

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 <sup>st</sup>	Month September	Year 2024		Day 31 <sup>st</sup>	Month August	Year 2025

## Section A

## Reference and administration details

Charity name

PORHCAWL MUSEUM & HISTORICAL SOCIETY CIO

Other names charity is known by

Registered charity number (if any)

1176042

Charity's principal address

THE OLD POLICE STATION

JOHN STREET

PORHCAWL

Postcode

CF36 3DT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
JOHN RICHARSON	
EVAN WILLIAMS	
JAYNE JAMES	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERS AT THE AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aim of Porthcawl Museum is to assist in the enhancement of the quality of life in the community by seeking a deeper understanding and appreciation of our local heritage, culture and environment through the acquisition, preservation and interpretation of artefacts and associated information relating to the history of Porthcawl and its adjacent villages of Newton and Nottage; but not exclusively by limitation. Porthcawl Museum aim is to play a key role in making the town and indeed the neighbouring area, a better place to live, work and visit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The museum continues to develop both in exhibition space and public recognition. Schools, organisations, residents, members and tourists, both inside and outside Wales, visited the museum during the year. Admission numbers were maintained at approx. 7000 which is evidence of the museum's continuing success and appeal to the public.

Our hardworking dedicated Museum volunteers continued to: -

- Welcome, guide, and support visitors,
- Present historical talks to various organisations,
- Deliver guided heritage walks of the area.
- Visit schools/local organisations.
- Receive school parties/local organisations to the Museum.
- Organise Special Event Days.
- Support other Community Groups.
- Assist people with their request's re- genealogy or items of local interest.
- Maintain the building to a high standard, developing and improving certain display areas to enhance public understanding, knowledge and enjoyment.
- Record and maintain the Archive Collection in the 1<sup>st</sup> Floor Storerooms for future exhibitions and public interest.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

PORTHCAWL MUSEUM IS RUN TOTALLY BY VOLUNTEERS.

THE ELECTED MANAGEMENT COMMITTEE MAKE THE DECISIONS.

THE TRUSTEES ARE APPOINTED TO MONITOR AND ADVISE.

WHEN THE BUILDING IS PURCHASED OR LEASE EXTENDED THE COMMITTEE AND TRUSTESS WILL APPLY FOR GRANTS FOR EITHER BUILDING IMPROVEMENTS OR CONSERVATION OF ARTEFACTS.

### Summary of the main achievements of the charity during the year

In November 2024 Porthcawl Museum was once again awarded Full Accreditation Status by Arts Council England and the Welsh Government. An award that we have proudly held since 2009. The museum is maintaining its appeal as a Tourist Attraction and part of Porthcawl life. All visitors including schools and organisations constantly refer to the excellent standard of exhibition, events, the welcome they receive and the expertise of our volunteers. Our museum remains a community within a community. Trustees, committee, members and volunteers make up A Special Museum Family which is the platform from which all is achieved. Particularly during this financial year as on 10<sup>th</sup> June 2025 Porthcawl Town celebrated its 200-year Anniversary. The museum organised and inspired a variety of community events at many venues involving all ages.

Yet, the past year still continued to provide the cultural, educational, informative and experiential events.

#### MUSEUM EVENTS

Special Events organised by the museum have grown both in number and popularity which have resulted in attracting more visitors. Consequently, the museum's reputation has grown in a positive way. September 2024 heralded in the first OGWR History Month involving cultural and heritage groups and organisations holding free events throughout the borough. The museum became an integral part of this new venture hosting Elvis Day which coincided with the Porthcawl Elvis Festival and a lecture – 'Personalities That Helped Build Porthcawl.' In October Half-Term Welsh Museums Festival Week returned in which our participation followed a Halloween Theme.

Our annual Victorian Christmas Day was as successful as ever and for the first time the Town Council held their event to coincide with us.

In May 2025 the museum joined the country in Celebrating the 80<sup>th</sup> Anniversary of V.E.Day with WW2 vehicles on display, re-enactors, WW2 music, a singalong, dancing, food and children's activities. The whole experience proved extremely successful.

Police Day in July and Dinosaur Day in August once again proved popular, attracting more youngsters than previous years.

The museum also held social events in the form of Coffee Mornings  
October - Autumn Coffee Morning

April – Taste of Wales

June – Porthcawl 200<sup>th</sup> Anniversary.

These events are appreciated by members, and public alike, who enjoy them purely for the social interaction and fun.

Likewise, others enjoy the more academic activities that the museum provides. Historical lectures are given by invited speakers January – April and September. The variety of the subjects ensures a good attendance.

As satisfying as the above events were, it was Porthcawl 200 Week in June 2025 that was the highlight of the year. Led by the museum, local groups joined in celebrating the event in their own way on different days throughout the week.

On the 10<sup>th</sup> June 1825 Royal Assent was given by George IV for a tramroad to be built from the Llynfi Valley to a yet unknown place Port Call. This was the first mention of Porthcawl. To celebrate the actual day the museum organised as near as possible, the first journey between the

Llynfi Valley (Maesteg) to Porthcawl. 50 members/volunteers dressed in Victorian costume travelled on an old bus and were greeted by Maesteg Town Council who welcomed them with refreshments and a tour of their new town hall. Friendships were forged that day that will endure as the two towns are now linked; moreover as Maesteg's 200 year is 2026, whereupon Porthcawl Museum will return the hospitality.

### **VISITS**

A variety of schools and groups visited throughout the year including schools from outside the town. Volunteers were also invited to visit schools to deliver a talk on Porthcawl 200<sup>th</sup> Anniversary which began in June 2025.

In June members of the museum were again asked to deliver a talk on the SS Samtampa to 300 pupils at Brynteg Comprehensive School, Bridgend.

Organisations and groups continued to book visits in which they were offered a guided tour of the museum, a town heritage walk and refreshments. The various groups chose their preferences and our volunteers obliged.

### **LINKS WITH OTHERS**

Porthcawl Museum's links with groups continue to enhance the development of the museum and its partners, new and old.

The Seabank Hotel continues to support the museum throughout the year, sending people to the museum on the days there have no organised trips

The museum consistently works with the Porthcawl Lions Club especially at Christmas whereupon they annually hold Santa's Grotto in our garage. In May Porthcawl Museum played host to the Bridgend Heritage Group's quarterly meeting which various groups volunteer to host. From these meetings links are forged which benefit everyone in providing the best cultural experience for residents and visitors to the borough.

From such links the museum gained, unfortunately at the demise of Tondy Methodist Church who closed in October 2024. Recognising our work, they gave us cabinets and tables. Plus, the engraved trowel presented to John Brogden on 8<sup>th</sup> August 1867, the day that the church foundation stone was laid. The Brogden family had financially contributed to the building of the chapel as they resided in Tondy House but more importantly to us were the builders of the Porthcawl Dock and contributed hugely to the development of Porthcawl in the late 19<sup>th</sup> century.

Our small cannon returned home in December from Cardiff University Conservation Department who had taken it to conserve for us. The cannon had been found in Rest Bay during the storm of Jan 2014 but needed specialist attention which we couldn't give at the time. The university were also pleased to receive it as its conservation needs were used to train their students

2025 also witnessed links with the Freemasons. 5 lodges in Porthcawl donated money to the museum in appreciation of the museum's hard work over the years, and to support the Porthcawl 200 events that the museum were organising.

Museum volunteers once again supported the Porthcawl Christmas Morning swim in providing bucket collectors. The swim in return presented the museum with a donation in February.

Donations were also appreciated from Porthcawl Rotary, Porthcawl Lions, Pyle Garden Centre, Pyle and Kenfig Golf Club and the Coop.

**MUSEUM PROGRESS**

During this financial year the Museum Trustees and Committee purchased artefacts. This was a totally new decision but made in the spirit of constantly striving to improve facilities and experiences for members and visitors alike.

- An authentic Glamorgan Constabulary Police Lamp was purchased to highlight that once the museum building was a Police Station.
- A Viking silver ingot found locally which supports the Viking history of the area.
- A hoard of 12 late medieval coins found near a local castle. (Edward IV, Richard III and Henry VII)

The last two items resulted from communication with the British Museum who offered the treasure to Porthcawl Museum as the nearest accredited museum to where the treasure had been found.

The aim is to hold a Medieval Day next year when the coins and ingot will be revealed to the public.

**MUSEUM SHOP**

Allan and Lesley Doyle, our shop managers are constantly striving to find exciting merchandise for both children and adults. Their choice of merchandise is continuing to attract visitors as profits are doing well.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Any monies that the organisation amasses through profit is transferred to 2 deposit accounts. One holds £40,346 which will not be touched but be held in abeyance, as a safety net, to assist in the payment of household bills should it be needed in future years. The other is a working deposit account where monies are used to top up the current account to maintain, run or improve the building, exhibitions, or the experiences of the visiting public.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding 2024/25:

- Grants
- Donations
- Admissions/Events
- Group/School Visits
- Merchandising
- Memberships £10 per annum

**All** monies are used to maintain, run or improve the building, conserve the artefacts, provide exhibitions or enhance the experiences of the visiting public.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

PAUL JOSEPH

Position (eg Secretary, Chair, etc)

CHAIR

Date

13th June 2026

**PORThCAWL MUSEUM AND HISTORICAL SOCIETY CIO**  
**ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2025**

	£	£
<b>Income</b>	<b>2024-25</b>	<b>2023-24</b>
Admin	1.20	-
Admissions	6,076.00	6,648.32
Books	1,076.38	117.35
Buil Repairs Refund by PAS	-	120.96
Donations	6,817.66	2,189.30
Donation Boxes	1,227.22	1,178.49
DVD's	40.00	25.00
Driftwood	-	14.00
Electricity Refund by PAS	601.97	141.81
Events	1,417.36	819.68
Gift Aid	1,641.60	-
Grants	3,227.63	5,414.64
Group Visits	368.00	432.00
Lectures	260.85	279.00
Membership	3,365.00	3,245.50
Miscellaneous	40.00	-
Postage refund	-	-
Rents	2,000.00	2,000.00
Room Hire	-	325.00
Santa Post	-	17.50
School Visits	652.00	418.00
Shop	4,508.50	3,459.00
Social	1,228.00	1,470.10
Talks	130.00	205.00
Walks	400.00	254.00
Water Refund by PAS	80.15	76.77
Interest	831.05	738.06
Halberds Refund	504.74	-
<b>Total Income</b>	<b>36,495.31</b>	<b>29,589.48</b>



**PORTHCAWL MUSEUM AND HISTORICAL SOCIETY CIO**  
**ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2025**

**Expenditure**

Admin	441.15	-
Books	855.85	136.28
Building Maintenance	5,055.74	1,503.47
Card Payment	122.70	99.53
Cleaning	140.13	22.30
Computer	785.02	160.11
Conservation	1,600.86	327.46
Driftwood	-	8.40
DVD's	-	4.50
Electricity	6,574.60	3,965.60
Equipment	5,130.56	3,613.22
Events	1,513.10	386.71
Exhibitions	652.94	1,952.87
Insurance	1,117.60	950.51
Lectures	55.00	-
Marketing & Print costs	-	-
Miscellaneous	1,792.93	124.25
Petty Cash	239.16	89.12
Postage	-	6.00
Printing	380.23	121.00
Room Hire	324.00	231.00
Security	1,229.65	2,352.92
Shop	1,744.54	1,583.66
Social	61.91	1,087.92
Stationery	202.70	82.34
Subscriptions	438.00	404.00
Telephone/Internet	2,097.82	803.21
TV Licence	169.00	159.00
Water	267.15	255.86
Website	-	233.26
Window Cleaner	240.00	240.00
Halberd Expenditure	503.09	-
<b>Total Expenses</b>	<b>33,735.43</b>	<b>20,904.50</b>
<b>Net Surplus/(Deficit)</b>	<b>2,759.88</b>	<b>8,684.98</b>

**PORTHCAWL MUSEUM AND HISTORICAL SOCIETY CIO**  
**ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2025**

**Bank Accounts**

**Opening Balances**

Current A/c	2,042.56	631.43
General Deposit A/c	20,905.04	21,000.18
Reserve Deposit A/c	35,571.06	28,137.86
Shop A/c	2,306.70	2,371.79
Petty Cash	17.49	16.61

<b>Net Surplus/(Deficit)</b>	<b>2,759.88</b>	<b>8,684.98</b>
------------------------------	-----------------	-----------------

<b>63,602.73</b>	<b>60,842.85</b>
------------------	------------------

**Closing Balances**

Current A/c	3,585.72	2,042.56
General Deposit A/c	17,466.47	20,905.04
Reserve Deposit A/c	40,346.00	35,571.06
Shop A/c	2,177.06	2,306.70
Petty Cash	27.48	17.49

<b>63,602.73</b>	<b>60,842.85</b>
------------------	------------------

# **PORTHCAWL MUSEUM & HISTORICAL SOCIETY**

**Accounts for the period ended  
31<sup>st</sup> August 2025**

**Tungsten Corporate Solutions  
Cardiff Arms Park  
Cardiff  
CF10 1JA  
Tel: 01656 783420  
E-Mail: [accounts@tungstencs.co.uk](mailto:accounts@tungstencs.co.uk)**

**INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF THE  
PORTHCAWL MUSEUM & HISTORICAL SOCIETY**

I report on the accounts of the Society for the period ended 31<sup>st</sup> August 2025 which are set out on page 1.

**Respective responsibilities of trustees and examiner**

The charity's committee is responsible for the preparation of the accounts. The charity's committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with the 2011 Act. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
  - have not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Robert Bieri ACCA  
Tungsten Corporate Solutions  
Cardiff Arms Park  
Westgate Street  
Cardiff  
CF10 1JA

Date:

Signed: