

# YORK CITY OF SANCTUARY

England & Wales · Charity number 1176094

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-12-05

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 10 Burniston Grove  
York  
YO10 3RP

**Phone** 01904426891

**Email** [peter@yorkcos.org.uk](mailto:peter@yorkcos.org.uk)

**Website** [www.york.cityofsanctuary.org](http://www.york.cityofsanctuary.org)

## Activities

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**Objects:** 1) TO ADVANCE THE EDUCATION OF THE PUBLIC IN GENERAL ABOUT THE ISSUES RELATING TO REFUGEES AND THOSE SEEKING ASYLUM.2) TO ADVANCE THE EDUCATION AND TRAINING OF THOSE SEEKING ASYLUM AND THOSE GRANTED REFUGEE STATUS AND THEIR DEPENDANTS IN NEED THEREOF SO AS TO ADVANCE THEM IN LIFE AND ASSIST THEM TO ADAPT WITHIN A NEW COMMUNITY.3) THE PROMOTION OF EQUALITY AND DIVERSITY FOR THE PUBLIC BENEFIT BY PROMOTING ACTIVITIES TO FOSTER UNDERSTANDING BETWEEN PEOPLE FROM DIVERSE BACKGROUNDS.

**Activities:** Finding legal support for asylum seeker applications and supporting refugees to obtain the right to remain and or gain citizenship. We assist refugees applying for benefits and emergency housing. We maintain and develop links with donors to provide household items and clothing for refugee households in York and partners in Bradford, Wakefield and Hull.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups

## Geography

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- Bradford City
- City Of Wakefield
- City Of York
- East Riding Of Yorkshire
- Kingston Upon Hull City
- Middlesbrough
- North Yorkshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£55,148	£45,674	-	-
2024-03-31	£31,401	£42,451	-	-
2023-03-31	£93,845	£36,960	-	-
2022-03-31	£7,894	£4,435	-	-
2021-03-31	£7,059	£4,255	-	-

## Trustees

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Name	Role	Appointed
<b>Ahmed Khaleel</b>	Chair	2018-01-29
Christina Funnell		2024-02-22
Dee Boyle		2020-09-05
Dr Rasha Salaheldin		2018-01-29
Julie Randles		2024-11-02
Rev PAUL WORDSWORTH		2017-10-11
Rose Elizabeth Berl		2021-11-04

**YORK CITY OF SANCTUARY**

England & Wales - Charity number 1176094

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# Accounts

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# **York City of Sanctuary**

Charity number 1176094

## **Financial statements for the year ended**

**31st March 2025**

# **outsourc**

Charity accounts preparation & independent  
examination service

# York City of Sanctuary

Charity number 1176094

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# York

## CITY OF SANCTUARY



Trustees Annual Report; 1<sup>st</sup> April 2024 to March 31st 2025

Full name of charity; York City of Sanctuary

Registered Charity number; 1176094

### Objectives and Activities

*The summary of the purposes of the charity set out in its governing document states that the objects are;*

- to advance the education of the public in general about the issues relating to refugees and those seeking asylum
- to advance the education and training of those seeking asylum and those granted refugees status and their dependents in need thereof so as to advance them in life and assist them to adapt within a new community
- the promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds

*A summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts*

- Advocacy services provide support and financial aid, assisting asylum seekers and refugees to be provided with legal advice, to make applications for housing, other public benefits, student loans, and applications for UK citizenship.
- The 2 Ridings Foundation, York Minster Chapter, and the Gaza Appeal Fund enable purchase of household goods, including furniture and other items identified as basic needs for refugees and asylum seekers as they enter and adapt within the community. Grants are made to enable families to select their requirements. A discount is provided by York Community Furniture Store.
- Homestay programme identifies and provides short term safe and secure accommodation in York for asylum seekers and families awaiting the outcome of their application for refugee status.
- Public engagements include presentations and speaking engagements in schools, universities, faith communities, at civic occasions, and to a wide range of voluntary organisations. Matters raised by our speakers include equality and diversity.
- The public in general, and the charity's list of supporters, are informed about issues relating to refugees and those seeking asylum through our website, regular newsletters, engagement with the local media, and social media presence, such as Facebook.
- The Trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

## Achievements and performance in 2024-2025

*A summary of the main achievements of the charity over the 12 month period, identifying the difference which the work of the charity has made to the circumstances of its beneficiaries, and any wider benefits to society as a whole.*

The Board of Trustees met 3 times during the year, and also held the AGM in November 2024. Officers of the Board meet informally on a frequent basis, to carry out the administration and oversee financial affairs of the charity.

The City of York Council receives funding from the Government's 'Homes for Ukraine' scheme, which continues to run. From that, 2 grants totalling £40,000 provide major support to the York -Ukraine Support Team over the year, as they work with Ukrainian refugees who came originally to stay with hosts in York from April 2022 onwards. By March 2024 that number of 350 remains fairly constant. The 2 York Minster grants of £3000 in August 2024 and March 2025 assist the demands for support with housing, resettlement, integration, essential items for new asylum seekers in the city, emergency support, and specific programmes such as the York Refugee Week, and the Ukrainian National Festival of Vyshyvanka Day. The newly formed Heela Group, supporting Afghan women in York received a grant from the 1970 Trust of £1500 which greatly assists the running of the group. An appeal for Gazan refugees arriving in York since February 2025 raised £3305 from supporters and was a lifeline to those settling here with their families. We continued to draw funds from the generous grant from the 2 Ridings Foundation, although the award was made in September 2023, and is now almost depleted.

Between April 2024 and March 2025, asylum seekers continued to arrive and depart the city centre York hotel accommodation. Numbers vary between 350- 430. York City of Sanctuary has taken part in appeals to gather essential clothing, provided welcome packs for those arriving in the city, and other items identified as important to their well- being. Those accommodated in the hotel are monitored to ensure they are provided with a safe, healthy, and secure environment. Regular meetings have been held of all front line agencies. Hotels are not an ideal location for asylum seekers, presenting a clear target for far right agitators. There were no local demonstrations in York during the Summer of 2024. The welfare of those housed in York is greatly improved by the actions of our charity and our partners.

A further 34 individuals seeking asylum, leave to remain permanently in the UK, claiming benefits, or applying for UK citizenship were also supported by the charity. The Homestay programme provided supported emergency rental payments for families awaiting asylum claims and the right to work. They were assured of a local, safe and secure environment, at a time when Asylum Support housing was severely overcrowded.

The Ukraine war shows no sign of ending soon. Gaza, Yemen, Afghanistan Sudan are also amongst the generators of refugees. Climate change is driving people in sub-Saharan Africa to flee hunger and poverty. There is no likelihood of the flow of refugees reducing. Reductions of International Aid by wealthy nations are making the migration situation worse.

Because of the close links with our partners, which we have worked hard to create, we are confident of continuing to deliver the support developed over recent years. This will protect the well-being and safety of new and existing sanctuary seekers. There are around 850 asylum seekers and refugees living here at the time of this report, and York continues to live up to its national status as a City of Sanctuary.

## Financial Review

The charity's financial position at 31<sup>st</sup> March 2025 was as follows. Income for the year totals £55,148 of which £6293 was donated by individuals and community groups; and £295 from fund raising events. Grants for restricted funds amounted to £47,900, of which the grant of £40,000 from the Government's 'Homes For Ukraine' funding was designated to the York-Ukraine Support Team (YUST). Over the year, 92.1% of payments were used to deliver support and assist the needs of individuals and families. 4.6% was spent on Administration, and 3.3% on events and fund raising. Reserve funds for 2025 were retained at £35,000, as agreed by the Trustees. The unrestricted funds at the end of the year were £53,415. Funding met the needs of those using our services over the year. It is to be noted that the non-financial support from our volunteers far exceeds the financial output we are able to offer.

We expect to meet all commitments on spending for the planned programmes budgeted for 2025-26. Continued demand on our services as a result of re-settlement work with refugees means the need to maintain our increased income for the year ahead. Applications for new sources of grants, fundraising and other donations will be needed to enable our other work to continue and develop in the way that our Business plan for 2025-26 outlines.

### The Charity policy on holding reserves and why they are held

Maintaining a reserve enables us to guarantee continuity of work over the next 12 months. The amount of reserves held at 31<sup>st</sup> March 2025 was held at £35,000. The figure is subject to review by the Trustees, dependent on assessment of essential running costs of the charity.

The charity does not have a policy of holding zero reserves. There are no funds materially in deficit as of 31<sup>st</sup> March 2025.

### Uncertainties about the charity continuing as a going concern

The Trustees are confident that there are no concerns about the charity going forward into 2025-26.

## Structure, governance and management

### *A description of the Charity's trusts*

The type of governing document is Association of Model Constitution

The charity is constituted as a CIO with voting members other than its charity trustees.

*Trustee selection methods, including details of and constitutional provisions, including election to post and name of any person or body entitled to appoint one or more trustees.*

Applicants to Trusteeship complete an application form, and provide a CV to the Board. Those interviewed and selected are nominated and elected at the Annual General Meeting. The term of office is a 3 year period. The Board may number up to 9 members, and three retire each year at the AGM. Trustees may seek re-election and serve three consecutive periods before retiring for at least one year. In the event of vacancies, Trustees may be co-opted to the Board and seek nomination and election at the next available AGM.

### Reference and Administration details

Charity's full name York City of Sanctuary *It has no other names*

Principal address [contact@yorkcos.org.uk](mailto:contact@yorkcos.org.uk)

Bank; The Co-operative Bank Sort Code; 08-92-99 Account Number 65847664

### Names of the Trustees managing the charity during period 1<sup>st</sup> April 2024 - 31<sup>st</sup> March 2025

<i>Name</i>	<i>Office held</i>	
Ahmed Khaleel	Chair of the Board	Elected for the year 2024-25 to the post
Paul Wordsworth	Co-ordinator	Elected for the year 2024-25 to the post
Dee Boyle		
Rasha Ibrahim		
Rose Berl		re-elected for 3 year term; 2024-2027
Prof. Richard Bourne		
Oksana Jacecznyk		
Christina Funnell		Elected for 3 year term; 2024-2027
Julie Randles		Elected for 3 year term; 2024-2027

### Declaration

The Trustees declare that they have approved the Trustees Annual Report and Accounts for the year April 1<sup>st</sup> 2024 – March 31<sup>st</sup> 2025

Signature 

Full name *Ahmed Khaleel*

Position held *Chair of Trustees*

Trustees Annual Report; 1<sup>st</sup> April 2024 to March 31<sup>st</sup> 2025

Full name of charity; York City of Sanctuary

Registered Charity number; 1176094

**Independent examiner's report to the trustees of York City of Sanctuary**

I report on the accounts of: **York City of Sanctuary**  
for the year ended: **31st March 2025** which are set out on pages 6 to 9.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

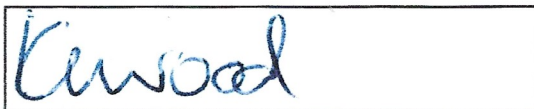
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2 the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Karen Wood (ACMA)**  
Outsource independent examination  
2 Galligap Lane  
Osbalwick  
York YO10 3NR

22/10/2025

Date:

## York City of Sanctuary

Charity number 1176094

### Receipts & Payments Accounts for the year ended:

31st March 2025

	Unrestricted funds	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
<b>Receipts</b>				
Individual donations	1,030	1,885	2,915	1,281
Just giving & other donations	2,358	1,020	3,378	3,115
Grants received	660	47,900	48,560	26,720
Fundraising activities & events	295		295	285
<b>Total receipts</b>	<b>4,343</b>	<b>50,805</b>	<b>55,148</b>	<b>31,401</b>
<b>Payments</b>				
Event & project costs	257	1,314	1,571	2,079
Training fees & DBS				60
Fundraising expenses	212		212	
Insurance	209		209	174
Bookkeeping & office costs	150	3,660	3,810	1,251
Professional services	360		360	
Running costs and fees: YUST		31,470	31,470	32,610
Rent & room hire	226	2,400	2,626	2,600
Support for individuals		3,511	3,511	1,606
Grant payments		1,245	1,245	1,494
Independent examination of	350		350	330
Tax completion & filing				
Vehicle hire, travel & expenses		94	94	31
Just giving fees	216		216	216
<b>Total payments</b>	<b>1,980</b>	<b>43,694</b>	<b>45,674</b>	<b>42,451</b>
<b>Net of receipts/(payments)</b>	<b>2,363</b>	<b>7,111</b>	<b>9,474</b>	<b>(11,050)</b>
<b>Transfers between funds</b>				
<b>Balance brought forward</b>	<b>51,052</b>	<b>17,817</b>	<b>68,869</b>	<b>79,919</b>
<b>Balance carried forward</b>	<b>53,415</b>	<b>24,928</b>	<b>78,343</b>	<b>68,869</b>

York City of Sanctuary

<b>Statement of Assets and Liabilities at:</b>		<b>31st March 2025</b>			
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2025 Total funds</b>	<b>2024 Total funds</b>	
<b>Assets</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>Cash at bank and in hand</b>					
Current bank account	<u>53,415</u>	<u>24,928</u>	<u>78,343</u>	<u>68,869</u>	
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2025 Total funds</b>	<b>2024 Total funds</b>	
<b>Liabilities</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
Independent review fee	350	-	350	350	
	<u>350</u>	<u>-</u>	<u>350</u>	<u>350</u>	

York City of Sanctuary

Notes to the accounts for the year ended 31st March 2025

1. Basis of Accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

2. Restricted income funds

Fund name	Purpose
YUST	To meet the costs of the York - Ukraine Support Team (YUST) and specific Ukraine focused events.
Two Ridings	To support the Homestay programme, and assisting our events programme such as York Refugee Week.
York Minster	For support with housing, resettlement, integration, essential items for new asylum seekers in the city
Heela Group	Funding from 1970 Trust to support Afghan women in York
Gaza	Appeal to assist refugees from Gaza

Approval of accounts for the year ended:

31st March 2025

The report and accounts were approved at a meeting of the trustees held on:

1st November 2025

Date



Signed for and on behalf of the trustees

1st November 2025

Date

Ahmed Khateel

Print name

Chair

Position (e.g. Chair etc)

**YORK CITY OF SANCTUARY**

England & Wales - Charity number 1176094

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# Accounts

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# **York City of Sanctuary**

Charity Number            1176094

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## **Trustees' Annual Report & Financial Statements for the year ended 31st March 2024**

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**outsourc**e

Charity accounts preparation &  
independent examination service



# York City of Sanctuary

Charity number 1176094

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## Trustees Annual Report; 1st April 2023 to March 31st 2024

Full name of charity; York City of Sanctuary

Registered Charity number; 1176094

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### Objectives and Activities

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The summary of the purposes of the charity set out in its governing document states that the objects are;

- to advance the education of the public in general about the issues relating to refugees and those seeking asylum
- to advance the education and training of those seeking asylum and those granted refugees status and their dependents in need thereof so as to advance them in life and assist them to adapt within a new community
- the promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds

### **A summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts**

- Advocacy services provide support and financial aid, assisting asylum seekers and refugees to be provided with legal advice, to make applications for housing, other public benefits, student loans, and applications for UK citizenship.
- ESOL service tutors provide English lessons in city wide locations, and provide referrals to advanced and online language courses.
- The 2 Ridings programme gathers and delivers household goods, including furniture and other items identified as basic needs for refugees and asylum seekers as they enter and adapt within the community. Grants are made to enable families to select their requirements. A discount is provided by York Community Furniture Store.
- Homestay programme identifies and provides short term safe and secure accommodation in York for asylum seekers and families awaiting the outcome of their application for refugee status.
- Public engagements include presentations and speaking engagements in schools, universities, faith communities, at civic occasions, and to a wide range of voluntary organisations. Matters raised by our speakers include equality and diversity.
- The public in general, and the charity's list of supporters, are informed about issues relating to refugees and those seeking asylum through our website, regular newsletters, engagement with the local media, and social media presence, such as Facebook.

The Trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

## Achievements and performance in 2023-2024

*A summary of the main achievements of the charity over the 12 month period, identifying the difference which the work of the charity has made to the circumstances of its beneficiaries, and any wider benefits to society as a whole.*

The Board of Trustees met 3 times during the year, and also held the AGM in November 2023. Officers of the Board meet informally on a frequent basis, to carry out the administration and oversee financial affairs of the charity.

The City of York Council grant gives major support to the York -Ukraine Support Team as they provide for Ukrainian refugees who came originally to stay with hosts in York from April 2022 onwards. By March 2023 that number had grown to 350 and remains fairly constant. The Two Ridings Foundation grant of £3470 and the York Minster grant of £3000 assist the demands for support with housing, resettlement, integration, essential items for new asylum seekers in the city, emergency support, and specific programmes such as the York Refugee Week, and the Ukrainian National Festival of Vyshyvanka Day.

Between April 2023 and March 2024, asylum seekers continued to arrive and depart the city centre York hotel accommodation. Numbers vary between 350- 430. York City of Sanctuary has taken part in appeals to gather essential clothing, provided welcome packs for those arriving in the city, and other items identified as important to their well- being. Those accommodated in the hotel are monitored to ensure they are provided with a safe, healthy, and secure environment. Regular meetings have been held of all front line agencies, including the contractors responsible for overseeing accommodation at the hotel. Home Office representatives very occasionally attend meetings. Hotels are not an ideal location for asylum seekers, presenting a clear target for far right agitators. The welfare of those housed in York are greatly improved by the actions of our charity and our partners.

A further 33 individuals seeking asylum, leave to remain permanently in the UK, claiming benefits, or applying for UK citizenship were also supported by the charity. The Homestay programme provided supported emergency rental payments for families awaiting asylum claims and the right to work. They were assured of a local, safe and secure environment, at a time when Asylum Support housing was severely overcrowded.

The Ukraine war shows no sign of ending soon. Gaza, Yemen, and Sudan are also amongst the generators of refugees. Climate change is driving people in sub-Saharan Africa to flee hunger and poverty. There is no likelihood of the flow of refugees reducing, however harsh the policies devised by the richer nations of the world.

Because of the close links with our partners, which we have worked hard to create, we are confident of continuing to deliver the support developed over recent years. This will protect the well-being and safety of new and existing sanctuary seekers. There are around 900 asylum seekers and refugees living here at the time of this report, and York continues to live up to its national status as a City of Sanctuary.



# York City of Sanctuary

(Charity Number 1176094)

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## Trustees' Annual Report

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### Financial Review

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#### Review of the charity's financial position at the end of the period

The charity's financial position at 31st March 2024 was as follows. Income for the year totals £31,401 of which £3225 was donated by individuals; £1171 was given by Faith and community groups and £285 from fund raising. 3 Grants for restricted funds amounted to £6720. The CYC grant for the work of the York –Ukraine Support Team was £20,000. (The CYC grant for April- September 2023 was made in March 2023, and shows in the previous year's accounts.) Over the year, 89% of payments were used to deliver support and assist the needs of individuals and families. Retained funds for 2024 stood at £ 68,869 (2023- £79,919). Funding met the needs of those using our services over the year. The non- financial support from our volunteers far exceeds the financial output we are able to offer.

We expect to meet all commitments on spending for the planned programmes budgeted for 2024-25. Continued demand on our services as a result of re-settlement work with refugees means the need to maintain our increased income for the year ahead. Funding is assured to enable us to provide specific and dedicated work with Ukrainians in York. Applications for grants, fundraising and other donations are in hand to enable our other work to continue.

#### The Charity policy on holding reserves and why they are held

Maintaining a reserve enables us to guarantee continuity of work over the next 12 months. The amount of reserves held at 31st March 2024 was increased to £35,000. The figure is subject to review by the Trustees, dependent on assessment of essential running costs of the charity.

The charity does not have a policy of holding zero reserves. There are no funds materially in deficit as of 31st March 2024.

#### Uncertainties about the charity continuing as a going concern

The Trustees are confident that there are no concerns about the charity going forward into 2024-25.



# York City of Sanctuary

(Charity Number 1176094)

## Trustees' Annual Report

### Structure, governance and management

#### A description of the Charity's trusts

**Type of governing document (e.g. trust deed, royal charter)**

Association of Model Constitution

**How the charity is constituted (e.g. unincorporated association, CIO)**

CIO with voting members other than its charity trustees.

**Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees**

Applicants to Trusteeship complete an application form, and provide a CV to the Board. Those interviewed and selected are nominated and elected at the Annual General Meeting. The term of office is a 3 year period. The Board may number up to 9 members, and three retire each year at the AGM. Trustees may seek re-election and serve three consecutive periods before retiring for at least one year. In the event of vacancies, Trustees may be co-opted to the Board and seek nomination and election at the next available AGM.

### Reference and administration details

<b>Charity's full name</b>	York City of Sanctuary	It has no other names
<b>Principal address</b>	10 Burniston Grove, Tang Hall Lane, York YO10 3RP	
<b>Bank</b>	The Co-operative Bank	Sort Code; 08-92-99 Account Number 65847664

#### Names of the Trustees managing the charity during period 1st April 2023 - 31st March 2024

<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not whole year</b>	<b>Name of person entitled to appoint trustee</b>
Ahmed Khaleel	Chair		
Claire Newhouse	Treasurer	Retired 4th November 2023	
Paul Wordsworth	Co-ordinator	Re-elected for three year term; 2023-26	
Dee Boyle			
Rasha Ibrahim		Re-elected for three year term, 2023-26	
Rose Berl			
Prof.Richard Bourne			
Oksana Jacecznyk			
Christina Funnell		Co-opted 22/02/2024	



# York City of Sanctuary

(Charity Number 1176094)

## Trustees' Annual Report

### Structure, governance and management

#### A description of the Charity's trusts

**Type of governing document (e.g. trust deed, royal charter)**

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**How the charity is constituted (e.g. unincorporated association, CIO)**

CIO with voting members other than its charity trustees.

**Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees**

Applicants to Trusteeship complete an application form, and provide a CV to the Board. Those interviewed and selected are nominated and elected at the Annual General Meeting. The term of office is a 3 year period. The Board may number up to 9 members, and three retire each year at the AGM. Trustees may seek re-election and serve three consecutive periods before retiring for at least one year. In the event of vacancies, Trustees may be co-opted to the Board and seek nomination and election at the next available AGM.

### Reference and administration details

<b>Charity's full name</b>	York City of Sanctuary	It has no other names
<b>Principal address</b>	10 Burniston Grove, Tang Hall Lane, York YO10 3RP	
<b>Bank</b>	The Co-operative Bank	Sort Code; 08-92-99 Account Number 65847664

#### Names of the Trustees managing the charity during period 1st April 2023 - 31st March 2024

<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not whole year</b>	<b>Name of person entitled to appoint trustee</b>
Ahmed Khaleel	Chair		
Claire Newhouse	Treasurer	Retired 4th November 2023	
Paul Wordsworth	Co-ordinator	Re-elected for three year term; 2023-26	
Dee Boyle			
Rasha Ibrahim		Re-elected for three year term, 2023-26	
Rose Berl			
Prof.Richard Bourne			
Oksana Jacecznyk			
Christina Funnell		Co-opted 22/02/2024	



# York City of Sanctuary

(Charity Number 1176094)

## Trustees' Annual Report

### Declaration

The Trustees declare that they have approved the Trustees Annual Report and Accounts for the year April 1st 2023 – March 31st 2024

Signed on behalf of the charity's trustees

Signature

Full Name

Ahmed Khateel

Position

Chair - York City of Sanctuary

Date

02/11/2024

# York City of Sanctuary

(Charity Number 1176094)

## Independent examiner's report to the trustees of York City of Sanctuary

I report on the accounts of: **York City of Sanctuary**

For the year ended: **31st March 2024** Which are set out on pages 9 to 11

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

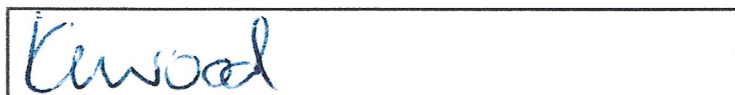
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;

**or**

2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karen Wood (ACMA)  
2 Galligap Lane  
Osbalwick  
York  
YO10 3NR

02/11/2024

Date

# York City of Sanctuary

(Charity Number 1176094)

## Receipts & Payments Accounts for the year ended:

31st March 2024

	Unrestricted funds	Restricted funds	2024 Total funds	2023 Total funds
<b>Receipts</b>	£	£	£	£
Individual donations	1,281	14	1,281	3,413
Just giving & other donations	3,115	-	3,115	25,523
Grants received	-	26,720	26,720	62,000
Fundraising activities & events	285	-	285	2,909
<b>Total receipts</b>	<b>4,681</b>	<b>26,720</b>	<b>31,401</b>	<b>93,845</b>
<b>Payments</b>	£	£	£	£
Event & project costs	-	2,079	2,079	1,270
Training fees & DBS	60	-	60	150
ESOL teaching & exam costs	-	-	-	1,165
Insurance	174	-	174	171
Office & computer costs	1,251	-	1,251	40
Fundraising expenses	-	-	-	398
Consultancy fees for YUST	-	32,610	32,610	30,196
Rent & room hire	-	2,600	2,600	1,798
Support for individuals	-	1,606	1,606	400
Grant payments	-	1,494	1,494	-
Review of accounts	330	-	330	180
Tax completion & filing	-	-	-	480
Vehicle hire, travel & expenses	31	-	31	712
Just giving fees	216	-	216	-
<b>Total payments</b>	<b>2,062</b>	<b>40,389</b>	<b>42,451</b>	<b>36,960</b>
<b>Net of receipts/(payments)</b>	<b>2,619</b>	<b>(13,669)</b>	<b>(11,050)</b>	<b>56,885</b>
<b>Transfers between funds</b>	-	-	-	-
<b>Balance brought forward</b>	<b>48,433</b>	<b>31,486</b>	<b>79,919</b>	<b>23,034</b>
<b>Balance carried forward</b>	<b>51,052</b>	<b>17,817</b>	<b>68,869</b>	<b>79,919</b>

# York City of Sanctuary

(Charity Number 1176094)

## Statement of Assets and Liabilities at:

31st March 2024

	Unrestricted funds	Restricted funds	2024 Total funds	2023 Total funds
<b>Assets</b>	£	£	£	£
<b>Cash at bank and in hand</b>				
Current bank account	<b>51,052</b>	<b>17,817</b>	<b>68,869</b>	<b>79,919</b>
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2024 Total funds</b>	<b>2023 Total funds</b>
<b>Liabilities</b>	£	£	£	£
Independent review fee	350	-	350	330
	<b>350</b>	<b>-</b>	<b>350</b>	<b>330</b>

# York City of Sanctuary

(Charity Number 1176094)

## Notes to the Accounts for the year ended:

31st March 2024

### 1. Basis of Accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

### 2. Restricted income funds

Fund name	Purpose
YUST	To meet the costs of the York - Ukraine Support Team (YUST) and specific Ukraine focused events.
Two Ridings York Minster York University	Support for individuals. grant payments, supporting the Homestay programme, and assisting our events programme such as York Refugee Week.

	Balance b/fwd	Incoming resources	Resources expended	Transfers	Balance c/ fwd
	£	£	£	£	£
YUST	29,486	20,000	33,858	-	15,628
Two Ridings	2,000	3,470	3,281	-	2,189
York Minster	-	3,000	3,000	-	-
York University	-	250	250	-	-
<b>Total restricted funds</b>	<b>29,486</b>	<b>23,470</b>	<b>40,389</b>		<b>17,817</b>
<b>Total unrestricted funds</b>	<b>48,433</b>	<b>4,681</b>	<b>2,062</b>	-	<b>51,052</b>
<b>Total funds</b>	<b>77,919</b>	<b>28,151</b>	<b>42,451</b>	-	<b>68,869</b>

## Approval of accounts for the year ended

31st March 2024

The report and accounts were approved at a meeting  
of the trustees held on

2nd November 2024

Date



Signed for and on behalf of the trustees

2nd November 2024

Date

Ahmed Khalaf

Print name

Chair

Position (e.g. Chair etc)

**YORK CITY OF SANCTUARY**

England & Wales - Charity number 1176094

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# Accounts

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# York City of Sanctuary

Charity Number

1176094

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## Financial Statements for the year ended

**31st March 2023**

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# outsource

Charity accounts preparation & independent  
examination service

# York City of Sanctuary

Charity Number


1176094

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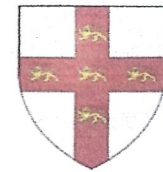
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**York**  
CITY OF SANCTUARY



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## **Trustees Annual Report; 1st April 2022 to March 31st 2023**

Full name of charity; York City of Sanctuary

Registered Charity number; 1176094

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### **Objectives and Activities**

*The summary of the purposes of the charity set out in its governing document states that the objects are;*

- to advance the education of the public in general about the issues relating to refugees and those seeking asylum
- to advance the education and training of those seeking asylum and those granted refugees status and their dependents in need thereof so as to advance them in life and assist them to adapt within a new community
- the promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds

### **A summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts**

- Advocacy services provide support and financial aid, assisting asylum seekers and refugees to be provided with legal advice, to make applications for housing, other public benefits, student loans, and applications for UK citizenship.
- ESOL service tutors provide English lessons in city wide locations, and provide referrals to advanced and online language courses.
- The Compass programme gathers and delivers household goods, clothing, and other items identified as basic needs for refugees and asylum seekers as they enter and adapt within the community.
- Homestay programme identifies and provides short term safe and secure accommodation in York for asylum seekers and families awaiting the outcome of their application for refugee status.
- Public engagements include presentations and speaking engagements in schools, universities, faith communities, at civic occasions, and to a wide range of voluntary organisations. Matters raised by our speakers include equality and diversity.
- The public in general, and the charity's list of supporters, are informed about issues relating to refugees and those seeking asylum through our website, regular newsletters, engagement with the local media, and social media presence, such as Facebook.

The Trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

## **Achievements and performance in 2022-2023**

*A summary of the main achievements of the charity over the 12 month period, identifying the difference which the work of the charity has made to the circumstances of its beneficiaries, and any wider benefits to society as a whole.*

The Board of Trustees met 3 times during the year, and also held the AGM in November 2022. Officers of the Board meet informally on a frequent basis, to carry out the administration and oversee financial affairs of the charity.

The Compass programme included provision for Ukrainian refugees coming to stay with hosts in York from April 2022. By March 2023 that number had grown to 350. The Charity works closely with York City Council, Refugee Action York, and other local agencies, including housing services, to ensure that Ukrainian refugees have suitable hosting arrangements which meet their needs. Welcome packs are provided for the children who come, and other essential items such as UK Sim cards are made available.

In December 2022, 450 asylum seekers were placed in a York hotel. Compass appeals successfully gathered essential clothing, welcome packs for those arriving in the city, and other items identified as important to their well-being, including cycles for transport. Those accommodated in the hotel are monitored to ensure they are provided with a safe, healthy, and secure environment. A weekly meeting was held of all front line agencies, and the company responsible for overseeing the contractual accommodation at the hotel was also represented. Home Office representatives occasionally attend meetings. Whilst hotels are not an ideal location for asylum seekers, the circumstances and welfare of those housed in York are greatly improved by the actions and commitment of our charity and our partners.

ESOL tutors continue providing lessons across the city, with referrals to commended online courses proving helpful during the year.

A further 37 individuals seeking asylum, leave to remain permanently in the UK, claiming benefits, or applying for UK citizenship were also supported by the charity. The Homestay programme provided 243 emergency bed nights for asylum seekers in the city. They were assured of a local, safe and secure environment, at a time when Asylum Support housing was severely overcrowded and people were being held in former military barracks or hotels.

As our financial year began in April 2022, the War in Ukraine was one month old. We have received more refugees in York over the past year, than at any time in the short history of our charity. Because of the close links with our partners, which we have worked hard to create, we are confident of continuing to deliver the support developed over the past year. This will protect the well-being and safety of new and existing sanctuary seekers. York will continue to live up to its national status as a City of Sanctuary.

## Financial Review

The charity's financial position at 31st March 2023 was as follows. Income for the year totals £93,845 of which £3,413 was donated by individuals. £25,523 was given by faith and community groups and £2909 from fund raising. Grants for restricted funds amounted to £62,000. Over the year, 90% of payments were used to deliver support and assist the needs of individuals and families. Retained funds for 2023 stood at £79,919 (2022- £23,034). Funding met the needs of those using our services over the year. The non- financial support from volunteers far exceeds the financial output we are able to offer.

We expect to meet all commitments on spending for the planned programmes in 2023-24. Increased demand on our services as a result of the arrival of Ukrainian refugees means the need to maintain our increased income for the year ahead. Funding is assured to enable us to provide specific and dedicated work with Ukrainians in York. Applications for grants, fundraising and other donations are in hand.

## The Charity policy on holding reserves and why they are held

Maintaining a reserve enables us to guarantee continuity of work over the next 12 months. The amount of reserves held at 31st March 2023 was increased to £35000. The figure is subject to review by the Trustees, dependent on assessment of essential running costs of the charity.

The charity does not have a policy of holding zero reserves. There are no funds materially in deficit as of 31st March 2023.

## Uncertainties about the charity continuing as a going concern

The Trustees are confident that there are no concerns about the charity going forward into 2023-234.

## Structure, governance and management

### *A description of the Charity's trusts*

The type of governing document is Association of Model Constitution

The charity is constituted as a CIO with voting members other than its charity trustees.

### ***Trustee selection methods, including details of and constitutional provisions, including election to post and name of any person or body entitled to appoint one or more trustees.***

Applicants to Trusteeship complete an application form, and provide a CV to the Board. Those interviewed and selected are nominated and elected at the Annual General Meeting. The term of office is a 3 year period. The Board may number up to 9 members, and three retire each year at the AGM. Trustees may seek re-election and serve three consecutive periods before retiring for at least one year. In the event of vacancies, Trustees may be co-opted to the Board and seek nomination and election at the next available AGM.

## Reference and Administration details

Charity's full name                      York City of Sanctuary                      *It has no other names*

Principal address                      10 Burniston Grove, Tang Hall Lane, York YO10 3RP

Bank; The Co-operative Bank      Sort Code; 08-92-99      Account Number 65847664

## Names of the Trustees managing the charity during period 1st April 2022 - 31st March 2023

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Name	Office held
Ahmed Khaleel	Chair of the Board
Claire Newhouse	Treasurer
Paul Wordsworth	Co-ordinator
Dee Boyle	
Rasha Ibrahim	
Rebecca Russell	
Rose Berl	
Prof. Richard Bourne	Elected 24/11/2022
Oksana Jacecznyk	Elected 24/11/2022

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## Declaration

The Trustees declare that they have approved the Trustees Annual Report and Accounts for the year April 1st 2022 – March 31st 2023

Signature



Full name

AHMED KHAGEL

Position held

Chair

Date of signing

4/11/2023

## Independent examiner's report to the trustees of York City of Sanctuary

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I report on the accounts of: **York City of Sanctuary**

For the year ended: **31st March 2023** Which are set out on pages 5 to 8

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

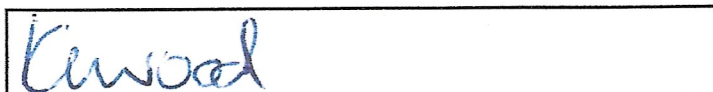
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;

**or**

2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.





Karen Wood (ACMA)  
Outsource independent examination service  
The Hiscox Building  
Peasholme Green  
York YO1 7PR

Date

## York City of Sanctuary

**Receipts & Payments Accounts for the year ended:**

**31st March 2023**

	Unrestricted funds	Restricted funds	2023 Total funds	2022 Total funds
	£	£	£	£
<b>Receipts</b>				
Individual donations	3,399	14	3,413	6,724
Other donations	25,523	-	25,523	970
Grants recieved	-	62,000	62,000	-
Fundraising activities & events	2,909	-	2,909	200
<b>Total receipts</b>	<b>31,831</b>	<b>62,014</b>	<b>93,845</b>	<b>7,894</b>
<b>Payments</b>	£	£	£	£
Event & project costs	1,195	75	1,270	368
Training fees	-	150	150	-
ESOL teaching	1,165	-	1,165	-
Insurance	171	-	171	171
ICO membership	40	-	40	-
Fundraising expenses	398	-	398	-
Consultancy	-	30,196	30,196	-
Rent & room hire	1,798	-	1,798	677
Support for individuals	400	-	400	3,219
Review of accounts	180	-	180	-
Tax completion & filing	480	-	480	-
Vehicle hire, travel & expenses	605	107	712	-
<b>Total payments</b>	<b>6,432</b>	<b>30,528</b>	<b>36,960</b>	<b>4,435</b>
<b>Net of receipts/(payments)</b>	<b>25,399</b>	<b>31,486</b>	<b>56,885</b>	<b>3,459</b>
<b>Transfers between funds</b>	-	-	-	-
<b>Balance brought forward</b>	<b>23,034</b>	-	<b>23,034</b>	<b>19,575</b>
<b>Balance carried forward</b>	<b>48,433</b>	<b>31,486</b>	<b>79,919</b>	<b>23,034</b>



York City of Sanctuary

Notes to the accounts for the year ended

31st March 2023

1. Basis of Accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

2. Restricted income funds

Fund name	Purpose				
YUST	Supporting Ukrainian refugees in York				
Two Ridings	Supporting refugee resettlement in York				
	Balance b/fwd	Incoming resources	Resources expended	Transfers	Balance c/fwd
	£	£	£	£	£
YUST	-	60,014	30,528	-	29,486
Two Ridings	-	2,000	-	-	2,000
<b>Total restricted funds</b>	-	<b>62,014</b>	<b>30,528</b>	-	<b>31,486</b>
<b>Total unrestricted funds</b>	<b>23,034</b>	<b>31,831</b>	<b>6,432</b>	-	<b>48,433</b>
<b>Total funds</b>	<b>23,034</b>	<b>93,845</b>	<b>36,960</b>	-	<b>79,919</b>

Approval of accounts for the year ended

31st March 2023

The report and accounts were approved at a meeting of the trustees held on



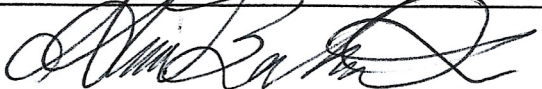
Date 4/11/2023

4/11/2023

Date

Chair

Position (e.g. Chair etc)



Signed for and on behalf of the trustees

AHMED KHALEEL

Print name

**YORK CITY OF SANCTUARY**

England & Wales - Charity number 1176094

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# Accounts

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# **York City of Sanctuary**

Charity number 1176094

## **Financial statements for the year ended**

**31st March 2021**

# **outsourc**e

Charity accounts preparation & independent  
examination service

# **York City of Sanctuary**

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## York City of Sanctuary

Charity number 1176094

<b>Receipts &amp; Payments Accounts for the year ended:</b>	<b>31st March 2021</b>
---	------------------------

	Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	£	£	£	£
<b>Receipts</b>				
Individual donations	1,140	-	1,140	1,295
Other donations	885	-	885	1,226
Grants received	1,750	3,284	5,034	2,000
Fundraising income	760	-	760	613
<b>Total receipts</b>	<b><u>4,535</u></b>	<b><u>3,284</u></b>	<b><u>7,819</u></b>	<b><u>5,134</u></b>
<b>Payments</b>				
Event costs	298	-	298	721
Professional services	296	-	296	316
Office costs	167	-	167	381
Volunteer travel & training	-	-	-	52
Discretionary payments	-	-	-	186
Venue hire	-	-	-	185
Grant payments	380	2,837	3,217	352
Vehicle hire & travel	277	-	277	1,407
<b>Total payments</b>	<b><u>1,418</u></b>	<b><u>2,837</u></b>	<b><u>4,255</u></b>	<b><u>3,600</u></b>
<b>Net of receipts/(payments)</b>	<b>3,117</b>	<b>447</b>	<b>3,564</b>	<b>1,534</b>
<b>Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Balance brought forward</b>	<b>15,951</b>	<b>60</b>	<b>16,011</b>	<b>14,477</b>
<b>Balance carried forward</b>	<b><u>19,068</u></b>	<b><u>507</u></b>	<b><u>19,575</u></b>	<b><u>16,011</u></b>

York City of Sanctuary

Statement of Assets and Liabilities at:

31st March 2021

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Assets</b>				
<b>Cash at bank and in hand</b>				
Current bank account	<u>19,068</u>	<u>507</u>	<u>19,575</u>	<u>16,011</u>
<b>Liabilities</b>				
Independent review fee	<u>90</u>	<u>-</u>	<u>90</u>	<u>90</u>
	<u>90</u>	<u>-</u>	<u>90</u>	<u>90</u>

York City of Sanctuary

Notes to the accounts for the year ended

31st March 2021

1. Basis of Accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

2. Restricted income funds

Fund name

Purpose

Guardian fund

To provide Welcome to York support

Safeguard defenders

	Balance b/fwd	Incoming resources	Resources expended	Balance c/fwd
	£	£	£	£
Guardian fund	60	-	-	60
Safeguard defenders	-	3,284	2,837	447
	<u>60</u>	<u>3,284</u>	<u>-</u>	<u>507</u>

Statement of independent review for the year ended:

31st March 2021

I confirm that the balance of funds carried forward, as reported in the **Receipts & Payments Accounts on page 1**, reconciles to the balance of funds reported in the Charity's Statement of Assets under **Cash at bank and in hand** reported on page 2.



17/11/2022

**Karen Wood (ACMA)**  
 Outsource Charity accounts preparation &  
 independent examination service  
 Hiscox Building, Peasholme Green  
 York YO1 7PR

Date


**Approval of accounts for the year ended:**

**31st March 2021**

The report and accounts were approved at a meeting of the trustees held on:

14/11/22

**Date**



**Signed for and on behalf of the trustees**

14/11/22

**Date**

Ahmed Khaleel

**Print name**

Chair

**Position (e.g. Chair etc)**

# **York City of Sanctuary**

Charity number 1176094

## **Financial statements for the year ended**

**31st March 2022**

# **outsourcE**

Charity accounts preparation & independent  
examination service

# **York City of Sanctuary**

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## York City of Sanctuary

Charity number 1176094

<b>Receipts &amp; Payments Accounts for the year ended:</b>	<b>31st March 2022</b>
---	------------------------

	Unrestricted funds	Restricted funds	2022 Total funds	2021 Total funds
	£	£	£	£
<b>Receipts</b>				
Individual donations	6,724	-	6,724	1,140
Other donations	970	-	970	885
Grants received	-	-	-	5,034
Fundraising income	200	-	200	760
<b>Total receipts</b>	<b><u>7,894</u></b>	<b><u>-</u></b>	<b><u>7,894</u></b>	<b><u>7,819</u></b>
<b>Payments</b>				
Event & project costs	368	-	368	298
Professional services	171	-	171	296
Office costs	677	-	677	167
Support for individuals	2,772	447	3,219	-
Grant payments	-	-	-	3,217
Vehicle hire & travel	-	-	-	277
<b>Total payments</b>	<b><u>3,988</u></b>	<b><u>447</u></b>	<b><u>4,435</u></b>	<b><u>4,255</u></b>
<b>Net of receipts/(payments)</b>	<b>3,906</b>	<b>(447)</b>	<b>3,459</b>	<b>3,564</b>
<b>Transfers between funds</b>	-	-	-	-
<b>Balance brought forward</b>	<b>19,128</b>	<b>447</b>	<b>19,575</b>	<b>16,011</b>
<b>Balance carried forward</b>	<b><u>23,034</u></b>	<b><u>-</u></b>	<b><u>23,034</u></b>	<b><u>19,575</u></b>

## York City of Sanctuary

Statement of Assets and Liabilities at:	31st March 2022			
	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Assets</b>				
<b>Cash at bank and in hand</b>				
Current bank account	23,034	-	23,034	16,011
 <b>Liabilities</b>				
Independent review fee	180	-	180	90
	180	-	180	90

York City of Sanctuary

Notes to the accounts for the year ended

31st March 2022

1. Basis of Accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

2. Restricted income funds

Fund name

Purpose

Safeguard defenders

	Balance b/fwd £	Incoming resources £	Resources expended £	Transfers £	Balance c/fwd £
Safeguard defenders	447	-	447	-	-
<b>Total restricted funds</b>	<b>-</b>	<b>-</b>	<b>447</b>	<b>-</b>	<b>-</b>
<b>Total unrestricted funds</b>	<b>19,128</b>	<b>7,894</b>	<b>3,988</b>	<b>-</b>	<b>23,034</b>
<b>Total funds</b>	<b>19,128</b>	<b>7,894</b>	<b>4,435</b>	<b>-</b>	<b>23,034</b>

Statement of independent review for the year ended:

31st March 2022

I confirm that the balance of funds carried forward, as reported in the **Receipts & Payments Accounts on page 1**, reconciles to the balance of funds reported in the Charity's Statement of Assets under **Cash at bank and in hand** reported on page 2.



**Karen Wood (ACMA)**  
 Outsource Charity accounts preparation &  
 independent examination service  
 Hiscox Building, Peasholme Green  
 York YO1 7PR

30/11/2022

Date

Approval of accounts for the year ended:

31st March 2022

The report and accounts were approved at a meeting of the trustees held on:

Date



Signed for and on behalf of the trustees

14/11/22

Date

Ahmed Khaleel

Print name

Chair

Position (e.g. Chair etc)

**YORK CITY OF SANCTUARY**

England & Wales - Charity number 1176094

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# Accounts

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# Trustees' Annual Report

From: 1st April 2020

To: 31st March 2021

Charity's full name York City of Sanctuary

Registered Company number

Registered Charity number 1176094

## Objectives and activities

### Summary of the purposes of the charity set out in its governing document

*The objects are; to advance the education of the public in general about the issues relating to refugees and those seeking asylum; to advance the education and training of those seeking asylum and those granted refugee status and their dependents in need thereof so as to advance them in life and assist them to adapt within a new community; the promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds.*

### Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

*Welcome to York programme brings refugees from the region to York, hosted by local people for a day. They are introduced to the heritage and history of the city, meeting people from diverse backgrounds. Compass programme gathers household goods and clothes to assist refugees and asylum seekers as they enter and adapt within a new community. ESOL services provide English classes at city locations. This advances their integration into the community. Advocacy Services provide advice and financial aid, assisting asylum seekers and refugees to access legal support, and applications for housing, benefits, and student loans. Public Engagements provide presentations in Schools, Universities, Faith communities, Civic occasions, and at voluntary organisations. The public in general are informed about issues relating to refugees and those seeking asylum through our website, regular newsletters and facebook social media,*

The Trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

## Achievements and performance

**Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.**

*The Board of Trustees met 5 times online during the year. The 'Welcome to York' programme focussed on the 130 asylum seekers placed in a York hotel from June 2020, and still present in March 2021. Compass appeals provided them with clothing, phones, and other essential items identified as important to their well being. ESOL volunteers provided lessons online and in Covid 19 secure environments at the hotel. We have worked closely with York City Council, Refugee Action York, and other local agencies to assist those at the hotel and a further 54 individuals seeking asylum, leave to remain in the UK, claiming benefits, and applying for UK citizenship. Our Homestay programme also provided 200 emergency bed nights accommodation for single asylum seekers in York. Their accommodation was secure and safe during the pandemic. This was at a time when Asylum Support housing was in some disarray, housing people in unsuitable accommodation such as hotels and former military barracks. During this year, we have been called upon to assist many more asylum seekers in York than at any time in our history. The charity has developed close links with its partners to deliver support which has benefitted the well being and safety of our service users, York has lived up to its name as a City of Sanctuary.*

## Financial review

**Review of the charity's financial position at the end of the period; 31st March 2021**

**Income for the year totals £7819 of which £1140 has been donated by individuals, £885 from faith and local community groups, and £760 from fundraising action. During the year 75% % of spending was used to meeting individual needs. Retained funds for 2021 are £19575 (£16011 in 2020).**

**Statement explaining the policy for holding reserves stating why they are held**

**Maintaining a reserve enables us to guarantee continuity of work in the 12 months ahead.**

**Amount of reserves held.**

**£5000 (31st March 2021 )**

**Reasons for holding zero reserves**

**We do not have a policy for holding zero reserves**

**Funds materially in deficit**

*There are no funds materially in deficit*

**Explanation of any uncertainties about the charity continuing as a going concern**

*There are no uncertainties about the Charity moving forward in 2021-22*

## Structure, governance and management

**Description of the charity's trusts**

**Type of governing document** Association Model Constitution

**How the charity is constituted** *CIO with voting members other than its charity trustees.*

**Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees** *Trustees complete an application form and provide a CV to the Board. Those interviewed and selected are nominated and elected by AGM. To fill vacancies, trustees may be co-opted and then seek nomination and election at the following AGM.*

**Reference and administration details**

**Charity's full name** *York City of Sanctuary*

**Other names the charity is known by**

**Charity's principal address** *10 Burniston Grove  
Tang Hall Lane  
York*

**Postcode** *YO10 3RP*

**Names of the trustees who manage the charity**

Trustee name	Office (if any)	Dates acted if not for	Name of person (or body)
<i>Ahmed Khaleel</i>	Chair	<i>05/09/2020</i>	
<i>Claire Newhouse</i>	Treasurer	<i>22/02/2021</i>	
<i>Paul Wordsworth</i>	Co-ordinator		
<i>Edward Webb</i>			
<i>Dee Boyle</i>		<i>05/09/2020</i>	
<i>Rasha Ibrahim</i>			
<i>Evie Kyte</i>		<i>22/02/2021</i>	
<i>Rebecca Russell</i>		<i>17/05/2021</i>	
<i>Rose Berl</i>		<i>19/08/2021</i>	

**Declaration**

**The Trustees declare that they have approved the Trustees Annual Report and Accounts**

**Signed on behalf of the charity's trustees**

**Signature**

**Full Name** *Paul Wordsworth*

**Position** *Co-ordinator*

**Date** *30/09/2022*

# **York City of Sanctuary**

**Charity number 1176094**

## **Financial statements for the year ended**

**31st March 2021**

# **outsourc**e

**Charity accounts preparation & independent  
examination service**

# **York City of Sanctuary**

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<b>Notes to the accounts</b>	<b>3&amp; 4</b>

## York City of Sanctuary

Charity number 1176094

<b>Receipts &amp; Payments Accounts for the year ended:</b>		<b>31st March 2021</b>		
	<b>Unrestricted</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
	<b>funds</b>	<b>funds</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>				
Individual donations	1,140	-	1,140	1,295
Other donations	885	-	885	1,226
Grants received	1,750	3,284	5,034	2,000
Fundraising income	760	-	760	613
<b>Total receipts</b>	<b><u>4,535</u></b>	<b><u>3,284</u></b>	<b><u>7,819</u></b>	<b><u>5,134</u></b>
<b>Payments</b>				
Event costs	298	-	298	721
Professional services	296	-	296	316
Office costs	167	-	167	381
Volunteer travel & training	-	-	-	52
Discretionary payments	-	-	-	186
Venue hire	-	-	-	185
Grant payments	380	2,837	3,217	352
Vehicle hire & travel	277	-	277	1,407
<b>Total payments</b>	<b><u>1,418</u></b>	<b><u>2,837</u></b>	<b><u>4,255</u></b>	<b><u>3,600</u></b>
<b>Net of receipts/(payments)</b>	<b>3,117</b>	<b>447</b>	<b>3,564</b>	<b>1,534</b>
<b>Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Balance brought forward</b>	<b>15,951</b>	<b>60</b>	<b>16,011</b>	<b>14,477</b>
<b>Balance carried forward</b>	<b><u>19,068</u></b>	<b><u>507</u></b>	<b><u>19,575</u></b>	<b><u>16,011</u></b>

York City of Sanctuary

<b>Statement of Assets and Liabilities at:</b>	<b>31st March 2021</b>
--	------------------------

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Assets</b>				
<b>Cash at bank and in hand</b>				
Current bank account	<u>19,068</u>	<u>507</u>	<u>19,575</u>	<u>16,011</u>

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Liabilities</b>				
Independent review fee	<u>90</u>	<u>-</u>	<u>90</u>	<u>90</u>
	<u>90</u>	<u>-</u>	<u>90</u>	<u>90</u>

**York City of Sanctuary**

**Notes to the accounts for the year ended**

**31st March 2021**

**1. Basis of Accounts**

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

**2. Restricted income funds**

**Fund name**

**Purpose**

Guardian fund

To provide Welcome to York support

Safeguard defenders

	Balance b/fwd £	Incoming resources £	Resources expended £	Balance c/fwd £
Guardian fund	60	-	-	60
Safeguard defenders	-	3,284	2,837	447
	<u>60</u>	<u>3,284</u>	<u>-</u>	<u>507</u>

**Statement of independent review for the year ended:**

**31st March 2021**

I confirm that the balance of funds carried forward, as reported in the **Receipts & Payments Accounts on page 1**, reconciles to the balance of funds reported in the **Charity's Statement of Assets under Cash at bank and in hand reported on page 2**.

**Karen Wood (ACMA)**

**Date**

Outsource Charity accounts preparation &  
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Hiscox Building, Peasholme Green  
York YO1 7PR

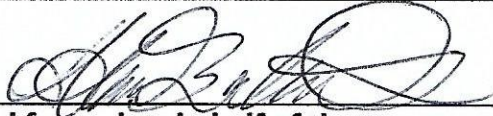
**Approval of accounts for the year ended:**

**31st March 2021**

The report and accounts were approved at a meeting of the trustees held on:

7 / 10 / 2021

**Date**



**Signed for and on behalf of the trustees**

4th November  
2021

**Date**

Ahmed Khaleel

**Print name**

Chair

**Position (e.g. Chair etc)**