

# Trustees' Annual Report

From: 1st April 2020

To: 31st March 2021

Charity's full name York City of Sanctuary

Registered Company number

Registered Charity number 1176094

## Objectives and activities

### Summary of the purposes of the charity set out in its governing document

*The objects are; to advance the education of the public in general about the issues relating to refugees and those seeking asylum; to advance the education and training of those seeking asylum and those granted refugee status and their dependents in need thereof so as to advance them in life and assist them to adapt within a new community; the promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds.*

### Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

*Welcome to York programme brings refugees from the region to York, hosted by local people for a day. They are introduced to the heritage and history of the city, meeting people from diverse backgrounds. Compass programme gathers household goods and clothes to assist refugees and asylum seekers as they enter and adapt within a new community. ESOL services provide English classes at city locations. This advances their integration into the community. Advocacy Services provide advice and financial aid, assisting asylum seekers and refugees to access legal support, and applications for housing, benefits, and student loans. Public Engagements provide presentations in Schools, Universities, Faith communities, Civic occasions, and at voluntary organisations. The public in general are informed about issues relating to refugees and those seeking asylum through our website, regular newsletters and facebook social media,*

The Trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.



## Achievements and performance

**Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.**

*The Board of Trustees met 5 times online during the year. The 'Welcome to York' programme focussed on the 130 asylum seekers placed in a York hotel from June 2020, and still present in March 2021. Compass appeals provided them with clothing, phones, and other essential items identified as important to their well being. ESOL volunteers provided lessons online and in Covid 19 secure environments at the hotel. We have worked closely with York City Council, Refugee Action York, and other local agencies to assist those at the hotel and a further 54 individuals seeking asylum, leave to remain in the UK, claiming benefits, and applying for UK citizenship. Our Homestay programme also provided 200 emergency bed nights accommodation for single asylum seekers in York. Their accommodation was secure and safe during the pandemic. This was at a time when Asylum Support housing was in some disarray, housing people in unsuitable accommodation such as hotels and former military barracks. During this year, we have been called upon to assist many more asylum seekers in York than at any time in our history. The charity has developed close links with its partners to deliver support which has benefitted the well being and safety of our service users, York has lived up to its name as a City of Sanctuary.*

## Financial review

**Review of the charity's financial position at the end of the period; 31st March 2021**

Income for the year totals £7819 of which £1140 has been donated by individuals, £885 from faith and local community groups, and £760 from fundraising action. During the year 75% % of spending was used to meeting individual needs. Retained funds for 2021 are £19575 (£16011 in 2020).

**Statement explaining the policy for holding reserves stating why they are held**

**Maintaining a reserve enables us to guarantee continuity of work in the 12 months ahead.**

**Amount of reserves held.**

**£5000 (31st March 2021 )**

**Reasons for holding zero reserves**

**We do not have a policy for holding zero reserves**

**Funds materially in deficit**

*There are no funds materially in deficit*

**Explanation of any uncertainties about the charity continuing as a going concern**

*There are no uncertainties about the Charity moving forward in 2021-22*

## Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Association Model Constitution
How the charity is constituted	<i>CIO with voting members other than its charity trustees.</i>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	<i>Trustees complete an application form and provide a CV to the Board. Those interviewed and selected are nominated and elected by AGM. To fill vacancies, trustees may be co-opted and then seek nomination and election at the following AGM.</i>

**Reference and administration details**

Charity's full name	<i>York City of Sanctuary</i>
Other names the charity is known by	
Charity's principal address	<i>10 Burniston Grove Tang Hall Lane York</i>
	Postcode <i>YO10 3RP</i>

**Names of the trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for	Name of person (or body)
<i>Ahmed Khaleel</i>	Chair	<i>05/09/2020</i>	
<i>Claire Newhouse</i>	Treasurer	<i>22/02/2021</i>	
<i>Paul Wordsworth</i>	Co-ordinator		
<i>Edward Webb</i>			
<i>Dee Boyle</i>		<i>05/09/2020</i>	
<i>Rasha Ibrahim</i>			
<i>Evie Kyte</i>		<i>22/02/2021</i>	
<i>Rebecca Russell</i>		<i>17/05/2021</i>	
<i>Rose Berl</i>		<i>19/08/2021</i>	

**Declaration**

The Trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature

Full Name *Paul Wordsworth*

Position *Co-ordinator*

Date *30/09/2022*

# **York City of Sanctuary**

**Charity number 1176094**

## **Financial statements for the year ended**

**31st March 2021**

# **outsource**

**Charity accounts preparation & independent  
examination service**



# **York City of Sanctuary**

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# York City of Sanctuary

Charity number 1176094

<b>Receipts &amp; Payments Accounts for the year ended:</b>	<b>31st March 2021</b>
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	Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	£	£	£	£
<b>Receipts</b>				
Individual donations	1,140	-	1,140	1,295
Other donations	885	-	885	1,226
Grants received	1,750	3,284	5,034	2,000
Fundraising income	760	-	760	613
<b>Total receipts</b>	<b>4,535</b>	<b>3,284</b>	<b>7,819</b>	<b>5,134</b>
<b>Payments</b>				
Event costs	298	-	298	721
Professional services	296	-	296	316
Office costs	167	-	167	381
Volunteer travel & training	-	-	-	52
Discretionary payments	-	-	-	186
Venue hire	-	-	-	185
Grant payments	380	2,837	3,217	352
Vehicle hire & travel	277	-	277	1,407
<b>Total payments</b>	<b>1,418</b>	<b>2,837</b>	<b>4,255</b>	<b>3,600</b>
<b>Net of receipts/(payments)</b>	<b>3,117</b>	<b>447</b>	<b>3,564</b>	<b>1,534</b>
<b>Transfers between funds</b>	-	-	-	-
<b>Balance brought forward</b>	<b>15,951</b>	<b>60</b>	<b>16,011</b>	<b>14,477</b>
<b>Balance carried forward</b>	<b>19,068</b>	<b>507</b>	<b>19,575</b>	<b>16,011</b>

## York City of Sanctuary

<b>Statement of Assets and Liabilities at:</b>		<b>31st March 2021</b>		
<b>Assets</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2021 Total funds £</b>	<b>2020 Total funds £</b>
Cash at bank and in hand				
Current bank account	<u>19,068</u>	<u>507</u>	<u>19,575</u>	<u>16,011</u>
<b>Liabilities</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2021 Total funds £</b>	<b>2020 Total funds £</b>
Independent review fee	<u>90</u>	<u>-</u>	<u>90</u>	<u>90</u>
	<u>90</u>	<u>-</u>	<u>90</u>	<u>90</u>

## York City of Sanctuary

**Notes to the accounts for the year ended**

**31st March 2021**

### 1. Basis of Accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

### 2. Restricted income funds

**Fund name**

**Purpose**

Guardian fund

To provide Welcome to York support

Safeguard defenders

	Balance b/fwd	Incoming resources	Resources expended	Balance c/fwd
	£	£	£	£
Guardian fund	60	-	-	60
Safeguard defenders	-	3,284	2,837	447
	<u>60</u>	<u>3,284</u>	<u>-</u>	<u>507</u>

**Statement of independent review for the year ended:**

**31st March 2021**

I confirm that the balance of funds carried forward, as reported in the **Receipts & Payments Accounts on page 1**, reconciles to the balance of funds reported in the Charity's Statement of Assets under **Cash at bank and in hand** reported on page 2.

**Karen Wood (ACMA)**

**Date**

Outsource Charity accounts preparation &  
independent examination service  
Hiscox Building, Peasholme Green  
York YO1 7PR



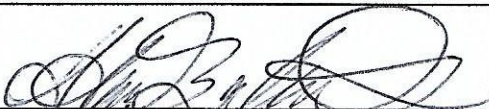
**Approval of accounts for the year ended:**

**31st March 2021**

The report and accounts were approved at a  
meeting of the trustees held on:

7 / 10 / 2021

**Date**



**Signed for and on behalf of the trustees**

4th November  
2021

**Date**

Ahmed Khaleel

**Print name**

Chair

**Position (e.g. Chair etc)**