

All Saints Parish Hall

The trustees are pleased to submit their report for the year ending 31st March 2025

A slightly different reporting format to previous years, as the year end for the hall coincides with the financial year end. The trustees will be submitting a full financial report to council and the hall users later in the year

The accounts for last year are with our accountant and once completed and verified the trustees will meet to approve and to submit them to the charity commission.

The accounts for the last year show a substantial increase in income generated by both regular and additional users.

In brief we have generated a significant increase in income but we have also spent a considerable amount on maintaining the building for all to enjoy.

The largest increase is the "corporate hire" within the last 12 months. This has come about with the building used for planning consultation on the new local plan. NCC Sports NCC Active Norfolk Partnership. NHS Locally and Cambridge. Healthy Norfolk. Weight loss/Lifestyle/exercise. All these groups have expressed the wish to return and three have already made further booking for the coming year and beyond.

We have welcomed two new regular groups to the hall and a third will join us in July.

The hall continues to be used for a wide range of activities including family event such as birthday and anniversary parties.

Maintenance.

We were pleased to receive a grant of just over £9k from the government backed UK prosperity fund (levelling up). This has enabled us to undertake a long list of refurbishments and improvements to the building.

This included:

A complete overhaul of the air source heat pumps including new controls and sensors

New circulating pumps for the buffer vessel.

A new pressurisation pump for the heating system.

A full service of the air handling system for the main hall including improvements to the heat recovery and also the facilities to use the system as a third form of heating if required

Access to that system is in the roof void and it was necessary to use scaffold to gain access.

A number of the radio thermostats were replaced and paired to the system.

Internally/Externally we have completed the change of the building to low energy LED lighting units.

Fire escape signs have been replaced as the back-up batteries were approaching the end of their life.

The hand dryers in the toilets have been replaced with higher power units, there will be a saving in the amount of paper towels used and the associated waste.

The main batteries for the fire panel have been replaced.

We also upgraded the way that the projector in the ceilings of both rooms now connects with its own network wirelessly

Projects for the coming year-

Additional 3 CCTV cameras (the cabling was installed when the scaffold was in place)

2 x EV Charging points and the provision of electric gates to the site (funded by NCC Net Zero project)

Convert the two remaining lighting units in the carpark to LED.

We have obtained three quotations for additional solar panels to give a capacity of approx. 42KWh and battery storage to match. NCC have kindly offered to make the application to the Norseia Solar Energy Fund We are also awaiting the next round of funding to be announced so that we can further improve the facilities.

Continuing our maintenance programme, we will be repainting the main hall/function room and kitchen during the summer. Hopefully if we are successful with further funding we will be fitting electric doors to the building making access easier for all users.

Externally we have kept the grounds maintained. The grass area to the rear of the building is our Biodiversity project. That area will be cut for hay during the summer and be available for outdoor events later in the year. Compliance wise we are up to date with Licensing-PRS-Electrical fire safety/PAT testing and CCTV compliance and checks. Safe guarding Policy/ disability access and Risk Assessment.

Finance Report to 31/03/25

As mentioned in the report our income from all sources increased to **£40,758** This figure also included a levelling up grant from GYBC of **£6,324**. Our expenditure for all of the improvements and replacements amounted to **£40,829.82**. Resulting in a small loss of **£71.32** on the year-(This was funded from reserves.)

Our balance sheet continues to show good reserves. It is hoped that with much of the maintenance work being completed last year will enable us to build further reserves for a number of projects to improve the facilities and the site,

Thank you to the users who help us to keep this as a superb asset for the parish and beyond.
Geoffrey Freeman Andrew Grant.

ALL SAINTS PARISH HALL

Financial Year Ending 31 March 2025

Balance per bank statements as at 31 March 2025	£	£
Current account	1832.43	
Deposit 17148763	5428.29	
Deposit 22062062	12605.22	

Less unpresented cheques at 31 March 2025

0.00

Plus unpresented receipts at 31 March 2025

0.00

Net balances as at 31 March 2025

19865.94

CASH BOOK

Opening balance 1 April 2024 Current account

Add: Receipts in the year	40758.50
Less: Payments in the year	(40829.82)
Opening balance Deposit 17148763	5373.96
Add Interest Received	54.33
Less transfers	0.00
Add transfers	7194.00
Opening balance Deposit 22062062	14465.76
Add Interest Received	139.46
Less transfers	(9194.00)
Closing balance per cash book (receipts and payments book) as at 31 March 2025	<u>19865.94</u>

I have prepared the above from records supplied to me.

ALL SAINTS PARISH HALL SCRATBY 01.04.24 TO 31.03.25

STATEMENT OF INCOME AND EXPENDITURE

INCOME	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	TOTAL
REGULAR HALL BOOKINGS	2700.00	1428.00	1655.00	865.00	1380.00	1745.00	1174.00	1086.00	1086.00	1457.31	3551.00	855.00	18982.31
OCCASIONAL HALL BOOKINGS	508.00	490.00	328.00	603.00	1125.00	401.00	145.00	344.00	122.00	240.00	993.00	360.00	5659.00
OTHER								2000.00		7194.00	6923.19	16117.19	
	3208.00	1918.00	1983.00	1468.00	2505.00	2146.00	1319.00	1430.00	1208.00	3697.31	11738.00	8138.19	40758.50

EXPENDITURE

CLEANING & MATERIALS	146.25	316.01	150.00	256.69	369.48	154.00	248.41	138.07	173.44	399.56	55.78	244.89	2652.58
SECURITY	6.00							77.76	162.18				245.94
ADMIN & POST	23.79		38.00	40.57	27.36	35.00	217.16	13.60	190.00	26.80			612.28
ELECTRICITY/WATER/GAS	1031.56	615.59	725.13	273.76	308.35	326.65	347.14	568.37	1251.56	808.34	991.68	884.33	8132.46
PHONE & INTERNET	71.75	70.10	70.10	70.10	70.10	70.10	5.82	1.51	50.63	42.99	42.99	42.99	609.18
WASTE	41.04	68.88	39.24	41.64	39.24	41.64	162.24	587.96	237.48	39.24		294.24	1592.84
MAINTENANCE	292.66	610.00			120.00		1250.00		240.00	2802.00	61.25	1949.74	7325.65
COMPUTER COSTS			43.89		456.00	114.00		313.97	449.99				1377.85
MISC	303.30	20.85	105.00	7.21			90.29	26.00		26.06	184.60	211.67	974.98
OTHER	126.75	363.00	276.97	288.00	410.44	67.95			1125.75		7194.00	7453.20	17306.06
	2043.10	2064.43	1448.33	977.97	1800.97	809.34	2321.06	1727.24	3881.03	4144.99	8530.30	11081.06	40829.82

NET PROFIT/LOSS

	1164.90	-146.43	534.67	490.03	704.03	1336.66	-1002.06	-297.24	-2673.03	-447.68	3207.70	-2942.87	-71.32
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NOTE:

BANK TRANSFERS IN	9194.00
BANK TRANSFERS OUT	7194.00
	9194.00 -7194.00

ACTUAL LOSS Y.T.D.

-71.32