



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1st January 2024 Period start date

To: 31st December 2024 Period end date

Charity name: Lenham Meadows Trust

Charity registration number: 1176004

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the conservation, protection and improvement of the physical and natural environment of the area known as Lenham and the surrounding area in the parish of Lenham. To provide or assist in the provision of the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for those living or working in the parish of Lenham.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To take into the Trust ownership open space land and manage such land for the benefit of the residents and visitors of Lenham. Glebe pond has been purchased and the area restored for the enjoyment of the public
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees are familiar with the Charity Commission guidance and have regard to the public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	All LMT members assist the Trust in maintaining our open spaces and help with fund raising
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As per last years return the Lenham Meadows Trust continued to maintain Glebe pond to the benefit of residents of Lenham and its visitors. We also maintain a garden in the heart of the village for the benefit of the community and land north of the cemetery.</p> <p>We continue to look after and maintain Kettle Meadow Field which was gifted to us the previous year.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The Trust's achievements continue to be set against our objectives and we were able to review what we do to benefit the community
Performance of fundraising activities against objectives set	Para 1.41	Again we were able to fundraise by advertising in our local village magazine for members and raise funds by selling tote bags, duck food, local history books, fridge magnets and refreshments at our annual main fund raising event 'The Apple Pressing Fun Day'
Investment performance against objectives	Para 1.41	N/A
Other		N/A

--	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees have reviewed the Trust's financial position and deem it to be satisfactory
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	We are a relatively new charity and have no need for reserves
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees have no uncertainties regarding the LMT continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	This year we raised funds through donations, subscriptions, tote bags, duck food, local history books and the main event 'The Apple Pressing Fun Day'
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	CIO
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO (Foundation)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed usually by personal recommendation, Chairman and Treasurer and elected by Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustee Training via Charity Commission website.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustees meet on a quarterly basis, and the management team meet monthly.
Relationship with any related parties	Para 1.51	Kent Wildlife Trust and the Kentish Stour Countryside Partnership.
Other		N/A

Reference and Administrative details

Charity name	Lenham Meadows Trust
Other name the charity uses	N/A
Registered charity number	1176004
Charity's principal address	1A High Street, Lenham, Kent ME17 2QD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Daniel Matthews	Chairman	2018-2024	Trustees
2	Valerie Woollven	Treasurer	2017-2024	Trustees
3	Richard Greenwood		2017-2024	
4	Hannah Goodwin		2024	
5	Sharon Prior		2024	
6	Marshall Osborne		2017-2024	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	N/A	

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>D Matthews</i>	
Full name(s)	Daniel Mark Matthews	
Position (eg Secretary, Chair, etc)	Chairman	
Date	25-10-2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
--------------	-------------

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,820	-	-	1,820	885
Subscriptions	1,415	-	-	1,415	1,510
Events & Merchandise	3,829	-	-	3,829	3,108
Grants	-	489	-	489	500
Gift	-	-	-	-	-
Aid	-	-	-	-	-
Interest	-	-	-	-	-
Sub total (Gross income for AR)	7,064	489	-	7,553	6,003
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,064	489	-	7,553	6,003
A3 Payments					
Conservation	-	-	-	-	-
Contract Work	-	-	-	-	-
Event Costs	763	-	-	763	1,253
Fixture Repairs	226	-	-	226	-
Property Maintenance	4,922	-	-	4,922	1,650
General Insurance	818	-	-	818	725
Design & Printing	-	-	-	-	242
Social Media	63	-	-	63	-
Meeting Expenses	343	-	-	343	354
Professional Fees	525	-	-	525	5,654
Office Expenses	12	-	-	12	38
Sub total	7,672	-	-	7,672	9,916
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,672	-	-	7,672	9,916
Net of receipts/(payments)	- 608	489	-	- 119	- 3,913
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	17,839	21,752
Cash funds this year end	- 608	489	-	17,720	17,839

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	489	-
		-	-	-
		-	-	-
	Total cash funds	-	489	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		V.J. WOOLLVEN D MATTHEWS	V J WOOLLVEN D MATTHEWS	