



Herts Musical Memories Annual Report

For Period 29/11/2020 - 31/12/2021

Charity No: 1176007

Charity Registered Address: 20a Bournehall Ave, Bushey, WD23 3AY

CEO – Kerry Brabant

Herts Musical Memories provides stimulating and inspiring singing sessions for people with dementia and their carers, improving the quality of their lives and helping them to live well with dementia.

Values

Herts Musical Memories (HMM) passionately believes that all people with memory problems or dementia should still enjoy positive fulfilling experiences that enhance their lives and improve their health, confidence, and sense of wellbeing.

Health, wellbeing, and equality are at the core of HMM's activities relating to service users, staff, volunteers and the wider public.

HMM will actively promote equality for people with dementia and their carers, demonstrating to the wider community that people with dementia still have a place in society and should be treated with dignity and respect.

Who We Are

Herts Musical Memories sessions are about minimizing the impact of dementia by playing to members strengths and focusing on what they can do rather than what they cannot. The sessions are based in music therapy whilst remaining informal and fun. Many people who come to the groups tell us they can't sing, (something they were told at school), however, through regular attendance people find they can sing, and the sessions bring them a sense of achievement and joy.

Herts Musical Memories plays a valuable role in enhancing the quality of life for people living with dementia and their carers. Music has the power to bring people together in the here and now, providing a way for them to stay connected with loved ones and carers through their shared experiences. The sessions enliven, stimulate and enable people to express themselves creatively beyond words. This involvement enables people to be seen for who they are beyond their diagnosis.

Achievements to 2021

For the majority of 2021 the charity was still running sessions online. As the Government reduced restrictions HMM began to gradually open groups in September when we opened a couple per week. We were only able to open 8 of our original 13 this was due to concerns over funding. Whilst crisis funding helped HMM to run services throughout the Pandemic HMM found it hard to secure funding to help the charity reopen services. This was compounded by the loss of income through the cancellation of fundraising events. HMM continued to run online sessions reducing them to 1 per week as requested by our members who were still not keen to return to face to face sessions.

The opening of the groups was a very moving experience. Some of the members had significantly deteriorated and carers were keen to share experiences. A few carers weren't sure that the singing would still work for their loved ones anymore. However, once the singing began it was clear that members still had memories of the singing groups which was remarkable considering their condition. Seeing the impact of the singing, particularly for those whose condition had deteriorated reinforced the value of the sessions and just how important the activity is for the wellbeing of those living with dementia.

During October HMM joined forces with Home Instead Watford. This was to reinstate the work we had carried out before the pandemic. Throughout tea the clients got to listen to vintage records and share memories of their favourite artists and then got a chance to sing together. It was an inspiring event and very moving to see so many people taking part.

For Christmas HMM ran a dementia friendly Carol Concert. We joined with a local school and again with Home Instead. The cross generational event was enchanting. As with much of HMM's work it was a collaborative event. Joining with the children, group members and volunteers added a unique touch and created an uplifting event enjoyed by everybody. There were comparisons to the year before when people felt so isolated, the result was very humbling. Members were so delighted to feel part of society again.

HMM Trustees

Heather Hurford	appointed: March 2019
John Dyer	appointed: June 2020
David Bates – Treasurer	appointed: May 2019

Governing Documents

HMM is a CIO whose only voting members are its Board of Trustees. Trustees are recommended and elected by the Board.

The Board has access to training through HMM's membership of its local CVS and have created a policy which will be available to new trustees providing guidelines on becoming a trustee. Training covered:

- General information
- Trustees' responsibilities
- Understanding governing documents
- Difference between Trustees and Membership
- Public & Private Benefits
- Finance
- Conflicts of Interest
- Trustee Meetings

HMMs Structure

The charity has a board of trustees who support the CEO who is responsible for the delivery of the 5-year fundraising strategy and developing the long-term sustainability for the charity. A part time assistant helps with the management of the groups and venues. For the delivery of the singing sessions there are 4 freelance staff who are supported by a regular team of 40 volunteers.

Volunteers have been invaluable to HMM. As well as supporting the sessions on a weekly basis they have helped at events run by the charity and nominated the charity for fundraising events through their connections with local choirs, amateur dramatic society and local businesses.

Partners

The charity has close links to Hertswise, who are a regional arm of Age UK. They are helping HMM to develop training and support for volunteers, strengthen the charity's policies and procedures and generally offering help and advice where needed. HMM is also a member of Watford Dementia Steering Group and of East Herts Dementia Steering Group which enables the charity to access funding and be part of the development of dementia friendly communities in these areas.

Financial Review

HMM were delighted to achieve a grant of £26088 from the Paul and Nick Harvey Fund. This has helped the charity continue to run online sessions and prepare for opening the groups.

We received £1520 from Bring Joy Foundation to help us run our events like the afternoon tea and the dementia friendly carol concert.

Herts Community Fund award the charity £5,000 towards the opening of our Bushey Group.

Watford and three rivers trust awarded us £7,200 to open our Watford Group

Local Councillors funds £2,000 – we are delighted that each year we receive support from local councillor's locality funds.

Donations £10,965 – these remain consist even through the pandemic – HMM aims to build on this figure to encourage regular giving as part of the 5-year fundraising strategy.

Events

HMM has historically done well from events at the beginning of 2020 the charity was set to raise up to £45,000 over 50% of its income. We had hoped that the cancelled events would take place in 2021, however this was not the case HMM which has had a substantial impact on fundraising reducing options for diversifying our income streams.

Fees

For 2021 HMM increased prices to £6 for the person living with dementia carers go free. For 2022 we hope to grow the groups reaching pre pandemic numbers. Pre pandemic the income from fees was steadily rising - a 1/3rd of our income came from fees. With 10 groups running at full capacity, we hope to achieve this figure again but with so many people still unsure about attending face to face sessions we feel this will take a while.

HMM has always maintained that no service user will be denied a place on financial grounds. Where people are struggling, they have been asked to donate what and when they can - for example, a packet of biscuits.

Challenges 2021

The main challenges of 2021 were staffing levels – to run the charity effectively we need to employ more freelance singing leaders. The impact of Covid 19 has left two leaders with long covid and all remaining leaders have contracted covid needing time out from the sessions.

Looking Forward

HMM aims to create a 5-year fundraising strategy running alongside a business plan. This will give the charity a focus ensuring long term stability and growth. It is hoped that as we reach the end of 2022 the charity will start to fully recover from the pandemic. The long-term aim is creating a stable foundation with which to reopen all HMM's groups and then target areas where there are gaps in services. HMM aims to increase its social media presence to raise awareness of the value of music for people living with dementia and to continue to work with local community's and local governments to help deliver the dementia strategy for Hertfordshire.

Summary

Looking back over 2021 HMM are delighted that not only did we survive the pandemic we were able to provide a service that supported people through very challenging times. The grant from the Paul and Nick Harvey fund enabled HMM to reopen groups and return once again to face to face sessions.

We believe it will take a considerable time for HMM to fully recover from the impact of the pandemic. It will take time for people to feel confident again about attending groups but HMM are pleased to be in a position to provide a service that brings so

much joy to so many people and we are confident that we will be able to rebuild the service to pre pandemic levels.

HMM's 2021 accounts were examined by the independent accountant Mr. A P Creasey who offered his services on a voluntary basis to HMM – see (Independent examiner's report and Receipts & Payments Accounts) for more detailed report. We would like to take the opportunity to thank Mr. Creasey for his continued support of HMM.

Declaration

The Trustees declare they approve the above report

Signed on behalf of the charity's trustees

Signature	Heather Hurford
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Name	Heather Hurford
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Position	
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Date	3/11/22
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Signature: *Heather Hurford*
Heather Hurford (Nov 3, 2022 14:47 GMT)

Email: heatherhurford1@gmail.com







Herts Musical Memories Annual Report 2021

Final Audit Report

2022-11-03

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By:	Kerry Brabant (admin@hertsmusicalmemories.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAATwFH7No3jFVaiutdI0k4j-OTbAQhtp4n

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Herts Musical Memories

Charity No.
1378009

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/01/2001		31/12/2001

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
User Fees	5,728	-	-	5,728	13,647
Donations	10,965	-	-	10,965	9,714
Grants	51,728	-	-	51,728	59,351
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	68,421	-	-	68,421	82,712
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,421	-	-	68,421	82,712
A3 Payments					
Personnel	45,328	-	-	45,328	41,211
Venue Hire	2,260	-	-	2,260	4,351
Insurance	562	-	-	562	542
Marketing	2,176	-	-	2,176	1,501
Training	2,000	-	-	2,000	686
Computers & Telephones	5,304	-	-	5,304	2,764
Stationery	638	-	-	638	1,894
Rent & Storage	5,760	-	-	5,760	2,200
Sundries	1,416	-	-	1,416	2,905
Sub total	65,444	-	-	65,444	58,054
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	65,444	-	-	65,444	58,054
Net of receipts/(payments)	2,977	-	-	2,977	24,658
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,800	-	-	24,800	142
Cash funds this year end	27,777	-	-	27,777	24,800

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	27,777	-	-
		-	-	-
		-	-	-
	Total cash funds	27,777	-	-

(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
John Dyer	John Dyer	11/11/22
	John Dyer	11/11/22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Herts Musical Memories

On accounts for the year
ended

31 December 2021

Charity no
(if any)

1176007

Set out on pages

One & Two

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 26/10/2022

Name:

Anthony Philip Creasey

Relevant professional
qualification(s) or body

FCA
ICAEW

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.

Signature: 
John Dyer (Nov 11, 2022 17:09 GMT)

Email: jdldyer@gmail.com


HERTS M.M Examiners report for 2021

Final Audit Report

2022-11-11

Created:	2022-11-11
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		-	-	-
		-	-	-
		-	-	-
		-	-	-

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			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
John Dyer	John Dyer	11/11/22
	John Dyer	11/11/22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

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ended

31 December 2021

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(if any)

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Signed:

Date: 26/10/2022

Name:

Anthony Philip Creasey

Relevant professional
qualification(s) or body

FCA
ICAEW

(if any):

Address:

Section B	Disclosure
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Signature: 
John Dyer (Nov 11, 2022 17:09 GMT)

Email: jdldyer@gmail.com


HERTS M.M Examiners report for 2021

Final Audit Report

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