

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	Day 1 st	Month September	Year 2023		Day 31 st	Month August

Section A Reference and administration details

Charity name	PORTHCAWL MUSEUM & HISTORICAL SOCIETY CIO		
Other names charity is known by			
Registered charity number (if any)	1176042		
Charity's principal address	THE OLD POLICE STATION		
	JOHN STREET		
	PORTHCAWL		
	Postcode	CF36 3DT	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
JOHN RICHARSON	
EVAN WILLIAMS	
JAYNE JAMES	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERS AT THE AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aim of Porthcawl Museum is to assist in the enhancement of the quality of life in the community by seeking a deeper understanding and appreciation of our local heritage, culture and environment through the acquisition, preservation and interpretation of artefacts and associated information relating to the history of Porthcawl and its adjacent villages of Newton and Nottage; but not exclusively by limitation. Porthcawl Museum aim is to play a key role in making the town and indeed the neighbouring area, a better place to live, work and visit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The museum continues to develop both in exhibition space and public recognition. Schools, organisations, residents, members and tourists, both inside and outside Wales, visited the museum during the year. Admission numbers reached approx. 7000 which is evidence of the museum's success.

Success that is built on Museum volunteers maintaining the ethos of the museum. They have continued to: -

- Welcome, guide, and support visitors,
- Present historical talks to various organisations,
- Deliver guided heritage walks of the area.
- Visit schools/local organisations.
- Receive school parties/local organisations to the Museum.
- Organise Special Event Days.
- Support other Community Groups.
- Assist people with their request's re- genealogy or items of local interest.
- Maintain the building to a high standard, developing and improving certain display areas to enhance public understanding, knowledge and enjoyment.
- Record and maintain the Archive Collection in the 1st Floor Storerooms for future exhibitions and public interest.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

PORTHCAWL MUSEUM IS RUN TOTALLY BY VOLUNTEERS.

THE ELECTED MANAGEMENT COMMITTEE MAKE THE DECISIONS.

THE TRUSTEES ARE APPOINTED TO MONITOR AND ADVISE.

WHEN THE BUILDING IS PURCHASED OR LEASE EXTENDED THE COMMITTEE AND TRUSTESS WILL APPLY FOR GRANTS FOR EITHER BUILDING IMPROVEMENTS OR CONSERVATION OF ARTEFACTS.

Summary of the main achievements of the charity during the year

Porthcawl Museum has continued to grow not only as a Tourist Attraction and part of Porthcawl life but is also being recognised for its contribution within Amgueddfa Cymru. All visitors including schools and organisations constantly refer to the excellent standard of exhibition, events, the welcome they receive and the expertise of our volunteers. Our museum remains a community within a community. Trustees, committee, members and volunteers make up A Special Museum Family which is the platform from which all is achieved.

The past year's achievements are divided into categories.

EVENTS

The Evacuee Day in September 2023 attracted more families than previous years. Our wonderful volunteers didn't stop throughout the day providing every facet possible, relating to the Evacuee Experience.

Evacuees of all ages equipped with gasmask boxes and labels assimilated leaving their school, being taken to the train station, and being met by the WVS Ladies before being deposited with their new foster parents. We were also very fortunate to have real evacuees who took time to tell of their wartime experiences.

The Victorian Christmas Event, which this year included town events attracted many visitors. It is becoming an essential town Christmas event. In July 2024 Police Day was another successful venture. The weather was kinder this year and enabled the Suffragettes (growing in number) to march. Once again, the 'Halberdiers' supported the day protecting the magistrate and the day ended with the arrival of the 'Police Horses.'

Dinosaur Day on 17th August, proved an immensely successful and enjoyable day. Accompanied by their handlers, approximately 200 little dinos descended on the museum from the minute the doors opened.

In October, after quite a few years since the last one in 2015, the social group organised an Antiques Evening. It was very evident from the start that it was going to be a hit as tickets sold well.

Museum lectures were, also, well attended especially benefitting through when moving to the afternoon in January and February due to the dark nights.

VISITS

A variety of groups visited particularly 25 Porthcawl Primary School pupils and staff to learn about the history of our town. Our volunteers as always rose to the task and received well-earned praise. Their teacher, Mrs. Loveluck emailed – *'I just wanted to say a big thank you for everything. The volunteers were fantastic and very knowledgeable, and I would really appreciate it if you could pass on my thanks for giving their time up for us. The whole trip was so well organised, and the children haven't stopped talking about it.'*

Other visits included other local schools, church groups, ladies' groups and heritage groups. Swansea Town Twinning Group brought their French counterparts. Significantly, Cowbridge Historical Society visited. 13th March is Cowbridge's Charter Day, and the society always commemorate the day with an organised visit to a place of interest. We were so pleased to be their chosen venue this year.

Interestingly, in June members of the museum were asked to deliver a talk on the SS Samtampa to 300 pupils at Brynteg Comprehensive School, Bridgend. Although a new venture, following its success, it will now be repeated next year.

There have also been other visitors worthy of mentioning. In October 2023 two young gentlemen visited, paid their admission and set off on their guided tour of the museum assisted by one of our volunteers, as is the normal practice. They eventually reached the RAF Stormy Down Exhibition whereupon our volunteer explained how the museum acquired

the propeller on show. Suddenly one of the young men exclaimed, pointing at the accompanying photograph, of Sergeant P O (Pilot) Strycharek "That's my great-uncle!" You can imagine the surprise, emotion and pride felt by all. Later that evening Dr. Bartosz "Bart" Nietrzeba MRCVS emailed, *"I would like to send my deepest thanks to the whole team at the museum for showing us all the exhibitions and especially spending time to tell us the story of finding my great uncles plane propeller."*

In November 2023 'It's My Shout', an independent film production company, that provides training for all ages interested in gaining experience in film and training scheme based in Wales, visited. It. Each year they provide short films for BBC Wales and S4C. The 50 personnel involved trainee camera men, make-up artists, actors as well as a variety of supporting set crew. The draw was our police cell. It was needed for the 'criminals' to act out the relevant scene.

In November 2023 we had a request from the BBC programme 'Saving Lives at Sea' asking if their cameraman could visit the museum to film the maritime items that we have on display, plus the museum's frontage. The following day they also interviewed museum member Philip, and his daughter Angharad who is a member of the Porthcawl RNLI crew.

Community Support/recognition for contribution to town life.

The Porthcawl Museum is gaining greater support each year which is at times translating into donations, for which we are so appreciative.

- Christmas Swim Committee for the eleventh year kindly remembered us in their donations. It is worth mentioning that the weather on Christmas Day was horrendous. Our Paul and Tina's buckets were not only heavy with donations but with water too!
- In October 2023 for the second time, we were accepted as one of the Coop's charities.
- In June 2024 Porthcawl Museum was chosen to be one of the two charities chosen by Mayor Cllr Jeff Perrin, for his coming year.

Porthcawl Museum's growing links with certain groups has other benefits. For the first time a museum volunteers' Christmas lunch was served at the Seabank Hotel. This hotel has continually supported the museum throughout the year, sending people to the museum on the days there had no organised trips

The museum has consistently worked with the Porthcawl Lions Club especially at Christmas whereupon they annually hold Santa's Grotto in our garage.

In June 2024 Porthcawl Museum volunteers attended the newly formed Bridgend County Borough Heritage Group's first meeting in Maesteg. The whole aim is to integrate and benefit from other heritage societies in the borough.

MEMORABLE MOMENTS

In May 2024 the Museums Standards and Performance Advisor, promoting a new initiative relating to the mentoring scheme was asking for suggestions for a relevant newsletter title and if museums would like to take the opportunity to contribute an article for the 'getting to know your museum' slot. We were the first to respond and as such were invited to submit the first article. This we did and consequently it was sent out to all the other museums in the newsletter. Additionally, the newsletter is now called Y Ffynhonell (The Source in Welsh) following our suggestion. The Museum's own members newsletter 'The Source' enjoyed its 150th publication in January 2024. The first 'SOURCE' was issued in January 2012. At the time the Museum was going through a transitional period

Young members are encouraged to get involved in a variety of ways from helping to archive, meet the public etc. Sara Male, who is studying History at Swansea University, provided October's article for the local magazine. Titled 'Hitler's Greatest General' Erich Von Manstein.

MUSEUM PROGRESS

Museum Trustees and Committee are constantly striving to improve facilities and experiences for members and visitors alike. In August 2024 the decision was taken to provide a broadband service throughout the building. This will enable displays and visitor experience to be more interactive.

Robin Johnson AMA Museum Consultant visited in November 2023 to make us aware of money available for training to help with integrating the needs of schools into museum visits. On being told how we already adapt our visits to their specific needs it was felt that we were already achieving the objectives. Robin then spent the rest of his visit meeting our industrious volunteers and viewing the exhibitions. Following the visit we received this email -

"I have to say that in my 30+ years of working in heritage & arts I have never seen a more committed and enthusiastic workforce of volunteers. You should all be congratulated."

MUSEUM SHOP

Allan and Lesley Doyle, our shop managers are constantly striving to find exciting merchandise for both children and adults. Their choice of merchandise is becoming a winner with visitors as profits are doing well. Further, they won yet another Town Community Window Award.

Section E

Financial review

Brief statement of the charity's policy on reserves

Any monies that the organisation amasses through profit is transferred to 2 deposit accounts. One holds £35,571 which will not be touched but be held in abeyance, as a safety net, to assist in the payment of household bills should it be needed in future years. The other is a working deposit account where monies are used to top up the current account to maintain, run or improve the building, exhibitions, or the experiences of the visiting public.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding 2023/24:

- Grants
- Donations
- Admissions/Events
- Group/School Visits
- Merchandising
- Memberships £10 per annum

All monies are used to maintain, run or improve the building, conserve the artefacts, provide exhibitions or enhance the experiences of the visiting public.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

PAUL JOSEPH

Position (eg Secretary, Chair, etc)

CHAIR

Date

21st June 2025

PORTHCAWL MUSEUM AND HISTORICAL SOCIETY CIO
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2024

	£	£
Income	2023-24	2022-23
Admissions	6,648.32	5,859.37
Books	117.35	158.15
Buil Repairs Refund by PAS	120.96	34.50
Donations	2,189.30	2,193.75
Donation Boxes	1,178.49	1,281.73
Driftwood	-	24.00
DVD's	25.00	35.00
Driftwood	14.00	-
Electricity Refund by PAS	141.81	449.51
Events	819.68	602.34
Gift Aid	-	533.38
Grants	5,414.64	2,894.00
Group Visits	432.00	428.50
Lectures	279.00	30.00
Membership	3,245.50	3,365.00
Miscellaneous	-	22.65
Postage refund	-	5.00
Rents	2,000.00	2,000.00
Room Hire	325.00	-
Santa Poat	17.50	-
School Visits	418.00	543.50
Shop	3,459.00	4,294.25
Social	1,470.10	1,740.70
Talks	205.00	287.50
Walks	254.00	51.00
Water Refund by PAS	76.77	131.12
Interest	738.06	182.07
Total Income	29,589.48	27,147.02

PORHCAWL MUSEUM AND HISTORICAL SOCIETY CIO
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2024

Expenditure

Books	136.28	102.75
Building Maintenance	1,503.47	6,496.27
Card Payment	99.53	76.33
Cleaning	22.30	302.20
Computer	160.11	501.53
Conservation	327.46	194.29
Driftwood	8.40	28.80
DVD's	4.50	27.00
Electricity	3,965.60	2,292.51
Equipment	3,613.22	1,554.92
Events	386.71	2,405.36
Exhibitions	1,952.87	639.65
Insurance	950.51	929.73
Lectures	-	40.00
Marketing & Print costs	-	594.00
Miscellaneous	124.25	382.04
Petty Cash	89.12	178.65
Postage	6.00	12.98
Printing	121.00	103.64
Room Hire	231.00	225.00
Security	2,352.92	841.83
Shop	1,583.66	2,684.85
Social	1,087.92	335.60
Stationery	82.34	128.12
Subscriptions	404.00	391.00
Telephone/Internet	803.21	686.02
TV Licence	159.00	159.00
Water	255.86	200.72
Website	233.26	-
Window Cleaner	240.00	240.00
Total Expenses	20,904.50	22,754.79
Net Surplus/(Deficit)	8,684.98	4,392.23

PORTHCAWL MUSEUM AND HISTORICAL SOCIETY CIO
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2024

Bank Accounts

Opening Balances

Current A/c	631.43	277.22
General Deposit A/c	21,000.18	18,723.18
Reserve Deposit A/c	28,137.86	25,032.79
Shop A/c	2,371.79	3,717.19
Petty Cash	16.61	15.26

Net Surplus/(Deficit) 8,684.98 4,392.23

60,842.85	52,157.87
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Closing Balances

Current A/c	2,042.56	631.43
General Deposit A/c	20,905.04	21,000.18
Reserve Deposit A/c	35,571.06	28,137.86
Shop A/c	2,306.70	2,371.79
Petty Cash	17.49	16.61

60,842.85	52,157.87
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PORTHCAWL MUSEUM & HISTORICAL SOCIETY

**Accounts for the period ended
31st August 2024**

Tungsten Corporate Solutions
Cardiff Arms Park
Cardiff
CF10 1JA
Tel: 01656 783420
E-Mail: accounts@tungstencs.co.uk

**INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF THE
PORTHCAWL MUSEUM & HISTORICAL SOCIETY**

I report on the accounts of the Society for the period ended 31st August 2024, which are set out on page 1.

Respective responsibilities of trustees and examiner

The charity's committee is responsible for the preparation of the accounts. The charity's committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with the 2011 Act. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
 - have not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Tungsten Corporate Solutions
Cardiff Arms Park
Westgate Street
Cardiff
CF10 1JA

Date: 13/3/25

Signed: Tungsten Corporate Solutions Ltd.