



# Trustees' Annual Report for the period

|             |           |                   |              |           |                 |             |              |
|-------------|-----------|-------------------|--------------|-----------|-----------------|-------------|--------------|
|             |           | Period start date |              |           | Period end date |             |              |
| <b>From</b> | Day<br>01 | Month<br>01       | Year<br>2020 | <b>To</b> | Day<br>31       | Month<br>12 | Year<br>2020 |

## Section A

## Reference and administration details

|   |                      |  |  |
|---|----------------------|--|--|
| <b>Charity name</b>                       | Novia Foundation CIO |  |  |
| <b>Other names charity is known by</b>    |                      |  |  |
| <b>Registered charity number (if any)</b> | 1176128              |  |  |
| <b>Charity's principal address</b>        | Cambridge House      |  |  |
|   | Henry Street         |  |  |
|   | Bath                 |  |  |
| <b>Postcode</b>                           | BA1 1JS              |  |  |

### Names of the charity trustees who manage the charity

|    | Trustee name    | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1  | Sarah Howarth   |                 |                                   |   |
| 2  | Ben Collings    |                 |                                   |   |
| 3  | Anthony Stevens |                 |                                   |   |
| 4  | James Savage    |                 |                                   |   |
| 5  | Nicholas Jones  |                 | 28 Oct 2021                       |   |
| 6  |                 |                 |                                   |   |
| 7  |                 |                 |                                   |   |
| 8  |                 |                 |                                   |   |
| 9  |                 |                 |                                   |   |
| 10 |                 |                 |                                   |   |
| 11 |                 |                 |                                   |   |
| 12 |                 |                 |                                   |   |
| 13 |                 |                 |                                   |   |
| 14 |                 |                 |                                   |   |
| 15 |                 |                 |                                   |   |
| 16 |                 |                 |                                   |   |
| 17 |                 |                 |                                   |   |
| 18 |                 |                 |                                   |   |
| 19 |                 |                 |                                   |   |
| 20 |                 |                 |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

|  |
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## Section B Structure, governance and management

### Description of the charity's trusts

|   |                                      |
|---|--------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                         |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by Trustees                |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

(1) Such exclusively charitable objects and purposes, for the public benefit, in any part of the world as the charity trustees may in their discretion think fit.

(2) Nothing in this constitution shall authorise an application of the property of the CIO for purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 and section 2 of the Charities Act (Northern Ireland) 2008.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Novia Foundation has been established to support projects and initiatives for the benefit of people in and around the city of Bath, and other parts of the United Kingdom at the discretion of the trustees. By supporting charitable organisations, individuals and volunteering activities, the Novia Foundation can actively give something back to benefit and improve the local communities around us. We believe that even small things can make a big difference.

The Novia Foundation will support a wide range of diverse local communities extending into many walks of life. Assisting these causes will help lead to the creation of vibrant and flourishing communities around us for the benefit of many.

The Trustees are aware of the guidance on public benefit issued by the Charity Commission, and the local nature of the grants issued means a more hands on due diligence approach can be adopted which supports the public benefit requirements.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Novia Foundation continued to support local charities and good causes during 2020. However, due to the Pandemic in 2020 our volunteering and fundraising activities were completely curtailed.

## Section E Financial review

### Brief statement of the charity's policy on reserves

Novia Foundation currently seek to distribute all the money raised through fundraising events and charity donations, and any cash at bank at the reporting year end is a result of timing and not an accumulation of reserves.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


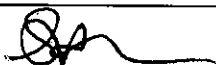
## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Sarah Howarth

Nicholas Jones

Position (eg Secretary, Chair, etc)

Trustee

Trustee

Date

28 October 2021



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name - Novia Foundation CIO

No (if any)  
1176128

## Receipts and payments accounts

| For the period<br>from | Period start date<br>1/1/2020 | To | Period end date<br>12/31/2002 |
|------------------------|-------------------------------|----|-------------------------------|
|------------------------|-------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ |
|---|--|---|--|---------------------------------|
| <b>A1 Receipts</b>  |  |   |  |                                 |
| Fundraising   | 14,748                                       | -                                       | -                                      | 14,748                          |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
| <b>Sub total</b> (Gross income for AR)                    | 14,748                                       | -                                       | -                                      | 14,748                          |
| <b>A2 Asset and investment sales,<br/>(see table).</b>    |  |   |  |                                 |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
| <b>Sub total</b>  | -  | -                                       | -                                      | -                               |
| <b>Total receipts</b>                                     | 14,748                                       | -                                       | -                                      | 14,748                          |
| <b>A3 Payments</b>  |  |   |  |                                 |
| Charitable activities                                     | 13,445                                       | -                                       | -                                      | 13,445                          |
| Raising funds   | 1,204  | -                                       | -                                      | 1,204                           |
| Other   | 3  | -                                       | -                                      | 3                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
| <b>Sub total</b>  | 14,652                                       | -                                       | -                                      | 14,652                          |
| <b>A4 Asset and investment<br/>purchases, (see table)</b> |  |   |  |                                 |
|   | -  | -                                       | -                                      | -                               |
|   | -  | -                                       | -                                      | -                               |
| <b>Sub total</b>  | -  | -                                       | -                                      | -                               |
| <b>Total payments</b>                                     | 14,652                                       | -                                       | -                                      | 14,652                          |
| <b>Net of receipts/(payments)</b>                         | 96   | -                                       | -                                      | 96                              |
| <b>A5 Transfers between funds</b>                         | -  | -                                       | -                                      | -                               |
| <b>A6 Cash funds last year end</b>                        | -  | -                                       | -                                      | -                               |
| <b>Cash funds this year end</b>                           | 96   | -                                       | -                                      | 96                              |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|
| <b>B1 Cash funds</b>  | bank account   | 6,853                              | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   | <b>Total cash funds</b>                                | 6,853                              | -                                |
|   | (agree balances with receipts and payments account(s)) | Agreement Error                    | OK                               |
| <b>B2 Other monetary assets</b>                             |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
|   |  | -                                  | -                                |
| <b>B3 Investment assets</b>                                 |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
| <b>B4 Assets retained for the charity's own use</b>         |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
| <b>B5 Liabilities</b>                                       |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
|   |  |                                    | -                                |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                         |                                  |
|   |  | Sarah Howarth<br>Nicholas Jones    |                                  |

**CC16a**



**Last year**  
**to the nearest £**

|               |
|---------------|
| <b>22,834</b> |
| -             |
| -             |
| -             |
| -             |
| -             |
| -             |
| -             |
| <b>22,834</b> |

|   |
|---|
|   |
| - |
| - |

|               |
|---------------|
| <b>22,834</b> |
|---------------|

|               |
|---------------|
| <b>19,320</b> |
| <b>1,204</b>  |
| <b>1</b>      |
| -             |
| -             |
| -             |
| -             |
| -             |
| -             |
| -             |
| <b>20,525</b> |

|   |
|---|
|   |
|   |
| - |

|               |
|---------------|
| <b>20,525</b> |
|---------------|

|              |
|--------------|
| <b>2,309</b> |
| -            |
| -            |
| <b>2,309</b> |





**Endowment  
funds**  
to nearest £

|   |
|---|
| - |
| - |
| - |
| - |

OK

**Endowment  
funds**  
to nearest £

|   |
|---|
| - |
| - |
| - |
| - |
| - |
| - |

**Current value  
(optional)**

|   |
|---|
| - |
| - |
| - |
| - |
| - |

**Current value  
(optional)**

|   |
|---|
| - |
| - |
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| - |
| - |
| - |
| - |
| - |
| - |

**When due  
(optional)**

|  |
|--|
|  |
|  |
|  |
|  |
|  |

Date of  
approval

28-Oct-21

**28-Oct-21**