



Dyspraxic Me
Registered Charity, No: 1175961

Trustees Annual Report and Statement of
Financial Activity
For the year ended 30 June 2021

Trustees:
Jessica Starns
Louise McAward-White
Nat Hawley

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1 Reference and Administration Details

1.1 Charity Name & Registration

Dyspraxic Me is a Charitable Incorporated Organisation, registration number: 1175961, registered with the Charity Commission on 28 November 2017.

1.2 Charity's Address

Wilson House, 48 Brooklyn Road, Seaford, BN25 2CX

Email: dyspraxicme@gmail.com

Website: www.dyspraxic.me.uk

1.3 Names of the Trustees Who Manage the Charity

Jessica Starns

Louise McAward-White

Nat Hawley

1.4 Names of Advisors & Senior Members of Staff

None

1.5 Bank

Lloyds Bank 57-58 Station Rd, Portslade, Brighton BN41 1DF

2 Structure, Governance & Management

2.1 Type of Governing Document

Constitution - based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations. Last amended 28 November 2017.

2.2 Charitable Objects

As defined in Dyspraxic Me's constitution, the objects of the CIO are to relieve the needs of people affected by dyspraxia and other learning difficulties by:

- (a) providing or assisting in the provision of recreational, learning or leisure activities for people affected by dyspraxia and other learning difficulties, in the interests of social welfare with the object of improving their conditions of life;

- (b) advancing the education of the public in the subject of dyspraxia and other learning difficulties;
- (c) relieving people with mental health issues associated with dyspraxia and other learning difficulties.

2.3 Trustee Selection Methods

There must be at least 3 charity trustees. The maximum number of trustees is 12.

In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

3 Activities

3.1 Statutory Declaration

The Trustees of Dyspraxic Me confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

Date	Title	Number of attendees
July 2020	Social	10
September 2020	Podcast	5
October 2020	Booking reading webinar	19
October 2020	Dyspraxia Awareness Week zine making	8
November 2020	Festive card making	12

December 2020	Social	13
January 2021	Chair yoga	9
February 2021	Know your rights?	23
March 2021	Card making	7
April 2021	CV writing workshop	Postponed
May 2021	Origami	7
June 2021	CV writing workshop	8

4.2 How the Public Have Benefitted.

Last year was an unusual year for everyone. We were unable to meet in person due to the pandemic and so all activity was delivered over Zoom. It was important to focus on wellbeing and delivering social activities to support skills in communication with others at a time when we were unable to meet in person. This was specifically requested by our beneficiaries to support them during the period.

It was also important to deliver sessions on finding work and rights in employment during the time period, as many people were losing paid work, or finding it more difficult to gain paid employment.

4.3 Contributing to Activities Run by Other Organisations

We delivered a CV session for young people and their parents/guardians on Tuesday 29 June 2021 in association with the Dyspraxia Foundation.

4.4 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

During the year trustees have been on training for managing finance in charities, and undertaken a review of annual reporting and finance records.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

- a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income;
- b) to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are at least 50% of its annual turnover.

5.3 Principal Sources of Funding and Outgoings

The principal source of funding for Dyspraxic Me is donations from attendees to events and the wider public.

The principal outgoings for Dyspraxic Me are the costs to run sessions, including paying facilitators for particular sessions; insurance and administrative costs for the charity address.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of Dyspraxic Me are reimbursed at cost.

During the year of this report nothing was paid in expenses to trustees.

5.5 Financial Status

Though modest, Dyspraxic Me's current resources from previous unrestricted donations are more than sufficient to meet its outgoings for at least next year.

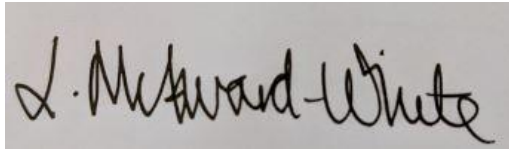
All the indications are that this will remain the case for the foreseeable future and trustees are actively pursuing further grant funding and donations.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (eg: any outstanding/ongoing contract or legal undertaking to buy or provide specific services);
- The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (eg: a mortgage on property owned by the charity);

Approved by the Trustees and signed on their behalf,

A handwritten signature in black ink on a light grey background. The signature reads "L. McAward-White" in a cursive script.

Louise McAward-White, Trustee

28/3/22

A handwritten signature in black ink. The signature is stylized and appears to read "Jessica Starns" in a cursive script.

Jessica Starns, Trustee

28/3/22

6 Statement of Financial Activity

6.1 Independent Examiner's Report on the Accounts

Dyspraxic Me is not required to have the accounts independently examined as per Charity Commission guidance as the income is under £25,000.

6.2 Receipts & Payments Accounts for the Financial Year Ended 30-Jun-21

Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	49	-	-	49	7
Sub total (Gross income for AR)	49	-	-	49	7
A2 Asset and investment sales, (see table).					
None	-	-	-	-	
Sub total	-	-	-	-	-
Total receipts	49	-	-	49	7
A3 Payments					
Administration	425	-	-	425	29
Session Costs	437	-	-	437	195
Books and Materials	16	-	-	16	-
Insurance	96	-	-	96	253
Website	14	-	-	14	-
Marketing	-	-	-	-	44

<i>Sub total</i>	988	-	-	988	521
A4 Asset and investment purchases, (see table)					
None	-	-	-	-	
<i>Sub total</i>	-	-	-	-	-
<i>Total payments</i>	988	-	-	988	521
<i>Net of receipts/(payments)</i>	-939	-	-	-939	-514
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<i>Cash funds this year end</i>	-939	-	-	-939	-514

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Bank Balance	506	-	-
		-	-	-
		-	-	-
	<i>Total cash funds</i>	506	-	-
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £

B2 Other monetary assets	None	-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	None		-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	None		-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	None		-	
Signed by one or two trustees on behalf of all the trustees	Signature		Print Name	Date of approval

6.3 Notes to the Accounts

a) Accounting Policies

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Simple Accounts Spreadsheet.

b) Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

No Trustees received any reimbursement of out-of-pocket expenses in the financial year.

c) Salaries & Professional Fees

No trustee receives any payments for the services they provide to the charity.

In the current financial year the charity employed no staff or external contractors.

d) Fixed Assets

The charity has not purchased or disposed of any fixed assets in the current financial year.

e) Creditors & Debtors

Cheques for goods or services purchased, or invoices for goods or services delivered, which are issued prior to the end of the financial year but not appearing in the end of financial year bank statement are reported as outstanding creditors or debtors respectively.

f) Rounding Discrepancies

All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.