

# LENHAM MEADOWS TRUST

England & Wales · Charity number 1176004

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-11-29

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 1A High Street  
Lenham  
Maidstone  
Kent  
ME17 2QD

**Phone** 01622829034

**Email** [enquiries@lenhammeadowstrust.org](mailto:enquiries@lenhammeadowstrust.org)

**Website** [www.lenhammeadowstrust.org](http://www.lenhammeadowstrust.org)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:(1) TO PROMOTE THE CONSERVATION, PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT OF THE AREA KNOWN AS LENHAM AND THE SURROUNDING AREA IN THE PARISH OF LENHAM ("THE AREA OF BENEFIT").(2) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THOSE LIVING OR WORKING IN THE AREA OF BENEFIT.

**Activities:** To promote the conservation, protection and improvement of the physical and natural environment of the area known as Lenham and the surrounding area in the Parish of Lenham.To provide or assist in the provision of the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for those living or working in the Parish of Lenham.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Environment/conservation/heritage, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Kent

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£7,553	£7,673	-	-
2023-12-31	£6,003	£9,916	-	-
2022-12-31	£9,662	£5,670	-	-
2021-12-31	£4,751	£5,277	-	-
2020-12-31	£9,594	£2,957	-	-

## Trustees

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Name	Role	Appointed
<b>Daniel Matthews</b>	Chair	2018-04-25
Hannah Victoria Goodwin		2025-01-01
MARSHALL PETER OSBORNE		2017-11-29
MICHAEL ANTHONY COCKETT Mr		2017-11-29
RICHARD KEITH GREENWOOD		2017-11-29
Sharon Ann Prior		2025-01-01
VALERIE WOOLLVEN		2017-11-29

**LENHAM MEADOWS TRUST**

England & Wales - Charity number 1176004

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# Accounts

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## Trustees' Annual Report for the period

**From: 1<sup>st</sup> January 2024 Period start date**

**To: 31<sup>st</sup> December 2024 Period end date**

**Charity name: Lenham Meadows Trust**

**Charity registration number: 1176004**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote the conservation, protection and improvement of the physical and natural environment of the area known as Lenham and the surrounding area in the parish of Lenham. To provide or assist in the provision of the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for those living or working in the parish of Lenham.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To take into the Trust ownership open space land and manage such land for the benefit of the residents and visitors of Lenham. Glebe pond has been purchased and the area restored for the enjoyment of the public</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All Trustees are familiar with the Charity Commission guidance and have regard to the public benefit</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>

Contribution made by volunteers	Para 1.38	<b>All LMT members assist the Trust in maintaining our open spaces and help with fund raising</b>
Other		<b>N/A</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>As per last years return the Lenham Meadows Trust continued to maintain Glebe pond to the benefit of residents of Lenham and its visitors. We also maintain a garden in the heart of the village for the benefit of the community and land north of the cemetery.</b></p> <p><b>We continue to look after and maintain Kettle Meadow Field which was gifted to us the previous year.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The Trust's achievements continue to be set against our objectives and we were able to review what we do to benefit the community</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Again we were able to fundraise by advertising in our local village magazine for members and raise funds by selling tote bags, duck food, local history books, fridge magnets and refreshments at our annual main fund raising event 'The Apple Pressing Fun Day'</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		<b>N/A</b>

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The trustees have reviewed the Trust's financial position and deem it to be satisfactory</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>We are a relatively new charity and have no need for reserves</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The trustees have no uncertainties regarding the LMT continuing as a going concern</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>This year we raised funds through donations, subscriptions, tote bags, duck food, local history books and the main event 'The Apple Pressing Fun Day'</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO (Foundation)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees appointed usually by personal recommendation, Chairman and Treasurer and elected by Trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustee Training via Charity Commission website.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Trustees meet on a quarterly basis, and the management team meet monthly.</b>
Relationship with any related parties	Para 1.51	<b>Kent Wildlife Trust and the Kentish Stour Countryside Partnership.</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Lenham Meadows Trust
Other name the charity uses	N/A
Registered charity number	1176004
Charity's principal address	1A High Street, Lenham, Kent ME17 2QD

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Daniel Matthews	Chairman	2018-2024	Trustees
2	Valerie Woollven	Treasurer	2017-2024	Trustees
3	Richard Greenwood		2017-2024	
4	Hannah Goodwin		2024	
5	Sharon Prior		2024	
6	Marshall Osborne		2017-2024	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	N/A	

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

N/A

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D Matthews</i>	
Full name(s)	Daniel Mark Matthews	
Position (eg Secretary, Chair, etc)	Chairman	
Date	25-10-2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/01/2024		31/12/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	1,820	-	-	1,820	885
Subscriptions	1,415	-	-	1,415	1,510
Events & Merchandise	3,829	-	-	3,829	3,108
Grants	-	489	-	489	500
Gift	-	-	-	-	-
Aid	-	-	-	-	-
Interest	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>7,064</b>	<b>489</b>	<b>-</b>	<b>7,553</b>	<b>6,003</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,064</b>	<b>489</b>	<b>-</b>	<b>7,553</b>	<b>6,003</b>
<b>A3 Payments</b>					
Conservation	-	-	-	-	-
Contract Work	-	-	-	-	-
Event Costs	763	-	-	763	1,253
Fixture Repairs	226	-	-	226	-
Property Maintenance	4,922	-	-	4,922	1,650
General Insurance	818	-	-	818	725
Design & Printing	-	-	-	-	242
Social Media	63	-	-	63	-
Meeting Expenses	343	-	-	343	354
Professional Fees	525	-	-	525	5,654
Office Expenses	12	-	-	12	38
	-	-	-	-	-
<b>Sub total</b>	<b>7,672</b>	<b>-</b>	<b>-</b>	<b>7,672</b>	<b>9,916</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>7,672</b>	<b>-</b>	<b>-</b>	<b>7,672</b>	<b>9,916</b>
<b>Net of receipts/(payments)</b>	<b>- 608</b>	<b>489</b>	<b>-</b>	<b>- 119</b>	<b>- 3,913</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,839</b>	<b>21,752</b>
<b>Cash funds this year end</b>	<b>- 608</b>	<b>489</b>	<b>-</b>	<b>17,720</b>	<b>17,839</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	489	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	489	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	V J WOOLLVEN	
	D MATTHEWS	

**LENHAM MEADOWS TRUST**

England & Wales - Charity number 1176004

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2023  
Period end date

Period start date To 31<sup>st</sup> December 2023

**Charity name: Lenham Meadows Trust**

**Charity registration number: 1176004**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote the conservation, protection and improvement of the physical and natural environment of the area known as Lenham and the surrounding area in the parish of Lenham. To provide or assist in the provision of the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for those living or working in the parish of Lenham.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To take into the Trust ownership open space land and manage such land for the benefit of the residents and visitors of Lenham. Glebe pond has been purchased and the area restored for the enjoyment of the public.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All Trustees are familiar with the Charity Commission guidance and have regard to the public benefit.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
		<b>All LMT members assist the Trust in</b>

Contribution made by volunteers	Para 1.38	<b>maintaining our open spaces and help with fundraising.</b>
Other		<b>N/A</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>As per last years return the Lenham Meadows Trust continued to maintain Glebe pond to the benefit of residents of Lenham and its visitors. We also maintain a garden in the heart of Lenham for the benefit of the community and land north of the cemetery.</b></p> <p><b>We were also gifted an ancient flower meadow in Lenham Heath called Kettle Meadow and are already finalising plans for maintenance.</b></p> <p><b>We were able to hold an open day at the Glebe pond to highlight our activities and aspirations for the community moving forward.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The Trust's achievements continue to be set against our objectives and we were able to review what we do to benefit the community.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We were able to fundraise by advertising in our local village magazine for members and raise funds by selling tote bags, duck food, local history books and fridge magnets at our annual fund raising event 'The Apple Pressing Fun Day'.</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		<b>N/A</b>



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The trustees have reviewed the Trust's financial position and deem it to be satisfactory.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>We are a relatively new charity and have no need for reserves</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The trustees have no uncertainties regarding the LMT continuing as a going concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>This year we raised funds through donations, subscriptions, tote bags, duck food, local history books and the Apple Pressing Fun Day.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>CIO</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>CIO (Foundation)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees appointed usually by personal recommendation, Chairman and Treasurer are elected by Trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustee Training via Charity Commission website.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Trustees meet on a quarterly basis, and the management team meet monthly.</b>
Relationship with any related parties	Para 1.51	<b>Kent Wildlife Trust and the Kentish Stour Countryside Partnership.</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Lenham Meadows Trust
Other name the charity uses	N/A
Registered charity number	1176004
Charity's principal address	1A High Street, Lenham, Kent ME17 2QD.

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Daniel Matthews	Chairman	2018-2023	Trustees
2	Valerie Woollven	Treasurer	2017-2023	Trustees
3	Richard Greenwood		2017-2023	
4	Michael Cockett		2017-2023	
5	Marshall Osborne		2017-2023	
6	Danielle Coorsh		2018-2023	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	N/A	

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D. Matthews

Full name(s)

Daniel Mark Matthews

Position (eg Secretary,  
Chair, etc)

Chairman

Date

19.10.2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Lenham Meadows Trust

No (if any)

## Receipts and payments accounts

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For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	885	-	-	885	2,226
Subscriptions	1,510	-	-	1,510	1,580
Events & Merchandise	3,108	-	-	3,108	3,141
Grant - Maidstone Borough Council	-	500	-	500	500
Gift Aid	-	-	-	-	2,215
Interest	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>5,503</b>	<b>500</b>	<b>-</b>	<b>6,003</b>	<b>9,662</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,503</b>	<b>500</b>	<b>-</b>	<b>6,003</b>	<b>9,662</b>
<b>A3 Payments</b>					
Conservation	-	-	-	-	-
Contract Work	-	-	-	-	300
Event Costs	1,253	-	-	1,253	500
Fixture Repairs	-	-	-	-	441
Property Maintenance	1,650	-	-	1,650	1,650
General Insurance	725	-	-	725	723
Design & Printing	242	-	-	242	162
Social media	-	-	-	-	290
Meeting Expenses	354	-	-	354	204
Professional Fees	5,654	-	-	5,654	1,400
Office Expenses	38	-	-	38	-
	9,916	-	-	9,916	5,670
<b>A4 Asset and investment purchases, (see table)</b>					
Land	-	-	-	-	-
Fixtures & Fittings	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,916</b>	<b>-</b>	<b>-</b>	<b>9,916</b>	<b>5,670</b>
<b>Net of receipts/(payments)</b>	<b>- 4,413</b>	<b>500</b>	<b>-</b>	<b>- 3,913</b>	<b>3,992</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,752	-	-	21,752	17,760
<b>Cash funds this year end</b>	<b>17,339</b>	<b>500</b>	<b>-</b>	<b>17,839</b>	<b>21,752</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	17,339	500	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	17,339	500	-

(agree balances with receipts and payments account(s))

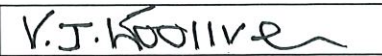

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Full asset to which set belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Full asset to which set belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Land	Unrestricted	-	-
	Fencing	Restricted	-	-
	Benches	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Full liability to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	V J WOOLLVEN	19.10.24
	D MATTHEWS	19.10.24

**LENHAM MEADOWS TRUST**

England & Wales - Charity number 1176004

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2022  
Period end date

Period start date To 31<sup>st</sup> December 2022

Charity name: Lenham Meadows Trust

Charity registration number: 1176004

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote the conservation, protection and improvement of the physical and natural environment of the area known as Lenham and the surrounding area in the parish of Lenham. To provide or assist in the provision of the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for those living or working in the parish of Lenham.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To take into the Trust ownership open space land and manage such land for the benefit of the residents and visitors of Lenham. Glebe pond has been purchased and the area restored for the enjoyment of the public.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All Trustees are familiar with the Charity Commission guidance and have regard to the public benefit.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>All LMT volunteers assist the Trust in maintaining our open spaces and help with fundraising.</b>
Other		<b>N/A</b>

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>As per last years return the Lenham Meadows Trust continued to maintain Glebe pond to the benefit of residents of Lenham and its visitors. We also maintain a garden in the heart of Lenham for the benefit of the community and land north of the cemetery</b></p> <p><b>However we were able to hold an open day at the Glebe pond to highlight our activities and aspirations for the community moving forward.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The Trust's achievements continue to be set against our objectives and we were able to review what we do to benefit the community.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We were able to fundraise by advertising in our local village magazine for members and also by producing a Lenham Meadows Trust calendar which we sold in local village outlets. We also raised funds during our Glebe Pond open Day, selling of tote bags, calendars, duck food and our very popular Apple Pressing Fun Day.</b>
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The trustees have reviewed the Trust's financial position and deem it to be satisfactory</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>We are a relatively new charity and have no need for reserves</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The Trustees have no uncertainties regarding the LMT continuing as a going concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>This year we raised funds through donations, subscriptions, tote bags, duck food, AGM raffle, Glebe Pond open day and the Apple Pressing Fun Day.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>CIO</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>CIO (Foundation)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees appointed usually by personal recommendation. Chairman, Deputy Chairman and Treasurer are all elected by Trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustee Training and via Charity Commission website.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Trustees meet on a quarterly basis, the management team meet monthly.</b>
Relationship with any related parties	Para 1.51	<b>Kent wildlife Trust, Kentish Stour Countryside Partnership.</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Lenham Meadows Trust
Other name the charity uses	N/A
Registered charity number	1176004
Charity's principal address	1A High Street, Lenham, Kent ME17 2QD



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	N/A	

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
-----

## Other optional information

N/A
-----

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D. Matthews

Full name(s)

Daniel Mark Matthews

Position (eg Secretary,  
Chair, etc)

Chairman

Date

12.10.2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Lenham Meadows Trust

No (if any)

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/01/2022		31/12/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	2,226	-	-	2,226	1,150
Subscriptions	1,580	-	-	1,580	1,475
Events & Merchandise	3,141	-	-	3,141	2,126
Grant - Lenham Parish Council	500	-	-	500	-
Gift Aid	2,215	-	-	2,215	-
Interest	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>9,662</b>	<b>-</b>	<b>-</b>	<b>9,662</b>	<b>4,751</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,662</b>	<b>-</b>	<b>-</b>	<b>9,662</b>	<b>4,751</b>
<b>A3 Payments</b>					
Conservation	-	-	-	-	-
Contract Work	300	-	-	300	-
Event Costs	500	-	-	500	1,440
Fixture Repairs	441	-	-	441	1,855
Property Maintenance	1,650	-	-	1,650	1,220
General Insurance	723	-	-	723	504
Design & Printing	162	-	-	162	52
Social Media	290	-	-	290	38
Meeting Expenses	204	-	-	204	100
Office Expenses	-	-	-	-	68
Professional Fees	1,400	-	-	1,400	-
	-	-	-	-	-
<b>Sub total</b>	<b>5,670</b>	<b>-</b>	<b>-</b>	<b>5,670</b>	<b>5,277</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Land	-	-	-	-	-
Fixtures & Fittings	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,670</b>	<b>-</b>	<b>-</b>	<b>5,670</b>	<b>5,277</b>
<b>Net of receipts/(payments)</b>	<b>3,992</b>	<b>-</b>	<b>-</b>	<b>3,992</b>	<b>- 526</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,760	-	-	17,760	18,286
<b>Cash funds this year end</b>	<b>21,752</b>	<b>-</b>	<b>-</b>	<b>21,752</b>	<b>17,760</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	21,752	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>21,752</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Land	Unrestricted	-	-
	Fencing	Restricted	-	-
	Benches	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	V J WOOLLVEN	12.10.23
	D MATTHEWS	12.10.23

**LENHAM MEADOWS TRUST**

England & Wales - Charity number 1176004

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# Accounts

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## Trustees' Annual Report for the period

From **1<sup>st</sup> January 2021**  
**31<sup>st</sup> December 2021**

Period start date **To**  
Period end date

**Charity name: Lenham Meadows Trust**

**Charity registration number: 1176004**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote the conservation, protection and improvement of the physical and natural environment of the area known as Lenham and the surrounding area in the parish of Lenham. To provide or assist in the provision of the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for those living or working in the parish of Lenham.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To take into the Trust ownership open space land and manage such land for the benefit of the residents and visitors of Lenham. Glebe pond has been purchased and the area restored for the enjoyment of the public.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All Trustees are familiar with the Charity Commission guidance and have regard to the public benefit.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>

Contribution made by volunteers	Para 1.38	<b>All LMT volunteers assist the Trust in maintaining our open spaces and help with fundraising.</b>
Other		<b>N/A</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>As per last years return the Lenham Meadows Trust continued to maintain Glebe pond to the benefit of residents of Lenham and its visitors. Unfortunately due to Covid -19 restrictions a number of events and activities were cancelled or rescheduled to 2022.</b></p> <p><b>However we were able to hold an open day at the Glebe pond to highlight our activities and aspirations for the community moving forward.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The Trust's achievements continue to be set against our objectives and and despite lingering Covid-19 restrictions we were able to review what we do to benefit the community.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We were able to fundraise by advertising in our local village magazine for members and also by producing a Lenham Meadows Trust calendar which we sold in local village outlets. We also raised funds during our Glebe Pond open Day and the selling of tote bags and duck food.</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		<b>N/A</b>

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The trustees have reviewed the Trust's financial position and deem it to be satisfactory</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>We are a relatively new charity and have no need for reserves</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The Trustees have no uncertainties regarding the LMT continuing as a going concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>This year we raised funds through donations, subscriptions, tote bags, duck food, AGM raffle and the Glebe Pond open day.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>CIO</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO (Foundation)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees appointed usually by personal recommendation. Chairman, Deputy Chairman and Treasurer are all elected by Trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustee Training and via Charity Commission website.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Trustees meet on a quarterly basis, the management team meet monthly.</b>
Relationship with any related parties	Para 1.51	<b>Kent wildlife Trust, Kentish Stour Countryside Partnership.</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Lenham Meadows Trust
Other name the charity uses	N/A
Registered charity number	1176004

Charity's principal address	1A High Street, Lenham, Kent ME17 2QD

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	David Marshall	Chairman		Trustees
2	Daniel Matthews	Deputy Chairman		Trustees
3	Valerie Woollven	Treasurer		Trustees
4	Danielle Coorsh			
5	Richard Greenwood			
6	Michael Cockett			
7	Marshall Osborne			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>		
<b>N/A</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	N/A	

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
-----

### Other optional information

N/A
-----

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D. Matthews

Full name(s)

Daniel Mark Matthews

Position (eg  
Secretary, Chair, etc)

Chairman

Date

24.10.2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Lenham Meadows Trust

No (if any)

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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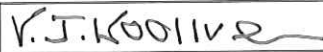

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	1,150	-	-	1,150	6,258
Subscriptions	1,475	-	-	1,475	1,175
Events & Merchandise	2,126	-	-	2,126	1,708
Grant	-	-	-	-	-
Gift Aid	-	-	-	-	453
Interest	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>4,751</b>	<b>-</b>	<b>-</b>	<b>4,751</b>	<b>9,594</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,751</b>	<b>-</b>	<b>-</b>	<b>4,751</b>	<b>9,594</b>
<b>A3 Payments</b>					
Conservation	-	-	-	-	-
Contract Work	-	-	-	-	-
Event Costs	1,440	-	-	1,440	1,022
Fixture Repairs	1,341	514	-	1,855	626
Property Maintenance	1,220	-	-	1,220	264
General Insurance	504	-	-	504	545
Design & Printing	52	-	-	52	138
Social Media	38	-	-	38	118
Meeting Expenses	100	-	-	100	14
Office Expenses	68	-	-	68	-
Professional Fees	-	-	-	-	-
<b>Sub total</b>	<b>4,763</b>	<b>514</b>	<b>-</b>	<b>5,277</b>	<b>2,727</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Land	-	-	-	-	-
Fixtures & Fittings	-	-	-	-	230
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>230</b>
<b>Total payments</b>	<b>4,763</b>	<b>514</b>	<b>-</b>	<b>5,277</b>	<b>2,957</b>
<b>Net of receipts/(payments)</b>	<b>- 12</b>	<b>- 514</b>	<b>-</b>	<b>- 526</b>	<b>6,637</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>17,772</b>	<b>514</b>	<b>-</b>	<b>18,286</b>	<b>11,649</b>
<b>Cash funds this year end</b>	<b>17,760</b>	<b>-</b>	<b>-</b>	<b>17,760</b>	<b>18,286</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	17,760	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,760</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	-	-	-
	Land	Unrestricted	-	-
	Fencing	Restricted	-	-
	Benches	Restricted	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	V J WOOLLVEN	24/10/2022
	D MATTHEWS	24.10.2022

**LENHAM MEADOWS TRUST**

England & Wales - Charity number 1176004

---

# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2020  
Period end date

Period start date To 31<sup>st</sup> December 2020

Charity name: Lenham Meadows Trust

Charity registration number: 1176004

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To promote the conservation, protection and improvement of the physical and natural environment of the area known as Lenham and the surrounding area in the Parish of Lenham. To provide or assist in the provision of the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for those living or working in the Parish of Lenham</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To take into the Trust ownership open space land and manage such land for the benefit of the residents and visitors of Lenham. Glebe Pond has been purchased and the area restored for the enjoyment of the public</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All Trustees are familiar with the Charity Commission guidance and have regard to the public benefit</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>

Contribution made by volunteers	Para 1.38	<b>All LMT volunteers assist the Trust in maintaining our open spaces and help with fundraising. However, last year we did not have any activities involving volunteers due to Covid-19 restrictions</b>
Other		<b>N/A</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>As per last year's return the Lenham Meadows Trust continued to maintain Glebe Pond to the benefit of residents of Lenham and its visitors, Unfortunately, due to Covid-19 restrictions a number of events and activities were cancelled or re-scheduled to 2021.</b></p> <p><b>However, we were able to work with the Kentish Stour Countryside Partnership in producing an information panel giving information about Glebe Pond and its springs as the source of the River Stour.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The Trust's achievements continue to be set against our objectives and despite Covid-19 restrictions we were able to review what we do to benefit the community</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Despite Covid-19 restrictions we were able to fundraise by advertising in our local village magazine for members and also by producing a Lenham Meadows Trust calendar which we sold in local village outlets.</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		<b>N/A</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Trustees have reviewed the Trust's financial position and deem it to be satisfactory</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>We are a relatively new charity and have no need for reserves</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The Trustees have no uncertainties regarding the LMT continuing as a going concern</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>This year it was not possible to arrange any fundraising events, however, in a 'normal' year we would look to public events; annual donations as the principal source of funds</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>CIO</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>CIO (Foundation)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees appointed usually by personal recommendation. Chairman, Deputy Chairman and Treasurer are all elected by Trustees</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustee Training and via Charity Commission website</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Trustees meet on a quarterly basis (this year via Zoom); the Management Team meet monthly (again this year via Zoom).</b>
Relationship with any related parties	Para 1.51	<b>Kent Wildlife Trust; Kentish Stour Countryside Partnership</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	<b>Lenham Meadows Trust</b>
Other name the charity uses	<b>N/A</b>
Registered charity number	<b>1176004</b>
Charity's principal address	<b>1A High Street, Lenham, Kent, ME17 2QT</b>

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	David Marshall	Chairman		Trustees
2	Daniel Matthews	Deputy Chairman		Trustees
3	Valerie Woollven	Treasurer		Trustees
4	Danielle Coorsh			
5	Richard Greenwood			
6	Michael Cockett			
7	Marshall Osborne			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>N/A</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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	N/A	

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>D R Marshall</i>	
<b>Full name(s)</b>	David Richard Marshall	
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	
<b>Date</b>	28/10/21	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	6,258	-	-	6,258	2,720
Subscriptions	1,175	-	-	1,175	1,150
Events	1,708	-	-	1,708	1,017
Grant	-	-	-	-	6,890
Gift Aid	453	-	-	453	1,625
Interest	-	-	-	-	1
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>9,594</b>	<b>-</b>	<b>-</b>	<b>9,594</b>	<b>13,403</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,594</b>	<b>-</b>	<b>-</b>	<b>9,594</b>	<b>13,403</b>
<b>A3 Payments</b>					
Conservation	-	-	-	-	252
Contract Work	-	-	-	-	654
Event Costs	1,022	-	-	1,022	207
Fixture Repairs	-	626	-	626	-
Property Maintenance	-	264	-	264	-
General Insurance	545	-	-	545	600
Design & Printing	138	-	-	138	1,147
Social Media	118	-	-	118	165
Meeting Expenses	14	-	-	14	-
<b>Sub total</b>	<b>1,837</b>	<b>890</b>	<b>-</b>	<b>2,727</b>	<b>3,025</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Land	-	-	-	-	1,741
Fixtures & Fittings	-	230	-	230	4,522
<b>Sub total</b>	<b>-</b>	<b>230</b>	<b>-</b>	<b>230</b>	<b>6,263</b>
<b>Total payments</b>	<b>1,837</b>	<b>1,120</b>	<b>-</b>	<b>2,957</b>	<b>9,288</b>
<b>Net of receipts/(payments)</b>	<b>7,757</b>	<b>- 1,120</b>	<b>-</b>	<b>6,637</b>	<b>4,115</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,015</b>	<b>1,634</b>	<b>-</b>	<b>11,649</b>	<b>7,534</b>
<b>Cash funds this year end</b>	<b>17,772</b>	<b>514</b>	<b>-</b>	<b>18,286</b>	<b>11,649</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	17,772	514	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,772</b>	<b>514</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	-	-	-
	Land	Unrestricted	-	-
	Fencing	Restricted	-	-
	Benches	Restricted	230	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	<b>Details</b>	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>V J Woollven</i>	V J WOOLLVEN	27/10/2021	
	<i>D R Marshall</i>	D R MARSHALL	27/10/2021	