

BATH MEDICAL MUSEUM

England & Wales · Charity number 1176084

Details

Status Registered

Legal form CIO

Registered 2017-12-04

Register [View on the Charity Commission register](#)

Contact

Address 2 Southbourne Gardens
Bath
BA1 6LZ

Phone 01225310691

Email enquiries@bathmedicalmuseum.org

Website bathmedicalmuseum.org

Activities

Objects: FOR THE BENEFIT OF THE PUBLIC, TO ESTABLISH AND MAINTAIN A MUSEUM OF THE HISTORY OF MEDICINE IN THE CITY OF BATH FROM THE MEDIEVAL TO THE MODERN.

Activities: To maintain and develop a museum dedicated to the history of medicine in Bath and the surrounding area, particularly the history of water treatments. To engage the public and enable access to museum displays and exhibitions. To continue to promote research into relevant topics relating to the history of medicine.

Classification

- **How:** Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Bath And North East Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£9,016	£16,401	-	-
2023-12-31	£9,016	£16,491	-	-
2022-12-31	£11,776	£7,932	-	-
2021-12-31	£7,080	£5,698	-	-
2020-12-31	£1,341	£467	-	-

Trustees

Name	Role	Appointed
Dr ROGER LEWIS ROLLS	Chair	2016-10-31
Dr bruno Bubna-Kasteliz		2022-04-28
Honey Musham		2025-09-06
Irene Prentice		2023-07-27
James Hunt		2024-11-30
Karen Espinosa Claridge		2024-11-30
LINDA ANNE WATTS		2016-10-31

BATH MEDICAL MUSEUM

England & Wales - Charity number 1176084

Accounts



Trustees' Annual Report for the period

from 1st January 2024 to 31st December 2024

Charity name: **BATH MEDICAL MUSEUM**

Charity registration number: 1176084

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The stated object of the CIO is: <ul style="list-style-type: none">• For the benefit of the public, to establish and maintain a museum of the history of medicine in the City of Bath from the Medieval to the Modern.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>The museum engages and educates diverse audiences through a variety of traditional and modern methods such as exhibitions, digital content and events. We have an active wellbeing group which involves a range of people in creative and developmental activities.</p> <p>The museum tells the story of how the spa influenced the development of medical practice in Bath, particularly during the last 500 years, including the history of one of the first specialist hospitals in the country, the Royal National Hospital for Rheumatic Diseases (RNHRD) founded in 1742, and medical practice achievements across the city.</p>
Statement confirming whether the trustees have	The trustees' consideration and decision making has had regard to the guidance issued by the

had regard to the guidance issued by the Charity Commission on public benefit	Charity Commission on public benefit.
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Additional information

Contribution made by volunteers in 2024	<p>Volunteers' contributions have been key to the functioning of the Museum, including the following activities:</p> <p>Planning and organising temporary displays and activities open to the public.</p> <p>Organising and contributing to events.</p> <p>Greeting public visitors and guiding them around displays.</p> <p>Organising and promoting wellbeing activities.</p> <p>Liaising with other bodies including heritage organisations.</p> <p>PR and Marketing including significant website development, substantial expansion of social media activity and the production of a digital Newsletter.</p> <p>Accountancy and Financial Review.</p> <p>Volunteer activity included Trustee's roles and the contribution of students from the Bath Spa and Bath Universities, also Loughborough University and Southampton University.</p>
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Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>In summary:</p> <p>Special displays in the Hetling Room have included the themes of Bishop John of Tours/Adelard of Bath, Inventors Trail and Medical Inventions and a pop-up portable display on Medicine in the Past. Talks have included the 3D model of the 'Min' in 1842 and Taking the Waters in the Regency period(in conjunction with the Jane Austen Festival). We designed numerous walking trails on topics including historic pharmacies in the city, notable women medics in Bath and a popular shop window trail organised jointly with Bath BID. Related articles have been published on our website, including a history of the Hetling Room. These activities have generally been arranged in the school holiday periods.</p> <p>Two display cases suitable for museum exhibits were commissioned and supplied to the Hetling Room to improve display capacity and external boards were provided to indicate to the public that the premises was open.</p> <p>A Wellbeing group met regularly in the Hetling Room under the auspices of the Bath Medical Museum, from early Spring 2023. The group's aims included the offer of their members as volunteers for BMM.</p> <p>Feedback from visitors has been very positive, showing that visitors have wide ranging interests regarding the medical history of Bath. More specifically, awareness has been raised of the history of the Hetling Room as a lesser-known Pump Room. Some activities such as the talks on Taking the Waters in the Georgian period were over booked and we learned from patterns of demand in our forward planning.</p> <p>BMM has had effective and helpful partnerships with Bath University, involving PhD students who presented their work in the Hetling Room, in addition to academic staff and Bath Spa University who have arranged several post</p>
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	<p>graduate project placements. We have also worked with the Museum of Bath At Work, the Roman Baths, the Jane Austen Festival, Bathscape and the Little Theatre. We have taken our portable display to the Odd Down Fun Day and the Foxhill Hub, in order to engage local communities.</p> <p>Regular opening has been arranged on Saturdays from 12.00 noon until 4,00 p.m. This provides an opportunity for drop in visits including overseas visitors or people visiting from elsewhere in the UK who have often called in to view the Hetling Room and to enquire about the spa waters/</p> <p>A Wellbeing group met under the auspices of BMM. There were up to ten participants who have long term physical or psychological conditions. They have a focussed activity each week such as drawing and painting, learning the basics of Tai Chi or other exercise and Zen gardening. Some group members have become BMM volunteers.</p> <p>Governance was reviewed and improved in November 2024 with the approval of Vision, Mission and Core Values statements for the Museum, approval of core trustee roles and development of specific trustee roles.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Unrestricted cash funds as at 31/12/2024 were £6882. Liabilities at 31/12/2024 were £100.
Statement explaining the policy for holding reserves stating why they are held	The Trustees have examined the charity's requirements for reserves considering the main risks to the organisation. Regular financial reviews are conducted, and expenditure is only approved by the Trustees when funds are available.
Amount of reserves held	Funds are held to cover committed expenditure such as collection insurance, public liability

	insurance and website maintenance. The Trust has a policy of earmarking a sum of £5000 as a reserve.
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Additional information

The charity's principal sources of funds (including any fundraising)	The principal source of funds in 2024 were small scale donations and grants. Specific funding was received from the Ray Harris Trust, the Stone King Foundation, the Wessex Water Community Fund and the Renishaw Trust.
A description of the principal risks facing the charity	<p>The over - riding risk facing the charity in 2024 was the risk arising from the reliance on small grants and donations – an unpredictable income flow.</p> <p>Other risks were generic to small museums, namely issues of volunteer capacity and continuity.</p>

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	CIO Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are selected on the basis of having relevant knowledge, skills and experience to contribute to the operation of the Museum. Individual trustees may be appointed after identification of a need for specific expertise to be contributed to the Board's decision making.

Additional information

The charity's organisational structure and any wider network with which the charity works	Bath Medical Museum is a small charity with a simple structure where the Trustee Board oversees the management of forward planning and activities. For this purpose, the majority of trustee meetings have become Management meetings, with two meetings a year dedicated to Governance. All roles are voluntary. <i>The Museum Director, Accountant and the paid Fund Raiser reported directly to trustees in 2024.</i>
Relationship with any related parties	Royal United Hospital (Bath) Foundation Trust –a Collection Loan Agreement had been in place in conjunction with the RUH Trust. The Pulteney Practice had continued to display some of BMM collection items including paintings, at their premises at 35 Great Pulteney St, Bath. In late 2024, the process of returning these valuable items to the RUH (Bath) Foundation Trust was initiated by BMM. Bath Thermae Spa - the Bath Medical Museum has a partnership with the Bath Thermae Spa in relation to the 5 year Licence for use of the

	<p>Thermae Spa Visitor Centre at the Hetling Room, a historic ex – pump room at 1 Hetling Court, Bath.</p> <p>Bath Spa University and Bath University – several students including Heritage Management MA students have undertaken placements and project working with the Museum.</p>
Valuation and Insurance of the Museum Collection	<p>A valuer from the Bristol Auction Rooms assessed the collection in July 2019 and provided a report to trustees. The valuation report was the basis of the application for insurance cover to the Ecclesiastical Insurance company.</p> <p>A policy in relation to the collection was agreed with that company in October 2019 and remained in place throughout 2024. Trustees agreed that insurance costs should be reduced by the transfer of a range of valuable items to the RUH (Bath) Foundation Trust for storage or display elsewhere.</p>
Banking	<p>The Museum completed the process to achieve a change of bank in 2024 in order to significantly improve customer service to the charity.</p>

Reference and Administrative details

Charity name	Bath Medical Museum
Other name the charity uses	None
Registered charity number	1176084
Charity's principal address	c/o 2 Southbourne Gardens, BATH BA1 6LZ
Premises address	1, Hetling Court, Bath BA1 1SJ

Names of the charity trustees who managed the charity in 2024

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Dr Roger Rolls	Chair		The Trustee Board appoints all trustees.
Dr Bruno Bubna - Kasteliz			
Kate Lane		Resigned as a trustee with effect from 9 th October 2024.	
Karen Espinosa		Appointed as a trustee with effect from 30 th November 2024.	
James Hunt		Appointed as a trustee with effect from 30 th November 2024.	
Cheryl Cecilia Lui			
Richard Meunier		Resigned as a trustee with effect from 9 th October 2024.	
Irene Prentice			
Paul Thomas			
Dr Linda Watts	Secretary		

Corporate trustees – names of the directors at the date on which this Annual Report was approved

<u>Director name</u>		
Roger Lewis Rolls	Chair	
Linda Anne Watts	Secretary	
Bruno Bubna – Kasteliz		
Karen Espinosa		
James Hunt		
Cheryl Cecilia Lui		
Irene Prentice		
Paul Thomas		

Additional information

Names of advisers

Type of adviser	Name	Address
Fund Raiser	Kate Lane	Kate Lane resigned as a paid fund raiser for BMM with effect from 31 st January 2024.
Financial Adviser/ Accountant	Kylie Doell	Unpaid professional adviser.
Web Design	Lee Scott	Paid professional adviser whose role was subject to review in late 2024.

Name of chief executive or names of senior staff members

Not applicable.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Linda Watts*

Full name(s) Dr Linda Anne Watts

**Position (eg
Secretary,
Chair, etc)** Secretary to the Trustee Board

Date 6th September 2025

Charity Name Bath Medical Museum		No (if any) 1176084		CC16a
Receipts and payments accounts				
For the period from	Period start 01-Jan-24	To	Period end date 31-Dec-24	

Note 1

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies and grants	3,236	-	-	3,236	738
Members' subscriptions	-	-	-	-	-
Fundraising activities	9	-	-	9	49
Activities for generating funds (trading)	15	-	-	15	54
HMRC Gift Aid receipt	-	-	-	-	-
Lectures	210	-	-	210	175
Lloyds account	-	-	-	-	8,000
	-	-	-	-	-
Sub total (Gross income for AR)	3,470	-	-	3,470	9,016
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,470	-	-	3,470	9,016
A3 Payments					
Printing, postage, stationery and computer supplies	-	-	-	-	20
Fundraising costs (trading activities)	300	-	-	300	2,148
Membership & Associations	71	-	-	71	150
Exhibition Expenses	2,169	-	-	2,169	-
3D Min Model	-	-	-	-	-
Operating Costs	550	-	-	550	4,470
E-mail/Internet	464	-	-	464	382
Insurance	653	-	-	653	320
Other	-	-	-	-	646
Trustee Meeting Expenses	125	-	-	125	125
Restoration costs	-	-	-	-	140
Lloyds account	-	-	-	-	8,000
	-	-	-	-	-
Sub total	4,332	-	-	4,332	16,401
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,332	-	-	4,332	16,401
Net of receipts/(payments)	862	-	-	862	7,385
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,744	-	-	7,744	15,129
Cash funds this year end	6,882	-	-	6,882	7,744

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account - Barclays	-	-	-
	Bank Account - Lloyds (Roger)	-	-	-
	Bank Account - Lloyds BMM	6,882		
	Petty cash float	-	-	-
	Total cash funds		6,882	-

(agree balances with receipts and payments account(s))

OK	OK	OK
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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Display cabinets		-	-
	Display boards (22/1/2024)		296	-
	Exhibition plinths (9/5/2024)		1,718	-
	Chairs (23/9/2024)		110	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Website Maintenance Nov/Dec 2024	100		
			-	

Note 3

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Notes to the accounts

Note 1

Bath Medical Museum is a Charitable Incorporated Organisation registered with the Charities

Note 2

The accounts have been prepared on a Receipts and payments basis using a template provided by the Charities Commission. This is a recommended template and not a reporting requirement.

Note 3

Liabilities consist of costs incurred during the financial year for which payment was not made prior to 31 Dec 2024

BATH MEDICAL MUSEUM

England & Wales - Charity number 1176084

Accounts



Trustees' Annual Report for the period

From 1st January 2020 to 31st December 2020

Charity name: **BATH MEDICAL MUSEUM**

Charity registration number: 1176084

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	<p>The object of the CIO is:</p> <ul style="list-style-type: none">• For the benefit of the public, to establish and maintain a museum of the history of medicine in the City of Bath from the Medieval to the Modern.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<ul style="list-style-type: none">• Conserving a collection of artefacts, documents and images relating to the medical history of the city of Bath;• Liaising with the Royal United Hospital Foundation Trust in relation to those collection items owned by the Trust;• Expanding the collection, particularly by means of donated items;• Enabling public digital access to view the collection to increase their knowledge of specific items and of the context of the medical history of Bath.• Having specific regard to the history of the Royal National Hospital for Rheumatic Diseases where the museum collection was located until Autumn 2019.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	<p>The trustees' consideration and decision making has had regard to the guidance issued by the Charity Commission on public benefit.</p>

Commission on public benefit	
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Additional information

Contribution made by volunteers	<p>Volunteers' contributions have been key to the functioning of the Museum, including the following activities:</p> <p>Museum Director</p> <p>Curation</p> <p>Cataloguing and photographing the collection</p> <p>Fundraising strategy</p> <p>Accountancy and Financial Review</p> <p><i>A number of these roles were carried out by post graduate students from Bath Spa University, particularly those studying for the MA in Heritage Management.</i></p>
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Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>In summary:</p> <p>By January 2020, Bath Medical Museum (BMM) was located at premises owned by the Pulteney Practice at 35 Gt Pulteney St, Bath (subsequent to relocation from the Royal National Hospital for Rheumatic Diseases). The Pulteney Practice generously made the premises available on a service charge basis. A number of paintings and large artefacts were on display in the Pulteney Practice premises.</p> <p>In common with other public – facing organisations, BMM was significantly affected by the radical restrictions introduced by the Government in March 2020 to address the Covid 19 pandemic. Plans to enable groups of adults or</p>
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	<p>school students to view collection items or to benefit from talks on medical history topics had to be shelved and the focus of trustees was necessarily on digital access to the Museum, as far as it could be progressed in this challenging period.</p> <p>In the context of the transition to become a 'virtual' Museum, trustees agreed to work jointly with representatives from the University of Bath and the Bath Royal Literary and Scientific Institute to develop digital 3D models of the historic Royal National Hospital for Rheumatic diseases that could potentially be accessed via the BMM website. The models will show the RNHRD in 1742 and in 2019 This initiative would contribute to promoting the heritage of the RNHRD in a period when the historic building was subject to development.</p>
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Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Unrestricted cash funds as at 31/12/2020 were £6951. Liabilities at 31/12/2020 were £2,187.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. Regular financial reviews are conducted and expenditure is only approved by the Trustees when funds are available.</p>
<p>Amount of reserves held</p>	<p>Funds are held to cover committed expenditure such as website design and maintenance.</p>

Additional information

<p>The charity's principal sources of funds (including any fundraising)</p>	<p>The principal source of funds in 2020 were donations, legacies and grants.</p>
<p>A description of the principal risks facing the charity</p>	<p>The over - riding risk facing the charity in 2019 was the need to identify a new, suitable and cost-effective location for the Museum. The context was the pending development of the Royal National Hospital for Rheumatic Diseases at Upper Borough Walls, Bath, after the sale of the Hospital buildings to a private developer.</p> <p>Other risks were generic to small museums, namely issues of volunteer capacity and continuity, together with ensuring sufficient care, maintenance and security of the collection.</p>

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	CIO Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are selected on the basis of having relevant knowledge, skills and experience to contribute to the operation of the Museum. Individual trustees may be appointed after identification of a need for specific expertise to be contributed to the Board's decision making.

Additional information

The charity's organisational structure and any wider network with which the charity works	<p>Bath Medical Museum is a small charity with a simple structure where volunteers who have responsibility for the museum collection, web design and public engagement report to the Director. These roles are all voluntary. The Accountant and Fund Raiser report directly to trustees.</p> <p>The Trustee Board initiated a membership scheme in November 2019 and a small scale membership was established early in 2020.</p>
Relationship with any related parties	<p>Royal United Hospital (Bath) Foundation Trust – a Collection Loan Agreement was in place in conjunction with the RUH Trust.</p> <p>Pulteney Practice – a base and storage facilities for the Museum collection were secured with the Pulteney GP practice for a service charge fee.</p> <p>Bath Thermae Spa - it had been agreed with the Thermae Spa to pursue the opportunity for joint</p>

	<p>use of the Thermae Spa Visitor Centre but arrangements could not be taken forward in 2020 due to the pandemic restrictions.</p> <p><i>Bath Spa University – a number of students including Heritage Management MA students have undertaken placements with the Museum.</i></p>
Valuation and Insurance of the Museum Collection	<p>Subsequent to contact with a number of established valuers to check on their specialist knowledge and fee rates, a valuer from the Bristol Auction Rooms assessed the collection in July 2019 and provided a report to trustees. The valuation report was the basis of the application for insurance cover to the Ecclesiastical Insurance company. A policy in relation to the collection was agreed with that company in October 2019 and remained in place throughout 2020.</p>

Reference and Administrative details

Charity name	Bath Medical Museum
Other name the charity uses	None
Registered charity number	1176084
Charity's principal address	<p>Pulteney Practice</p> <p>35 Great Pulteney St</p> <p>BATH BA2 1JT</p>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Roger Rolls	Chair		Trustee Board appoints all trustees.
2	Niall Bowen		Resigned with effect on 12 th February 2020.	
3	Judith Coles			
5	Dr Damian Gardner - Thorpe		Resigned with effect on 12 th February 2020.	
7	Emma Robson		Ceased to attend trustees' Board meetings and was deemed to be no longer a trustee in October 2020.	
8	Gillian Kersley Ryan			
9	Dr John Kirkup			
10	Richard Meunier			
11	Dr Linda Watts	Secretary		

Corporate trustees – names of the directors at the date the report was approved

Director name		
Roger Lewis Rolls		
Linda Anne Watts		
Judith Coles		
Gillian Kersley Ryan		
John Kirkup		

Richard Meunier		
Paul Thomas		

Additional information

Names of advisers

Type of adviser	Name	Address
Fund Raiser	Kate Lane	
Financial Adviser/ Accountant	Kylie Doell	
Web Design	Lee Scott	Creative Computing, Bath Spa University

Name of chief executive or names of senior staff members

Stephen Dunning, Museum Director (unpaid volunteer role)
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Linda Watts*

Full name(s) Linda Anne Watts

Position (eg Secretary, Chair, etc) Secretary to the Trustee Board

Date 24th September 2021

Charity Name Bath Medical Museum		No (if any) 1176084		CC16a
Receipts and payments accounts				
For the period from	Period start 01-Jan-23	To	Period end date 31-Dec-23	

Note 1

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies and grants	738	-	-	738	11,500
Members' subscriptions	-	-	-	-	-
Fundraising activities	49	-	-	49	126
Activities for generating funds (trading)	54	-	-	54	-
HMRC Gift Aid receipt	-	-	-	-	-
Lectures	175	-	-	175	150
Lloyds account	8,000	-	-	8,000	-
	-	-	-	-	-
Sub total (Gross income for AR)	9,016	-	-	9,016	11,776
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,016	-	-	9,016	11,776
A3 Payments					
Printing, postage, stationery and computer supplies	20	-	-	20	-
Fundraising costs (trading activities)	2,148	-	-	2,148	1,009
Membership & Associations	150	-	-	150	147
Exhibition Expenses	-	-	-	-	-
3D Min Model	4,470	-	-	4,470	-
Operating Costs	382	-	-	382	5,950
E-mail/Internet	320	-	-	320	-
Insurance	646	-	-	646	222
Other	-	-	-	-	505
Trustee Meeting Expenses	125	-	-	125	100
Restoration costs	140	-	-	140	7,932
Lloyds account	8,000	-	-	8,000	-
	-	-	-	-	-
Sub total	16,401	-	-	16,401	15,865
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,401	-	-	16,401	15,865
Net of receipts/(payments)	- 7,385	-	-	- 7,385	- 4,089
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,129	-	-	15,129	11,285
Cash funds this year end	7,744	-	-	7,744	7,196

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account - Barclays	1,078.96	-	-
	Bank Account - Lloyds	6,664.76	-	-
	Petty cash float	-	-	-
	Total cash funds	7,744	-	-

(agree balances with receipts and payments account(s))

OK	OK	OK
Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Display cabinets		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Mattport - Nov (Paid by K Doell)		12	
	Mattport - Dec (Paid by K Doell)		12	
	Lane Fundraising Dec 2023		150	
			-	
			-	

Note 3

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Notes to the accounts

Note 1

Bath Medical Museum is a Charitable Incorporated Organisation registered with the Charities

Note 2

The accounts have been prepared on a Receipts and payments basis using a template provided by the Charities Commission. This is a recommended template and not a reporting requirement.

Note 3

Liabilities consist of costs incurred during the financial year for which payment was not made prior to 31 Dec 2023

BATH MEDICAL MUSEUM

England & Wales - Charity number 1176084

Accounts



Trustees' Annual Report for the period

from 1st January 2022 to 31st December 2022

Charity name: BATH MEDICAL MUSEUM

Charity registration number: 1176084

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The stated object of the CIO is: <ul style="list-style-type: none">• For the benefit of the public, to establish and maintain a museum of the history of medicine in the City of Bath from the Medieval to the Modern.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<ul style="list-style-type: none">• Conserving a collection of artefacts, documents and images relating to the medical history of the city of Bath; Enabling public digital access to view the collection to increase their knowledge of specific items and of the context of the medical history of Bath.• Having specific regard to the history of the Royal National Hospital for Rheumatic Diseases and promoting digital access to that history;• Enabling public access where feasible to displays of collection items and promoting interactive engagement;• Liaising with the Royal United Hospital Foundation Trust in relation to those collection items owned by the Trust;• Expanding the collection, particularly by means of donated items;

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees' consideration and decision making has had regard to the guidance issued by the Charity Commission on public benefit.

Additional information

Contribution made by volunteers	<p>Volunteers' contributions have been key to the functioning of the Museum, including the following activities:</p> <p>Museum Director Overseeing and contributing to the creation of virtual models of the Royal National Hospital for Rheumatic Diseases as it was experienced in 1742 and 2019. Cataloguing and photographing the collection Accountancy and Financial Review</p>
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Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>In summary: During the year, the Museum did not have a base where the public could view displays. Discussions with the Bath Thermae Spa resulted in 'in principle' agreement that the Museum could use the Hetling Room, a small premises operated by the Spa but largely unused. The prospective timescale for this arrangement was from Spring 2023. In the context of the focus of developing a 'virtual' Museum as far as possible, trustees continued to work jointly with representatives from the University of Bath and the Bath Royal Literary and Scientific Institute to develop digital 3D models of the historic Royal National Hospital for Rheumatic Diseases (RNHRD), that are accessed via the BMM website. The models show the RNHRD in 1742 and in 2019, with a virtual tour through hospital wards and rooms providing information on key physicians etc. The Min model is likely to be the only publicly accessible digital model of an 18th century hospital, in the UK. This initiative will contribute to promoting the heritage of the RNHRD in a</p>
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	<p>period when the historic building is subject to development.</p> <p>Work was also carried out in 2022 including action to expand Learning features on the Museum's website, talks, and development of a walking tour route.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Unrestricted cash funds as at 31/12/2022 were £15129. Liabilities at 31/12/2022 were £0.
Statement explaining the policy for holding reserves stating why they are held	The Trustees have examined the charity's requirements for reserves considering the main risks to the organisation. Regular financial reviews are conducted, and expenditure is only approved by the Trustees when funds are available.
Amount of reserves held	Funds are held to cover committed expenditure such as collection insurance, website design and maintenance.

Additional information

The charity's principal sources of funds (including any fundraising)	The principal source of funds in 2022 were donations, legacies, and grants. Specific funding was received from Hoare's Bank, via the Golden Bottle Trust, to contribute
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	to the development of the 3D Min models on the Museum website.
A description of the principal risks facing the charity	<p>The over - riding risk facing the charity in 2022 was the need to engage with the public, during a period when the Museum had no base and was operating as a virtual Museum during the continuing impact of the pandemic.</p> <p>Other risks were generic to small museums, namely issues of volunteer capacity and continuity, together with the need to ensure sufficient income to cover unavoidable costs.</p>

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	CIO Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are selected on the basis of having relevant knowledge, skills and experience to contribute to the operation of the Museum. Individual trustees may be appointed after identification of a need for specific expertise to be contributed to the Board's decision making.

Additional information

The charity's organisational structure and any wider network with which the charity works	Bath Medical Museum is a small charity with a simple structure in 2022 where volunteers such as the Communications and Marketing volunteer who has been working on social media posts, reported to the Director. These roles are all voluntary. The Accountant and Fund Raiser report directly to trustees.
Relationship with any related parties	Royal United Hospital (Bath) Foundation Trust –a Collection Loan Agreement was in place in conjunction with the RUH Trust. Pulteney Practice – the Practice are displaying some of BMM collection items including paintings, at their premises at 35 Great Pulteney St, Bath. For most of 2022, the Museum's main collection was stored at the Bathampton premises of the Pulteney Practice Bath Thermae Spa - it had been agreed in principle with the Thermae Spa to pursue the opportunity for joint use of the Thermae Spa Visitor Centre at the Hetling Room. Arrangements will be taken forward in 2023. Bath Spa University – several students including Heritage Management MA students have undertaken placements with the Museum.
Valuation and Insurance of the Museum Collection	Subsequent to contact with a number of established valuers to check on their specialist knowledge and fee rates, a

	<p>valuer from the Bristol Auction Rooms assessed the collection in July 2019 and provided a report to trustees. The valuation report was the basis of the application for insurance cover to the Ecclesiastical Insurance company. A policy in relation to the collection was agreed with that company in October 2019 and remained in place throughout 2022.</p>
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Reference and Administrative details

Charity name	Bath Medical Museum
Other name the charity uses	None
Registered charity number	1176084
Charity's principal address	c/o 2 Southbourne Gardens, BATH BA1 6LZ

Names of the charity trustees who managed the charity in 2022

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Dr Roger Rolls	Chair		The Trustee Board appoints all trustees.
Dr Bruno Bubna - Kasteliz		Approved as a trustee by the Board on 20.1.2023.	
Judith Coles			
Dr John Kirkup			
Richard Meunier			
Paul Thomas			
Dr Linda Watts	Secretary		

Corporate trustees - names of the directors at the date on which this Annual Report was approved

Director name		
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Roger Lewis Rolls	Chair	
Linda Anne Watts	Secretary	
Bruno Bubna - Kasteliz		
John Kirkup		
Richard Meunier		
Paul Thomas		

Additional information

Names of advisers

Type of adviser	Name	Address
Fund Raiser	Kate Lane	
Financial Adviser/ Accountant	Kylie Doell	
Web Design	Lee Scott	

Name of chief executive or names of senior staff members

Stephen Dunning, Museum Director (unpaid volunteer role)
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Linda Watts*

Full name(s) Linda Anne Watts

Position Secretary to the Trustee
(eg Board
Secretary,
Chair, etc)

Date 8th July 2023

Charity Name Bath Medical Museum		No (if any) 1176084		CC16a
Receipts and payments accounts				
For the period from	Period start 01-Jan-22	To	Period end date 31-Dec-22	

Note 1

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies and grants	11,500	-	-	11,500	6,120
Members' subscriptions	-	-	-	-	-
Fundraising activities	126	-	-	126	563
Activities for generating funds (trading)	-	-	-	-	-
HMRC Gift Aid receipt	-	-	-	-	198
Lectures	150	-	-	150	200
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	11,776	-	-	11,776	7,080
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,776	-	-	11,776	7,080
A3 Payments					
Printing, postage, stationery and computer supplies	-	-	-	-	-
Fundraising costs (trading activities)	1,009	-	-	1,009	909
Membership & Associations	147	-	-	147	144
Exhibition Expenses	-	-	-	-	-
3D Min Model	5,950	-	-	5,950	-
Operating Costs	-	-	-	-	1,000
E-mail/Internet	222	-	-	222	-
Insurance	505	-	-	505	142
Other	-	-	-	-	550
Trustee Meeting Expenses	100	-	-	100	-
Sub total	7,932	-	-	7,932	2,746
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,932	-	-	7,932	2,746
Net of receipts/(payments)	3,844	-	-	3,844	4,334
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,285	-	-	11,285	6,951
Cash funds this year end	15,129	-	-	15,129	11,285

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	15,129	-	-
	Petty cash float		-	-
		-	-	-
	Total cash funds	15,129	-	-

(agree balances with receipts and payments account(s))

OK	OK	OK
Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Display cabinets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Kate Lane Dec invoice?		?	
Harry Wyatt - Min project enhancements commissioned?		?	
Web site design and Maintenance		1000	
		-	

Note 3
Note 3
Note 4

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Notes to the accounts

Note 1

Bath Medical Museum is a Charitable Incorporated Organisation registered with the Charities

Note 2

The accounts have been prepared on a Receipts and payments basis using a template provided by the Charities Commission. This is a recommended template and not a reporting requirement.

Note 3

Liabilities consist of costs incurred during the financial year for which payment was not made prior to 31 Dec 2022

Note 4

Amount payable to Lee Scott for Web site design and maintenance. Completion and final payment estimated ?

BATH MEDICAL MUSEUM

England & Wales - Charity number 1176084

Accounts



Trustees' Annual Report for the period

from 1st January 2021 to 31st December 2021

Charity name: BATH MEDICAL MUSEUM

Charity registration number: 1176084

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The object of the CIO is: <ul style="list-style-type: none">• For the benefit of the public, to establish and maintain a museum of the history of medicine in the City of Bath from the Medieval to the Modern.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<ul style="list-style-type: none">• Conserving a collection of artefacts, documents and images relating to the medical history of the city of Bath; Enabling public digital access to view the collection to increase their knowledge of specific items and of the context of the medical history of Bath.• Having specific regard to the history of the Royal National Hospital for Rheumatic Diseases and promoting digital access to that history;• Enabling public access where feasible to displays of collection items;• Liaising with the Royal United Hospital Foundation Trust in relation to those collection items owned by the Trust;• Expanding the collection, particularly by means of donated items;

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees' consideration and decision making has had regard to the guidance issued by the Charity Commission on public benefit.
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Additional information

Contribution made by volunteers	<p>Volunteers' contributions have been key to the functioning of the Museum, including the following activities:</p> <ul style="list-style-type: none"> Museum Director Creating virtual models of the Royal National Hospital for Rheumatic Diseases as it was experienced in 1742 and 2019. Cataloguing and photographing the collection Accountancy and Financial Review
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Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>In summary:</p> <p>During the year, notice was given to BMM to vacate the premises provided by the Pulteney Practice at 35 Gt Pulteney St in Bath. Those premises had been allocated to BMM on a medium-term basis, after the Museum collection had to be moved due to the pending development of the Royal National Hospital for Rheumatic Diseases at Upper Borough Walls.</p> <p>In the face of the challenges posed by the continuing Covid pandemic restrictions and the lack of suitable accommodation, the BMM trustee board committed to making progress towards a 'virtual museum', with a substantially enhanced level of digital access for the public, complemented by 'pop up' displays at suitable heritage (or other partner) locations in the city of Bath.</p> <p>In the context of the transition to become a 'virtual' Museum, trustees continued to work jointly with representatives from the University of Bath and the Bath Royal Literary and Scientific Institute to develop digital 3D models of the historic Royal National Hospital for Rheumatic Diseases (RNHRD), that will be accessed via the BMM website and used in project work by schools. The models will show the RNHRD</p>
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	<p>in 1742 and in 2019, with a virtual tour through hospital wards and rooms providing information on key physicians etc. This initiative will contribute to promoting the heritage of the RNHRD in a period when the historic building is subject to development.</p> <p>Work was also carried out in 2021 to expand Learning features on the Museum's website</p>
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Financial Review

Review of the charity's financial position at the end of the period	Unrestricted cash funds as at 31/12/2021 were £11285. Liabilities at 31/12/2021 were £2080.
Statement explaining the policy for holding reserves stating why they are held	The Trustees have examined the charity's requirements for reserves considering the main risks to the organisation. Regular financial reviews are conducted, and expenditure is only approved by the Trustees when funds are available.
Amount of reserves held	Funds are held to cover committed expenditure such as collection insurance, website design and maintenance.

Additional information

The charity's principal sources of funds (including any fundraising)	The principal source of funds in 2021 were donations, legacies and grants.
	The over - riding risk facing the charity in

<p>A description of the principal risks facing the charity</p>	<p>2021 was the impact of the Covid pandemic restrictions that very significantly affected the Museum's ability to engage with the public. Other risks were generic to small museums, namely issues of volunteer capacity and continuity, together with the need to ensure sufficient income to cover unavoidable costs.</p>
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Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	CIO Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are selected on the basis of having relevant knowledge, skills and experience to contribute to the operation of the Museum. Individual trustees may be appointed after identification of a need for specific expertise to be contributed to the Board's decision making.

Additional information

The charity's organisational structure and any wider network with which the charity works	Bath Medical Museum is a small charity with a simple structure where volunteers who have responsibility for the museum collection, web design and public engagement report to the Director. These roles are all voluntary. The Accountant and Fund Raiser report directly to trustees. The Trustee Board initiated a membership scheme in November 2019 and a small-scale membership was established early in 2020.
Relationship with any related parties	Royal United Hospital (Bath) Foundation Trust –a Collection Loan Agreement was in place in conjunction with the RUH Trust. Pulteney Practice – for several months in 2021, a base and storage facilities for the Museum collection were provided by the Pulteney GP practice for a service charge fee. Bath Thermae Spa - it had been agreed in principle with the Thermae Spa to pursue the opportunity for joint use of the Thermae Spa Visitor Centre, but arrangements could not be taken forward in 2021 due to the pandemic restrictions. Bath Spa University – several students including Heritage Management MA students have undertaken placements with the Museum.
Valuation and Insurance	Subsequent to contact with a number of established valuers to check on their

of the Museum Collection	specialist knowledge and fee rates, a valuer from the Bristol Auction Rooms assessed the collection in July 2019 and provided a report to trustees. The valuation report was the basis of the application for insurance cover to the Ecclesiastical Insurance company. A policy in relation to the collection was agreed with that company in October 2019 and remained in place throughout 2020 and 2021.
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Reference and Administrative details

Charity name	Bath Medical Museum
Other name the charity uses	None
Registered charity number	1176084
Charity's principal address	c/o The Pulteney Practice 35 Great Pulteney St BATH BA2 1JT

Names of the charity trustees who managed the charity in 2021

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Roger Rolls	Chair		The Trustee Board appoints all trustees.
2	Judith Coles			
5	Gillian Kersley Ryan			
7	Dr John Kirkup			
8	Richard Meunier			
9	Paul Thomas		Appointed with effect from 8 th September 2021	
11	Dr Linda Watts	Secretary		

Corporate trustees - names of the directors at the date on which this Annual Report was approved

<u>Director name</u>		
Roger Lewis Rolls	Chair	
Linda Anne Watts	Secretary	
Bruno Bubna - Kasteliz		
Judith Coles		
John Kirkup		
Richard Meunier		
Paul Thomas		

Additional information

Names of advisers

Type of adviser	Name	Address
Fund Raiser	Kate Lane	
Financial Adviser/ Accountant	Kylie Doell	
Web Design	Lee Scott	

Name of chief executive or names of senior staff members

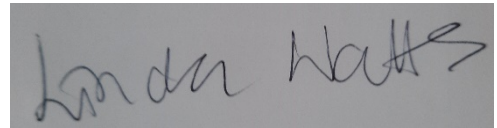
Stephen Dunning, Museum Director (unpaid volunteer role)
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Linda Watts*

A rectangular box containing a handwritten signature in black ink that reads "Linda Watts".

Full name(s) Linda Anne Watts

**Position
(eg
Secretary,
Chair, etc)** Secretary to the Trustee
Board

Date 29th September 2022

Charity Name Bath Medical Museum		No (if any) 1176084		CC16a
Receipts and payments accounts				
For the period from	Period start 01-Jan-21	To	Period end date 31-Dec-21	

Note 1

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies and grants	6,120	-	-	6,120	2,500
Members' subscriptions	-	-	-	-	945
Fundraising activities	563	-	-	563	70
Activities for generating funds (trading)	-	-	-	-	30
HMRC Gift Aid receipt	198	-	-	198	51
Lectures	200	-	-	200	150
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	7,080	-	-	7,080	3,746
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,080	-	-	7,080	3,746
A3 Payments					
Printing, postage, stationery and computer supplies	-	-	-	-	165
Fundraising costs (trading activities)	909	-	-	909	671
Membership & Associations	144	-	-	144	225
Exhibition Expenses	-	-	-	-	-
3D Min Model	1,000	-	-	1,000	-
Operating Costs	-	-	-	-	4,000
E-mail/Internet	142	-	-	142	49
Insurance	550	-	-	550	558
Other	-	-	-	-	30
	-	-	-	-	-
Sub total	2,746	-	-	2,746	5,698
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,746	-	-	2,746	5,698
Net of receipts/(payments)	4,334	-	-	4,334	- 1,951
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,951	-	-	6,951	8,902
Cash funds this year end	11,285	-	-	11,285	6,951

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	11,285	-	-
	Petty cash float		-	-
		-	-	-
	Total cash funds	11,285	-	-

(agree balances with receipts and payments account(s))

OK	OK	OK
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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Display cabinets		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Kate Lane invoice Dec		50	
	Web site design and Maintenance		1000	
	The Min Project Stage 2 - Harry Wyatt		1030	
			-	
			-	

Note 3

Note 4

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Notes to the accounts

Note 1

Bath Medical Museum is a Charitable Incorporated Organisation registered with the Charities

Note 2

The accounts have been prepared on a Receipts and payments basis using a template provided by the Charities Commission. This is a recommended template and not a reporting requirement.

Note 3

Liabilities consist of costs incurred during the financial year for which payment was not made prior to 31 Dec 2021

Note 4

Amount payable to Lee Scott for Web site design and maintenance. Completion and final payment estimated as Mar 2022

BATH MEDICAL MUSEUM

England & Wales - Charity number 1176084

Accounts



Trustees' Annual Report for the period

From 1st January 2020 to 31st December 2020

Charity name: BATH MEDICAL MUSEUM

Charity registration number: 1176084

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The object of the CIO is: <ul style="list-style-type: none">• For the benefit of the public, to establish and maintain a museum of the history of medicine in the City of Bath from the Medieval to the Modern.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<ul style="list-style-type: none">• Conserving a collection of artefacts, documents and images relating to the medical history of the city of Bath;• Liaising with the Royal United Hospital Foundation Trust in relation to those collection items owned by the Trust;• Expanding the collection, particularly by means of donated items;• Enabling public digital access to view the collection to increase their knowledge of specific items and of the context of the medical history of Bath.• Having specific regard to the history of the Royal National Hospital for Rheumatic Diseases where the museum collection was located until Autumn 2019.
Statement confirming	The trustees' consideration and decision

whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	making has had regard to the guidance issued by the Charity Commission on public benefit.
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Additional information

Contribution made by volunteers	<p>Volunteers' contributions have been key to the functioning of the Museum, including the following activities:</p> <ul style="list-style-type: none"> Museum Director Curation Cataloguing and photographing the collection Fundraising strategy Accountancy and Financial Review <p><i>A number of these roles were carried out by post graduate students from Bath Spa University, particularly those studying for the MA in Heritage Management.</i></p>
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Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>In summary:</p> <p>By January 2020, Bath Medical Museum (BMM) was located at premises owned by the Pulteney Practice at 35 Gt Pulteney St, Bath (subsequent to relocation from the Royal National Hospital for Rheumatic Diseases). The Pulteney Practice generously made the premises available on a service charge basis. A number of paintings and large artefacts were on display in the Pulteney Practice premises. In common with other public - facing organisations, BMM was significantly affected by the radical restrictions introduced by the Government in March 2020 to address the Covid 19 pandemic. Plans to enable groups of adults or school students to view collection items or to benefit from talks on medical history topics had to be shelved and the focus of trustees was necessarily on digital access to the Museum, as far as it could be progressed in this challenging period.</p> <p>In the context of the transition to become a 'virtual' Museum, trustees agreed to work jointly with representatives from the</p>
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	<p>University of Bath and the Bath Royal Literary and Scientific Institute to develop digital 3D models of the historic Royal National Hospital for Rheumatic diseases that could potentially be accessed via the BMM website. The models will show the RNHRD in 1742 and in 2019 This initiative would contribute to promoting the heritage of the RNHRD in a period when the historic building was subject to development.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Unrestricted cash funds as at 31/12/2020 were £6951. Liabilities at 31/12/2020 were £2,187.
Statement explaining the policy for holding reserves stating why they are held	The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. Regular financial reviews are conducted and expenditure is only approved by the Trustees when funds are available.
Amount of reserves held	Funds are held to cover committed expenditure such as website design and maintenance.

Additional information

The charity's principal sources of funds (including any fundraising)	The principal source of funds in 2020 were donations, legacies and grants.
	The over - riding risk facing the charity in 2019 was the need to identify a new,

<p>A description of the principal risks facing the charity</p>	<p>suitable and cost-effective location for the Museum. The context was the pending development of the Royal National Hospital for Rheumatic Diseases at Upper Borough Walls, Bath, after the sale of the Hospital buildings to a private developer.</p> <p>Other risks were generic to small museums, namely issues of volunteer capacity and continuity, together with ensuring sufficient care, maintenance and security of the collection.</p>
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Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	CIO Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are selected on the basis of having relevant knowledge, skills and experience to contribute to the operation of the Museum. Individual trustees may be appointed after identification of a need for specific expertise to be contributed to the Board's decision making.

Additional information

The charity's organisational structure and any wider network with which the charity works	Bath Medical Museum is a small charity with a simple structure where volunteers who have responsibility for the museum collection, web design and public engagement report to the Director. These roles are all voluntary. The Accountant and Fund Raiser report directly to trustees. The Trustee Board initiated a membership scheme in November 2019 and a small scale membership was established early in 2020.
Relationship with any related parties	Royal United Hospital (Bath) Foundation Trust - a Collection Loan Agreement was in place in conjunction with the RUH Trust. Pulteney Practice - a base and storage facilities for the Museum collection were secured with the Pulteney GP practice for a service charge fee. Bath Thermae Spa - it had been agreed with the Thermae Spa to pursue the opportunity for joint use of the Thermae Spa Visitor Centre but arrangements could not be taken forward in 2020 due to the pandemic restrictions. <i>Bath Spa University - a number of students including Heritage Management MA students have undertaken placements with the Museum.</i>
Valuation and Insurance	Subsequent to contact with a number of established valuers to check on their

of the Museum Collection	specialist knowledge and fee rates, a valuer from the Bristol Auction Rooms assessed the collection in July 2019 and provided a report to trustees. The valuation report was the basis of the application for insurance cover to the Ecclesiastical Insurance company. A policy in relation to the collection was agreed with that company in October 2019 and remained in place throughout 2020.
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Reference and Administrative details

Charity name	Bath Medical Museum
Other name the charity uses	None
Registered charity number	1176084
Charity's principal address	Pulteney Practice 35 Great Pulteney St BATH BA2 1JT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Roger Rolls	Chair		Trustee Board appoints all trustees.
2	Niall Bowen		Resigned with effect on 12 th February 2020.	
3	Judith Coles			
5	Dr Damian Gardner - Thorpe		Resigned with effect on 12 th February 2020.	
7	Emma Robson		Ceased to attend trustees' Board meetings and was deemed to be no longer a trustee in October 2020.	
8	Gillian Kersley Ryan			
9	Dr John Kirkup			
10	Richard Meunier			
11	Dr Linda Watts	Secretary		

Corporate trustees - names of the directors at the date the report was approved

Director name		
Roger Lewis Rolls		
Linda Anne Watts		
Judith Coles		
Gillian Kersley Ryan		
John Kirkup		
Richard Meunier		
Paul Thomas		

Additional information

Names of advisers

Type of adviser	Name	Address
Fund Raiser	Kate Lane	
Financial Adviser/ Accountant	Kylie Doell	
Web Design	Lee Scott	Creative Computing, Bath Spa University

Name of chief executive or names of senior staff members

Stephen Dunning, Museum Director (unpaid volunteer role)
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Linda Watts</i>	
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Full name(s)	Linda Anne Watts	
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Position (eg Secretary, Chair, etc)	Secretary to the Trustee Board	
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Date	24th September 2021
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Charity Name Bath Medical Museum	No (if any) 1176084
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CC16a

Receipts and payments accounts

For the period from	Period start 01-Jan-19	To	Period end date 31-Dec-19
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies and grants	1,221	-	-	1,221	962
Members' subscriptions	-	-	-	-	2,025
Fundraising activities	1,083	-	-	1,083	688
Activities for generating funds (trading)	509	-	-	509	1,008
HMRC Gift Aid receipt	-	-	-	-	451
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,813	-	-	2,813	5,135
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,813	-	-	2,813	5,135
A3 Payments					
Printing, postage, stationery and computer supplies	8	-	-	8	474
Fundraising costs (trading activities)	1,391	-	-	1,391	405
Membership & Associations	-	-	-	-	397
Exhibition Expenses	342	-	-	342	731
Operating Costs	1,744	-	-	1,744	-
E-mail/Internet	25	-	-	25	-
Insurance	93	-	-	93	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,603	-	-	3,603	2,008
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,603	-	-	3,603	2,008
Net of receipts/(payments)	- 790	-	-	- 790	3,127
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,692	-	-	9,692	6,565
Cash funds this year end	8,902	-	-	8,902	9,692

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	8,872	-	-
	Petty cash float	30	-	-
		-	-	-
	Total cash funds	8,902	-	-

(agree balances with receipts and payments account(s))

OK	OK	OK
Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

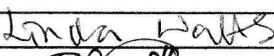

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	HMRC Gift aid reclaim year ended 5 Apr 2019	51	-	-
	HMRC Gift aid reclaim year ended 5 Apr 2020 (Apr 2019 to Dec 2019)	36	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Display cabinets		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Kate Lane Oct invoice	125	-	Note 3
	Kate Lane Nov Invoice	100	-	Note 3
	Kate Lane Dec Invoice	75	-	Note 3
	Minuteman printing	160	-	Note 3
	NHS Invoice -Refreshments for Group visit 18 Mar 2019	54	-	Note 3
	Web site design and Maintenance	3000	-	Note 4

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LINDA WATTS	13.7.2020
	ROGER ROLLS	13.7.2020

Notes to the accounts

Note 1

Bath Medical Museum is a Charitable Incorporated Organisation registered with the Charities

Note 2

The accounts have been prepared on a Receipts and payments basis using a template provided by the Charities Commission. This is a recommended template and not a reporting

Note 3

Liabilities consist of costs incurred during the financial year for which payment was not made prior to 31 Dec 2019

Note 4

Amount payable to Lee Scott for Web site design and maintenance. Completion and final payment estimated as March 2020.