



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> January 2021 Period start date To 31<sup>st</sup> December 2021 Period end date**

**Charity name: Desford Library Community Hub**

**Charity registration number: 1175964**

## **Objectives and Activities**

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <b>The provision of a public library and the surrounding area</b>   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <b>The provision of a public library for recreation and/or other leisure time occupation of individuals who have a need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances for the public at large in the interests of social welfare in Desford and surrounding areas</b> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | <b>The trustees aim to provide public library facilities to advance the education of the public in Desford and the surrounding areas</b>  |

## **Additional information (optional)**

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |
|  |                |  |

|       |  |  |
|-------|--|--|
| Other |  |  |
|-------|--|--|

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>Following the constraints place upon us by the Covid Pandemic, the Trustees are proud to report the following actions of the past year:</p> <ul style="list-style-type: none"> <li>• The Wills Project scheme initiated by the Rural Community Council to support residents to prepare CVs for work and education activities</li> <li>• Assisting young people in their work to achieve the Duke of Edinburgh award</li> <li>• Continuing the activities of working with Parents/Guardians in enabling pre-school children to have a taste for early learning in our Wriggly Readers sessions</li> <li>• The library provides a facility for the Local Area Co-ordinator of Social Services, Leicestershire County Council, enabling residents to have confidential meetings in their own locality</li> <li>• Enabling the Knit and Natter Club to meet in the Library on every Thursday. In conjunction with the Desford Tapestry Group they have been instrumental in skilled stitching of the Tapestry – a historical image of life within the Parish of Desford. We have also agreed to be the base for the finished tapestry when it is not being shown in other venues throughout the Parish and beyond.</li> <li>• We have regular liaisons with the Primary and Secondary schools within the area. We are presently working with the Secondary School on a mosaic project. Artwork from each of the schools is regularly displayed within the library</li> <li>• The library has been used as the base for the Heritage Walks. We were instrumental in gaining grant support to enable 16 Heritage Boards to be sited around Desford Village. We acted as the base for the successful 2-day Heritage Festival that received over 10,000 visitors</li> <li>• The library was the base for the successful Scarecrow Festival held over 3-days on August Bank Holiday.</li> </ul> |

|  |  |   |
|--|--|---|
|  |  | <ul style="list-style-type: none"> <li>• The library is the base for the Neighbourhood Plan Working Group who are now working on a review of the made Neighbourhood Plan. We will facilitate the public viewing and consultation of the Plan Review</li> <li>• During the year the library has been used by 2 local Book Clubs. Although recently one of these clubs meets in a private house</li> <li>• The library is the base for the Desford Parish Council, enabling residents to have direct access to their local council</li> <li>• The library keeps a village diary and acts as a noticeboard for local activities</li> </ul> |
|--|--|---|

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |

## Financial Review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <b>Net income as of 31<sup>st</sup> December 2021 is £4,139.48</b>             |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | <b>Reserves are held to cover maintenance costs or repairs to the building</b> |
| Amount of reserves held  | Para 1.22 | <b>£46,589.17</b>  |
| Reasons for holding zero reserves  | Para 1.22 | <b>n/a</b>   |
| Details of fund materially in deficit  | Para 1.24 | <b>No deficit</b>  |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <b>None</b>  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | <b>Grants from local council and businesses</b>     |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |   |
| A description of the principal risks facing the charity                         | Para 1.46 | <b>The cost of repairs required to the building</b> |
| Other   |           |   |

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           |   |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | <b>Foundation Model Constitution</b>  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | <b>CIO</b>  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <b>Trustees must be a natural person appointed and agreed by a resolution passed at an officially convened meeting. In appointment of a trustee, the trustees will consider skills, knowledge and experience needed for the effective administration of the CIO. There will be at least three Trustees with no maximum number</b> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Desford Library Community Hub                                       |
| Other name the charity uses | Desford Library   |
| Registered charity number   | <b>1175964</b>  |
| Charity's principal address | Desford Library<br>Main Street<br>Desford LE9 9JP<br>Leicestershire |
|                             |   |

**Names of the charity trustees who manage the charity**

|    | Trustee name      | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1  | Colin Crane       | Secretary       |                                   |   |
| 2  | Anna Regan        | Chair           |                                   |   |
| 3  | Antony Stokes     |                 |                                   |   |
| 4  | Patricia Crane    |                 |                                   |   |
| 5  | Jane Snookes      | Treasurer       |                                   |   |
| 6  | Michael Curry     |                 |                                   |   |
| 7  | David Claricoates |                 |                                   |   |
| 8  | Steve Reeves      |                 |                                   |   |
| 9  |                   |                 |                                   |   |
| 10 |                   |                 |                                   |   |
| 11 |                   |                 |                                   |   |
| 12 |                   |                 |                                   |   |
| 13 |                   |                 |                                   |   |
| 14 |                   |                 |                                   |   |
| 15 |                   |                 |                                   |   |
| 16 |                   |                 |                                   |   |
| 17 |                   |                 |                                   |   |
| 18 |                   |                 |                                   |   |
| 19 |                   |                 |                                   |   |
| 20 |                   |                 |                                   |   |

**Corporate trustees – names of the directors at the date the report was approved**

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

**Name of trustees holding title to property belonging to the charity**

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|   |      |
|---|------|
| Description of the assets held in this capacity   | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |                        |  |
|--|------------------------|--|
| <b>Signature(s)</b>                        | Jane Snookes           |  |
| <b>Full name(s)</b>                        | Jane Elizabeth Snookes |  |
| <b>Position (eg Secretary, Chair, etc)</b> | Treasurer              |  |
| <b>Date</b>                                | 29/10/2022             |  |



|                        |                   |
|------------------------|-------------------|
| <b>Totals for 2021</b> |                   |
| Total Income 2021      | <b>£16,114.49</b> |
| Total Expenses 2021    | <b>£11,975.01</b> |
| Net Income 2021        | <b>£4,139.48</b>  |
| Assets                 | <b>£46,589.17</b> |

**Desford Library Community Hub Expenses 1<sup>st</sup> January 2021 until 31<sup>st</sup> December 2021**

|                      |                   |
|----------------------|-------------------|
| <b>Expenditure</b>   |                   |
| ADT Security         | £1,843.50         |
| Property maintenance | £606.12           |
| Heat and light       | £7,860.48         |
| Bank charges         | £0.00             |
| Expenses reimbursed  | £545.96           |
| Insurance            | £0.00             |
| LCC waste disposal   | £393.77           |
| Domain renewal       | £25.18            |
| Cleaning             | £700.00           |
| <b>Total</b>         | <b>£11,975.01</b> |

**Desford Library Community Hub Income/Donations 1<sup>st</sup> January 2020 until 31<sup>st</sup> December 2020**

|                          |                   |
|--------------------------|-------------------|
| <b>Income</b>            |                   |
| Leicester County Council | 8,819             |
| Desford Parish Council   | 6,000             |
| Book sales and fines     | 610.82            |
| Hire of library          | 30                |
| Grant                    | 650               |
| Interest received        | 4.67              |
| <b>Total</b>             | <b>£16,114.49</b> |