



5th Burgess Hill (World's End) Scout Group

The Scout Hut, Gordon Road, Burgess Hill, West Sussex RH15 0PX

Annual General Meeting

Wednesday 10th September 2025

AGENDA

1. Introduction and welcome
2. Apologies for absence
3. To approve the minutes of the Annual General Meeting held on 19th September 2024
4. **Governance topics**
 - a. Adopt the model constitution from Policy, Organisation and Rules
 - b. Note the Group's financial year
 - c. Agree the number of members that may be elected to the Trustee Board
 - d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees
5. **Review of the previous year**
 - a. The Group Scout Leader's review of Scouting.
 - b. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts
6. **Making appointments**
 - a. To appoint Group President and/or Vice-Presidents
 - b. To note any other supporters who may be admitted to membership of the Group Scout Council, including former Scouts and parents, by the Group Scout Leader, the Group Trustee Board or the Group Scout Council.
 - c. To approve the Group Scout Leader's nomination of the Group Chair
 - d. Election of the Group Secretary
 - e. Election of the Group Treasurer
 - f. Elections of members to the Group Trustee Board
 - g. To approve the Group Scout Leader's nominations to the Group Trustee Board
7. To appoint the Auditor



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19th September 2024

MINUTES

The Chairman welcomed the guests to the AGM.

The various apologies for absence were made, namely Nicola Pont, Tom Hylands and Maya Lamanna.

The minutes for the previous years AGM were accepted.

As required annually the meeting agreed to adopt the model constitution from Policy, Organisation and Rules (POR) in principle. The Groups financial year was confirmed as 1st April to 31st March.

It was agreed that there should be five members to be elected to the Group Trustee Board and that five would be the number for the quorum for each of the Group Scout Council meetings, including the AGM.

The GSL and Section Leader reports were reviewed.

There were no queries raised by the Treasurers report and the accounts were approved.

Following the resignation of Paul Watson as Chairman earlier in the year, Clive Everest agreed to become the incumbent. The re-appointment was proposed by the GSL and seconded by the Scout Leader.

In the absence of Maya Lamanna a request for a new Secretary was put to the attendees. Unfortunately no taker was found and finding a replacement would be addressed in the following months..

Matthew Donaldson agreed to continue as Treasurer. Proposed by the Chairman, seconded by the GSL.

Tom Hylands and Nicola Pont were elected as members of the Trustee Board..

It was agreed that David Mordecai, Chartered Accountant, would continue as the Group Accounts Auditor.

There was no other business, so the meeting closed.



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Group Scout Leader Report

In the past twelve months, our Scout Group has exemplified the true spirit of Scouting, showcasing remarkable growth, resilience, and unwavering dedication. Our young people, leaders, and volunteers have navigated challenges with exceptional courage, staying true to the core principles of adventure, collaboration, and community service.

We're thrilled to report a robust and vibrant membership, with our Beavers and Cubs sections experiencing significant interest and sustained engagement. Currently, 74 enthusiastic young people are part of our group, creating a dynamic blend of fresh faces and experienced members. The waiting lists are a testament to the exceptional work of our section leaders and the compelling experiences we offer.

Our annual programme has been a kaleidoscope of exciting experiences, designed to challenge, educate, and inspire. From exhilarating hiking expeditions to immersive camping adventures and action-packed outdoor days, we've crafted opportunities that not only develop critical life skills but also foster lasting friendships and create memorable experiences for our Scouts.

Notable highlights include:

Group Camp: Our annual gathering was a vibrant celebration of Scouting spirit, uniting all sections in a weekend of collaborative learning and adventure. The camp was a testament to our group's unity, with Scouts of all ages working together, conquering outdoor challenges, and creating lasting memories.

Outdoor Adventures: This year has been extraordinary, with our Scouts exploring diverse experiences that push boundaries and build skills. From thrilling sailing expeditions that taught maritime techniques and teamwork, to engaging museum visits that brought history and learning to life, our programme has been anything but ordinary. Highlights included an exciting Monopoly Run through the city, testing navigation and strategic thinking, and the anticipation building for the World Scout Jamboree 2025 (WSIJ2025), which many of our Scouts are preparing to attend.

Our outdoor activities have been comprehensive, ranging from traditional pursuits like hiking and archery to more unique experiences like rafting and sailing. Each activity is carefully designed to challenge our young people, boost their confidence, and provide opportunities for personal growth and skill development.

Achievements

The Hut Renovation

One of the biggest undertakings this year has been the continuation of the renovation of our Scout hut. I want to extend a special thank you to all of the team and our parent helps, who have worked on this project. Your hard work is greatly appreciated by the entire group.

Leadership and Volunteers

I want to express my sincere thanks to our amazing team of section leaders. This year saw a significant transition in our Cub section, with Stephen stepping down as Cub leader after years of outstanding service. We extend our heartfelt gratitude to Stephen for his incredible dedication and leadership, which has been instrumental in shaping our Cub pack. Ben has now taken over the role, ensuring continuity and growth. We're delighted that Stephen will continue to support the group as a Trustee, focusing on fundraising initiatives.

I would also like to acknowledge our committee members. Clive continues to serve as our Chair, and we welcome Prasanna as our new Treasurer, taking over from Matthew who is stepping down. Tom remains a valued committee member. We also recognize Chris and Nicola for their past contributions and acknowledge their recent resignation from the Trustees.

I cannot forget to thank all the parents who have supported the group this year. Whether you've helped at events, provided transport, or lent a hand in any other way, your involvement is what helps make our group such a success. We are always appreciative of your time and energy.

Looking Ahead

As we look forward to the coming year, we are excited about our ambitious plans. We aim to continue offering adventurous and challenging opportunities for our young people. We're committed to strengthening our connection with the local community and exploring new programme opportunities that will engage and inspire our Scouts.

Our fundraising efforts will be crucial in supporting these initiatives and improving our group's facilities. We have specific plans to enhance our outdoor spaces and equipment, ensuring we can provide the highest quality Scouting experience possible. We'll be reaching out to our parent community and supporters to help us achieve these goals.

The upcoming year presents an exciting opportunity for growth, learning, and adventure. With the continued support of our dedicated leaders, committee members, volunteers, and parents, we are confident in our ability to provide exceptional experiences for our young people.

In closing, I would like to thank each and every one of you for your ongoing support of our Scout Group. Together, we are shaping the future of our community, one adventure at a time. Here's to another successful and exciting year ahead.

Yours in Scouting,

Joanne Smart
Group Scout Leader



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Scouts Leader Report

We've had a good year this year in scouts, with now the group being the largest it's been since I have taken over. All patrols now have 6 scouts. Over the last year we have done:

Autumn 2024:

- Raft Races with District
- Introduced a yearly Patrol Leader and Assistant Patrol Leader camp
- Walked in the Remembrance parade, with one of our best turn outs
- We had 3 teams enter Escape and Evasion with district, one the teams came 4th, the highest position we've had

Spring 2025:

- Our first meeting back we chose to do something a bit different with holding an indoor camp instead, and slept over in the hut
- We took part in the overlander training hikes with district
- We took part in the checkpoint challenge with district, which was the first we had done it since I've been in charge, I'm unsure if the group has done this before
- We took part in the Monopoly Run for the second time with me and Charlotte leading a team each
- We also took part in the District Scout Quiz

Summer 2025:

- We took the scouts Go-Karting to the new Electric Go Kart track in Burgess Hill
- We had a team compete in the Mid Sussex challenge hike; this was the second time we had competed
- Group camp was a great success, we the most attendees from scouts than we've had before
- The scouts have started the Earth Tribe badge in Summer, with the hopes to complete in the beginning of this Autumn term
- We had 14 scouts attend WSJ2025, which went very well, and I believe that all the scouts the attended really enjoyed it

Achievements this past year:

- The Scouts achieved their YouShape award, with Charlotte leading the charge on this as she is part of the district Youth team, we would have been one of the first groups in district to achieve this
- 1 scout achieved their Chief Scout Gold award, which is one of the top awards you can achieve in scouts

Leaders:

- Dan - this year I have been awarded my indoor nights away permit, my outdoor nights away permit and my wood beads
- Charlotte – Has been a valued member of our team, for a few years, starting as a young leader, we sadly in the summer term had say a temporary good bye to her, as she went to travel for a few months before starting her university journey, we do hope to have her back, as and when she is able to
- Nora – we have warmly welcomed, this year, a new to the section, leader, who comes with tonnes experience, from being in scouts most of her life then becoming a leader in other sections, she chose to then come volunteer with us, which we are most grateful for
- New leaders - we have had a couple of parents get involved with the group this past year, but we are always looking for more, so please if anyone can volunteer to help us, we would be extremely grateful, as this will then help to do more outdoor related fun things for the scouts.

Yours in Scouting

Dan



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Cub Leader Report

Since I have been shadowing Stephen since May 2026 and transitioned to group leader for the last two sessions of summer 2024, it has given me a fresh perspective in what modern cubs is doing and how far it has progressed since I was last involved 18 years ago!

I would like to achieve a few things this year, some of which has its challenges, but with those challenges brings greatest rewards. Firstly, I want to make sure everyone has equal and fair opportunities, making sure all of them eventually will have personal responsibilities such as sixer/second roles. With badges, run a workshop if/when possible so the cubs can catch up if they miss a week and lastly would like to see everyone who leaves to join scouts will have achieved their chief scout silver awards. I would also like to mix the sessions so we are not always in the hall.

Goals/up coming badges

Climbing- pushing their boundaries.

Camps- a couple of camps, one being solo cub, the other a group camp.

Water activities- A lot of them would like to do more water based activities

Increase numbers - we have depleted our waiting list and would like to increase the pack size with an ever increasing Burgess hill.

Volunteers/helpers- we have lost a few volunteers and risk being able to do outside activities, so I would like to try and recruit more permanent volunteers or at least have a parent rota if it comes to it.

Ben Crampton

5th Burgess hill cubs



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Beaver Leader Report

We remain full with 21 children on the waiting list

Badge Work and Skills

The Beavers successfully completed or worked towards twelve badges: Time on the water, Faith, Health and Fitness, Animal friend, Creative, Navigator, Photography, Cook, Experiment, Hikes, Air activities and Nights away. They have also worked towards and been awarded many Challenge badges and Chief Scout's Bronze awards. They have learnt many new skills, most enjoyably cooking and using firesticks to start a fire.

Activities and Visits

- Visit to Bedelands
- Colony nature hike
- Water fight
- Climbing session
- Drawing workshop from artist
- Community litter pick
- Hike with cubs to Jack and Jill Windmill
- Sailing experience on a yacht
- Visit to the Wings Air Museum
- Pancake flipping
- Visit to a local church
- Session at the Triangle Soft Play
- Outdoor navigation session at the park

Special Events and Camps

- Halloween party
- Sleepover in the hut (18 Beavers attended)
- Participation in weekend Group camp (18 Beavers attended)
- Designed and entered a Guy Fawkes competition, winning first place
- Visit from a Chelsea Pensioner
- Go Beavers activity day (13 attended)
- All Sections day as part of WSIJ (11 attended)
- Participation in Burgess Hill Remembrance Parade

Looking Ahead

It has been another excellent year for 5th Burgess Hill Beavers and we are very proud of all the achievements of our young people. We would like to thank the leadership team, helpers, parents, and especially the Beavers for their commitment and enthusiasm in making this year such a success. We have amazing team members and will be gaining a YL in December. With such a great team we look forward to continuing to offer a varied and exciting programme of scouting activities, visits, and skills development.

Yours in Scouting
Marie

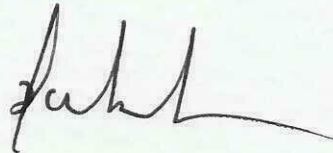
Registered Charity number 1176090

Three Chimneys,
Tylers Green,
Cuckfield
West Sussex
RH17 5EA

28th February 2026

I can confirm that the financial statements
have been correctly prepared and show
a true position of the cash available to the
5th Burgess Hill (Wouds End) Scout Group, for
the financial year 31st March 2025

Thanks



D. G. MONTESCHI

5th Burgess Hill (Worlds End) Scout Group Summary 2024/2025

Bank		Santander	
Address		Chruch Road Burgess Hill	
Phone Number		0888731 6666	
Fax Number			
Sort Code		90129	
Opening Balance	✓	5,323.38	
Santander Saver deposits	✓	2,741.30	
Transfer to Cash account	✓	(5,305.34)	
Santander Saver Total	✓	2,759.34	28044932
Opening Balance	✓	1,298.74	
Santnder Cash deposits	✓	28,740.53	
transfer from saver account	✓	5,305.34	
Santander Cash withdrawals	✓	(33,845.06)	
CASH Total	✓	1,499.55	28047638
accounts total	✓	4,258.89	

5th Burgess Hill Grand Total	4,258.89
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Loan A/C - Mid Sussex District Scouts	4,000.00	Asset - Freehold of land at Gordon Road - Value £20,000.00
To be repaid at £1,333.33 pa		

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GROUP ACCOUNTS

SUMMARY			
		<u>2024/25</u>	<u>2023/24</u>
<u>Opening Balances</u>			
Bank Account start balance		6,622.12	14,847.82
Cash in hand			
Totals		6,622.12	14,847.82
Income Totals		31,481.83	15,149.23
Total Monies available		38,103.95	29,997.05
Expenditure Totals		33,845.06	23,374.93
Closing balance		4,258.89	6,622.12
<u>Balances at year end</u>			
Antander Cash		2,759.34	1,298.74
Antander Savers		1,499.55	5,323.38
Totals		4,258.89	6,622.12
Loan A/C - Mid Sussex District Scouts	-	4,000.00	-
			5,333.35

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GROUP ACCOUNTS

1st April 2024 - 31st March 2025

INCOME

	<u>2024/25</u>	<u>2023/24</u>
<u>Subscription Totals</u> including camp and activity fees received	21,978.37	12,816.41
<u>Hall Hire</u>		
Other	1,776.00	1,260.00
Totals	1,776.00	1,260.00
<u>Fund Raising Events</u>		
Amazon Smile	-	30.78
Other events	1,925.45	-
Totals	1,925.45	30.78
<u>Donations</u>		
Various	190.00	345.00
Totals	190.00	345.00
<u>Sundry</u>		
Gift Aid	-	581.44
MSDC Grant	5,552.16	-
Totals	5,552.16	581.44
<u>Interest</u>		
Santander	59.85	115.60
Totals	59.85	115.60

INCOME TOTALS	31,481.83	-	15,149.23
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GROUP ACCOUNTS

1st April 2024 to 31st March 2025

EXPENDITURE			
	<u>2024/2025</u>		<u>2023/2024</u>
<u>Scouts Ass. Memb. Fees</u>	4,680.00		3,905.00
<u>Utilities</u>			
Rates	444.11		455.68
Electricity	1,416.00		2,048.62
Water	0.00		94.19
Totals	1,860.11		2,598.49
<u>Insurance Policies</u>			
Personal Accident	362.25		367.28
Scout Hut	2,668.28		2,517.79
Totals	3,030.53		2,885.07
<u>Sundry</u>			
Expenses/Other/Equipment	3,545.58		1,930.30
Trips out/swimming/camp	7,658.99		2,982.83
Repayment overpaid subs	135.00		300.00
Badges/scarves/record books	3,706.91		1,412.98
Totals	15,046.48		6,626.11
<u>Bank charges</u>			
Total	0.00		0.00
<u>Scout Hut</u>			
Scout Hut Repairs and Renewals	7,894.61		6,026.93
Total	7,894.61		6,026.93
<u>Loan</u>			
Loan repayment	1,333.33		1,333.33
Total	1,333.33		1,333.33
EXPENDITURE TOTALS	33,845.06		23,374.93