

Wolverhampton City of Sanctuary  
Trustees' Annual Report  
Year ended 31<sup>st</sup> December 2021  
Registered Charity Number 1176101

**Registered Office Address**      16 Temple Street  
Wolverhampton  
WV2 4AN

**Names of trustees who manage the charity**

Alan Marriott	Served for entire period
Gillian Kelly	Served for entire period
Kosmas Wittwer	Resigned as Trustee December
2021	
Erik Pearse	Served for entire period
Khady Noufe	Served for entire period
George Reiss	Served for entire period
Jojofana Mengue Owona	Served for entire period
Geoff Gooding	Served for entire
period	
Florence Pelamie	Served for entire
period	
Margaret Marriott	Served for entire
period	

The Board of Trustees are responsible for appointing additional trustees

**Officers**

Chair	Alan Marriott
Vice-Chair	Gillian Kelly
Secretary	Kosmas Wittwer
(resigned Dec. 2021)	
Treasurer	Erik Pearse
	(resigned as
Treasurer June 2021)	

N.B. Margaret Marriott undertook Treasurer's duties, on an interim basis, from June 2021. She stood down in February 2022, when there was a change of Chair and Financial arrangements.

**Type of Governing Document**

Constitution dated 5<sup>th</sup> December 2017  
The Charity is constituted as a CIO

### **Summary of the objects of the charity**

- a. The advancement of the education of the public in general about the issues relating to refugees and those seeking asylum.
- b. The advancement of the education and training of those seeking asylum and those granted leave to remain or refugee status and their dependants in need thereof so as to advance them in life and assist them to adapt within a new community.
- c. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds.
- d. The promotion of social inclusion for the public benefit among people who are refugees and asylum seekers who are socially excluded on the grounds of their social and economic position, by providing and/or co-ordinating services and facilities to advance them in life and assist them to adapt within a new community.
- e. The prevention and relief of poverty amongst asylum seekers and refugees.
- f. The provision of accommodation for asylum seekers and refugees who are homeless or threatened with homelessness.

### **Summary of main activities and performance for the public benefit**

We started 2021 in another period of lockdown and ended the year beginning to plan for the return of the Wednesday Drop-In sessions. Covid has therefore still continued to have an impact upon the type of activities we have been able to offer but we have had an increasing number of opportunities to meet face-to-face, usually outside. The year ended with the wedding of two Trustees, Florence Pelamie and Geoff Gooding, which gave everyone the opportunity for shared celebration and thanks.

During the year several longstanding members of our community obtained their Leave to Remain. They have all become active volunteers, supporting others on similar journeys; their experience is invaluable.

*The WhatsApp group* continued to be cornerstone of our communication with each other and numbers in the region of 130 members. It is used to publicise events, advertise available donated items and simply for keeping in touch and supporting each other.

*Practical and financial support* has been provided by way of:

- Phone top-ups as a means of maintaining support networks disrupted by Covid
- Tablets for children to support home learning
- Donations which are now managed via the WhatsApp group. These are coordinated by a very efficient volunteer, who took over this task when the existing organiser obtained her Leave to Remain and had to move out of her existing accommodation
- Christmas gift vouchers were part-funded by a Crowd-funded appeal and were delivered by hand to most members of our community

As the weather improved and Covid regulations eased a range of *social activities* were organised, including:

- Park walks
- Outdoor art sessions
- Developing the allotment project
- A variety of trips to the countryside (to Bishop's Castle, Ironbridge, Wildside Activity Centre)

*Kenny's Fund* continued to support asylum seekers facing destitution and others experiencing extreme economic hardship. The Terms of Reference of the committee have been revised this year in light of experience and the evolving nature of the problems being experienced by asylum seekers and refugees.

19 individuals were referred to the committee. Of these, 7 received short-term (maximum 6 weeks) or one-off payments. These payments are usually designed to bridge a gap until such time as individuals are receiving money from elsewhere or to offset the imminent risk of eviction. KF Committee members would usually maintain contact with them as problems are resolved. At least 3 other people have moved out of the area but keep in touch with Committee members for continuing emotional/moral support. Another smaller group (3) have been introduced to *Kenny's Fund* via volunteers or Committee Members and, after an assessment, we have been able to access support for them through our partner groups (e.g. Elias Mattu Foundation, Hope into Action Black Country, Hope Projects, Good Shepherd and Wolverhampton Quakers).

Regarding longer term assistance, 2 people have been, and continue to be, supported in their journey through the asylum process. This assistance has included both practical and emotional support with a partner organisation and also significant help in finding and funding better quality and more effective legal representation. The outcome for one of these beneficiaries has been positive, the other case continues its progress through the system. In both cases, the person has been in regular contact with a Committee Member who monitors the situation and reports back regularly to KF meetings.

Finally, we have recently given financial support to 3 members of our community (2 families and 1 single person) who had been granted Leave to Remain and, consequently found themselves without funds until they had successfully applied for Universal Credit. It seems likely that this could be a more frequent need in the future as more of our community succeed in their asylum applications.

During the year KF has issued grants totalling £4399.55.

#### *Schools of Sanctuary*

There are now a total of eight such schools in Wolverhampton. Many more schools are interested.

We have continued to build *productive partnerships* with several organisations, including:

- The Church of St. Chad and St. Mark
- Quaker meetings in Wolverhampton, Clun Valley and Telford
- Wildside Activity Centre

Finally, we need to celebrate our growing *team of creative volunteers*. Their talent and enthusiasm helped sustain the activities through and beyond COVID and will be the foundation of the range of services we can offer as our weekly Wednesday Drop-In takes off again.

## **Finances**

Our unrestricted reserves at the year end (£18,585) remained substantially the same as at the previous year end (£17,929) and a deficit budget for 2022 was agreed.

## **Policy on Reserves**

Although it is not currently an issue, given our financial position. the trustees' Policy is to maintain unrestricted reserves amounting to between 6 and 12 months' total expenditure in the previous year.

We have also set up a Finance sub-committee to help oversee budgetary decisions, in the current absence of a Treasurer. The routine financial administrative role has been undertaken by Margaret Marriott.

Gill Kelly  
Chair

Date  
29<sup>th</sup>. August 2022



## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2021

To

Period end date  
31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations (General use)	5,008		-		12,440
Donations (Kenny's) Fund	-	5,633	-	5,633	-
Grants (Cooking/NLCF)	-	3,320	-	3,320	10,240
Just giving/CAF for Xmas gifts		3,645	-	3,645	4,990
Gift Aid	1,080	-	-	1,080	494
Publication sales		212	-	212	1,011
Sponsored run 2020/phones 2021	-	119	-	119	1,751
Compensation	100	-	-	100	-
<b>Sub total (Gross income for AR)</b>	<b>6,188</b>	<b>12,929</b>	<b>-</b>	<b>19,117</b>	<b>30,926</b>
<b>A2 Asset and investment sales, (see table).</b>					
Nil	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,188</b>	<b>12,929</b>	<b>-</b>	<b>19,117</b>	<b>30,926</b>
<b>A3 Payments</b>					
IT devices & Internet connections	-	4,137	-	4,137	-
Mobile Phone top-ups	2,910	-	-	2,910	-
Destitution payments/grants to sanctuary seekers	-	4,216	-	4,216	-
Gift Vouchers and outings for sanctuary seekers	-	5,090	-	5,090	-
Professional fees	-	1,080	-	1,080	-
Organisational Governance/ Insurance/Sundries/	539	-	-	539	-
Publication costs	352	-	-	352	-
Sanctuary seeker travel	-	381	-	381	-
Allotment project	-	304	-	304	-
Volunteer expenses	-	-	-	-	-
School shoes/uniforms	-	860	-	860	-
<b>Sub total</b>	<b>3,801</b>	<b>16,069</b>	<b>-</b>	<b>19,870</b>	<b>20,621</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>3,801</b>	<b>16,069</b>	<b>-</b>	<b>19,870</b>	<b>20,621</b>
<b>Net of receipts/(payments)</b>	<b>2,387</b>	<b>- 3,140</b>	<b>-</b>	<b>- 753</b>	<b>10,305</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	26,569
<b>Cash funds this year end</b>	<b>18,585</b>	<b>7,277</b>		<b>25,862</b>	

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Music, Cooking & Allotment, Destitution Funds	-	7,277	-
	Bank Account	18,530	-	-
	Petty cash	55	-	-
	<b>Total cash funds</b>	<b>18,585</b>	<b>7,277</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

## B2 Other monetary assets

### Details

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Nil	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

### Details

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Nil		-	-
		-	-
		-	-
		-	-
		-	-

## B4 Assets retained for the charity's own use

### Details

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Laptop and printer	general	-	-
Glassware and crockery	general	-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

### Details

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Nil		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval