



**York City of Sanctuary**

Charity Number

1176094

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**Financial Statements  
for the year ended**

**31st March 2023**

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**outsourcing**

Charity accounts preparation & independent  
examination service



# York City of Sanctuary

Charity Number


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York  
CITY OF SANCTUARY



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## Trustees Annual Report; 1st April 2022 to March 31st 2023

Full name of charity; York City of Sanctuary

Registered Charity number; 1176094

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### Objectives and Activities

*The summary of the purposes of the charity set out in its governing document states that the objects are;*

- to advance the education of the public in general about the issues relating to refugees and those seeking asylum
- to advance the education and training of those seeking asylum and those granted refugees status and their dependents in need thereof so as to advance them in life and assist them to adapt within a new community
- the promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds

### **A summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts**

- Advocacy services provide support and financial aid, assisting asylum seekers and refugees to be provided with legal advice, to make applications for housing, other public benefits, student loans, and applications for UK citizenship.
- ESOL service tutors provide English lessons in city wide locations, and provide referrals to advanced and online language courses.
- The Compass programme gathers and delivers household goods, clothing, and other items identified as basic needs for refugees and asylum seekers as they enter and adapt within the community.
- Homestay programme identifies and provides short term safe and secure accommodation in York for asylum seekers and families awaiting the outcome of their application for refugee status.
- Public engagements include presentations and speaking engagements in schools, universities, faith communities, at civic occasions, and to a wide range of voluntary organisations. Matters raised by our speakers include equality and diversity.
- The public in general, and the charity's list of supporters, are informed about issues relating to refugees and those seeking asylum through our website, regular newsletters, engagement with the local media, and social media presence, such as Facebook.

The Trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

## Achievements and performance in 2022-2023

*A summary of the main achievements of the charity over the 12 month period, identifying the difference which the work of the charity has made to the circumstances of its beneficiaries, and any wider benefits to society as a whole.*

The Board of Trustees met 3 times during the year, and also held the AGM in November 2022. Officers of the Board meet informally on a frequent basis, to carry out the administration and oversee financial affairs of the charity.

The Compass programme included provision for Ukrainian refugees coming to stay with hosts in York from April 2022. By March 2023 that number had grown to 350. The Charity works closely with York City Council, Refugee Action York, and other local agencies, including housing services, to ensure that Ukrainian refugees have suitable hosting arrangements which meet their needs. Welcome packs are provided for the children who come, and other essential items such as UK Sim cards are made available.

In December 2022, 450 asylum seekers were placed in a York hotel. Compass appeals successfully gathered essential clothing, welcome packs for those arriving in the city, and other items identified as important to their well-being, including cycles for transport. Those accommodated in the hotel are monitored to ensure they are provided with a safe, healthy, and secure environment. A weekly meeting was held of all front line agencies, and the company responsible for overseeing the contractual accommodation at the hotel was also represented. Home Office representatives occasionally attend meetings. Whilst hotels are not an ideal location for asylum seekers, the circumstances and welfare of those housed in York are greatly improved by the actions and commitment of our charity and our partners.

ESOL tutors continue providing lessons across the city, with referrals to commended online courses proving helpful during the year.

A further 37 individuals seeking asylum, leave to remain permanently in the UK, claiming benefits, or applying for UK citizenship were also supported by the charity. The Homestay programme provided 243 emergency bed nights for asylum seekers in the city. They were assured of a local, safe and secure environment, at a time when Asylum Support housing was severely overcrowded and people were being held in former military barracks or hotels.

As our financial year began in April 2022, the War in Ukraine was one month old. We have received more refugees in York over the past year, than at any time in the short history of our charity. Because of the close links with our partners, which we have worked hard to create, we are confident of continuing to deliver the support developed over the past year. This will protect the well-being and safety of new and existing sanctuary seekers. York will continue to live up to its national status as a City of Sanctuary.



## Financial Review

The charity's financial position at 31st March 2023 was as follows. Income for the year totals £93,845 of which £3,413 was donated by individuals. £25,523 was given by faith and community groups and £2909 from fund raising. Grants for restricted funds amounted to £62,000. Over the year, 90% of payments were used to deliver support and assist the needs of individuals and families. Retained funds for 2023 stood at £79,919 (2022- £23,034). Funding met the needs of those using our services over the year. The non- financial support from volunteers far exceeds the financial output we are able to offer.

We expect to meet all commitments on spending for the planned programmes in 2023-24. Increased demand on our services as a result of the arrival of Ukrainian refugees means the need to maintain our increased income for the year ahead. Funding is assured to enable us to provide specific and dedicated work with Ukrainians in York. Applications for grants, fundraising and other donations are in hand.

## The Charity policy on holding reserves and why they are held

Maintaining a reserve enables us to guarantee continuity of work over the next 12 months. The amount of reserves held at 31st March 2023 was increased to £35000. The figure is subject to review by the Trustees, dependent on assessment of essential running costs of the charity.

The charity does not have a policy of holding zero reserves. There are no funds materially in deficit as of 31st March 2023.

## Uncertainties about the charity continuing as a going concern

The Trustees are confident that there are no concerns about the charity going forward into 2023-234.

## Structure, governance and management

### *A description of the Charity's trusts*

The type of governing document is Association of Model Constitution

The charity is constituted as a CIO with voting members other than its charity trustees.

### ***Trustee selection methods, including details of and constitutional provisions, including election to post and name of any person or body entitled to appoint one or more trustees.***

Applicants to Trusteeship complete an application form, and provide a CV to the Board. Those interviewed and selected are nominated and elected at the Annual General Meeting. The term of office is a 3 year period. The Board may number up to 9 members, and three retire each year at the AGM. Trustees may seek re-election and serve three consecutive periods before retiring for at least one year. In the event of vacancies, Trustees may be co-opted to the Board and seek nomination and election at the next available AGM.

## Reference and Administration details

Charity's full name                      York City of Sanctuary                      *It has no other names*

Principal address                      10 Burniston Grove, Tang Hall Lane, York YO10 3RP

Bank; The Co-operative Bank                      Sort Code; 08-92-99                      Account Number 65847664

## Names of the Trustees managing the charity during period 1st April 2022 - 31st March 2023

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Name	Office held
Ahmed Khaleel	Chair of the Board
Claire Newhouse	Treasurer
Paul Wordsworth	Co-ordinator
Dee Boyle	
Rasha Ibrahim	
Rebecca Russell	
Rose Berl	
Prof. Richard Bourne	Elected 24/11/2022
Oksana Jacecznyk	Elected 24/11/2022

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## Declaration

The Trustees declare that they have approved the Trustees Annual Report and Accounts for the year April 1st 2022 – March 31st 2023

Signature



Full name

AHMED KHAGEL

Position held

Chair

Date of signing

4/11/2023

## Independent examiner's report to the trustees of York City of Sanctuary

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I report on the accounts of: **York City of Sanctuary**

For the year ended: **31st March 2023** Which are set out on pages 5 to 8

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

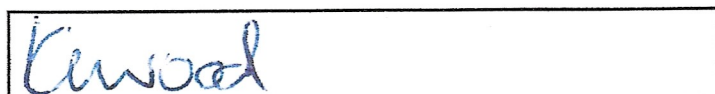
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;

or

2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



05/09/2023

Date

Karen Wood (ACMA)  
Outsource independent examination service  
The Hiscox Building  
Peasholme Green  
York YO1 7PR

## York City of Sanctuary

### Receipts & Payments Accounts for the year ended:

**31st March 2023**

	Unrestricted funds	Restricted funds	2023 Total funds	2022 Total funds
	£	£	£	£
<b>Receipts</b>				
Individual donations	3,399	14	3,413	6,724
Other donations	25,523	-	25,523	970
Grants recieved	-	62,000	62,000	-
Fundraising activities & events	2,909	-	2,909	200
<b>Total receipts</b>	<b>31,831</b>	<b>62,014</b>	<b>93,845</b>	<b>7,894</b>
<b>Payments</b>	£	£	£	£
Event & project costs	1,195	75	1,270	368
Training fees	-	150	150	-
ESOL teaching	1,165	-	1,165	-
Insurance	171	-	171	171
ICO membership	40	-	40	-
Fundraising expenses	398	-	398	-
Consultancy	-	30,196	30,196	-
Rent & room hire	1,798	-	1,798	677
Support for individuals	400	-	400	3,219
Review of accounts	180	-	180	-
Tax completion & filing	480	-	480	-
Vehicle hire, travel & expenses	605	107	712	-
<b>Total payments</b>	<b>6,432</b>	<b>30,528</b>	<b>36,960</b>	<b>4,435</b>
<b>Net of receipts/(payments)</b>	<b>25,399</b>	<b>31,486</b>	<b>56,885</b>	<b>3,459</b>
<b>Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Balance brought forward</b>	<b>23,034</b>	<b>-</b>	<b>23,034</b>	<b>19,575</b>
<b>Balance carried forward</b>	<b>48,433</b>	<b>31,486</b>	<b>79,919</b>	<b>23,034</b>





# York City of Sanctuary

## Notes to the accounts for the year ended

31st March 2023

### 1. Basis of Accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

### 2. Restricted income funds

Fund name	Purpose					
YUST	Supporting Ukrainian refugees in York					
Two Ridings	Supporting refugee resettlement in York					
		Balance b/fwd	Incoming resources	Resources expended	Transfers	Balance c/fwd
		£	£	£	£	£
YUST		-	60,014	30,528	-	29,486
Two Ridings		-	2,000	-	-	2,000
Total restricted funds		-	62,014	30,528	-	31,486
Total unrestricted funds		23,034	31,831	6,432	-	48,433
Total funds		23,034	93,845	36,960	-	79,919

## Approval of accounts for the year ended

31st March 2023

The report and accounts were approved at a meeting  
of the trustees held on



Date 4/11/2023

4/11/2023

Date

Chair

Position (e.g. Chair etc)



Signed for and on behalf of the trustees

AHMED KHALEEL

Print name