

# ORCHARD SATURDAY CLUB

England & Wales · Charity number 1176093

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2017-12-05

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 19 James Avenue  
Paignton  
Devon  
TQ3 3LZ

**Phone** 01803526122

**Website** [www.orchardsaturdayclub.co.uk](http://www.orchardsaturdayclub.co.uk)

## Activities

---

**Objects:** 1) TO PROVIDE A SATURDAY RESPITE SCHEME FOR THE CARE, RECREATION AND EDUCATION OF CHILDREN WITH SPECIAL NEEDS.2) THE ADVANCEMENT OF EDUCATION, THROUGH THE TRAINING OF PERSONS IN THE PROVISION OF SUCH CARE, EDUCATION AND RECREATIONAL ACTIVITIES

**Activities:** Saturday provision of respite care and activities for children and young people with multiple and profound medical, physical and learning disabilities.Provision of family activities.Provision of continuing professional development for staff.

## Classification

---

- **How:** Provides Services
- **What:** General Charitable Purposes
- **Who:** Children/young People, People With Disabilities

## Geography

---

- Devon
- Torbay

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£94,080	£98,087	-	-
2024-03-31	£96,500	£86,294	-	-
2023-03-31	£70,423	£72,278	-	-
2022-03-31	£61,951	£65,551	-	-
2021-03-31	£74,758	£67,160	-	-

## Trustees

Name	Role	Appointed
<b>Edward James Funnell</b>	Chair	2023-05-10
MARK JOHN GILLIGAN		2017-12-08
MICHAL ANN TAYLOR		2019-01-16
PATRICK CHRISTOPHER RUSSELL TAYLOR		2017-12-08

**ORCHARD SATURDAY CLUB**

England & Wales - Charity number 1176093

---

# Accounts

---

# **Orchard Saturday Club Trustees' Annual Report to the Charity Commission for the period 1st April 2024 – 31st March 2025**

## **Aims and values**

Orchard Saturday Club is a small Devon based charity which provides respite care and short breaks for children with profound additional needs. Individual placement for most children is via the social services department of the Local Authority which contracts the Club to provide respite that meets each child's needs. A few children are funded by their parents. A lot of children we support have no other services that can meet their needs, perhaps due to increased communicative behavioural or medical issues.

Every child attending is valued and takes part in all the activities, gaining independence, social skills and confidence whilst having fun. We support our staff to be dedicated, enthusiastic and inspirational in the care they give and in the relationships they build with our children and young people. Skilful leadership and regular training ensure that they have the skills and personal qualities needed to work with our young people. This training is a core offer for those who want to work with us, and it benefits not only the children who attend the Club, but the staff - enabling them to develop professional skills and knowledge in their careers.

## **Club Management**

The year presented a number of challenges regarding the increases in the national minimum wage and National Insurance. We engaged in negotiations with Devon County Council as the minimum rise in session fees stipulated by DCC didn't meet the rise in other costs, including transport. Outside visits are a vital part of the Club's offer, so engagement and ongoing discussion with DCC was essential, to communicate with clarity the mission and values of the Club and to ensure that Orchard Saturday Club's sustainability can be maintained.

In these discussions with Devon County Council, Orchard Club has been able to evidence our success at taking on young people as staff, training them with high quality Continuing Professional Development (CPD) and building their confidence and skills. We have many fabulous staff members, some of whom came to us feeling anxious and who have grown hugely in confidence since joining us. They have flourished whilst working at the Club and have since gone into full time jobs in the care, social and education sectors. We also had quite a lot of staff who went off to university. So we have been training new staff throughout the year.

Meanwhile the Club's young people went on lots of amazing trips. Particularly fun and enriching were surfing for both young and older groups. The Club undertakes a wide variety of activities including visits to attractions in the local and wider area. These visits open up opportunities for Club children that may not at first feel obviously accessible to them, giving them the chance to enjoy experiences that many young people their age take for granted. These visits give our parents and carers respite as well as the confidence to return to these activities and attractions at a time that suits them, knowing that access is achievable and that the experience is both acceptable and fun for their child. The attractions themselves also benefit from this as well, particularly out of holiday season, with income from Club visits. The Club also continues to hold its Christmas and Summer parties.

This year we moved the Club fully to a new home within a local Special Educational Needs (SEN) school, which is much better suited to the children's needs.

## **Governance**

Through realistic management and careful stewardship of funding, the Club is currently financially secure. All staff receive at least the minimum wage. Staff pay is reviewed annually. The main source of Club income is from the placement fee for each child. This has been increased in line with National Insurance and minimum wage rises. The Club has also received modest donations from a range of sources, which contribute to maintaining the Club's financial well-being.

The full committee of 5 Trustees, including 2 parents and the Treasurer, normally meets at least four times a year, receiving reports from the manager, the administrator, and the Trustee who sets and monitors the Club's annual budget. Since the onset of the Covid pandemic all such contact has been handled remotely via online meetings, email, telephone etc. However, the quality of the meetings has been maintained and meetings online are the norm, as it's the best way of getting everyone together regularly.

Committee members also liaise regularly in smaller groups, including with representatives of Devon County Council, the Club's Independent Accounts Examiner and the Club manager.

The Committee is seeking further Trustees to help maintain the quality of Trusteeship and governance and ensure continuity.

Policies are continually under review and the Trustees are careful to ensure that all aspects, such as mental health and wellbeing of all those who work at the Club, are taken into account, with regular updates from the Manager and core provision team. Policies can be viewed on the Club's website, [orchardsaturdayclub.org](http://orchardsaturdayclub.org), as can pictures of the Club's activities.

Staffing continues to be stable. There is an annual programme of ongoing professional development. Staff vacancies have been successfully filled and one-to-one staff support is provided for every child. The children continue to enjoy a wide range of activities and experiences, making good gains in personal confidence, autonomy and interpersonal skills.

*Orchard Saturday Club Trustees  
January 2026*

# Statement of Financial Activities

Charity No 1176093

Orchard Saturday Club

For the year ended 31 March 2025

Cash Basis

		31 Mar 2025	31 Mar 2024
	Notes	£	£
<b>Incoming Resources</b>			
Fee Income	2	91,164.30	94,765.00
Deposit Account Interest		248.24	199.00
Grants and Donations	3	2,667.79	1,535.66
		<b>94,080.33</b>	<b>96,499.66</b>
<b>Outgoing Resources</b>			
<b>Direct Charitable Expenditure</b>			
Rent		2,850.00	4,571.88
Staff Salaries		68,175.89	58,794.06
Transport		11,731.00	10,188.00
Activities and Outings (including refreshments)		9,602.72	8,212.81
Equipment		0.00	85.52
Car Mileage and Parking		2,347.10	1,590.05
Health, Safety & Hygiene		20.61	6.98
DBS Checks		372.00	558.00
		<b>95,099.32</b>	<b>84,007.30</b>
<b>Management and Administration</b>			
Insurance		460.40	446.42
Payroll		1,516.39	1,397.40
Accountancy		115.00	115.00
Printing, Postage, Stationary & Telephone		71.39	19.90
Staff T-Shirts/Sweatshirts		351.36	182.40
Gifts & Presentations		15.00	94.46
Staff Events		252.00	0.00
Advertising		0.00	25.00
Memberships/Subscriptions		160.47	0.00
Repairs		43.47	6.57
Bank Fees & Interest		1.99	0.00
		<b>2,987.47</b>	<b>2,287.15</b>
<b>Total Outgoing Resources</b>		<b>(98,086.79)</b>	<b>(86,294.45)</b>
<b>Net (outgoing)/incoming resources</b>	6	<b>(4,006.46)</b>	<b>10,205.21</b>

# Balance Sheet

Orchard Saturday Club  
As at 31 March 2025  
Cash Basis

Charity No 1176093

		31 Mar 2025	31 Mar 2024
	Notes	£	£
<b>Fixed Assets</b>	1	0.00	0.00
<b>Current Assets</b>			
<b>Cash at Bank and in hand</b>			
Barclays Community Account (20709018)		65,291.44	78,688.11
Barclays Business Premium Account (40055905)		10,689.29	10,532.99
Barclays Business Premium Account (30093718)		6,288.03	6,196.09
Cooperative Bank Account (6734881500)		10,217.90	0.00
Petty Cash Account		60.67	204.92
Cash Advance (73180018)	4	472.44	1,041.54
<b>Total Cash at Bank and in hand</b>		<b>93,019.77</b>	<b>96,663.65</b>
Accounts Receivable	5	(362.58)	0.00
<b>Total Current Assets</b>		<b>92,657.19</b>	<b>96,663.65</b>
<b>Net Current Assets (Liabilities)</b>		<b>92,657.19</b>	<b>96,663.65</b>
<b>Total Assets less Current Liabilities</b>		<b>92,657.19</b>	<b>96,663.65</b>
<b>Net Assets</b>		<b>92,657.19</b>	<b>96,663.65</b>
<b>Capital and Reserves</b>			
	6		
Current Year Earnings		(4,006.46)	10,205.21
General Fund		93,506.74	83,301.53
Designated Fund		3,156.91	3,156.91
<b>Total Capital and Reserves</b>		<b>92,657.19</b>	<b>96,663.65</b>

Approved by the Board on ..... 2025

..... Trustee

..... Trustee

**Orchard Saturday Club**  
**Notes to the Accounts**  
**For the Year Ended 31st March 2025**

**Note 1 - Accounting Policies**

The accounts have been prepared on the Receipts and Payments basis.

The group is a registered Charitable Incorporated Organisation and as such is governed by the Charities Act 2011 and subordinate legislation including: Charitable Incorporated Organisations Regulations 2012 and Charitable Incorporated Organisations (Consequential Amendments) 2012 and 2017. The Charity also complies with the Charities (Protection and Social Investment ) Act 2016 and the Trustees Acts 1925, 2000

Under the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 it is classed as a small charity since the gross income or expenditure do not exceed £250,000 per annum. As a result of this, the group has taken advantage of preparing the financial statements on the more simplified basis of receipts and payments.

All Income, including grants is recorded when received.

All Expenditure is recorded when paid.

Grants or donations made with a specific purpose are accounted for as designated funds

The value of any voluntary help received is not included in the accounts but is described in the trustee's annual report.

The Club has no fixed assets

**Note 2 - Fee income**

	£
Devon County Council	52,271.52
Direct funding by parents	<u>38,892.78</u>
	<u>91,164.30</u>

These funds are unrestricted.

**Note 3 - Grants and Donations**

The Removal Co	400.00
Seamoor Lotto	82.00
Personal	<u>2,185.79</u>
	<u>2,667.79</u>

Unless otherwise stated, donations were not made for designated purposes

**Note 4 - Cash advance**

Payment made to bank account held by Club secretary to fund outings and petty cash.

**Note 5 - Accounts receivable**

The charity prepares its financial statements on a cash basis, in accordance with applicable accounting standards for smaller charities. Under the cash basis, income is recognised when received and expenditure when paid. However, a negative balance has been reported under accounts receivable at the year-end. This balance does not represent amounts due to the charity but arises due to a duplicated receipt and will be resolved in the next accounting cycle.

**Note 6 - Reserves**

	General Fund £	Designated Fund £	Total £
Opening balance as at 1/4/2024	93,506.74	3,156.91	96,663.65

Net (outgoing)/ incoming resources	<u>(4,006.46)</u>	<u>                    </u>	<u>(4,006.46)</u>
Closing balance as at 31/3/2025	<u>89,500.28</u>	<u>3,156.91</u>	<u>92,657.19</u>

Money from the Designated Fund is to spent at the discretion of the Orchard Saturday Club Committee





**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
Orchard Saturday Club

**On accounts for the year ended**

31<sup>st</sup> March 2025

**Charity no  
(if any)**

1176093

**Set out on pages**

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Kay Smith*

**Date:**

12<sup>th</sup> September  
2025

**Name:**

Kay Smith MICB PM Dip

**Relevant professional qualification(s) or body (if any):**

Chartered Institute of Book-keepers

**Address:**

Devon Self-Assessment Ltd, Unit 7a Hanbury Buildings,  
Bradley Lane, Newton Abbot, TQ12 1LZ

Empty rectangular box at the top of the page.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Not applicable

**ORCHARD SATURDAY CLUB**

England & Wales - Charity number 1176093

---

# Accounts

---

# **Orchard Saturday Club Trustees' Annual Report to the Charity Commission for the period 1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024**

## **Introduction**

Orchard Saturday Club is a very small Devon based charity which provides respite care and short breaks for children with profound additional needs. Individual placement for most children is via the social services department of the Local Authority which contracts the Club to provide respite that meets each child's needs. A few children are funded by their parents.

For most families a trip to the beach, a museum, or a fun park requires very little planning and is a part of family life. Orchard Club gives young people with profound additional needs the chance to enjoy these experiences too. For our young people there may be significant barriers to experiencing these opportunities, but skilled staff support and the structure of the Club helps young people do things that might seem otherwise beyond the scope of practicality with their families.

## **Aims and values**

At Saturday Club every child attending is valued and takes part in all the activities, gaining independence, social skills and confidence whilst having fun. We support our staff to be dedicated, enthusiastic and inspirational in the care they give and in the relationships they build with our children and young people. Skilful leadership and regular training ensure that they have the skills and personal qualities needed to work with our young people. This training is a core offer for those who want to work with us, and it benefits not only the children who attend the Club, but the staff - enabling them to develop professional skills and knowledge in their careers.

## **Governance**

The full committee of 5 Trustees, including 2 parents and the Treasurer, normally meets at least four times a year, receiving reports from the manager, the administrator, and the Trustee who sets and monitors the Club's annual budget. Since the onset of the Covid pandemic all such contact has been handled remotely via online meetings, email, telephone etc. However, the quality of the meetings has been maintained and meetings online are the norm, as it's the best way of getting everyone together regularly.

Committee members also liaise regularly in smaller groups, including with representatives of Devon County Council, the Club's Independent Accounts Examiner and the Club manager. All staff receive at least the minimum wage. Staff pay is reviewed annually. Policies are continually under review and the Trustees are careful to ensure that all aspects, such as mental health and wellbeing of all those who work at the Club, are taken into account, with regular updates from the Manager and core provision team.

Through realistic management and careful stewardship of funding, the Club is currently financially secure. The main source of income is from the placement fee for each child. This has been increased in line with National Insurance and minimum wage rises. The Club has also received modest donations from a range of sources, which contribute to maintaining the Club's financial well-being.

With the onset of Covid the Club had operated a flexible attendance policy. Now that attendance has settled down post Covid and most children attend every session, for the financial year (2023-24) it has been agreed that the charging policy should revert to its normal basis of charging irrespective of attendance. This will continue into 2024-2025.

## **Club operation**

Now that the disturbance caused by Covid is largely in the past, the Club has returned to its normal pattern of activity, including external trips.

Staffing continues to be stable. There is an annual programme of ongoing professional development. Staff vacancies have been successfully filled and one-to-one staff support is provided for every child. The children continue to enjoy a wide range of activities and experiences, making good gains in personal confidence, autonomy and interpersonal skills.

Club policies are regularly reviewed. They can be viewed on the Club's website, [orchardsaturdayclub.org](http://orchardsaturdayclub.org), as can pictures of the Club's activities.

The Committee is seeking further Trustees to help maintain the quality of Trusteeship and governance and ensure continuity.

The Club continues to hold its Christmas and Summer parties. At Christmas 2024 the event was attended by Steve Darling MP for Torbay, as a sign of its value to the community and its continuing importance as a vital and unique provision for children and young people with profound additional needs.

*Orchard Saturday Club Trustees  
January 2025*

**Orchard Saturday Club**  
**Statement of Financial Activities**  
**For the Year Ended 31st March 2024**

		31/03/2024	31/03/2023
		Total	Total
	Notes	£	£
<b><u>Incoming resources</u></b>			
Fee income	2	94,765.00	68,420.18
Deposit Account interest		199.00	36.01
Children in Need			
Grants and Donations	3	1,535.66	1,966.90
Government Furlough Scheme		0.00	0.00
		<u>96,499.66</u>	<u>70,423.09</u>
<b><u>Outgoing resources</u></b>			
<b>Direct Charitable expenditure</b>			
Rent		4,571.88	
Staff costs		58,794.06	49,315.76
Transport		10,188.00	9,629.30
Activities and outings (including refreshments)		8,212.81	8,135.43
Equipment		85.52	250.00
Ofsted		0.00	114.00
Car mileage and parking		1,590.05	1,532.70
Staff training			
Health, safety & hygiene		6.98	37.85
DBS checks		558.00	526.49
Hoist maintenance		0.00	0.00
		<u>84,007.30</u>	<u>69,541.53</u>
<b>Management and Administration</b>			
Insurance		446.42	424.77
Payroll		1,397.40	1,744.60
Accountancy		115.00	0.00
Printing, postage, stationery and telephone		19.90	51.75
Computer etc		0.00	236.67
Staff t-shirts/sweatshirts		182.40	258.59
Gifts & presentations		94.46	19.99
Staff dinners		0.00	
Advertising		25.00	0.00
Memberships/subscriptions		0.00	0.00
Repairs		6.57	0.00
		<u>86,294.45</u>	<u>72,277.90</u>
Net (outgoing)/ incoming resources	5	10,205.21	(1,854.81)

**Orchard Saturday Club**  
**Balance Sheet as at 31st March 2024**

	Notes	31/03/2024 £	31/03/2023 £
<b><u>Fixed Assets</u></b>	1	~	~
<b><u>Current Assets</u></b>			
Cash at Bank and in hand			
Community A/C (20709018)		78,688.11	69,348.62
Business Premium A/C (40055905)		10,532.99	10,407.70
Business Premium A/C (30093718)		6,196.09	6,122.38
Petty cash float		204.92	34.96
Cash advance	4	1,041.54	544.78
		<u>96,663.65</u>	<u>86,458.44</u>
 <b><u>Reserves</u></b>	 5		
General Fund		93,506.74	83,301.53
Designated Fund		3,156.91	3,156.91
		<u>96,663.65</u>	<u>86,458.44</u>

Approved by the Board on 20th November 2024

P. C. R. Taylor  
 ..... Trustee

M. A. Taylor  
 ..... Trustee

**Orchard Saturday Club**  
**Notes to the Accounts**  
**For the Year Ended 31st March 2024**

**Note 1 - Accounting Policies**

The accounts have been prepared on the Receipts and Payments basis.

The group is a registered Charitable Incorporated Organisation and as such is governed by the Charities Act 2011 and subordinate legislation including: Charitable Incorporated Organisations Regulations 2012 and Charitable Incorporated Organisations (Consequential Amendments) 2012 and 2017. The Charity also complies with the Charities (Protection and Social Investment ) Act 2016 and the Trustees Acts 1925, 2000

Under the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 it is classed as a small charity since the gross income or expenditure do not exceed £250,000 per annum. As a result of this, the group has taken advantage of preparing the financial statements on the more simplified basis of receipts and payments.

All Income, including grants is recorded when received.

All Expenditure is recorded when paid.

Grants or donations made with a specific purpose are accounted for as designated funds

The value of any voluntary help received is not included in the accounts but is described in the trustee's annual report.

The Club has no fixed assets

**Note 2 - Fee income**

	£
Devon County Council	41,181.00
Direct funding by parents	53,584.00
	94,765.00

These funds are unrestricted.

**Note 3 - Grants and Donations**

The Removal Co	400.00
Amazon Smile	44.31
Seamoor Lotto	102.00
Paypal	0.01
Personal	889.33
Personal (for Christmas Party)	100.00
	1,535.65

Unless otherwise stated, donations were not made for designated purposes

**Note 4 - Cash advance**

Payment made to bank account held by Club secretary to fund petty cash.

**Note 5 - Reserves**

	General Fund £	Designated Fund £	Total £
Opening balance as at 1/4/2023	83,301.53	3,156.91	86,458.44
Net (outgoing)/ incoming resources	10,205.21		10,205.21
Closing balance as at 31/3/2024	93,506.74	3,156.91	96,663.65

Money from the Designated Fund is to spent at the discretion of the Orchard Saturday Club Committee



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Orchard Saturday Club

On accounts for the year  
ended

31<sup>st</sup> March 2024

Charity no  
(if any)

1176093

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*K S Smith*

Date:

19<sup>th</sup> December 2024

Name:

Kay Smith MICB PM Dip

Relevant professional  
qualification(s) or body  
(if any):

Chartered Institute of Book-keepers

Address:

Devon Self-Assessment Ltd, Unit 7a Hanbury Buildings,  
Bradley Lane, Newton Abbot, TQ12 1LZ

Empty rectangular box at the top of the page.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Not applicable

**ORCHARD SATURDAY CLUB**

England & Wales - Charity number 1176093

---

# Accounts

---

# **Orchard Saturday Club Trustees' Annual Report to the Charity Commission for the period 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023**

## **Introduction**

Orchard Saturday Club is a very small Devon based charity which provides respite care and short breaks for children with profound additional needs. Individual placement for most children is via the social services department of the Local Authority which contracts the Club to provide respite that meets each child's needs. A few children are funded by their parents.

## **Aims and values**

At Saturday Club every child attending is valued and takes part in all the activities, gaining independence, social skills and confidence whilst having fun. We support our staff to be dedicated, enthusiastic and inspirational in the care they give and in the relationships they build with our children and young people. Skilful leadership and regular training ensure that they have the skills and personal qualities needed to work with our young people. This training is a core offer for those who want to work with us, and it benefits not only the children who attend the club, but the staff - enabling them to develop professional skills and knowledge in their careers.

## **Governance**

The full committee of 5 Trustees, including 2 parents and the Treasurer, normally meets four times a year, receiving reports from the manager, the administrator, and the Trustee who sets and monitors the Club's annual budget. Since the onset of the Covid pandemic all such contact has been handled remotely via online meetings, email, telephone etc. However, the quality of the meetings has been maintained. Committee members also liaise regularly in smaller groups, including with representatives of Devon County Council, the Club's Independent Accounts Examiner and the Club manager. All staff receive at least the minimum wage. Staff pay is reviewed annually. Policies are continually under review and the Trustees are careful to ensure that all aspects, such as mental health and wellbeing of all those who work at the club, are taken into account.

Through realistic management and careful stewardship of funding, the Club is currently financially secure. The main source of income is from the placement fee for each child. This has not been increased since 1<sup>st</sup> April 2020. The Club has also received modest donations from a range of sources, which contribute to maintaining the Club's financial well-being.

Since the onset of Covid the Club has operated a flexible attendance policy. Now that attendance has settled down post Covid and most children attend every session, for the next financial year (2023-24) it has been agreed that the charging policy should revert to its normal basis of charging irrespective of attendance.

The Club has initiated a review of its budget to ensure that its fees rise in accordance with cost pressures – in particular the rise in minimum wage from April 2023 and increased transport costs. These rises have the potential to offer challenge, and Trustees are discussing this with Devon County Council to ensure careful stewardship continues.

## **Club operation**

Now that the disturbance caused by Covid is largely in the past, the Club has returned to its normal pattern of activity, including external trips.

Staffing continues to be stable. There is an annual programme of ongoing professional development. Staff vacancies have been successfully filled and one-to-one staff support is

provided for every child. The children continue to enjoy a wide range of activities and experiences, making good gains in personal confidence, autonomy and interpersonal skills.

Club policies are regularly reviewed. They can be viewed on the Club's website, [orchardsaturdayclub.org](http://orchardsaturdayclub.org), as can pictures of the Club's activities.

During the year our long term Treasurer retired on account of ill health. We are most grateful to her for many years of dedicated service to the Club. Another member of the Committee will fulfil her role.

*Orchard Saturday Club Trustees  
January 2024*

# **Orchard Saturday Club Trustees' Annual Report to the Charity Commission for the period 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023**

## **Introduction**

Orchard Saturday Club is a very small Devon based charity which provides respite care and short breaks for children with profound additional needs. Individual placement for most children is via the social services department of the Local Authority which contracts the Club to provide respite that meets each child's needs. A few children are funded by their parents.

## **Aims and values**

At Saturday Club every child attending is valued and takes part in all the activities, gaining independence, social skills and confidence whilst having fun. We support our staff to be dedicated, enthusiastic and inspirational in the care they give and in the relationships they build with our children and young people. Skilful leadership and regular training ensure that they have the skills and personal qualities needed to work with our young people. This training is a core offer for those who want to work with us, and it benefits not only the children who attend the club, but the staff - enabling them to develop professional skills and knowledge in their careers.

## **Governance**

The full committee of 5 Trustees, including 2 parents and the Treasurer, normally meets four times a year, receiving reports from the manager, the administrator, and the Trustee who sets and monitors the Club's annual budget. Since the onset of the Covid pandemic all such contact has been handled remotely via online meetings, email, telephone etc. However, the quality of the meetings has been maintained. Committee members also liaise regularly in smaller groups, including with representatives of Devon County Council, the Club's Independent Accounts Examiner and the Club manager. All staff receive at least the minimum wage. Staff pay is reviewed annually. Policies are continually under review and the Trustees are careful to ensure that all aspects, such as mental health and wellbeing of all those who work at the club, are taken into account.

Through realistic management and careful stewardship of funding, the Club is currently financially secure. The main source of income is from the placement fee for each child. This has not been increased since 1<sup>st</sup> April 2020. The Club has also received modest donations from a range of sources, which contribute to maintaining the Club's financial well-being.

Since the onset of Covid the Club has operated a flexible attendance policy. Now that attendance has settled down post Covid and most children attend every session, for the next financial year (2023-24) it has been agreed that the charging policy should revert to its normal basis of charging irrespective of attendance.

The Club has initiated a review of its budget to ensure that its fees rise in accordance with cost pressures – in particular the rise in minimum wage from April 2023 and increased transport costs. These rises have the potential to offer challenge, and Trustees are discussing this with Devon County Council to ensure careful stewardship continues.

## **Club operation**

Now that the disturbance caused by Covid is largely in the past, the Club has returned to its normal pattern of activity, including external trips.

Staffing continues to be stable. There is an annual programme of ongoing professional development. Staff vacancies have been successfully filled and one-to-one staff support is

provided for every child. The children continue to enjoy a wide range of activities and experiences, making good gains in personal confidence, autonomy and interpersonal skills.

Club policies are regularly reviewed. They can be viewed on the Club's website, [orchardsaturdayclub.org](http://orchardsaturdayclub.org), as can pictures of the Club's activities.

During the year our long term Treasurer retired on account of ill health. We are most grateful to her for many years of dedicated service to the Club. Another member of the Committee will fulfil her role.

*Orchard Saturday Club Trustees  
January 2024*

**Orchard Saturday Club**  
**Statement of Financial Activities**  
**For the Year Ended 31st March 2023**

		31/03/2023	31/03/2022
		Total	Total
	Notes	£	£
<b><u>Incoming resources</u></b>			
Fee income	2	68,420.18	61,533.40
Deposit Account interest		36.01	1.64
Children in Need			
Grants and Donations	3	1,966.90	52.74
Government Furlough Scheme		0.00	363.21
		<u>70,423.09</u>	<u>61,950.99</u>
<b><u>Outgoing resources</u></b>			
<b>Direct Charitable expenditure</b>			
Rent			
Staff costs		49,315.76	46,012.60
Transport		9,629.30	7,833.00
Activities and outings (including refreshments)		8,135.43	6,966.78
Equipment		250.00	
Ofsted		114.00	114.00
Car mileage and parking		1,532.70	1,077.31
Staff training			
Health, safety & hygiene		37.85	73.88
DBS checks		526.49	128.00
Hoist maintenance		0.00	402.00
		<u>69,541.53</u>	<u>62,607.57</u>
<b>Management and Administration</b>			
Insurance		424.77	441.06
Payroll		1,744.60	1,363.20
Accountancy		0.00	247.50
Printing, postage, stationery and telephone		51.75	131.11
Computer etc		236.67	
Staff t-shirts/sweatshirts		258.59	442.74
Gifts & presentations		19.99	57.94
Staff dinners			
Advertising		0.00	25.00
Memberships/subscriptions		0.00	24.99
Repairs		0.00	210.00
		<u>72,277.90</u>	<u>65,551.11</u>
Net (outgoing)/ incoming resources	5	(1,854.81)	(3,600.12)

**Orchard Saturday Club**  
**Balance Sheet as at 31st March 2023**

	Notes	31/03/2023 £	31/03/2022 £
<b><u>Fixed Assets</u></b>	1	~	~
<b><u>Current Assets</u></b>			
Cash at Bank and in hand			
Community A/C (20709018)		69,348.62	71,025.47
Business Premium A/C (40055905)		10,407.70	10,385.03
Business Premium A/C (30093718)		6,122.38	6,109.04
Petty cash float		34.96	-42.64
Cash advance	4	544.78	836.35
		<u>86,458.44</u>	<u>88,313.25</u>
<b><u>Reserves</u></b>	5		
General Fund		83,301.53	85,156.34
Designated Fund		3,156.91	3,156.91
		<u>86,458.44</u>	<u>88,313.25</u>

Approved by the Board on ..... 2023

*P. C. R. Taylor*

..... Trustee

*M. A. Taylor*

..... Trustee

**Orchard Saturday Club**  
**Notes to the Accounts**  
**For the Year Ended 31st March 2023**

**Note 1 - Accounting Policies**

The accounts have been prepared on the Receipts and Payments basis.

The group is a registered Charitable Incorporated Organisation and as such is governed by the Charities Act 2011 and subordinate legislation including: Charitable Incorporated Organisations Regulations 2012 and Charitable Incorporated Organisations (Consequential Amendments) 2012 and 2017. The Charity also complies with the Charities (Protection and Social Investment ) Act 2016 and the Trustees Acts 1925, 2000

Under the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 it is classed as a small charity since the gross income or expenditure do not exceed £250,000 per annum. As a result of this, the group has taken advantage of preparing the financial statements on the more simplified basis of receipts and payments.

All Income, including grants is recorded when received.

All Expenditure is recorded when paid.

Grants or donations made with a specific purpose are accounted for as designated funds

The value of any voluntary help received is not included in the accounts but is described in the trustee's annual report.

The Club has no fixed assets

**Note 2 - Fee income**

	£
Devon County Council	25,281.00
Direct funding by parents	43,139.18
	68,420.18

These funds are unrestricted.

**Note 3 - Grants and Donations**

The Removal Co	606.20
Amazon Smile	51.81
Seamoor Lotto	31.00
Splash	857.89
Personal	420.00
	1,966.90

Unless otherwise stated, donations were not made for designated purposes

**Note 4 - Cash advance**

Payment made to bank account held by Club secretary to fund petty cash.

**Note 5 - Reserves**

	General Fund	Designated Fund	Total
	£	£	£
Opening balance as at 1/4/2022	85,156.34	3,156.91	88,313.25
Net outgoing resources	(1,854.81)		(1,854.81)
Closing balance as at 31/3/2023	83,301.53	3,156.91	86,458.44

Money from the Designated Fund is to spent at the discretion of the Orchard Saturday Club Committee



**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
Orchard Saturday Club

**On accounts for the year ended**

31 <sup>st</sup> March 2023	<b>Charity no (if any)</b>	1176093
-----------------------------	----------------------------	---------

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

25<sup>th</sup> September  
2023

**Name:**

Kay Smith MICB PM Dip

**Relevant professional qualification(s) or body (if any):**

Chartered Institute of Book-keepers

**Address:**

Devon Self-Assessment Ltd, Unit 7a Hanbury Buildings,  
Bradley Lane, Newton Abbot, TQ12 1LZ

Empty rectangular box at the top of the page.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Not applicable

**ORCHARD SATURDAY CLUB**

England & Wales - Charity number 1176093

---

# Accounts

---

# **Orchard Saturday Club Trustees' Annual Report to the Charity Commission for the period 1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022**

## **Introduction**

Orchard Saturday Club is a very small Devon based charity which provides respite care and short breaks for children with profound additional needs. Individual placement for most children is via the social services department of the Local Authority which contracts the Club to provide respite that meets each child's needs. A few children are funded by their parents.

## **Aims and values**

At Saturday Club every child attending is valued and takes part in all the activities, gaining independence, social skills and confidence whilst having fun.

## **Governance**

The full committee of 5 Trustees, including 2 parents and the Treasurer, normally meets four times a year, receiving reports from the manager, the administrator, and the Trustee who sets and monitors the Club's annual budget. Since the onset of the Covid pandemic all such contact has been handled remotely via online meetings, email, telephone etc. Committee members also liaise regularly in smaller groups, including with representatives of Devon County Council, the Club's Independent Accounts Examiner and the Club manager. All staff receive at least the living wage. Staff pay is reviewed annually. Policies are continually under review.

The Club is financially secure. The main source of income is from the placement fee for each child. This was increased from 1<sup>st</sup> April 2020 to ensure that the anticipated increase in costs would be covered. Rent, staff and transport costs have increased very significantly over recent years and it is necessary to keep the fee level under review to take account of this. The Club has also received donations from a range of sources in the past, although the level of donations dropped during the current year. This has not caused any financial problems because the level of activity in the Club has returned to pre-Covid levels.

## **Club operation**

Because of Covid the Club has continued to operate a flexible attendance policy. Nevertheless Club activities have largely returned to pre-Covid level, including external trips, while allowing parents to choose when to make use of the Club.

Staffing continued to be stable. There is an annual programme of ongoing professional development. Any staff vacancies have been successfully filled and one-to-one staff support is provided for every child. The children continue to enjoy a wide range of activities and experiences, making good gains in personal confidence, autonomy and interpersonal skills. Club policies are regularly reviewed. They can be viewed on the Club's website, [orchardsaturdayclub.co.uk](http://orchardsaturdayclub.co.uk), as can pictures of the Club's activities.

*Orchard Saturday Club Trustees  
January 2023*

**Orchard Saturday Club**  
**Statement of Financial Activities**  
**For the Year Ended 31st March 2022**

		31/03/2022	31/03/2021
		Total	Total
	Notes	£	£
<b><u>Incoming resources</u></b>			
Fee income	2	61,533.40	62,386.00
Deposit Account interest		1.64	7.41
Children in Need			
Grants and Donations	3	52.74	5,659.35
Government Furlough Scheme		363.21	6,705.08
		<u>61,950.99</u>	<u>74,757.84</u>
<b><u>Outgoing resources</u></b>			
<b>Direct Charitable expenditure</b>			
Rent			5,700.00
Staff costs		46,012.60	52,710.00
Transport		7,833.00	
Activities and outings (including refreshments)		6,966.78	2,853.09
Equipment			2,108.43
Ofsted		114.00	114.00
Car mileage and parking		1,077.31	288.66
Staff training			
Health, safety & hygiene		73.88	84.53
DBS checks		128.00	320.00
Hoist maintenance		402.00	
		<u>62,607.57</u>	<u>64,178.71</u>
<b>Management and Administration</b>			
Insurance		441.06	407.04
Payroll		1,363.20	1,683.60
Accountancy		247.50	235.50
Printing, postage, stationery and telephone		131.11	529.14
Staff t-shirts/sweatshirts		442.74	
Gifts & presentations		57.94	
Staff dinners			
Advertising		25.00	
Memberships/subscriptions		24.99	15.99
Repairs		210.00	109.52
		<u>65,551.11</u>	<u>67,159.50</u>
Net (outgoing)/ incoming resources	5	(3,600.12)	7,598.34

**Orchard Saturday Club**  
**Balance Sheet as at 31st March 2022**

	Notes	31/03/2022 £	31/03/2021 £
<b><u>Fixed Assets</u></b>	1	~	~
<b><u>Current Assets</u></b>			
Cash at Bank and in hand			
Community A/C (20709018)		71,025.47	74,467.60
Business Premium A/C (40055905)		10,385.03	10,383.99
Business Premium A/C (30093718)		6,109.04	6,108.44
Petty cash float		-42.64	146.64
Cash advance	4	836.35	806.70
		<b>88,313.25</b>	<b>91,913.37</b>
 <b><u>Reserves</u></b>	 5		
General Fund		85,156.34	88,756.46
Designated Fund		3,156.91	3,156.91
		<b>88,313.25</b>	<b>91,913.37</b>

Approved by the Board on 27.1.2023

W. H. Taylor ..... Trustee

P. C. R. Taylor ..... Trustee

**Orchard Saturday Club**  
**Notes to the Accounts**  
**For the Year Ended 31st March 2022**

**Note 1 - Accounting Policies**

The accounts have been prepared on the Receipts and Payments basis.

The group is a registered Charitable Incorporated Organisation and as such is governed by the Charities Act 2011 and subordinate legislation including: Charitable Incorporated Organisations Regulations 2012 and Charitable Incorporated Organisations (Consequential Amendments) 2012 and 2017.

The Charity also complies with the Charities (Protection and Social Investment ) Act 2016 and the Trustees Acts 1925, 2000

Under the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 it is classed as a small charity since the gross income or expenditure do not exceed £250,000 per annum. As a result of this, the group has taken advantage of preparing the financial statements on the more simplified basis of receipts and payments.

All Income, including grants is recorded when received.

All Expenditure is recorded when paid.

Grants or donations made with a specific purpose are accounted for as designated funds

The value of any voluntary help received is not included in the accounts but is described in the trustee's annual report.

The Club has no fixed assets

**Note 2 - Fee income**

	£
Devon County Council	25,837.50
Direct funding by parents	35,695.90
	61,533.40

These funds are unrestricted.

**Note 3 - Grants and Donations**

Amazon Smile	52.74
	52.74

Unless otherwise stated, donations were not made for designated purposes

**Note 4 - Cash advance**

Payment made to bank account held by Club secretary to fund petty cash.

**Note 5 - Reserves**

	General Fund £	Designated Fund £	Total £
Opening balance as at 1/4/21	88,756.46	3,156.91	91,913.37
Net outgoing resources	(3,600.12)		(3,600.12)
Closing balance as at 31/3/22	85,156.34	3,156.91	88,313.25

Money from the Designated Fund is to spent at the discretion of the Orchard Saturday Club Committee

**Orchard Saturday Club**  
**Independent Examiner's Report**  
**Year ended 31 March 2022**  
**Charity no: 1176093**

I report to the trustees on my examination of the accounts of the Orchard Saturday Club for the year ended 31 March 2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....*EM Binns*.....

Elizabeth M Binns  
High Wyke  
South Tawton  
Okehampton  
Devon EX20 2PL

..17/1...2023

**ORCHARD SATURDAY CLUB**

England & Wales - Charity number 1176093

---

# Accounts

---

# **Orchard Saturday Club Trustees' Annual Report to the Charity Commission for the period 1<sup>st</sup> April 2020 – 31<sup>st</sup> March 2021**

## **Introduction**

Orchard Saturday Club is a very small Devon based charity which provides respite care and short breaks for children with profound additional needs. Individual placement for most children is via the social services department of the Local Authority which contracts the Club to provide respite that meets each child's needs. A few children are funded by their parents.

## **Aims and values**

At Saturday Club every child attending is valued and takes part in all the activities, gaining independence, social skills and confidence whilst having fun.

## **Governance**

The full committee of 5 Trustees, including 2 parents and the Treasurer, normally meets four times a year, receiving reports from the manager, the administrator, and the Trustee who sets and monitors the Club's annual budget. With the onset of the Covid pandemic all such contact has been handled remotely via email, telephone etc. Committee members also liaise regularly in smaller groups, including with representatives of Devon County Council, the Club's Independent Accounts Examiner and the Club manager. All staff receive at least the living wage. Staff pay is reviewed annually. Policies are continually under review.

The Club is financially secure. The main source of income is from the placement fee for each child. This was increased from 1<sup>st</sup> April 2020 to ensure that the anticipated increase in costs would be covered. Rent, staff and transport costs have increased very significantly over recent years and it is necessary to keep the fee level under review to take account of this. The Club has received donations from a range of sources. Some of the donations this year have been in response to the specific challenges faced by the Club because of Covid.

## **Club operation**

With the encouragement and considerable support from Devon County Council the Club has been able to stay open throughout the year, albeit at a somewhat reduced level of functionality. This modified service ensured that children whose parents wished them to could continue to benefit from attendance at the Club, albeit in a curtailed form. In order to accommodate children safely the Club undertook fewer external trips. To support the increase in activities undertaken within the Club premises the Club received grants specifically to purchase additional equipment.

Staffing continued to be stable. There is an annual programme of ongoing professional development. Any staff vacancies have been successfully filled and one-to-one staff support is provided for every child. The children continue to enjoy a wide range of activities and experiences, making good gains in personal confidence, autonomy and interpersonal skills. Club policies are regularly reviewed. They can be viewed on the Club's website, [orchardsaturdayclub.co.uk](http://orchardsaturdayclub.co.uk), as can pictures of the Club's activities.

*Orchard Saturday Club Trustees  
January 2022*

**Orchard Saturday Club**  
**Independent Examiner's Report**  
**Year ended 31 March 2021**  
**Charity no: 1176093**

I report to the trustees on my examination of the accounts of the Orchard Saturday Club for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

However, on this occasion I have prepared the accounts on behalf of the trustees from books and records that have been presented to me. I do not believe that the preparation of the accounts has impinged on my independence, as I have ensured that the Charities Commissioners' Directions have been met and I am not involved in the management or administration of the charity.

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*EM Binns*  
.....  
Elizabeth M Binns  
High Wyke  
South Tawton  
Okehampton  
Devon EX20 2PL

7/1.....2022

**Orchard Saturday Club**  
**Statement of Financial Activities**  
**For the Year Ended 31st March 2021**

		<b>31/03/2021</b>		31/03/2020	
		General Fund £	Designated Fund £	<b>Total</b> £	Total £
<b><u>Incoming resources</u></b>	Notes				
Fee income	2	62,386.00		<b>62,386.00</b>	89,273
Deposit Account interest		7.41		<b>7.41</b>	26
Children in Need					13,400
Grants and Donations	3	3,159.35	2,500.00	<b>5,659.35</b>	8,472
Government Furlough Scheme			6,705.08	<b>6,705.08</b>	
		<u>65,552.76</u>	<u>9,205.08</u>	<b><u>74,757.84</u></b>	<u>111,170</u>
<b><u>Outgoing resources</u></b>					
<b><u>Direct Charitable expenditure</u></b>					
Rent		5,700.00		<b>5,700.00</b>	
Staff costs		46,004.92	6,705.08	<b>52,710.00</b>	54,252
Transport					12,159
Activities and outings (including refreshments)		2,461.52	391.57	<b>2,853.09</b>	6,006
Equipment			2,108.43	<b>2,108.43</b>	
Ofsted		114.00		<b>114.00</b>	114
Car mileage and parking		288.66		<b>288.66</b>	453
Staff training					520
Health, safety & hygiene		84.53		<b>84.53</b>	20
DBS checks		320.00		<b>320.00</b>	796
Hoist maintenance					404
		<u>54,973.63</u>	<u>9,205.08</u>	<b><u>64,178.71</u></b>	<u>74,724</u>
<b><u>Management and Administration</u></b>					
Insurance		407.04		<b>407.04</b>	376
Payroll		1,683.60		<b>1,683.60</b>	1,349
Accountancy		235.50		<b>235.50</b>	293
Professional fees					120
Printing, postage, stationery and telephone		529.14		<b>529.14</b>	704
Staff t-shirts/sweatshirts					365
Gifts & presentations					214
Staff dinners					200
Advertising					20
Memberships/subscriptions		15.99		<b>15.99</b>	250
Shed repairs		109.52		<b>109.52</b>	
Sundry					102
		<u>57,954.42</u>	<u>9,205.08</u>	<b><u>67,159.50</u></b>	<u>78,716</u>
Net incoming resources	5	7,598.34		<b>7,598.34</b>	32,454

**Orchard Saturday Club**  
**Balance Sheet as at 31st March 2021**

	Notes	31/03/2021	31/03/2020
		£	£
<b><u>Fixed Assets</u></b>	1	~	~
<b><u>Current Assets</u></b>			
Cash at Bank and in hand			
Community A/C (20709018)		74,467.60	66,030
Business Premium A/C (40055905)		10,383.99	10,379
Business Premium A/C (30093718)		6,108.44	5,801
Petty cash float		146.64	271
Cash advance	4	806.70	1,834
		<u>91,913.37</u>	<u>84,315</u>
<b><u>Reserves</u></b>	5		
General Fund		88,756.46	81,158
Designated Fund		3,156.91	3,157
		<u>91,913.37</u>	<u>84,315</u>

Approved by the Board on 21st Jan 2022

*W. A. Taylor*

..... Trustee

*P. C. R. Taylor*

..... Trustee

**Orchard Saturday Club**  
**Notes to the Accounts**  
**For the Year Ended 31st March 2021**

**Note 1 - Accounting Policies**

The accounts have been prepared on the Receipts and Payments basis.  
The group is a registered Charitable Incorporated Organisation and as such is governed by the Charities Act 2011 and subordinate legislation including: Charitable Incorporated Organisations Regulations 2012 and Charitable Incorporated Organisations (Consequential Amendments) 2012 and 2017.  
The Charity also complies with the Charities (Protection and Social Investment ) Act 2016 and the Trustees Acts 1925, 2000  
Under the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 it is classed as a small charity since the gross income or expenditure do not exceed £250,000 per annum. As a result of this, the group has taken advantage of preparing the financial statements on the more simplified basis of receipts and payments.  
All Income, including grants is recorded when received.  
All Expenditure is recorded when paid.  
Grants or donations made with a specific purpose are accounted for as designated funds  
The value of any voluntary help received is not included in the accounts but is described in the trustee's annual report.  
The Club has no fixed assets

**Note 2 - Fee income**

	£
Devon County Council	28,334.00
Direct funding by parents	34,052.00
	62,386.00

These funds are unrestricted.  
At the year end, £1987.50 of fee income relates to fees paid in advance and fee income of £1,669.50 was outstanding. The outstanding fees were received in April 2021.

**Note 3 - Grants and Donations**

Wooden Spoon	2,000.00	
Yeo Valley Farmers	250.00	
The Removal Co.	544.90	
Gilligan	304.75	
Devon County Council	2,500.00	Toys and activity resources
Amazon Smile	59.70	
	5,659.35	

Unless otherwise stated, donations were not made for designated purposes

**Note 4 - Cash advance**

Payment made to bank account held by Charity Secretary to fund petty cash.

**Note 5 - Reserves**

	General Fund	Designated Fund	Total
	£	£	£
Opening balance as at 1/4/20	81,158.12	3,156.91	84,315.03
Net incoming resources	7,598.34		7,598.34
Closing balance as at 31/3/21	88,756.46	3,156.91	91,913.37

Money from the Designated Fund is to spent at the discretion of the Orchard Saturday Club Committee