

WOLVERHAMPTON CITY OF SANCTUARY

England & Wales · Charity number 1176101

Details

Status Registered

Legal form CIO

Registered 2017-12-05

Register [View on the Charity Commission register](#)

Contact

Address C/O Beckminster Methodist Church
Birches Barn Road
Wolverhampton
WV3 7BQ

Phone 07790480164

Email chair@wolvescofs.com

Website wolvescofs.com

Activities

Objects: THE OBJECTS OF THE GROUP ARE:A) THE ADVANCEMENT OF THE EDUCATION OF THE PUBLIC IN GENERAL ABOUT THE ISSUES RELATING TO REFUGEES AND THOSE SEEKING ASYLUM.B) THE ADVANCEMENT OF THE EDUCATION AND TRAINING OF THOSE SEEKING ASYLUM AND THOSE GRANTED LEAVE TO REMAIN OR REFUGEE STATUS AND THEIR DEPENDANTS IN NEED THEREOF SO AS TO ADVANCE THEM IN LIFE AND ASSIST THEM TO ADAPT WITHIN A NEW COMMUNITY.C) THE PROMOTION OF EQUALITY AND DIVERSITY FOR THE PUBLIC BENEFIT BY PROMOTING ACTIVITIES TO FOSTER UNDERSTANDING BETWEEN PEOPLE FROM DIVERSE BACKGROUNDS.D) THE PROMOTION OF SOCIAL INCLUSION FOR THE PUBLIC BENEFIT AMONG PEOPLE WHO ARE REFUGEES AND ASYLUM SEEKERS WHO ARE SOCIALLY EXCLUDED ON THE GROUNDS OF THEIR SOCIAL AND ECONOMIC POSITION, BY PROVIDING AND/OR CO-ORDINATING SERVICES AND FACILITIES TO ADVANCE THEM IN LIFE AND ASSIST THEM TO ADAPT WITHIN A NEW COMMUNITY.E) THE PREVENTION AND RELIEF OF POVERTY AMONGST ASYLUM SEEKERS AND REFUGEES.F) THE PROVISION OF ACCOMMODATION FOR ASYLUM SEEKERS AND REFUGEES WHO ARE HOMELESS OR THREATENED WITH HOMELESSNESS.

Activities: The prevention and relief of poverty amongst asylum seekers and refugees in the Wolverhampton area

Classification

- **How:** Makes Grants To Individuals, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups

Geography

- Wolverhampton

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £15,225 | £22,840 | - | - |
| 2023-12-31 | £21,246 | £21,559 | - | - |
| 2022-12-31 | £12,190 | £17,913 | - | - |
| 2021-12-31 | £19,117 | £19,223 | - | - |
| 2020-12-31 | £30,926 | £20,621 | - | - |

Trustees

| Name | Role | Appointed |
|---------------------|------|------------|
| Christopher O'Brien | | 2023-09-11 |
| Deacon Linda Gilson | | 2022-12-23 |
| George Reiss | | 2021-11-03 |
| Gillian Mary Kelly | | 2020-06-18 |
| KHADY NOUFE | | 2021-11-03 |
| Merylen Pearce | | 2023-03-13 |

WOLVERHAMPTON CITY OF SANCTUARY

England & Wales - Charity number 1176101

Accounts



ANNUAL REPORT 2024

Wolverhampton City of Sanctuary

enquiries@wolvescofs.com

wolverhampton.cityofsanctuary.org

C/O Beckminster Methodist Church

Birches Barn Road

WOLVERHAMPTON

WV3 7BQ

Names of trustees who manage the charity

| | |
|-----------------------|------------------------------|
| Gillian Kelly | Served for entire period |
| Chris O'Brien | Served from October 2023 |
| Khady Noufe | Served for entire period |
| George Reiss | Served for entire period |
| Jojobana Mengue Owona | Served for entire period |
| Laura Onions | Served from October 2024 |
| Merylen Pearce | Served for the entire period |
| Umayman Fenna | Served for the entire period |
| Linda Gilson | Served for the entire period |

The Board of Trustees are responsible for appointing additional trustees

Officers

| | |
|------------|---------------|
| Chair | Gillian Kelly |
| Vice-Chair | George Reiss |
| Secretary | Laura Onions |
| Treasurer | Chris O'Brien |

Type of Governing Document

Constitution dated 29th. June 2022

The Charity is constituted as a CIO

Registered Charity No. 1176101

In January 2024 we moved to a new venue – St. Chad's and St. Mark's Church. The move was unexpected but we had outgrown our previous home and now found ourselves with much more space and the possibility of working in partnership with the Church

Summary of main activities 2024

The Wednesday Drop-In continued to grow in popularity during 2024 even though we had to move the venue to St. Chad's and St. Mark's Church, which is situated outside the city centre and is not as central as our previous homes.

The growing and committed group of volunteers, coordinated with huge enthusiasm and creativity by AB, continued to provide a wide range of activities to complement the simple pleasures of a shared cup of coffee and a chat, reliably provided by PR. These activities were:

- The sewing group, which has become a regular fixture, valued by volunteers and visitors alike.
- GR's team of volunteers continue to deliver 2 language sessions every week, except during the school holidays.
- We offer children's activities during school holidays, facilitated by another team of volunteers led by CC.
- The cooking group has really benefitted from the new catering standard kitchen and works much more as a team to cook for our 90+ visitors, many of whom welcome the tasty change of diet from the meals provided in asylum hotels.

The WhatsApp group continues to be cornerstone of our communication with each other and numbers in the region of 200 members. It is used to publicise events, advertise available donated items and simply for keeping in touch and supporting each other.

Practical and financial support has been provided by way of:

- Data cards for phones to help people maintain their support networks. These cards are donated by a charity
- Donations which are now managed via the WhatsApp group. These are coordinated by a very efficient volunteer, AS, who accesses an amazing array of household items
- At Christmas, toys were provided to the parents of people in hotels and Asylum Seekers to give to their children.

We have again been able to organise a range of *social activities for adults, children and families*, notably:

- Trip to Newcastle on Clun, hosted by Clun Valley Quakers, providing a lovely day in rural surroundings for about 70 members of our community
- Day trip to Telford, hosted by Telford Quakers
- Family activity days at the Wildside Activity Centre and the Kingswood Centre
- Day visits to the Cambrian Wildwood near Machynlleth, plus an overnight camp there
- 3 residential trips to the Gelliwig Residential Centre, Porthmadog organised in collaboration with Wolverhampton Quakers

Our volunteer community has continued to grow and to begin to shape the services we offer. Steps are being taken to involve more people with lived experience in decision-making

Development of our community

During the year more longstanding members of our community obtained their Leave to Remain. Many have become active volunteers, supporting others on similar journeys; their experience is invaluable. With the confidence that comes from their increased stability, they have rediscovered their skills and are beginning to shape the services that we can offer.

The group of local volunteers grew and we also recruited more volunteers from the asylum-seeking and refugee community. A need was identified to provide more training for our volunteers to develop knowledge, build a sense of team work and deliver the range of activities more efficiently. Training sessions were provided on a roughly quarterly basis.

To operate more efficiently we identified specific teams (Welcome, Sewing and Crafting, Refreshments and cooking, ESOL Teaching, and Children's Activities). The trustees also undertook a review of roles and responsibilities of both Trustees and Volunteers, with a view to establishing an Operational Committee which would be authorised to take more routine decisions regarding the provision of services at the Dropin

THE JOYS OF 2024



In a challenging economic climate we have experienced an increasing demand from the Asylum-seeking and Refugee community for advice and practical support to help them settle in Wolverhampton

Supporting members of our community in need

Kenny's Fund continued to support asylum seekers facing destitution and others experiencing extreme economic hardship. The Terms of Reference of the committee have been revised this year in light of experience and the evolving nature of the problems being experienced by asylum seekers and refugees. We were especially concerned to assist those who are trying to find accommodation and set up their first home after being given their Leave to Remain.

During 2024, 9 individuals were referred to the committee. Of these, 2 are currently receiving ongoing financial assistance, including gym subscriptions and subsistence payments whilst their prolonged asylum applications are being processed. *Kenny's Fund* has also agreed to contribute to the funding of specialist reports. These individuals are being supported by members of *Kenny's Fund* Committee and their situations are reviewed at each committee meeting.

At least 1 other person has moved out of the area but keeps in touch with Committee members for continuing emotional/moral support.

The remaining 6 people have been introduced to *Kenny's Fund* via volunteers or Committee Members and, after an assessment, we have been able to either give one-off payments to assist people in setting up their first home and/or to bridge a gap until such time as individuals are receiving money from elsewhere. We have also been able to access practical support through our partner groups (e.g. RMC, Elias Mattu Foundation,

Hope into Action Black Country Area, Hope Projects, Good Shepherd and Wolverhampton Quakers).

During the year Kenny's Fund issued grants totalling £4773.34.

We have also set up a *Special Needs Fund* to assist people in immediate need but who do not fit the Kenny's Fund criteria.

Partnerships

Schools of Sanctuary

There are now a total of 11 such schools in Wolverhampton. Many more schools are interested. We work with Lead Advisory Teacher in the Citizenship, Language and Learning Team at City of Wolverhampton Council in assessing and supporting these schools.

We have continued to build *productive partnerships* with several organisations, including:

- The Church of St. Chad and St. Mark
- Quaker meetings in Wolverhampton, Clun Valley and Telford
- Wildside Activity Centre
- Cambrian Wildwood

We have promoted the cause of asylum seekers and refugees through individual letters to local MPs and submissions from the organisation regarding immigration legislation.

Finances

Having deliberately set a budget deficit, our unrestricted reserves at the year end stood at £8260.30, compared to £13,975 at the previous year end.

Policy on Reserves

The Trustees' Policy is to maintain unrestricted reserves amounting to between 3-6 months' total unrestricted expenditure in the previous financial year

Gill Kelly

Chair

Date 30th. September 2025

Wolverhampton City of Sanctuary
Receipts and Payments Accounts for the year ended
31st December 2024

| 2024 | | | 2023 Total |
|--------------|------------|-------|------------|
| Unrestricted | Restricted | Total | |

Receipts

| | | | | |
|-----------------------|--------------|--------------|---------------|---------------|
| Donations | 7177 | 5656 | 12833 | 12,373 |
| Gift Aid | 575 | 260 | 835 | 1,453 |
| Fund Raising | 390 | | 390 | 140 |
| Grants | | 1000 | 1000 | 7,200 |
| Other Income | 106 | 61 | 167 | 80 |
| Total Receipts | 8,248 | 6,977 | 15,225 | 21,246 |

Payments

Charitable Activities

| | | | | |
|---|--------------|---------------|---------------|---------------|
| Destitution Support (Kenny's Fund) | | 6637 | 6637 | 4,773 |
| Gift Vouchers / Christmas Gifts | | 1473 | 1473 | 194 |
| Travel Costs | 434 | 2416 | 2850 | 794 |
| Drop-in Costs | 799 | 2936 | 3735 | 6,793 |
| Adult Opportunity | 183 | | 183 | 177 |
| Cooking Expenses | 301 | 1461 | 1762 | 2,407 |
| Events M&M etc | 212 | | 212 | 362 |
| Flexible Response | 226 | | 226 | 371 |
| Public Awareness | 142 | | 142 | 500 |
| Raising Funds | 94 | | 94 | |
| Social Needs | 2648 | | 2648 | 575 |
| Summer Trips/Visits Expenses | 903 | | 903 | 1,082 |
| Training | 524 | 100 | 624 | |
| Volunteers Expenses | 70 | | 70 | 182 |
| Young people's IT and Education | 125 | | 125 | 1,286 |
| <i>Administration and Governance</i> | | | | |
| Financial & General Admin Costs | 886 | | 886 | 1,820 |
| Governance/Insurance | 271 | | 271 | 244 |
| Total Expenditure | 7,818 | 15,022 | 22,840 | 21,559 |

| | | | | |
|--------------------------|--------------|--------------|---------------|---------------|
| Surplus (Deficit) | 431 | -8,046 | -7,615 | -313 |
| Cash Funds Last Year End | 8,260 | 11,590 | 19,850 | 20,163 |
| Cash Funds This Year End | 8,691 | 3,544 | 12,235 | 19,850 |

Represented by:

| | | | | |
|-------------------|---------------|--|--|--|
| Co-operative Bank | 12078 | | | |
| Petty Cash | 157 | | | |
| Total | 12,235 | | | |

WOLVERHAMPTON CITY OF SANCTUARY

England & Wales - Charity number 1176101

Accounts



ANNUAL REPORT 2023

Wolverhampton City of Sanctuary

enquiries@wolvescofs.com

wolverhampton.cityofsanctuary.org

c/o WVCA,
Paycare House
George Street
Wolverhampton
WV24DX

Names of trustees who manage the charity

| | |
|-----------------------|------------------------------|
| Gillian Kelly | Served for entire period |
| Erik Pearse | Served until November 2023 |
| Chris O'Brien | Served from October 2023 |
| Khady Noufe | Served for entire period |
| George Reiss | Served for entire period |
| Jojobana Mengue Owona | Served for entire period |
| Geoff Gooding | Served until September 2023 |
| Merylen Pearce | Served for the entire period |
| Umayman Fenna | Served for the entire period |
| Linda Gilson | Served for the entire period |

The Board of Trustees are responsible for appointing additional trustees

Officers

| | |
|------------|---|
| Chair | Gillian Kelly |
| Vice-Chair | George Reiss |
| Secretary | Vacant |
| Treasurer | Erik Pearce until October 2023 Chris O'Brien from October 2023 |

A Minutes Secretary, Laura Onions, was appointed in November 2023

Type of Governing Document

Constitution dated 29th.June 2022

The Charity is constituted as a CIO

Registered Charity No. 1176101

During this year we benefitted from the input of Chris O'Brien, our new Treasurer, working in collaboration with Devi Bansal, acting as supporting Book-keeper. They have built on the work of Erik Pearce to rationalise our financial arrangements as the work of City of Sanctuary increases.

Summary of main activities 2023

The Wednesday Drop-In grew in popularity during 2023.

The growing and committed group of volunteers, coordinated with huge enthusiasm and creativity by Amanda Bevan, continued to provide a wide range of activities to complement the simple pleasures of a shared cup of coffee and a chat, reliably provided by Paul Rayner. These activities were:

- The sewing group, which has become a regular fixture, valued by volunteers and visitors alike.
- George Reiss's team of volunteers delivered 2 language sessions every week, except during the summer. These sessions were often so heavily subscribed that they overflowed into the main hall.
- We began to offer children's activities during school holidays, facilitated by another team of volunteers lead by Chris Collings.
- The cooking group, despite having limited facilities provided fortnightly meals, often catering to 90+ visitors, many of whom welcomed the tasty change of diet from the meals provided in asylum hotels.

The group of local volunteers grew and we also recruited more volunteers from the asylum-seeking and refugee community. A need was identified to provide more training for our volunteers to develop knowledge, build a sense of team work and deliver the range of activities more efficiently. Training sessions were provided and we identified specific teams (Welcome, Sewing and Crafting, Refreshments and cooking, ESOL Teaching, and Children's Activities).

During the year more longstanding members of our community obtained their Leave to Remain. Many have become active volunteers, supporting others on similar journeys; their experience is invaluable. With the confidence that comes from their increased stability, they have rediscovered their skills and are beginning to shape the services that we can offer.

The WhatsApp group continued to be cornerstone of our communication with each other and numbers in the region of 200 members. It is used to publicise events, advertise available donated items and simply for keeping in touch and supporting each other.

Practical and financial support has been provided by way of:

- Data cards for phones to help people maintain their support networks
- Donations which are now managed via the WhatsApp group. These are coordinated by a very efficient volunteer, Annette, who accesses an amazing array of household items
- At Christmas, toys were provided to the parents of people in hotels and Asylum Seekers to give to their children.

We have again been able to organise a range of *social activities for adults, children and families*, notably:

- Trip to Newcastle on Clun, hosted by Clun Valley Quakers, providing a lovely day in rural surroundings for about 70 members of our community
- Day trip to Telford, hosted by Telford Quakers
- Family activity days at the Wildside Activity Centre and the Kingswood Centre
- Day visits to the Cambrian Wildwood near Machynlleth
- 3 residential trips to the Gelliwig Residential Centre, Porthmadog organised in collaboration with Wolverhampton Quakers

In 2023 the Drop-in seemed to be a victim of its own success with ever higher numbers. To cater to this growing need, 2024 sees us in our new venue, St. Chad's and St. Mark's Church. We look forward to developing new relationships with the Church, which has welcomed us into its really exciting space.



THE JOYS of 2023



Kenny's Fund continued to support asylum seekers facing destitution and others experiencing extreme economic hardship. The Terms of Reference of the committee have been revised this year in light of experience and the evolving nature of the problems being experienced by asylum seekers and refugees. We were especially concerned to assist those who are trying to find accommodation and set up their first home after being given their Leave to Remain.

During 2023, 13 individuals were referred to the committee. Of these, 2 are currently receiving ongoing financial assistance, including gym subscriptions and subsistence payments whilst their prolonged asylum applications are being processed. *Kenny's Fund* has also agreed to contribute to the funding of specialist reports. These individuals are being supported by members of *Kenny's Fund* Committee and their situations are reviewed at each committee meeting.

At least 1 other person has moved out of the area but keeps in touch with Committee members for continuing emotional/moral support.

The remaining 10 people have been introduced to *Kenny's Fund* via volunteers or Committee Members and, after an assessment, we have been able to either give one-off payments to assist people in setting up their first home and/or to bridge a gap until such time as individuals are receiving money from elsewhere. We have also been able to access practical support through our partner groups (e.g. RMC, Elias Mattu Foundation, Hope into Action Black Country Area, Hope Projects, Good Shepherd and Wolverhampton Quakers).

During the year KF issued grants totalling £4773.34

Schools of Sanctuary

There are now a total of 11 such schools in Wolverhampton. Many more schools are interested. We work with Claire Sumner of the Citizenship, Language and Learning Team at City of Wolverhampton Council in assessing and supporting these schools.

We have continued to build *productive partnerships* with several organisations, including:

- The Church of St. Chad and St. Mark
- Quaker meetings in Wolverhampton, Clun Valley and Telford
- Wildside Activity Centre
- Cambrian Wildwood

We have promoted the cause of asylum seekers and refugees through individual letters to local MPs and submissions from the organisation regarding immigration legislation. A group of us also attended a demonstration relating to the use of hotels in Cannock in support of the local refugee support group.

Finances

Our unrestricted reserves at the year end (£8260.30) compared to the previous year end (£13,975) at the previous year end. A further deficit budget has been set for 2023.

Policy on Reserves

In September 2023, the Trustees approved the following reserves policy:

The Trustees' Policy is to maintain unrestricted reserves amounting to between 3-6 months' total unrestricted expenditure in the previous financial year

Gill Kelly
Chair

Date
13th September 2024

Wolverhampton City of Sanctuary
Receipts and Payments Accounts for the year ended
31st December 2023

| | 2023 | | | 2022 Total |
|--------------------------------------|---------------|---------------|---------------|---------------|
| | Unrestricted | Restricted | Total | |
| Receipts | | | | |
| Donations | 6,832 | 5,541 | 12,373 | 7,569 |
| Gift Aid | 847 | 606 | 1,453 | 1,107 |
| Just Giving | | | | 1,329 |
| Fund Raising | 140 | | 140 | |
| Grants | | 7,200 | 7,200 | |
| Other Income | | 80 | 80 | 2,185 |
| Total Receipts | 7,819 | 13,427 | 21,246 | 12,190 |
| Payments | | | | |
| Charitable Activities | | | | |
| IT & Internet | | | | 3,514 |
| Destitution Support (Kenny's Fund) | | 4,773 | 4,773 | 3,348 |
| Gift Vouchers / Christmas Gifts | -372 | 566 | 194 | 3,323 |
| Travel Costs | | 794 | 794 | 1,249 |
| Drop-in Costs | 5,373 | 1,420 | 6,793 | 1,567 |
| Furniture Donations | | | | 1,052 |
| Adult Opportunity | 177 | | 177 | |
| Cooking Expenses | 1,961 | 446 | 2,407 | |
| Events M&M etc | 362 | | 362 | |
| Flexible Response | 371 | | 371 | |
| Public Awareness | 500 | | 500 | |
| Social Needs | 575 | | 575 | |
| Summer Trips/Visits Expenses | 1,082 | | 1,082 | |
| Volunteers Expenses | 182 | | 182 | |
| Young people's IT and Education | 1,286 | | 1,286 | |
| Administration and Governance | | | | |
| Financial & General Admin Costs | 1,820 | | 1,820 | |
| Governance/Insurance (Note 1) | 244 | | 244 | 3,860 |
| | 13,559 | 7,999 | 21,559 | 17,913 |
| Surplus (Deficit) | -5,741 | 5,428 | -313 | -5,723 |
| Cash Funds Last Year End (Note 2) | 14,001 | 6,162 | 20,163 | 25,861 |
| Cash Funds This Year End | 8,260 | 11,590 | 19,850 | 20,138 |

Represented by:

| | |
|-------------------------|----------------|
| Co-operative Bank | £18,456 |
| Petty Cash | -£40 |
| Temp Xmas Fund (Note 3) | £1,434 |
| Total | £19,850 |

Note 1: The figure for 2022 covers other items as some miscellaneous costs were included here
Note 2: The discrepancy in the total figure for the end of year results from the inclusion of petty cash in this year's figures.
Note 3: Funds set aside for purchase of Xmas gifts, the majority of which returned to the main account in 2024.

WOLVERHAMPTON CITY OF SANCTUARY

England & Wales - Charity number 1176101

Accounts



ANNUAL REPORT 2022

Wolverhampton City of Sanctuary

enquiries@wolvescofs.com
wolverhampton.cityofsanctuary.

16 Temple Street
Wolverhampton
WV2 4AN

Names of trustees who manage the charity

| | |
|-----------------------|-----------------------------|
| Gillian Kelly | Served for entire period |
| Erik Pearse | Served for entire period |
| Khady Noufe | Served for entire period |
| George Reiss | Served for entire period |
| Jojobana Mengue Owona | Served for entire period |
| Geoff Gooding | Served for entire period |
| Florence Pelamie | Served until September 2022 |

The Board of Trustees are responsible for appointing additional trustees

Officers

| | |
|------------|---------------|
| Chair | Gillian Kelly |
| Vice-Chair | George Reiss |
| Secretary | Erik Pearse |
| Treasurer | Erik Pearse |

Type of Governing Document

Constitution dated 29th.June 2022

The Charity is constituted as a CIO

We are pleased to welcome 4 new Trustees for the coming year, including a new Treasurer . We bid farewell to Geoff and Florence as Trustees and thank them for their valuable contributions. We also convey heartfelt thanks to Erik Pearse who has kept the Trustees going by taking on secretarial and financial responsibilities.

Summary of main activities 2022

The Wednesday Drop-In has gone from strength to strength over the past twelve months. A growing and committed group of volunteers, coordinated with huge enthusiasm and creativity by Amanda Bevan, provides a wide range of activities to complement the simple pleasures of a shared cup of coffee and a chat. Together we have sewn crocheted and knitted, painted and crafted, cooked and shared food and, thanks to George and his special team of volunteers, engaged in regular, increasingly popular, conversation classes. We now support a large number of people living in local hotels, for whom the Drop-In provides a welcome break from the limitations of in such a regulated communal setting.

During the year several longstanding members of our community obtained their Leave to Remain. They have all become active volunteers, supporting others on similar journeys; their experience is invaluable. With the confidence that comes from their increased stability, they have rediscovered their skills and are beginning to shape the services that we can offer.

The WhatsApp group continued to be cornerstone of our communication with each other and numbers in the region of 130 members. It is used to publicise events, advertise available donated items and simply for keeping in touch and supporting each other.

Practical and financial support has been provided by way of:

- Data cards to help people maintain their support networks
- Tablets for children to support home learning
- Donations which are now managed via the WhatsApp group. These are coordinated by a very efficient volunteer, Annette, who seems to have a bottomless source of household items
- Christmas gift vouchers were again part-funded by a Crowd-funding appeal

Emerging from the pandemic has meant that we have been able to organise a range of *social activities for adults, children and families*, notably:

- Trips to Clun, hosted by Bishop's Castle Quakers, the most recent of which catered for about 70 members of our community
- Day trips to Church Stretton and Telford,
- Family activity days at the Wildside project and the Kingswood Centre



**Thank you to all our
friends and supporters.
Making new memories.**

Kenny's Fund continued to support asylum seekers facing destitution and others experiencing extreme economic hardship. The Terms of Reference of the committee have been revised this year in light of experience and the evolving nature of the problems being experienced by asylum seekers and refugees.

Since the last AGM in September 2022, 12 individuals have been referred to the committee. Of these, 2 are currently receiving ongoing financial assistance, including gym subscriptions and subsistence payments whilst their prolonged asylum applications are being processed. *Kenny's Fund* has also agreed to contribute to the funding of specialist reports. These individuals are being supported by members of *Kenny's Fund* Committee and their situations are reviewed at each committee meeting.

At least 1 other person has moved out of the area but keeps in touch with Committee members for continuing emotional/moral support.

The remaining 9 people have been introduced to *Kenny's Fund* via volunteers or Committee Members and, after an assessment, we have been able to either give one-off payments to assist people in setting up their first home and/or to bridge a gap until such time as individuals are receiving money from elsewhere. We have also been able to access practical support through our partner groups (e.g. RMC, Elias Mattu Foundation, Hope into Action Black Country, Hope Projects, Good Shepherd and Wolverhampton Quakers).

During the year KF has issued grants totalling £3348.

Schools of Sanctuary

There are now a total of eight such schools in Wolverhampton. Many more schools are interested. We work with Claire Sumner of the Citizenship, Language and Learning Team in assessing and supporting these schools.

We have continued to build *productive partnerships* with several organisations, including:

- The Church of St. Chad and St. Mark
- Quaker meetings in Wolverhampton, Clun Valley and Telford
- Wildside Activity Centre

We have promoted the cause of asylum seekers and refugees through individual letters to local MPs and submissions from the organisation regarding Immigration legislation. A group of us also attended a demonstration relating to the use of hotels in Cannock in support of the local refugee support group.

Finances

Our unrestricted reserves at the year end (£13,975) compared to the previous year end (£19,794) at the previous year end. A further deficit budget has been set for 2023.

We are pleased to be able to welcome a new Treasurer for the coming year who will be able to support and work with Devi Bansal, who has agreed to act as our book-keeper for next year'. Devi is the Book-keeper for Interfaith, Wolverhampton, and we are pleased to be able to benefit from her experience.

Policy on Reserves

Although it is not currently an issue, given our financial position, the Trustees will be considering whether to reduce their policy on unrestricted reserves from the current level of 6-12 months to 3-6 months.

Gill Kelly
Chair

Date
20th. August 2023

WOLVERHAMPTON CITY OF SANCTUARY

Receipts and Payments Accounts for year ended 31st December 2022

| | Unrestricted | Restricted | TOTAL | Last Yr |
|--------------------------|--------------|-------------|--------------|--------------|
| Donations | 2738 | 4831 | 7569 | 10641 |
| Grants | 0 | 0 | 0 | 3320 |
| Just Giving | 1329 | 0 | 1329 | 3645 |
| Gift Aid | 792 | 315 | 1107 | 1080 |
| Publication Sales | 0 | 0 | 0 | 212 |
| Phones | 0 | 0 | 0 | 119 |
| Compensation | 0 | 0 | 0 | 100 |
| Other Income | 2095 | 90 | 2185 | 0 |
| Total Receipts | 6954 | 5236 | 12190 | 19117 |
| IT & Internet | 3514 | 0 | 3514 | 4137 |
| Mobile Topups | 0 | 0 | 0 | 2963 |
| Destitution Support | 0 | 3348 | 3348 | 4216 |
| Gift Vouchers | 2583 | 740 | 3323 | 5090 |
| Professional Fees | 0 | 0 | 0 | 1080 |
| Governance/Insurance | 3860 | 0 | 3860 | 539 |
| Publication Costs | 0 | 0 | 0 | 352 |
| Travel Costs | 1249 | 0 | 1249 | 381 |
| Alotment Project | 0 | 0 | 0 | 305 |
| Shoe Project | 0 | 0 | 0 | 860 |
| Drop In Costs | 1567 | 0 | 1567 | 0 |
| Furniture Donations | 0 | 1052 | 1052 | 0 |
| Total Payments | 12773 | 5140 | 17913 | 19923 |
| Net of Receipts | 5819 | -96 | 5723 | 806 |
| Cash Funds Last Year end | 19794 | 6067 | 25861 | 26667 |
| Cash Funds This Year end | 13975 | 6163 | 20138 | 25861 |

WOLVERHAMPTON CITY OF SANCTUARY

England & Wales - Charity number 1176101

Accounts

Constitution dated 5th December 2017
The Charity is constituted as a CIO

Summary of the objects of the charity

- a. The advancement of the education of the public in general about the issues relating to refugees and those seeking asylum.
- b. The advancement of the education and training of those seeking asylum and those granted leave to remain or refugee status and their dependants in need thereof so as to advance them in life and assist them to adapt within a new community.
- c. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds.
- d. The promotion of social inclusion for the public benefit among people who are refugees and asylum seekers who are socially excluded on the grounds of their social and economic position, by providing and/or co-ordinating services and facilities to advance them in life and assist them to adapt within a new community.
- e. The prevention and relief of poverty amongst asylum seekers and refugees.
- f. The provision of accommodation for asylum seekers and refugees who are homeless or threatened with homelessness.

Summary of main activities and performance for the public benefit

We started 2021 in another period of lockdown and ended the year beginning to plan for the return of the Wednesday Drop-In sessions. Covid has therefore still continued to have an impact upon the type of activities we have been able to offer but we have had an increasing number of opportunities to meet face-to-face, usually outside. The year ended with the wedding of two Trustees, Florence Pelamie and Geoff Gooding, which gave everyone the opportunity for shared celebration and thanks.

During the year several longstanding members of our community obtained their Leave to Remain. They have all become active volunteers, supporting others on similar journeys; their experience is invaluable.

The WhatsApp group continued to be cornerstone of our communication with each other and numbers in the region of 130 members. It is used to publicise events, advertise available donated items and simply for keeping in touch and supporting each other.

Practical and financial support has been provided by way of:

- Phone top-ups as a means of maintaining support networks disrupted by Covid
- Tablets for children to support home learning
- Donations which are now managed via the WhatsApp group. These are coordinated by a very efficient volunteer, who took over this task when the existing organiser obtained her Leave to Remain and had to move out of her existing accommodation
- Christmas gift vouchers were part-funded by a Crowd-funded appeal and were delivered by hand to most members of our community

As the weather improved and Covid regulations eased a range of *social activities* were organised, including:

- Park walks
- Outdoor art sessions
- Developing the allotment project
- A variety of trips to the countryside (to Bishop's Castle, Ironbridge, Wildside Activity Centre)

Kenny's Fund continued to support asylum seekers facing destitution and others experiencing extreme economic hardship. The Terms of Reference of the committee have been revised this year in light of experience and the evolving nature of the problems being experienced by asylum seekers and refugees.

19 individuals were referred to the committee. Of these, 7 received short-term (maximum 6 weeks) or one-off payments. These payments are usually designed to bridge a gap until such time as individuals are receiving money from elsewhere or to offset the imminent risk of eviction. KF Committee members would usually maintain contact with them as problems are resolved. At least 3 other people have moved out of the area but keep in touch with Committee members for continuing emotional/moral support. Another smaller group (3) have been introduced to *Kenny's Fund* via volunteers or Committee Members and, after an assessment, we have been able to access support for them through our partner groups (e.g. Elias Mattu Foundation, Hope into Action Black Country, Hope Projects, Good Shepherd and Wolverhampton Quakers).

Regarding longer term assistance, 2 people have been, and continue to be, supported in their journey through the asylum process. This assistance has included both practical and emotional support with a partner organisation and also significant help in finding and funding better quality and more effective legal representation. The outcome for one of these beneficiaries has been positive, the other case continues its progress through the system. In both cases, the person has been in regular contact with a Committee Member who monitors the situation and reports back regularly to KF meetings.

Finally, we have recently given financial support to 3 members of our community (2 families and 1 single person) who had been granted Leave to Remain and, consequently found themselves without funds until they had successfully applied for Universal Credit. It seems likely that this could be a more frequent need in the future as more of our community succeed in their asylum applications.

During the year KF has issued grants totalling £4399.55.

Schools of Sanctuary

There are now a total of eight such schools in Wolverhampton. Many more schools are interested.

We have continued to build *productive partnerships* with several organisations, including:

- The Church of St. Chad and St. Mark
- Quaker meetings in Wolverhampton, Clun Valley and Telford
- Wildside Activity Centre

Finally, we need to celebrate our growing *team of creative volunteers*. Their talent and enthusiasm helped sustain the activities through and beyond COVID and will be the foundation of the range of services we can offer as our weekly Wednesday Drop-In takes off again.

Finances

Our unrestricted reserves at the year end (£18,585) remained substantially the same as at the previous year end (£17,929) and a deficit budget for 2022 was agreed.

Policy on Reserves

Although it is not currently an issue, given our financial position. the trustees' Policy is to maintain unrestricted reserves amounting to between 6 and 12 months' total expenditure in the previous year.

We have also set up a Finance sub-committee to help oversee budgetary decisions, in the current absence of a Treasurer. The routine financial administrative role has been undertaken by Margaret Marriott.

Gill Kelly
Chair

Date
29th. August 2022



Receipts and payments accounts

| | | | |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/01/2021 | To | Period end date 31/12/2021 |
|---------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations (General use) | 5,008 | | - | | 12,440 |
| Donations (Kenny's) Fund | - | 5,633 | - | 5,633 | - |
| Grants (Cooking/NLCF) | - | 3,320 | - | 3,320 | 10,240 |
| Just giving/CAF for Xmas gifts | | 3,645 | - | 3,645 | 4,990 |
| Gift Aid | 1,080 | - | - | 1,080 | 494 |
| Publication sales | | 212 | - | 212 | 1,011 |
| Sponsored run 2020/phones 2021 | - | 119 | - | 119 | 1,751 |
| Compensation | 100 | - | - | 100 | - |
| Sub total (Gross income for AR) | 6,188 | 12,929 | - | 19,117 | 30,926 |
| A2 Asset and investment sales, (see table). | | | | | |
| Nil | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 6,188 | 12,929 | - | 19,117 | 30,926 |
| A3 Payments | | | | | |
| IT devices & Internet connections | - | 4,137 | - | 4,137 | - |
| Mobile Phone top-ups | 2,910 | - | - | 2,910 | - |
| Destitution payments/grants to sanctuary seekers | - | 4,216 | - | 4,216 | - |
| Gift Vouchers and outings for sanctuary seekers | - | 5,090 | - | 5,090 | - |
| Professional fees | - | 1,080 | - | 1,080 | - |
| Organisational Governance/ Insurance/Sundries/ | 539 | - | - | 539 | - |
| Publication costs | 352 | - | - | 352 | - |
| Sanctuary seeker travel | - | 381 | - | 381 | - |
| Allotment project | - | 304 | - | 304 | - |
| Volunteer expenses | - | - | - | - | - |
| School shoes/uniforms | - | 860 | - | 860 | - |
| Sub total | 3,801 | 16,069 | - | 19,870 | 20,621 |
| A4 Asset and investment purchases. (see table) | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 3,801 | 16,069 | - | 19,870 | 20,621 |
| Net of receipts/(payments) | 2,387 | - 3,140 | - | - 753 | 10,305 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | | | | | 26,569 |
| Cash funds this year end | 18,585 | 7,277 | | 25,862 | |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|---|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Music, Cooking & Allotment, Destitution Funds | - | 7,277 | - |
| | Bank Account | 18,530 | - | - |
| | Petty cash | 55 | - | - |
| | Total cash funds | 18,585 | 7,277 | - |

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

| Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------|--|--------------------------------------|-------------------------------------|
| Nil | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |

B3 Investment assets

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------|------------------------------------|------------------------|---------------------------------|
| Nil | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B4 Assets retained for the charity's own use

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|------------------------|------------------------------------|------------------------|---------------------------------|
| Laptop and printer | general | - | - |
| Glassware and crockery | general | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|--|------------------------------|----------------------------|
| Nil | | - | |
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|-----------|------------|------------------|
| | | |
| | | |

WOLVERHAMPTON CITY OF SANCTUARY

England & Wales - Charity number 1176101

Accounts

Wolverhampton City of Sanctuary
Trustees' Annual Report
Year ended 31st December 2020
Registered Charity Number 1176101

Registered Office Address: 16 Temple Street, Wolverhampton, WV2 4AN

Names of trustees who manage the charity

| | | |
|-----------------------|--------------------|---|
| John Catley | Chair | Served until 18 June 2020 |
| Alan Marriott | Vice Chair & Chair | Served for entire period and as Chair from 18 June 2020 |
| Kate Penman | Secretary/Trustee | Served until 18 June 2020 |
| Erik Pearse | Treasurer | Served for entire period |
| Gill Kelly | Vice Chair | Served from 18 June 2020 |
| Kosmas Wittwer | Secretary | Served from 18 June 2020 |
| Khady Noufe | Trustee | Served for entire period |
| George Reiss | Trustee | Served for entire period |
| Jojozana Mengue Owona | Trustee | Served for entire period |
| Geoff Gooding | Trustee | Served from July 2020 |
| Florence Pelamie | Trustee | Served from July 2020 |
| Margaret Marriott | Trustee | Served from July 2020 |

The Board of Trustees are responsible for appointing additional trustees.

Type of Governing Document

Constitution dated 5th December 2017

The Charity is constituted as a CIO. The most recent version is dated 28 October 2020

Summary of the objects of the charity

- a. The advancement of the education of the public in general about the issues relating to refugees and those seeking asylum.
- b. The advancement of the education and training of those seeking asylum and those granted leave to remain or refugee status and their dependants in need thereof so as to advance them in life and assist them to adapt within a new community.
- c. The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds.

- d. The promotion of social inclusion for the public benefit among people who are refugees and asylum seekers who are socially excluded on the grounds of their social and economic position, by providing and/or co-ordinating services and facilities to advance them in life and assist them to adapt within a new community.
- e. The prevention and relief of poverty amongst asylum seekers and refugees.

Summary of main activities and performance for the public benefit

COVID-19: WHAT HAD TO STOP

Since the start of the first lockdown on 25 March 2020 we have had to completely change the approach to our work with the Covid 19 restrictions. Our main weekly drop-in activity at our new venue of SS Mary and John Church Hall, Snow Hill, Wolverhampton which had been welcoming growing numbers (75+), had to stop. No more physical socialising with light refreshments, fortnightly lunches cooked by attendees and volunteers, distribution of donations (clothing, household items, sanitary products and toys) and face-to-face signposting to other agencies, help with English and maths and basic legal advice from a visiting solicitor.

We were also unable to hold any group social events, such as our bring and share 'Meet and Mingle' events that give an opportunity for local people to meet asylum seekers and refugees with refreshments and entertainment. Nor could we organise our regular trips to Bishops Castle, Shropshire, Clissett Wood, Broseley, Wildside Activity Centre, Wolverhampton, or use Wolverhampton Quakers accommodation for holidays in Porthmadog, North Wales. Work with Wolverhampton schools, developing the Schools of Sanctuary initiative in Wolverhampton was put on hold.

WHAT WE DID INSTEAD

We instituted regular meetings and virtual online drop-ins via Zoom. The volunteers' meetings were well attended; the Zoom drop-ins were not so popular.

We set up a WhatsApp group for socialising, sharing information and advertising donations. We also instituted a buddy scheme, using both telephones and WhatsApp to keep in touch. Inevitably we could not keep in touch with everyone, but most of the regular drop-in attenders remained in touch. New people joined us because they were recommended by those who already had established links with Wolverhampton City of Sanctuary.

Throughout the periods of lockdown, hardworking volunteers were able to maintain a donations service, advertising goods via WhatsApp and arranging deliveries following Covid-safe guidelines.

We obtained a £5000 grant via NACCOM from Respond and Adapt (RAP Fund) and were able to provide phone top-ups to asylum seekers during Covid 19, as well as emergency

funding for one-off or short-term needs such as laptops. Phone top-ups were supplemented by money that would otherwise have been spent on drop-in room rental.

The Destitution (Kenny's) Fund Committee met several times during the year to support the needs of homeless and destitute asylum seekers, including providing direct financial support and signposting to professional advice. £4900 was spent this work and 15 individuals were supported during 2020.

We met twice online with Stuart Anderson, MP for Wolverhampton South-West in June and September. He mentioned our work in Parliament and he also visited our allotment, suitably socially-distanced.

Using online crowd-funding we supported and organised the funeral of one of our well-loved asylum seekers. He was forced to leave Wolverhampton for Chester and sadly died away from his 'family'. The funeral was recorded and a photo album was produced for the family.

Three articles about the hard work and creativity of asylum seekers appeared in the Wolverhampton Express & Star newspaper in 2020. These featured Covid mask making, the allotment and our first published cookbook. We made two successful funding bids during the year, the first grant from the RAP Fund, to purchase laptops and phone top-ups. The second grant, awarded by Barrow Cadbury on behalf of the National Lottery Community Fund, provided funding for 30 pairs of school shoes or uniform items for thirty school attenders, six additional laptops and wi-fi access for six homes. This work continued into 2021.

During the school summer holidays families received gift tokens and copies of the City of Sanctuary cookery book as compensation for the lack of our usual summer outings. We were able to distribute craft materials to children for use during the Easter holidays, spring and autumn half term holidays. At Christmas we set up a JustGiving page and were able to provide shopping tokens again to make up for the absence of the annual Christmas Party at St Chad Mark CE Church.

The Christmas gifts were accompanied by printed seasonal greetings cards designed by the children. Volunteers organised a competition at autumn half term and six designs were chosen.

A special mention must go to Mary Solomon of Humans of Wolverhampton Group for her incredible individual fundraising efforts during 2020. She ran the distance from Land's End to John O'Groats and raised more than £1700. We are also particularly grateful to the Ledbury Quakers for supporting the cooking and allotment project, and other local Quaker meetings whose support has enabled us to provide practical support to asylum seekers and their families. 2020 has been a year when we have been privileged to receive donations

from many groups and individuals, enabling us to provide support for sanctuary seekers during this difficult period of the pandemic.

FINANCIAL MATTERS

Two successful bids for approximately £10K and the JustGiving fundraising for Christmas gifts have meant that our income during 2020 rose substantially. The bulk of the expenditure for the second project did not take place until early 2021, so the charity appears to be in a much stronger financial position than on 31.12.2019. Approximately £1700 of the RAP grant and £2000 of the Barrow Cadbury grant remained in the account on 31.12.2020.

In May 2020 the charity agreed a reserves policy stating that "The Trustees' Policy is to maintain unrestricted reserves amounting to between 6-12 months' total expenditure in the previous financial year." This would ensure the continuation of our services for this period, allowing for fundraising to take place, or for an orderly winding up of the charity's affairs.

DECLARATIONS

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Alan Marriott, Chair

P. Marriott Dated 8/10/21

Erik Pearse, Treasurer

[Signature] Dated 8/10/21

Wolverhampton City of Sanctuary

Accounts 2020

| | <u>2020</u> | <u>2019</u> |
|---|----------------------|----------------------|
| <u>Income</u> | <u>£</u> | <u>£</u> |
| Donations ¹ | 12,440 | 10,506 |
| Grants ² | 10,240 | 100 |
| Fund-raising ³ | 7,752 | 1,680 |
| Gift Aid ⁴ | 494 | 1,366 |
| Refunds | <u>0</u> | <u>5</u> |
| Total | 30,926 | 13,657 |
| <u>Expenditure</u> | | |
| Donations and services ⁵ | 17,797 | 9,099 |
| Cost of events/Activities ⁶ | 956 | 1,424 |
| Training costs ⁷ | 370 | 575 |
| Volunteer costs | 662 | 378 |
| Rent/Drop-in costs ⁸ | 449 | 2,817 |
| Sundries ⁹ | <u>387</u> | <u>466</u> |
| Total | <u>20,621</u> | <u>14,759</u> |
| Result for the year | 10,305 | (1,102) |
| Funds from last year brought forward | 16362 | 17,464 |
| Funds carried forward¹⁰ | 26,667 | 16,362 |

Wolverhampton City of Sanctuary

Notes

| | | | | |
|----|----------------------------|--------------------------------------|-----------------|---------------|
| 1. | <u>Donations</u> | | <u>£</u> | |
| | <i>Unrestricted</i> | Regular donations | 2,350 | |
| | | Occasional donations | <u>1,696</u> | |
| | | Total | 4,046 | |
| | <i>Restricted</i> | Regular donations | 4,950 | |
| | | Occasional donations | <u>3,444</u> | |
| | | Total | 8,394 | |
| | Total | | | 12,440 |
| 2. | <u>Grants</u> | | <u>£</u> | |
| | | Respond and Adapt Programme – RAP | 5,000 | |
| | | Barrow Cadbury Trust/Community Fund | 2,400 | |
| | | Ledbury Refugee Support | 1,500 | |
| | | Telford Healing Group | 140 | |
| | | Bishops Castle Quakers | 700 | |
| | | NACCOM | 250 | |
| | | Mid-Counties Cooperative | <u>250</u> | |
| | | Total | | 10,240 |
| 3. | <u>Fund-raising</u> | | <u>£</u> | |
| | | Justgiving | 4,990 | |
| | | Sponsored run | 1,751 | |
| | | Sales of calendars and cookery books | <u>1,011</u> | |
| | | Total | | 7,752 |
| 4. | <u>Gift Aid</u> | | <u>£</u> | |
| | | May-December 2019 | 494 | 494 |

£1,366 was received in 2019 for December 2017-April 2019

Wolverhampton City of Sanctuary

Notes (contd.)

| | | |
|----|---|---------------|
| 5. | <u>Donations and services</u> | £ |
| | Cash donations for day-to day costs | 2,545 |
| | Phone top-ups | 1,298 |
| | Computers | 3,302 |
| | Shoes/schoolwear | 282 |
| | Gift vouchers | 7,178 |
| | Printing of Christmas card packs | 290 |
| | Travel costs | 588 |
| | Rent and Utilities | 1,279 |
| | Legal and Professional fees | 1,017 |
| | Contribution to cost of a burial | <u>750</u> |
| | Total | 18,529 |
| | Refund (Printing) | <u>732-</u> |
| | | 17,797 |
| 6. | <u>Cost of events/Activities</u> | £ |
| | Meet and Mingle | 261 |
| | Gardening | 275 |
| | Face masks/Arts & Crafts items | 52 |
| | Cookery club | 111 |
| | Printing of 'Food without borders' | 274 |
| | Printing of 2021 calendars | <u>233</u> |
| | Total | 1,206 |
| | Refund (Gujerati Association) | <u>250-</u> |
| | | 956 |
| 7. | <u>Training</u> | |
| | Training costs | 420 |
| | Refund | <u>50</u> |
| | | 370 |

Wolverhampton City of Sanctuary

Notes (contd.)

| | | |
|-----|--|---------------|
| 8. | <u>Rent/drop-in costs</u> | £ |
| | Rental for Jan-March 2020 | 250 |
| | Rental for music project | 53 |
| | Zoom costs for governance meetings | 99 |
| | Zoom costs for drop-in meetings (part-refunded – see note 5) | <u>104</u> |
| | Total | 506 |
| | Refund (Zoom) | <u>57-</u> |
| | | 449 |
| 9. | <u>Sundries</u> | £ |
| | Postage and stationery | 62 |
| | Donation to Elias Mattu Foundation | 100 |
| | Printing of albums | 73 |
| | Publicity | 22 |
| | Cost of mobile | 75 |
| | Voucher for auditor | 25 |
| | Subscription to NACCOM | <u>30</u> |
| | Total | 387 |
| 10. | <u>Balance carried forward at 31 December 2020</u> | |
| | Bank current account | 26,569 |
| | Cash in hand | <u>98</u> |
| | | 26,667 |

Alan Marriott
Chair

Alan Marriott

Date

8/10/21

Erik Pearse
Treasurer

Erik Pearse

Date

8/10/21

Independent examiner's report to the trustees of Wolverhampton City of Sanctuary CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement- matter of concern identified

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

In carrying out my examination I noted that the present system of book-keeping is not helpful for the financial activity of the charity; it is extremely cumbersome and muddles different types of transactions under single headings. It is therefore prone to error and is not capable of easily producing the regular financial monitoring information the trustees require. I am please to note that officers of the CIO are planning to start using a suitable fund accounting software package as soon as practicable.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed:



Name: David Fulljames

Address: 55 Richmond Road, Wolverhampton, WV3 9JH

Date: 13th August 2021