

Purley Bury Tennis Club

Charity Number 1176144

Trustees' Report for The Charity Commission

Year End 2022

1. Objectives and Activities

1.1. Objectives

The object of the Charity is: the promotion of community participation in healthy recreation, in particular by the provision of facilities for the playing of tennis.

1.2. Main Activities

Purley Bury Tennis Club is a Registered Charity (number 1176144) with modern tennis facilities. PBTC Social Limited is a wholly owned subsidiary that runs the Club Bar.

The Club welcomes new members of all ages, all abilities and all levels of play, and offers:

1. Five floodlit tennis courts
2. Social and competitive tennis
3. A thriving Junior and Young Adult section led by Mark Love - Aegon National Coach of the Year 2015 and Surrey Development Coach of the Year 2016 - and his MDL Coaching team
4. Weekly term-time coaching sessions using LTA-qualified coaches provided free to all disabled people, regardless of their age or skills
5. Grant-funded free sessions for over-50s wishing to play tennis for medical reasons
6. A spacious and comfortable Club House and Bar
7. A regular series of Adult and Junior social events
8. A range of membership packages
9. Competitive playing opportunities for both Adults and Juniors with team competitions and individual events
10. A table tennis table is available in the top building for members' use

The Club has a 21-year lease from the Landlord, which began on 5 June 2019, giving security of tenure for the foreseeable future.

- 1.3. All Trustees are aware of the guidance issued by the Charity Commission with regard to Public Benefit and have adhered to the guidance throughout the year.

2. Achievements and Performance

Summary

- With the lifting of COVID restrictions, we had a great year at Purley Bury Tennis Club in 2022. There were lots of people playing lots of tennis. Our social tennis sessions continue to be very popular, and our teams are competitive. Our Disability Players enjoy their Friday night session and our Over-50s Group now have a separate session of their own at Friday lunchtime, which any Adult member is welcome to attend too.
- Veranda Project - We have dramatically improved the infrastructure of the Club with our magnificent new verandas in front of the Club House and the Top Building. We have given the Club a more modern look while improving disabled access and providing safer paths and walkways.
- Revenue from subscriptions increased from £21,641 to £25,895.
- The Club obtained the following grants:
 - £22,803 for veranda and access, from Viridor
 - Disability, Over-50s - £627
 - £7,162 from PBTC Social towards overheads
- £67,530 was spent on maintenance:
 - £62,303 on the Club House veranda, in which the Club invested £39,500 of its own funds
 - £5,227 on general maintenance, including expert removal of moss from rooftops.
- Overall, the Club had a surplus of £12,965 excluding the grants and donations, exceeding the depreciation target of £10,000 towards future lights and court refurbishment
- With the Club's spend on the veranda, a deficit of -£24,560 was returned for the year.
- At the end of the year the Club had net assets of £65,038, excluding restricted funds for Disability Tennis.
- The Club held a Senior Tournament in the Summer.
- MDL Coaching continued to support the Junior section with sessions for all ages and standards. It has increased the number of groups and added new coaches to the team to keep up with demand. The older Juniors were encouraged to join in Adult match practice and Adult sessions once they had reached the required standard.
- MDL Coaching and its team of volunteers continued to develop its free Disability tennis sessions for both children and adults. MDL Coaching was awarded Disability Club of the Year for Surrey for the second year running, for its achievements in continuing to deliver the Disability tennis sessions at the Club despite the Covid restrictions.

3. Vision

Our vision is that Purley Bury Tennis Club will be recognised as a good place to play tennis in Croydon, where members feel a strong sense of pride and belonging, and they participate to ensure the continued success of the club.

4. Volunteering Ethos

Purley Bury Tennis Club, the Charity and PBTC Social Ltd are run *by* the members *for* the members and for the Community in Croydon. It is expected that members contribute *what* they can, *when* they can, to the successful running of the Club.

5. Membership

The 2022/23 season saw life regain a semblance of normality, which allowed us to concentrate on growing our retained membership base. As Full Adult membership was not growing as much as the Club would like, we introduced a new category, “Off Peak” Membership, and continued to offer a Family Membership. Both proved successful in attracting new members.

We decided to maintain the existing charges across all membership categories, keeping them the same as in 2021 and offering pro rata rates for members who joined part-way through the year. We introduced special offers for membership in the latter half of the year.

As always, we sought to come up with new relevant promotions to attract new members during the membership year, opening our courts up for public use during the Jubilee celebrations.

The Club continued to keep the Junior subscriptions low, and the good-value membership to parents encouraged them to join, enabling them to play with their children. The Club continued to use its close links with local schools to attract Junior members and their parents.

The discounted membership was retained for Students to encourage their continued membership while they were away at university.

The separate Disability section continued to go from strength to strength with the regular free coaching evening split into two sessions – junior and senior. The sessions continued to recruit new volunteers to help – both Adult and Junior members.

With the Club’s facilities now back to full operation, Social membership of PBTC Social Ltd was reinstated.

With the volume of subscriptions returning to pre-COVID levels due to the lifting of all restrictions, we were able to increase our revenue derived from memberships, with the total of £25,895 exceeding the previous year’s total of £21,641.

The Club has a website and a Facebook page and uses Twitter and WhatsApp groups to promote itself. We may look to advertise again in local train stations and supermarkets.

Membership Numbers by Categories

	<i>2021/22 Actual</i>	<i>2022/23 Actual</i>
<i>Adult</i>	119	95
<i>Off-Peak Adult</i>	-	15
<i>Parent</i>	48	39
<i>Rusty Rackets/Adult Coaching</i>	-	3
<i>Disability</i>	14	16
<i>Education</i>	8	8
<i>Honorary</i>	8	8
<i>Tot</i>	19	19
<i>Mini</i>	37	27
<i>Junior 11 to 18</i>	57	44
<i>Friend</i>	0	0
<i>Social (PBTC Social Ltd)</i>	0	38

6. The Tennis

The Club ran regular sessions for all members.

- Social tennis for Full members on Sunday mornings, and five social tennis rotas, on Monday evenings, 1730-1900hrs, 1900-2030hrs and 2030-2200hrs, and Thursday evenings, 1900-2030hrs and 2030-2200hrs.
- Adult Improvers, 2030-2200hrs on Monday nights.
- Social tennis for ladies on Wednesday mornings and men on Thursday mornings for members of all standards. A new mixed session for men and ladies on a Friday morning from midday.
- For Adults we offer one-to-one sessions and sessions for small groups, and also a Rusty Rackets session on a Monday evening, which is very popular, plus a Friday morning session for intermediate/club standard players.

- The Club normally fields men's, ladies' and mixed teams in leagues. There have been no friendly matches against other local clubs since the summer of 2019.
- Match practice evenings for the ladies' teams took place on Wednesday nights and for the men's teams on Tuesday nights.
- Friday nights were fun nights for Juniors, including coaching, junior events and community sessions.
- MDL Coaching and its team of volunteers continued to develop the Disability tennis sessions for both children and adults. Due to COVID and restrictions on numbers, these were split into children and adult groups and run as 2 x 45-minute sessions. These continued to take place on Friday evenings.
- 'Super Friday' continued whereby we managed to fill the courts from 0900hrs to 1930hrs with players of all ages and standards. This included FREE tennis coaching for people aged 50 years and over who were affected by lockdown. The session has grown despite the closures.
- In addition the Club saw a huge rise in the number of parents joining the tennis club to participate and play with their children, and a rise in adults looking to take up the game.
- MDL Coaching saw record numbers in attendance at its Holiday Tennis Camps.

7. Competition Programme

The Club held a Summer tournament for both Adults and Juniors, including a plate competition for adults.

For Juniors the club ran:

- Grade 6 Competitions at the weekend internally and externally
- LTA team tennis and LTA team trophy
- Road to Wimbledon
- Team Challenge Competition in coaching sessions
- Family Cup for parents and children
- Disability Team Challenge Events
- Junior/Senior Events
- Davis Cup-style competitions

8. Coaching and Development

Adults

MDL Coaching offered coaching for adults on Monday nights for Rusty Rackets and on Friday mornings for Club members. In addition, we continued our FREE Over-50s coaching session on Friday lunchtime. These sessions were open to people in the local community.

The funding has now finished but these sessions continue to run on a paid basis and many of the attendees have joined the Club and meet on a regular basis to play tennis.

We have also taken on more coaches to keep up with demand for one-to-one lessons and small groups.

We are hoping to continue introducing more adults to tennis through our Rusty Rackets coaching programme.

Juniors

MDL Coaching offered courses for Juniors between 1600-1900hrs every weekday evening and 0900-1200hrs on Saturday morning during all three terms for each of the following groups:

DEVELOPMENT GROUPS (for mini tennis players and yellow ball players new to the sport or those not looking to compete)

Sessions are for players who play once/twice a week and are keen to improve and learn new tennis skills, have fun and make new tennis friends. These sessions are also suitable for players who are new to the sport. We try to put all players in groups with others of a similar age and ability.

COMPETITION SQUADS (mini tennis players aged 6yrs-10yrs)

Sessions are for players who play at least twice a week - comprising: those attending group sessions or 1:1 sessions; those playing in competitions or who have an interest in competing and representing MDL in matches against other clubs; those playing with parents or friends outside coaching sessions; or those who are above average ability for their age.

Players attending these sessions will be encouraged to enter LTA-sanctioned tournaments.

INVITATION SQUADS (Yellow ball players aged 10yrs-18yrs)

Sessions are for players who have been a part of the MDL programme for many years and are established tennis players. They may play at least twice a week and comprise: those attending group sessions or 1:1 sessions; those playing in competitions or who have an interest in competing and representing MDL in matches against other clubs; those playing with parents or friends outside coaching sessions; or those who are above average ability for their age. They have a keen interest in tennis and a willingness to improve as a player.

In relation to the talent pathway, MDL Coaching ran talent identification sessions to admit players to the MDL Competition and Invitation Squads, but opened its doors to any player keen to play in competitions and represent Team MDL in competitions.

Talented Juniors were invited to Adult club team sessions and match practice as well, to help develop their game.

MDL Coaching's school programme continues to be strong in the local area. This gives parents an easy way to get their children into tennis. The sessions complement each other and the school programme is an important part of getting new players into tennis.

MDL Coaching ran Holiday Tennis Camps during all school holidays every morning from 0900hrs-1200hrs, incorporating Mini Tennis & Fun, Fun Tennis & Team Games, Matchplay & Team Tennis, and these continued to grow in popularity. This encouraged more youngsters to join the coaching programme and the Club. Teen Tennis took place on Tuesday and Thursday afternoons to allow our older players to socialise away from the younger players.

Our Pay-and-Play Community Tennis sessions on a Friday evening continue to be well received in the local community for both teenagers and the youngest of children, aged 3yrs upwards.

Our free Disability tennis coaching sessions continue every Friday, for junior Disability players and adult Disability players. These are split into separate sessions. This is one of the biggest disability programmes in Surrey and certainly the only programme in the local area for disabled people.

1715-1800hrs – Junior disability

1800-1845hrs – Adult disability

These are run by 2 x LTA coaches and a large group of volunteers/juniors, mainly members of the Tennis Club. These sessions are funded by the Croydon Community Fund and other grant providers.

We run coaching sessions in conjunction with MIND and The Autistic Society, and we are keen to run further sessions with local focus groups. We will continue to engage in activities promoted by the LTA and will work closely with the local authority.

9. Financial Review

Financial Position at Year End 2022

The CIO generated a surplus of £12,965. The investment of £39,500 of Club funds in the new veranda turned this into a deficit of -£24,109.

Revenue from subscriptions grew from £21,641 to £25,895 as we were able to charge for a

full year again.

The Club obtained the following grants:

- £22,803 from Viridor for the improved disabled access from the veranda

PBTC Social Limited generated a surplus of £7,612 compared to £3,521 in 2021, with the return to more normal usage after the lifting of COVID restrictions.

10. Reserves

Overall, the Club had net assets of £65,487 excluding restricted funds of £5,433, of which £40,000 is a sinking fund towards the next renewal of courts and lights. This compares to net assets of £98,318 at the end of 2021, of which £8,762 were restricted funds.

11. Structure, Governance and Management

11.1 The Charity is constituted as a Charitable Incorporated Organisation (CIO).

11.2 The Club uses the “Association Model” provided by the Charities Commission as the basis of our written constitution.

11.3 Trustees are selected in accordance with the constitution.

11.4 The current Trustees are:

Robbie Watt	Chairman
John Davey	Secretary
Sarah Wilson	Membership Secretary
Mark Love	Head of Tennis
David Stantiall	Treasurer

12. Conclusion

The opportunity to take exercise by playing tennis at our Club has been embraced by the local community. The Club has encouraged this by offering attractive membership packages and seeking ways to increase court usage. As a result, the Club remains in a healthy financial position and has been able to fund the investment in the new veranda whilst maintaining adequate reserves to ensure the future of the Club.

PURLEY BURY TENNIS CLUB CIO

Balance Sheet

As at 31 December 2022

Purley Bury Tennis Club CIO.

Final accounts as at 31 December 2022

Income and expenditure

	31/12/2022		31/12/2021		Budget 31/12/2022	Budget 2023
		Restricted funds		Restricted funds		
Income:						
Subscriptions	25895.40		21641.78		24000.00	30000
Floodlights	6736.00		4741.00		5000.00	9000
Sale of balls	251.00		116.50		120.00	200
Match fees	875.50		513.00		550.00	1000
Saturday Singles fees	78.00		234.00		250.00	
Visitor fees	21.00		81.00		100.00	
LTA						
Reimbursement	0.00		0.00		0.00	
Bank						
Compensation	0.00		0.00		0.00	
Lease cost Reimbursement	0.00		0.00		0.00	
Polling Station	0.00		0.00		0.00	
Licence fee from PBTC Social Ltd	1200.00		1100.00		1200.00	3600
Bank Interest	0.00		5.00		6.00	
cash						
float	1.05					
Other Fund						
Raising			1396.86		1500.00	
Events	793.10					600
Sub						
total	9955.65		8187.36		0.00	8726.00
dinner dance deposits		2210.78		1000.00		
Total operating income	35851.05	2210.78	29829.14	1000.00	32726.00	44400

Donations re Less Abled and Senior Fitness		627.44		5720.00		
Donation from PBTC Social Ltd	7162.20		3512.29		5454.00	6725
Donations:						
Clubhouse doors						
Clubhouse maintenance						
Other	34.78					
Other Fund raising	5.82					
<hr/>			<hr/>		<hr/>	
Total donations	7202.80		3512.29		5454.00	6725
Grants:						
LED upgrade and Court Refurbishment						
Clubhouse refurbishment	22803.00					
Covid 19 Support	0.00		18288.00			
table tennis table						
Total grants		22803.00	18288.00		0.00	0
Total grants and donations		30005.80	21800.29	5720.00	5454.00	6725
Total income		65856.85	51629.43	6720.00	38180.00	51125

Expenditure:						
Light and heating	3397.16		3094.82		4500.00	14300
Balls, nets etc	2150.69		2160.40		2500.00	2000
Rent and rates	7400.00		3700.00		7400.00	7400
Waste disposal	1784.99		1606.14		2000.00	2000
LTA Team fees	455.00					500
Cleaning	1260.00		1020.96		1100.00	1380
Water	847.20		226.37		250.00	900
Telephone & communication broadband	939.73		861.21		1000.00	1000
Insurance	1072.72		968.80		1000.00	1200
PAT testing	0.00		345.00		350.00	
Levy to LTA	0.00		600.00		600.00	
TV licence	159.00		159.00		160.00	160
General consumables	250.73		403.17		450.00	350
Events	161.00		443.26		450.00	400
Print / Post	208.85		129.50		150.00	280
Other (tournament boards and defibrillator)	1632.11		1518.62		700.00	100
Sundry expenses						
Fund raising events						200
Trophies					280.00	
Less Abled and Senior and fitness tennis		5166.50		4920.00		
Other purchases Projector	1166.86					5000
Total operating expenses	22886.04	5166.50	17237.25	4920.00	22490.00	37170
Operating surplus (not including grants and donations)	12965.01	2328.28	12591.89	1800.00	10236.00	7230

Total PBTC surplus pre maintenance		42970.81	-2328.28	34392.18	1800.00	15690.00	13955
Maintenance:							
Courts							1400
Nets							60
LED upgrade and Court Refurbishment							
Grounds		75.57		146.94		200.00	200
Clubhouse		5151.43		515.10		3500.00	8500
Building work:							
Clubhouse works		62303.79					
Total costs		67530.79		662.04		3700.00	10160
Total PBTC surplus/ deficit		-24559.98	-2328.28	33730.14	1800.00	11990.00	3795

Purley Bury Tennis Club CIO

Balance Sheet 31 Dec 2022

Current assets:		Unrestricted	Restricted	Total funds as at 31 Dec 2022	Total funds as at 31 Dec 2021
Cash at bank					
	C/A	11897.76	5433.22	17330.98	48865.15
	Deposit	40624.87		40624.87	40585.65
	Cash	7.05		7.05	
		52529.68	5433.22	57962.90	89450.8
Debtors					
	PBTC Soc	7162.20		7162.20	3521.29
	PBTC Soc Ln	5346.00		5346.00	5346
		<u>65037.88</u>	<u>5433.22</u>	<u>70471.10</u>	<u>98318.09</u>
Liabilities:		0.00	0.00	0.00	0
Net Assets				<u>70471.10</u>	<u>98318.09</u>
Represented by:-		Unrestricted	Restricted funds	Total	
Opening Balance C/A		48972.99	8761.50	57734.49	22197.34
Surplus/ Deficit for current year		<u>-24559.98</u>	<u>-3328.28</u>	<u>-27888.26</u>	35539.14
Closing balance		24413.01	5433.22	29846.23	57736.48
Provision for improve dep a/c	40581.61				
Interest	43.26				
Closing balance dep		<u>40624.87</u>		<u>40624.87</u>	40581.61
total		<u>65037.88</u>		<u>70471.10</u>	<u>98318.09</u>

Purley Bury Tennis Club CIO
Notes to the Accounts for year ending 31 December 2022

1. Debtors	2021	2022
PBTC soc	3512	7162.20
loan	5346	5346.00
Total	<u>8858</u>	<u>12508.20</u>

2. Creditors

No creditors outstanding

3. Subscriptions

Subscriptions are accounted for on a received basis

4 Movement in Net Assets

	Opening balance 01-Jan-22	Income	Expenditure	Closing Balance 31-Dec-22
Provision for improvements and Renovations (Dep a/c)	40585.65			40624.87
Restricted funds:				
Less Able and Senior Fitness tennis	7761.5	627.44	5166.5	3222.44
Dinner Dance ticket purchase.	1000	3800	2589.22	2210.78
General reserve- Liquid Assets	48972.99	65856.85	90416.83	24413.01
	98320.14	70284.29	98172.55	70471.10

I have prepared these Accounts, based on the books supporting documentation and discussions with Officers of the Club. To the best of my belief, they present an accurate statement of the Income and Expenditure for the year to 31 December 2022 and the Balance Sheet of the Club as at that date.

David Charles Stantiall Treasurer.

Independent examiner's report to the trustees of Purley Bury Tennis Club CIO

I report to the trustees on my examination of the accounts of the Purley Bury Tennis Club CIO for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees of the Purley Bury Tennis Club CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Purley Bury Tennis Club CIO accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Purley Bury Tennis Club CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: D. Gregory B. Edwards, MBA B.Comm

Address: 28 Higher Drive, Purley, Surrey, CR8 2HE

Date: 24 April 2023

Examiners report.

Independent examiner's report to the trustees of Purley Bury Tennis Club CIO

I report to the trustees on my examination of the accounts of the Purley Bury Tennis Club CIO for the year ended 31st December 2022.

Responsibilities and basis of report

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Independent examiner's statement

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: D. Gregory B. Edwards, MBA B.Comm

Address: 28 Higher Drive, Purley, Surrey, CR8 2HE

Date: 24th APRIL 2023