



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	1	April	2020	To	31	March	2021

## Section A Reference and administration details

Charity name **BARROW HILL COMMUNITY TRUST**

Other names charity is known by

Registered charity number (if any) **1176069**

Charity's principal address **BARROW HILL MEMORIAL HALL**

**3 STATION ROAD**

**BARROW HILL, CHESTERFIELD**

**Postcode**

**S43 2PG**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	
1	Simon Redding	Chair		
2	Lynne Haywood			
3	Richard Prestidge			
4	Gareth Sellers	(Chair)		To 13 March 2020
5	Stephen Bloor			To 21 March 2020
6	Barry Bingham			To 16 June 2020
7	Paul Jacobs			To 16 June 2020
8	Graeme Challands		From 23 July 2020	To 26 January 2021
9	Steve Wright	Treasurer	From 23 July 2020	
10	Michelle Vickers		From 23 July 2020	
11	Janice Bather		From 24 November 2020	
12	James Jackson		From 26 January 2021	
13	Marion Thorpe		From 26 January 2021	

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation model constitution for a C.I.O.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	In line with the Trustees Recruitment and Induction Policy, efforts to recruit and appoint new trustees take account of the board's skills audit and current capacity.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Barrow Hill Memorial Hall was gifted to the communities of Barrow Hill and Hollingwood after the First World War in memory of local casualties. The building was to be held in trust to be used for the benefit of local people. Following the re-structuring of the Charity in 2017, it is still held on the original trusts.

The trustees are represented at meetings of the Active Derbyshire Partnership, the Staveley Health and Well-being Network and the Chesterfield Cultural Education Partnership.

The board developed their policies on induction and training of trustees in March 2019 and have kept these under annual review.

All trustees give their time as volunteers and receive no payment or other benefits for carrying out their duties as a trustee

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To establish and run a community centre at the Memorial Hall **and**

To provide facilities for recreation and leisure time in the interests of social welfare with the object of improving the conditions of life for local people.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In managing Barrow Hill Memorial Hall, the trustees have had due regard to the Charity Commission's public benefit guidance.

Trustees aim to ensure that hire charges remain affordable for local users. Trustees carried out an annual review of charges and again agreed not to increase rates when the hall is permitted to open.

During the period of this report, Covid lockdowns resulted in regular activities being cancelled. However, trustees made the building available as a food storage and collection point for Derbyshire Community Hub and funded equipment for physical activity packs for use by young people at home during school closures.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Our Vision** is to provide local people with a community building they can be proud of.

**Our Mission** is to provide a multi-purpose hub for the community where people work together to deliver activities.

#### We aim to:

- raise awareness of the Memorial Hall and encourage more people to get involved.
- repair and maintain the Memorial Hall through a phased development programme.

- provide a range of different spaces for activities and events to happen.
- make the Memorial Hall viable through room hire and activities and by growing links with businesses.

A great contribution is made by trustees and community volunteers, particularly with regard to development, maintenance, management, accounting, marketing, fundraising and preparing grant applications.

Volunteers have set up and run a number of groups and have maintained contact with group members throughout lockdowns via social media. Without their valuable contribution of time, energy and expertise, the future operation of Barrow Hill Memorial Hall would not be possible.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

In March 2020, all community buildings were closed as part of the Government's response to the Covid-19 pandemic and all social groups and planned fundraising activities had to be suspended. However, the trustees continued to meet regularly or work remotely throughout the reporting period. They have:

- Successfully put forward proposals to the Staveley Town Board for the Memorial Hall to be included as a key project in the Staveley Town Investment Plan.
- Successfully applied for a grant from Veolia towards the cost of a new roof on the original part of the building; obtained quotes for the work, consulted with the conservation officer, engaged a contractor, installed a new slate roof and repaired roof joists.
- Completed all legal matters pertaining to the Land Registry and Charity merger.
- Applied for and managed government Covid-19 related grants.
- Successfully applied for grants to cover the architects' costs for taking the building renovation plans to RIBA Stage 3, and for building reports by Structural and Mechanical and Electrical Engineers.
- Obtained quotes for the future refurbishment of the Sports Hall, the installation of a Changing Places toilet and for a full survey and professional removal of any asbestos.
- Hosted co-design workshops on the architects plans for the renovation of the Memorial Hall and the potential Community Housing project. These sessions were held on the school playground and the Hall car park.
- Worked on-line with partner organisations.
- Maintained the war memorial garden
- Reviewed suppliers and taken out new utility contracts to minimise costs
- Reviewed Finance and CCT policies
- Financially supported a young people's project to provide home physical activity packs during lockdown

One of our trustees set up the Derbyshire Community Hub and, with the help of volunteers, has provided and delivered food parcels to those in need throughout the pandemic. Trustees supported this initiative by providing storage space and electricity for fridges and freezers and as a collection point for food parcels.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees' reserves policy is to build reserves equal to at least 3 months' running costs to protect the continuity of the charity's activities against fluctuations in income.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Throughout the reporting period, the charity has been unable to raise income from room hire and fundraising events. Government financial support for community buildings have enabled trustees to cover Health and Safety needs and core costs e.g. Gas, Electricity, Insurance etc. and a review of suppliers enabled these costs to be minimised.

Project staff were initially furloughed but all fixed-term contracts have now ended.

Trustees continued to submit applications for capital building works to support their aim of renovating the Memorial Hall for the centenary. Such grants are restricted and can be spent solely on that purpose.

## Section F

## Other optional information

Towards the end of the reporting period, it was announced that the Staveley Town Board would receive £25.2m from the government to carry out a number of projects. Included in this funding is the project to renovate the Memorial Hall and, subject to a viable business plan and match funding from other sources, could provide anchor funding of up to £1.4m.


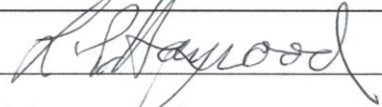
Trustees are currently working on a business case and seeking match funding and social finance.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SIMON REDDING	LYNNE HAYWOOD
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	16.8.21	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

BARROW HILL COMMUNITY TRUST

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01-Apr-20

To

Period end date  
31-Mar-21

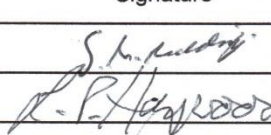
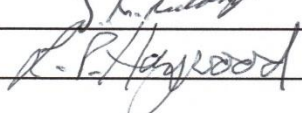
### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	130	-	-	130	200
Fundraising	-	-	-	-	516
Grant Income	-	82,122	-	82,122	25,827
Hire of Hall and Equipment	-	-	-	-	3,053
Govt Furlough Grants	1,109	1,096	-	2,205	-
Govt Covid R&H Grant	25,000	-	-	25,000	-
Govt Lockdown Grants	17,200	-	-	17,200	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>43,439</b>	<b>83,218</b>	<b>-</b>	<b>126,657</b>	<b>29,596</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>43,439</b>	<b>83,218</b>	<b>-</b>	<b>126,657</b>	<b>29,596</b>
<b>A3 Payments</b>					
Gov: Audit and Accountancy	703	-	-	703	780
Gov: Consulting	-	-	-	-	150
Gov: Legal Expenses	-	-	-	-	883
Prem: Building Security	-	-	-	-	37
Prem: Capital Building Projects	9,930	79,081	-	89,011	4,986
Prem: Cleaning	-	-	-	-	68
Prem: Electricity	619	-	-	619	2,483
Prem: Gas	352	-	-	352	2,991
Prem: Health & Safety	1,800	-	-	1,800	1,116
Prem: Insurance	1,518	-	-	1,518	1,500
Prem: Rates, Water	872	-	-	872	1,196
Prem: Repairs & Maintenance	-	35	-	35	281
Projects: Equipment Expensed	-	804	-	804	1,649
Projects: Other project costs	-	319	-	319	9,468
Staff: Salaries & NI	180	3,234	-	3,414	7,171
Staff: Volunteers Expenses	19	-	-	19	321
Supp: Advertising & Marketing	83	-	-	83	50
Supp: Freelance Workers	-	-	-	-	434
Supp: IT Software and Support	36	-	-	36	-
Supp: Postage, Printing	30	84	-	114	251
Supp: telephone & Internet	598	-	-	598	607
	16,739	83,557	-	100,296	36,422
<b>A4 Asset and investment purchases, (see table)</b>					
2 x de-humidifiers	550	-	-	550	1,025
<b>Sub total</b>	<b>550</b>	<b>-</b>	<b>-</b>	<b>550</b>	<b>1,025</b>
<b>Total payments</b>	<b>17,289</b>	<b>83,557</b>	<b>#</b>	<b>100,846</b>	<b>37,447</b>
<b>Net of receipts/(payments)</b>	<b>26,150</b>	<b>- 339</b>	<b>#</b>	<b>25,811</b>	<b>- 7,851</b>
<b>A5 Transfers between funds</b>	<b>788</b>	<b>- 788</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>588</b>	<b>18,471</b>	<b>-</b>	<b>19,059</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>27,526</b>	<b>17,344</b>	<b>#</b>	<b>25,811</b>	<b>- 7,851</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cooperative Bank Account @ 31.3.21	27,526	17,344	-
				-
		-	-	-
	<b>Total cash funds</b>	27,526	17,344	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Rounding	7	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Memorial Hall	Endowed	-	-
	Memorial Hall part of extension	Unrestricted	-	-
	Ringfenced for essential work:			-
	Asbestos Removal	Unrestricted	9,432	-
	Match funding - AHF Grant	Unrestricted	2,845	
	Building Renovation Project	Unrestricted	5,000	-
				-
				-
				-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		SIMON REDDING	16.8.21
		LYNNE HAYWOOD	16.8.21



# Barrow Hill Community Trust

## Notes to the Accounts for the period ended 31 March 2021

### 1. Basis of Accounting

In accordance with Charity Commission Regulations, the Trust is not required to prepare accounts on the Accruals Accounting basis as the Trust's gross income falls below the minimum level required. These accounts have therefore been prepared on the Receipts and Payments basis. This method of reporting summarises the movements of all money received and paid out by the charity during the financial year to 31<sup>st</sup> March 2021.

### 2. Charity Merger

On 4 December 2017, the trustees of Barrow Hill Memorial Club (Registered Charity No:520412) established a Charitable Incorporated Organisation, Barrow Hill Community Trust (Registered Charity No:1176069)

By a general vesting order made by the trustees on 11 January 2018, Barrow Hill Memorial Club (Registered Charity No: 520412) transferred all its assets and property to Barrow Hill Community Trust (Registered Charity No: 1176069) which became the corporate trustee. The merger was completed, and the original charity was removed from the charity register, on 8 June 2020.

### 3. Restricted Funds

The trustees are obliged to spend restricted funds only on the particular purposes set out by donors. Transfers from unrestricted funds to restricted funds are required to meet any deficits on projects.

#### Grants received in 2020-2021

<b>Funder</b>	<b>Amount</b>	<b>Restricted Purpose</b>
Pilgrim Trust	4,510	Architect's fees for RIBA 3 planning
Veolia	62,622	Replace heritage roofs
Bright Ideas Fund	4,990	Business development support
Lottery Community Fund	10,000	Changing Places Toilet
Govt: Covid Retail & Hospitality	25,000	
Govt: Lockdown Grants	17,200	
Govt: Furlough Grants	2,205	

#### Fixed Assets purchased during the year: (Costing £50 or more)

2 x Dehumidifiers

### 4. Endowed Property

The trustees considered the Net Book Value of the property to have been negligible on transfer. It was valued by Bothams at £120,000, in September 2019, and will be re-valued when renovations are complete.

### 5. Trustees

During the year ended 31 March 2021 there were no transactions with related parties. None of the Trustees received any remuneration for their services to the Trust during the year.

### 6. Outstanding Guarantees and Secured debts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end, the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

BARROW HILL COMMUNITY TRUST

On accounts for the year  
ended

31 March 2021

Charity no  
(if any)

1176069

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2021**

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

12/8/2021

Name:

ANTHONY KEITH FALGOUT

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

FALGOUT ADAMS LTD  
43 CLARENCE RD  
CHESHAM CHESHIRE S40 1LQ





**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**BARROW HILL COMMUNITY TRUST**

**On accounts for the year  
ended**

**31 March 2021**

**Charity no  
(if any)**

**1176069**

**Set out on pages**

(remember to include the page numbers of additional sheets)

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*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*[Signature]*

**Date:**

*12/8/2021*

**Name:**

*ANTHONY KEITH FAIRBROT*

**Relevant professional  
qualification(s) or body  
(if any):**

*ICAEW*

**Address:**

*FAIRBROT ADAMS LTD*

*43 CLARENCE RD*

*CHESHAMFIELD*

*S40 1 LQ*