	1000.00
Saturday Singles fees	0.00		78.00			
Visitor fees	54.00		21.00			
LTA Reimbursement	0.00		0.00			
Bank Compensation	0.00		0.00			
Lease cost Reimbursement	0.00		0.00			
Polling Station	0.00		0.00			
Licence fee from PBTC Social Ltd	1200.00		1200.00		1200	3600.00
Bank Interest	0.00		0.00			
cash float	0.00		1.05			
Other Fund Raising						
Events	968.90		793.10		600	900.00
Sub total	13153.21		9955.65			
dinner dance receipts		1070.00		2210.78		
<b>Total operating income</b>	<b>41358.71</b>	<b>1070.00</b>	<b>35851.05</b>	<b>2210.78</b>	<b>42000</b>	<b>44300.00</b>
<b>Less Abled and Senior Fitness donations</b>		0.00		627.44		
<b>Donation from PBTC Social Limite</b>	9844.46		7162.20		6725	4000.00
<b>Donations:</b>						
Other	19.73		34.78			
Other Fund raising (net)	30.75		5.82			
Total donations	9894.94		7202.80		6725	4000.00
<b>Grants:</b>						
LED upgrade and Court Refurbishment						
Clubhouse refurbishment	0.00		22803.00			
Covid 19 Support	0.00		0.00			
table tennis table						
<b>Total grants</b>	<b>0.00</b>		<b>22803.00</b>			
<b>Total grants and donations</b>	<b>9894.94</b>	<b>0.00</b>	<b>30005.80</b>	<b>627.44</b>	<b>6725</b>	<b>4000.00</b>
<b>Total income</b>	<b>51253.65</b>	<b>1070.00</b>	<b>65856.85</b>	<b>2838.22</b>	<b>48725</b>	<b>48300.00</b>

<b>Expenditure:</b>						
Light and heating	12024.54		3397.16		14300	7500
Balls, nets etc	1837.04		2150.69		2000	2000
Rent and rates	7400.00		7400.00		7400	7400
Waste disposal	2449.72		1784.99		2000	2700
LTA Team fees	425.00		455.00		500	500
Cleaning	1250.00		1260.00		1380	1200
Water	977.64		847.20		900	1000
Broadband	892.85		939.73		1000	1000
Insurance	1231.40		1072.72		1200	1600
PAT testing	0.00		0.00		0	0
TV licence	159.00		159.00		160	180
General consumables	47.82		250.73		350	350
Events	65.00		161.00		200	200
Print / Post	7.50		208.85		280	200
Other (tournament boards and defibrillator)	322.81		1632.11		500	500
Sundry expenses						
dinner dance payments		3074.31				
Less Abled and Senior and fitness tennis		1260.00		5166.50		
Other purchases Projector	5698.54		1166.86		5000.00	2000.00
<b>Total operating expenses</b>	<b>34788.86</b>	<b>4334.31</b>	<b>22886.04</b>	<b>5166.50</b>	<b>37170.00</b>	<b>28330.00</b>
<b>Operating surplus (not including grants and donati</b>	<b>6569.85</b>		<b>12965.01</b>	<b>-2328.28</b>	<b>4830.00</b>	<b>15970.00</b>
<b>Total PBTC surplus pre maintenance</b>	<b>16464.79</b>	<b>-3264.31</b>	<b>42970.81</b>	<b>-2328.28</b>	<b>11555.00</b>	<b>19970.00</b>
<b>Maintenance:</b>						
Courts	1800.00				1400	2500.00
Nets	0.00				60	
LED upgrade and Court Refurbishment						
Grounds	972.66		75.57		200	1500.00
Clubhouse	8859.81		5151.43		8500	4000.00
<b>Building work:</b>						
Clubhouse works	0.00		62303.79			
Total costs	11632.47		67530.79		10160	8000.00
<b>Total PBTC surplus/ deficit</b>	<b>4832.32</b>	<b>-3264.31</b>	<b>-24559.98</b>	<b>-2328.28</b>	<b>1395.00</b>	<b>11970.00</b>

## **Independent examiner's report to the trustees of Purley Bury Tennis Club CIO**

I report to the trustees on my examination of the accounts of the **Purley Bury Tennis Club CIO** for the year ended 31<sup>st</sup> December 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Purley Bury Tennis Club CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Purley Bury Tennis Club CIO accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Purley Bury Tennis Club CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: D. Gregory B. Edwards, MBA B.Comm

Address: 28 Higher Drive, Purley, Surrey, CR8 2HE

Date: 29/05/2024