



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month July	Year 2022		Day 30	Month June	Year 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

c/o 4, Cheviot Drive	
Fleet	
Hants	
Postcode	GU51 2TF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Brownjohn	President		Guildford Lions Club
2	Graham Towler	Treasurer		Guildford Lions Club
3	Andrew Henwood	Secretary		Guildford Lions Club
4	Brian Watts	Trustee		Guildford Lions Club
5	David Kitching	Trustee		Guildford Lions Club
6	Barry Jutsum	Trustee		Guildford Lions Club
7	Geoffrey Sheldon	Trustee		Guildford Lions Club
8	Paul Spooner	Trustee		Guildford Lions Club
9	Andrew Bustin	Trustee		Guildford Lions Club
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 28 th November 2017
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	All Trustees are appointed by virtue of their office in Guildford Lions Club CIO, as elected annually by the members of the Club in accordance with the terms of the Club's Constitution and By-Laws.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Club was previously governed as a Charity Trust Fund (Regn. No. 1083404) and converted to a CIO, which became operational July 1st 2018. Funds from the previous charity were transferred to the CIO as at that date.

The Club is an autonomous body within Lions Clubs International, and any use of the Club funds is approved by a simple majority of attendees at Club meetings and ratified by a quorum of Trustees.

The Club ensures that all activities are correctly managed and risk assessments are completed for all major events. The Treasurer reviews the financial risk assessment of each event and reports accordingly to the Trustees. A contingency sum is held in reserve to minimise any risk to the Club from fundraising activities.

Officers' and Trustees' training is provided at Lions Club International Spring Forum and training days.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Club is established to carry out any charitable purpose for the benefit of any individual or group of people, or for other organisations established for charitable purposes.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In 2022/2023 the Club continued, but to a lesser extent, with on-line fund-raising events to provide funds to assist those in need, either directly or through other charities. Also the Club was fortunate to receive considerable support by member and public donations. Additionally the Club was able to attract sponsorship for some of its fundraising events.

A summary of the types of beneficiaries of these funds is shown in Section D below.

In deciding on these fundraising activities, and on how the resultant funds were expended, the Trustees had regard to the guidance issued by the Charity Commission on the necessity for these activities to be for the public benefit.

There was a successful Christmas Appeal with funds being raised by Supermarket collections and a Santa Sleigh which enabled the Club to provide £6,000 worth of supermarket vouchers to those most in need.

Overall the funds raised and the donations received enabled the Club to meet many of the requests for help received. In particular support totalling £6,578 was provided to local food banks.

A further Appeal for funds specifically to be used to assist individuals with their winter energy bills successfully raised £6,026.

Major fundraising events included The Fireworks Fiesta, Music in the Park and a Golf Day.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All Club members and volunteers give their time completely free of charge.

Members are permitted to claim transport mileage costs @ £0.45p per mile whilst using personal transport on Club fundraising or charitable activities.

Members donations to the Club and member-only raffles cover all administrative costs of running the Club.

The Club has no paid employees, and no salary or fees have been paid directly or indirectly out of the funds of the Club to any trustee or to any person known to be connected with any of them.

Thus 100% of all public donations received by the Club are used for charitable causes, together with all profits generated by Club fund raising events.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Following the lifting of Covid 19 restrictions the Club was again able to promote major events to generate income. Significantly The Fireworks Fiesta raised £52,000, Music in the Park events £14,000 and the Golf Day £7,000. Other income generating activities together with donations received provided the club with a total free income of £81,000 following the deduction of fundraising costs.

From this income the club was able to support numerous individuals with grants and provide support to local charities and international appeals through the Lions Clubs Foundation. In particular we were able to donate £15,000 to the local Prostate Project, £14,000 to Sight for Surrey and £7,500 to Jigsaw School.

In addition to the above expenditure, sufficient funds were retained to provide the next financial year with a working balance to ensure our normal activities are able to continue. Importantly the Club retains the financial strength to enable future major fundraising activities to be undertaken.

The Club also promoted and supported the Lions Message in a Bottle scheme through various local surgeries and other organisations.

Guildford Lions Club are pleased to have been able to assist Guildford Borough Council by providing volunteer stewards for the significant memorial and celebratory events held in the Town.

Section E

Financial review

Brief statement of the charity's policy on reserves

During the course of the financial year the Club increased its contingency fund to £22,000. The cost of staging major fundraising events like the Fireworks Fiesta continue to rise and the policy of the Club is to have funds in reserve to cover any unexpected happening which may result in a loss.

The fund was not called upon this year.

Details of any funds materially in deficit

N/A.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Club's sources of funds are from public donations and entry fees to various fundraising activities and via sponsorship from local businesses. Certain events are dependent on sponsorship to enable them to take place.

The expenditure of the profits from these activities is summarised above and demonstrates the breadth of people and organisations that benefit from the Club's assistance.

Section F

Other optional information

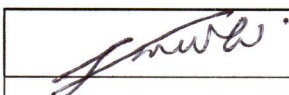
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Graham Towler

Position (eg Secretary, Chair, etc)

Treasurer

Date

6 Sept. 2023.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Guildford Lions Club CIO

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1st July 2022		30th June 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from events	133,203	-	-	133,203	118,987
Donations Inc. Gift Aid	22,883	-	-	22,883	14,760
Bank interest	244	-	-	244	25
Club Admin	8,829	-	-	8,829	9,094
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	165,159	-	-	165,159	142,866
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	165,159	-	-	165,159	142,866
A3 Payments					
Cost of events	75,747	-	-	75,747	57,620
Welfare spend	80,128	-	-	80,128	35,513
Bank chs.	-	-	-	-	7
Club Admin	10,379	-	-	10,379	7,450
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	166,254	-	-	166,254	100,590
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	166,254	-	-	166,254	100,590
Net of receipts/(payments)	- 1,095	-	-	- 1,095	42,276
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	83,862	-	-	83,862	41,586
Cash funds this year end	82,767	-	-	82,767	83,862

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Accounts	16,099	-	-
	Savings Accounts	66,668	-	-
		-	-	-
	Total cash funds	82,767	-	-
	(agree balances with receipts and payments account(s))			

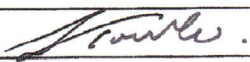
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Graham Towler	24-Jul-23



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Guildford Lions Club CIO

**On accounts for the year
ended**

30th June 2023

**Charity no
(if any)**

1175962

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2023 DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16th August 2023

Name:

Ian Keith McCarthy

**Relevant professional
qualification(s) or body
(if any):**

Not required

Address:

112 Gosden Hill Road, Guildford, Surrey GU4 7JB