



Hillside **Methodist** Church

Trustees Annual Report & Accounts 2020-21



Registered Charity No. 1175950

Introduction	Page 3
Basis of Preparation & Legal Framework	Page 3
Structure, Governance and Management	Page 4
Purpose	Page 4
Review of 2019-20	Page 5 to Page 6
Financial Review etc.	Page 7 to Page 8
Risk Management & Safeguarding	Page 9
Financial Statements	Page 10 to Page 22
Declarations & Scrutiny	Page 23 to Page 24



Hillside Methodist Church

Introduction

Hillside is a Church at the Heart of Community, both geographically, socially and spiritually. We have been based for over 120 years in the village of Brinscall, near Chorley.

In normal time, worship on a Sunday is enjoyed by a vibrant congregation, with a variety of music and worship styles and the warmest of welcomes. A contemporary people in a traditional setting with the mission "To Know Christ and Make Him Known".

During the week there are a variety of groups and regularly held events for all ages, offering a variety of different opportunities for faith development, outreach and fellowship.

The year ended 2020-21 has for everyone, been a challenging year and Hillside has risen to that challenge to provide new ways to worship and "be Church" within the Community.

Basis of Preparation and Legal Framework

The Charity's annual report and accounts for the year ended 31 August 2021 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRS) 102

Charity Name: Hillside Methodist Church.

Charity Registration: 1175950

Principle Address: Parke Road, Brinscall, Chorley, Lancs. PR6 8PU.

Structure: Hillside is a member of the Chorley & Leyland Methodist Circuit, which is a member of the Lancashire Methodist District.

Bankers: Central Finance Board of the Methodist Church, Royal Bank of Scotland, CAF Bank, Santander, Chapel Aid.

Independent Examiner: Mr J Fishwick. ACMA

Trustees: The following members of the Church Council served as Trustees during the period of this report:

Name	Office/Elected By	Name	Office/Elected By
Rev Karen Hilsden (from 1 Sept 2020)	Chair	Dave Wallis	Annual Church Meeting
Jacquie Hartley (Resigned Jun 21)	Church Council Secretary	Geoff Horton	
Angela Melling	Church Treasurer	Michaela Barker (Jul 21)	
Linda Yates	Pastoral Committee Secretary	Anne Waring	
Annette Cupit	Circuit Steward	Ken Guy	Church Council
Tim Melling	Head Steward	Duncan Frost	
Steven Amos	Steward	Janet Horton	
Beryl Frankish	Steward	Chris Howard	
Joyce Nicolson	Steward	Mark Mackley	
Katherine Klunder	Steward	Norma Klunder	
		Maureen Amos	
		Vicki Gow	
		Paul Barron (Oct 20)	
		Joanne Colling (Jul 21)	



Hillside Methodist Church

Structure, Governance and Management

Governing Documents: Our governing documents are the Deed of Union 1932 and the Methodist Church Act 1976

Recruitment and Appointment of Trustees: The Charity Trustees are the members of the Church Council, appointed in line with Section 61 of The Constitutional Practice and Discipline of the Methodist Church ("CPD").

Church Council: Section 60 of CPD outlines the role of the Church Council as follows. "The Church Council has authority and oversight over the whole area of the ministry of the church, including the management of its property. Aims and methods, the determination and pursuit of policy and the deployment of available resources are its proper responsibility."

Church Stewards: Section 63 of CPD outlines the role of the church stewards as follows. "The church stewards are corporately responsible with the presbyter for exercising pastoral responsibility in relation to the Local Church for giving leadership and help over the whole range of the church's life and activity. They are particularly charged to hold together in unity the variety of concerns that are contained within the one ministry of the Church. To this end it is their responsibility to uphold and act upon the decisions and policies of the Church Council." In 2018-19 the Church Council approved the creation of a Leadership Team to work with and support the Stewards in carrying out these responsibilities. This team meets on a regular basis and reports to Church Council.

Safeguarding: Hillside Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches. In addition, it commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children, young people and adults who may be vulnerable.

Purpose

Section 4 of the Methodist Church Act 1976 defines the purpose as follows:

"The purposes of the Methodist Church are and shall be Purposes deemed to have been since the date of union the advancement of:

- (a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;
- (b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;
- (c) any charitable purpose for the time being of any society or institution being a society or institution subsidiary or ancillary to the Methodist Church;
- (d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church."

The following are the main activities undertaken in relation to the Purposes outlined above:

- Organise and hold regular public acts of worship
- Provide teaching through sermons, courses and small groups
- Offer pastoral support to the sick and bereaved
- Pursue children's/youth education in the context of the Christian faith
- Engage with associated local Church Schools
- Raise awareness through the arranging/staging of local events
- Promote fellowship/friendship by facilitating shared-interest groups
- Provide facilities for local community use/activity



Hillside Methodist Church

Review of the Year

This year has continued to be a most unusual one in the life of this church and many others, due to the continued effects of the Covid 19 Pandemic. The church building was closed for a large part of this church year, but the membership has remained well and truly active throughout the year serving our local community.

At the beginning of the year, the Leadership Team, being led by Methodist Church Covid guidelines throughout the pandemic, agreed that there would be no regular acts of worship on Sunday mornings in the church. The facilities of the church remained closed and the regular groups from the church - Family Church, youth group, bible studies and prayer meetings, craft group and Network were unable to meet.

The Leadership Team, very ably led by our new minister the Revd. Karen Hilsden, meets monthly, monitoring and initiating responses to the needs of the Church, congregation and community. The response to which included: -

1. Providing regular acts of online worship using links to the Circuit led weekly services as Bible studies and reflections. These services are prepared on a weekly basis by two members of the fellowship and go live on a Sunday morning. For those without internet access, copies of these services were provided on a DVD and delivered to those unable to get out. Several outdoor Communion services were organised in the carpark.
2. A "Hillside in the Community Group" was set up with members of the congregation meeting online regularly to plan activities for the whole community.
3. A list of vulnerable or isolating people within the community was put together so that we could support and keep in contact with people throughout the pandemic.
4. The Finance Team continues to support the Treasurer looking at how we can continue to raise funds to meet the church's financial commitments.
5. A weekly online Newsletter was introduced which is sent to 120 people sharing news and keeping in contact with the congregation. It contains information and links to local events and to the church's Online Market.
6. An online presence was created with our own Facebook page giving information and live feeds of the church's activities.
7. A weekly online coffee and chat session was set up for people to drop in and have a chat.

All the regular meetings, Leadership Team, Property, Pastoral Visitor, Finance Group, Children's work, Church Council continued to use Zoom technology, to meet as well as the Monday Morning Prayer session and House group bible studies

Recognising the difficulties people were facing in the community, the Hillside in the Community Group started to look at ways we could engage with the community in a more positive way. Over the following months and with the assistance of grants from Chorley Borough Council, Withnell Parish Council, Local Councillors, Arnold Clarke and donations from individuals, we set about creating opportunities to bless the community in a practical way. In the run up to Christmas we knitted and distributed nearly 600 Angels with a Christmas message. A large tractor tyre was decorated as an Advent wreath and placed outside the front of the church with Karen giving an online reflection each week on Facebook as each candle was lit. 50 Christmas bags were put together and distributed to the people on our list of contacts. A window Christmas Carol trail was organised depicting scenes from popular carols so that people could walk round the village to see them and get out into the fresh air. This was advertised



Hillside Methodist Church

through our Facebook page and Newsletter. On Christmas eve there were four outdoor communion services in the church carpark, attended by over 80 people.

From the beginning of January, we entered another phase of total lockdown, a period that for some can be a dark time even without lockdown. In January, to try and alleviate this, pots of daffodils were bought and delivered and during Valentines we delivered wooden hearts sharing God's LOVE. These hearts were also left on the railings in Brinscall, Withnell and Withnell Fold for the public to collect. In March we distributed cards around the first anniversary of the first lockdown, reminding people they were still cared about. During Lent a cross was erected outside the church and reflections from the book, *The Boy, The Mole, The Fox and The Horse*; by Charlie Mackesy were tied to the railings. Over Easter an Easter trail was organised with clues put out around the local Lodge with knitted Easter Chicks filled with Crème eggs given as prizes and included in the Easter bags distributed.

In May we recommenced services in the church holding three services each Sunday 10.00am., 11.15am and 7.00pm asking people to prebook to attend. These were held within the current Methodist guidelines for churches during the pandemic. As Covid restrictions have eased so have our arrangements for services, with a 10.00am and a 7.00pm service and no need to book to attend. We have recommenced congregational singing much to the delight of the congregation.

Throughout the year we had a number of fundraising activities to raise much needed funds. These included a hymnathon, sales of cakes, plants, preserves, wreathes, cards, books, an afternoon tea delivery, collection of jewellery and donations for walks. A big thank you to everyone who participated and supported.

As lockdown restrictions eased, we planned an event called "A Hive of Activity at Hillside". Our knitters knitted over 300 bees for the event. Initially planned for August, the event went ahead in September 2021.

As Covid restrictions have eased even more, we are looking to continue with the positives that came out of this difficult time for the Church and community. We want to be truly to be seen as Hillside Methodist Church "Church at the heart of Community".



Hillside Methodist Church

Financial Review

General Fund (Unrestricted)

At 31st August 2021, the General Fund shows a surplus and net positive movement in funds for the year of £10,115. Income in the year is £79,036 which is £14,010 (21.54%) above previous year. Fundraising income of £5,578 is included in "Other Income". In previous years this has been included in the building fund figures, which is a restricted fund.

Income Stream	2020-21	2019-20	Variance
Offerings	52,491	45,649	6,842
Donations	1,129	2,371	(1,242)
Gift Aid	12,957	10,545	2,412
Interest	79	316	(237)
Other Income	5,578	251	5,327
Lettings	6,802	5,894	908
Total	79,036	65,026	14,010

Expenditure was £68,921 which is £3,742 (5.1%) below previous years as detailed below.

Expenditure	2020-21	2019-20	Variance
Circuit Assessment	55,680	55,680	0
Grants & donations	110	4	(106)
Property			
Maintenance	3,545	4,259	714
Insurance & utilities	7,252	8,222	970
Other Expenditure	2,334	4,498	2,164
Total	68,921	72,663	3,742

Designated Funds (Unrestricted)

These funds increased by £5,991, primarily because of a £3,394 transfer from Bequests drawn down from TMCP (Trustees for Methodist Church Purposes), designated for use in the both the Church and local community. The balance relates to donations to the Community Fund which was established in 2020 to provide funding for work in the Community.

Restricted and Endowment Funds

These funds increased by £3,616, primarily related to the donations and associated gift aid made to the building fund during the year.

Reserves

The Reserves Policy for the Church is to hold a minimum sum equivalent to six months' average operating expenditure, in addition to specific amounts designated for major repairs. As at 31 August 2021 the General Fund after deducting the value of the Church Property stood at £58,205. The annual operating expense forecast for 2021-22 is £63,483, therefore we currently hold 11 months cover for these costs.

For full details of funds held and the movement of these in the year please see Note 8 in the Financial Statements section of this report.



Hillside Methodist Church

Plans for 2021/22

The Church year started during the easing of Covid-19 restrictions; however we are still in a period of great uncertainty with many people not yet returning to Church services.

Forecast deficit of £14,435. The finance group have met regularly to consider the financial position and the congregation are kept informed by regular finance updates. We have had several fundraising activities which will continue throughout the coming year to help to meet the shortfall.

We continue to ask the members and the congregation to prayerfully consider their giving and, wherever possible, to increase it or to make one off donations. We use the "Give a Little" platform for various appeals and fundraising and this also captures details for gift aid. We also use the "DONA" platform for general Church giving, encouraging people to "Give What you Can, When You Can", this also captures details for gift aid claims.

We now have contactless giving available in the Church building and we encourage the congregation to use this as an alternative to cash.

Throughout we pray for the future of Hillside, and we praise God for all that we have and for our loyal and faithful Church family.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the circuit, specifically the leaflet 'The Role of a Trustee in The Methodist Church' is given to all new Church Council members as induction to their role as trustees.

Related Parties

The Church is part of the Chorley & Leyland Circuit, which is part of the Lancashire District, and is also accountable to the Methodist Conference.



Hillside Methodist Church

Risk Management

The major risks are identified and monitored by the Church Council via the relevant committee or responsible person within the church. Professional advice from either within the Connexion or if necessary, from external advisors is taken as required. There is a regular review process undertaken.

The Trustees have identified the major risks to the Charity as being Safeguarding and Financial.

Two Safeguarding Officers ("SO") are in place (one for Children/Young People and one for Vulnerable Adults) who are responsible, along with the Trustees, for ensuring that the Methodist Church Safeguarding Policy is implemented. Regular reports and updates are provided to both Church Council and the Stewards.

Income and Expenditure is monitored monthly by the Treasurer and is compared with the approved annual budget to produce an annual forecast. This information is discussed by the Finance Team prior to a Finance Report being produced. The purpose is to detect trends as part of the risk management process to avoid unforeseen calls on reserves. Updates are provided to the Leadership Team at monthly meetings and to the Trustees at each Church Council meeting.

A formalised Risk Management Policy was adopted by the Trustees in February 2019

Safeguarding

Every person has a value and dignity which comes directly from the creation of humans in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice

The Hillside Methodist Church Council commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Hillside Methodist Church Council commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children, young people and adults who may be vulnerable.

Approved by the Trustees on 2nd February 2022 and signed on their behalf by:

Rev K Hilsden (Chair of Trustees)



Financial Statements

For the Year Ending 31 August 2021



Hillside Methodist Church

Hillside Methodist Church

Statement of Financial Activities (SOFA) for the year ended 31 August 2021 - £s

		Unrestricted				
	Note No.	General Fund	Designated Funds	Restricted & Endowment Funds	Total 2020-21	Total 2019-20
Income and Endowments						
Offerings		52,491	0	80	52,571	45,649
Donations		1,129	1,024	7,119	9,272	13,585
Gift Aid		12,957	76	391	13,424	13,376
Interest and investment income		79	0	62	141	553
Income from Investment Properties		0	0	0	0	0
Internal organisations		0	0	0	0	3,587
Other charitable income	3a	5,578	3,062	66	8,706	3,410
Total from Charitable Activities		72,234	4,162	7,718	84,114	80,160
Income from Lettings		6,802	0	0	6,802	5,894
Total Income and Endowments		79,036	4,162	7,718	90,916	86,054
Expenditure						
Circuit assessment or share		55,680	0	0	55,680	55,680
Grants and donations	3b	110	180	354	644	184
Property maintenance		3,545	0	0	3,545	4,473
Insurance, utilities etc		7,252	0	0	7,252	8,222
Provisions		0	0	0	0	0
Depreciation		75	0	0	75	75
Office expenses		345	0	0	345	521
Other expenditure	3d	1,915	1,385	354	3,654	5,107
Internal organisations		0	0	0	0	6,296
Total Charitable Expenditure		68,921	1,565	708	71,195	80,558
Gain/(loss) on monetary investments		0	0	0	0	0
Gain/(loss) on investment properties		0	0	0	0	0
Net Income/(Expenditure)		10,115	2,597	7,010	19,722	5,496
Transfers between funds		0	3,394	(3,394)	0	0
Other gains/(losses)		0	0	0	0	0
Net Movement in Funds		10,115	5,991	3,616	19,722	5,496
Total funds brought forward		1,812,183	45,995	69,279	1,927,457	1,921,961
Total Funds Carried Forward		1,822,298	51,986	72,895	1,947,179	1,927,457



Hillside Methodist Church

Hillside Methodist Church

Balance Sheet as at 31 August 2021 - £s

	Note No.	Unrestricted		Restricted & Endowment Funds	Totals 2021	Totals 2020
		General Fund	Designated Funds			
Fixed Assets						
Church building & other property	4	1,763,868	0	0	1,763,868	1,763,943
Investments		0	0	608	608	4,006
Total Fixed Assets		1,763,868	0	608	1,764,476	1,767,949
Current Assets						
Debtors and prepayments	5	19,361	7	528	19,896	19,976
Loans by the Churches		0	0	0	0	0
Investments with TMCP		0	0	0	0	0
Central Finance Board Deposits	6	18,362	18,289	48,866	85,517	69,310
Cash at Bank and in hand	6	22,506	33,689	23,069	79,265	72,358
Total Current Assets		60,229	51,986	72,464	184,679	161,644
Current liabilities						
Creditors (due in under 1 year)	7	1,799	0	177	1,976	2,136
Grants Payable within 2021-22		0	0	0	0	0
Total Current Liabilities		1,799	0	177	1,976	2,136
Net Current Assets/Liabilities		58,430	51,986	72,287	182,703	159,508
Total Assets less Current Liabilities		1,822,298	51,986	72,895	1,947,179	1,927,457
Long term liabilities (> 1 year)						
Grants Payable after 2021-22		0	0	0	0	0
Loans to the Church		0	0	0	0	0
Net Assets		1,822,298	51,986	72,895	1,947,179	1,927,457
Funds of the Church						
General Fund (Unrestricted)		1,822,298			1,822,298	1,812,183
Designated Funds (Unrestricted)			51,986		51,986	45,995
Total Unrestricted Funds		1,822,298	51,986	0	1,874,284	1,858,178
Restricted & Endowment Funds				72,895	72,895	69,279
Total Funds	8	1,822,298	51,986	72,895	1,947,179	1,927,457



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 2021

1) Basis of Accounting and Accounting Policies

a) Accounting Framework

The financial statements have been prepared in accordance with *Accounting and Reporting by Charities: Statement of Recommended Practice (SORP)* applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), effective from 1 January 2015. (Charities SORP (FRS102)).

b) Public Benefit Entity

Hillside Methodist Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s) below.

c) Basis

These accounts have been prepared on the basis of historical cost except that the investments are shown at their market value at the end of the year. The accruals basis has been used and the Trustees present accounts that show a true and fair view of the Church's financial position and activities.

d) Content

The financial information presented is relevant, reliable, comparable and complete. Where estimates are used these are based on experience, research and judgement. The accounts are expressed in £sterling, rounded to the nearest pound.

e) Going Concern

Based on the monetary assets and human resources available at 31 August 2021, the trustees believe that the Church is a going concern.

f) Consolidation

The income and expenditure relating to Hillside Youth Club, Hillside Fellowship, Hillside Craft Group and the Hillside Flower Fund are consolidated into these financial statements as these groups fall within the overall governance of the Trustees.

g) Income Recognition

Income is brought into account when there is entitlement, and the amount is reliably measurable once it is more likely than not that the economic benefit of the income will be forthcoming.

Individual amounts categorised as *Other Income* in the SOFA will be shown separately if they are considered material.

The Church acts as agent when collections/appeals are held for other charities. In all these matters the transactions are not reflected in the SOFA because they are not the income of the Church. Instead, the transactions are disclosed in the Notes to the Accounts as required by SORP(FRS102), module 19.12.

In accordance with the Charities SORP (FRS 102) the time of volunteers is not recognised. Further information on this matter is provided in the Trustees Annual Report. If goods are donated, a value will be shown in the SOFA or Notes where the value is considered material.



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 2021 (cont.)

h) Expenditure

Expenditure is recognised when a liability is incurred, or a constructive obligation arises, where the amount is reliably measurable, and it is considered more likely than not that there will be an outflow of economic benefit.

i) VAT

As the Church is not VAT registered, all input VAT is charged with the expenses to which it refers.

j) Tangible Fixed Assets

These are capitalised if they can be used for more than one year, and individually cost at least £1,000.

The Church land & buildings is shown in the accounts at deemed historical cost representing gross carrying value as at 1 September 2015, being the property's insurance reinstatement value at that time. No depreciation is provided because the Trustees consider the current residual value of the property in its present condition to be not less than its historical cost and, in the absence of any material impairment, any depreciation provision for the building component of the property would be immaterial.

k) Receivables and Payables; Bank and Cash (Basic Financial Instruments)

Debtors are stated at the amounts owed to the Church or prepaid. Creditors are initially recognised at settlement amount after any trade discounts, where normal credit terms apply. Subsequently creditors that are current liabilities are measured at the cash or other consideration expected to be paid. The liquid funds of bank balances and deposit fund balances are shown at their realisable values.

l) Funds

The trustees have adopted a policy for all unrestricted reserves which is to maintain a minimum of six months cover for Operating Expenses together with specific designated funds for Long Term Property Reserves. Further details can be found in Note 8.



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 2021 (cont.)

2) Glossary of Terms

CFB: Central Finance Board of the Methodist Church – manages a Common Deposit Fund and a series of pooled investment funds for Methodist entities in Great Britain, and provides investment advice to those entities.

Church: a group of members from fewer than 10 to more than 300.

Circuit: a group of Methodist Churches near each other, typically between 10 and 30.

Church Council: The Trustees of the Church.

Connexion: The Methodist Church in Great Britain which includes the Head Office at Methodist Church House, all Methodist Districts, Circuits and Churches.

Connexional Funds: The Designated and/or Restricted Funds held and administered by the Connexion in furtherance of its charitable and mission objectives.

District: a group of contiguous circuits usually between 15 and 30.

FRS: Financial Reporting Standard.

Lay Employees: Personnel employed by the Church on generally accepted commercial employment terms.

Leadership Team: Provide leadership and support to the church members, and is responsible to Church Council for the furtherance of the Charities aims and objectives.

SOFA: Statement of Financial Activities.

SORP: Statement of Recommended Practice.

TMCP: Trustees for Methodist Church Purposes, the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 21 (cont.)

3) Income & Expenditure Analysis

a) Other Charitable Income

In spite of lockdown, the fundraising team worked hard with various fundraising initiatives throughout the year. In 2020/21, the money raised was credited to the general church fund, rather than the building. Fundraising activities included hymnathon, sales of cakes, cards, plants, preserves, jewellery, Christmas wreaths, books, collection of loose change and sponsored walks.

Contributions towards bible study resources - Bible study groups meet both within members' homes and also at Hillside. Study resources are funded from a specific donation, but participants do contribute to the cost of these resources on a voluntary basis.

Other relates to various grants received for the Community fund from Withnell Parish Council, Chorley Council, Local Councillor grants and Arnold Clarke Motors. The Community Fund is a designated fund.

	Unrestricted Funds	Restricted & Endowment Funds	Total 2020-21	Total 2019-20
Fundraising	5,578			2,256
Contributions towards cost of food & drinks	0	0	0	255
Contributions towards bible study resources	0	66		215
Fundraising for Sponsored Child	0	0	0	275
Other	3,062	0	0	409
Total Other Charitable Income	8,640	66	8,706	3,410

b) Grants and Donations Made

Annual contributions are usually made to Connexional Funds held by the Methodist Church for mission in the UK and overseas, property and for the support of Presbyters and Deacons. In 2020-21 this donation was not made due to the Church financial situation.

	Total 2020-21	Total 2019-20
Methodist Connexional Funds	0	00
Sponsored Child (Action Aid)	180	180
Other	110	0
Total Grants & Donations	290	180

c) Insurance and Utilities

2020-21 utility costs, (except for insurance), were slightly lower than last year. Although the Church was closed for most of the year, Playgroup and Karate continued to use the hall.

	Total 2020-21	Total 2019-20
Insurance	2,651	2,633
Electricity	1,712	2,157
Gas	2,681	3,105
Water	208	326
Total Insurance & Utilities	7,252	8,222



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 2021 (cont.)

d) Other Expenditure

Resources to support worship, study & teaching includes to the cost of providing the bible study resources, referred to in Note 3a above. Other expenditure in general funds include cleaning items & PPE, subscriptions, bank charges and benevolence fund costs.

	Unrestricted Funds	Restricted & Endowment Funds	Total 2020-21	Total 2019-20
Resources to support Worship, Study & Teaching	706		706	1,975
Fundraising Expenditure	22		22	522
Cost of Food & Drinks				260
Publicity & Advertising	188		188	240
Organ & Piano Repairs & Maintenance	377		377	377
Community Fund Expenditure	1,166		1,166	0
First Aid Course & Defib costs				626
Other	841	354	1,195	1,107
Total Other Expenditure	3,300	354	3,654	5,107

4) Property

The Church Land & Buildings relate to our Hillside Methodist Church, Hall and Link Building located in Brinscall.

	Church (non - investment) land and buildings	Other fixed assets including motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total 31 Aug 21
Cost/Valuation - balance b/f	1,762,158	0	2,010	0	1,764,168
Additions			0		0
Revaluations (+/-)					0
Disposals (-)					0
Cost/Valuation - Balance c/f	1,762,158	0	2,010	0	1,764,168
Depreciation - balance b/f	0	0	225	0	225
Depreciation - charge for year (-)			75		75
Depreciation - Revaluations (+/-)					0
Depreciation - Disposals (-)					0
Depreciation - balance c/f	0	0	300	0	300
Net Book Value - Brought forward	1,762,158	-	1,785	-	1,763,943
Net Book Value - Carried forward	1,762,158	-	1,710	-	1,763,868



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 2021 (cont.)

5) Debtors and Prepayments

All items shown as Debtors as at 31 August 2020 were received during the following year. All items paid in advance as at 31 August 2020 have been expensed in 2020-21 and it is expected that payments in advance as at 31 August 2021 will be expensed in 2021-22.

	General Fund	Designated Funds	Restricted & Endowment Funds	Total at 31 Aug 21	Total at 31 Aug 20
Debtors					
Gift Aid	4,634	7	528	5,169	4,560
Rental Income	90			90	0
Other Debtors	790			790	0
Prepayments					
Circuit Assessment	12,306			12,306	13,923
Insurance	1,513			1,513	1,496
Other Prepayments	28		0	28	0
Total Debtors & Prepayments	19,369		607	19,896	19,976

6) Central Finance Board and Bank Balances

Monetary balances held at the Central Finance Board, Methodist Chapel Aid, the Royal Bank of Scotland and CAF bank are all available on demand without loss of interest. Separate bank accounts are held for some but not all of the Restricted Funds, therefore the split of the remaining balances is arbitrary, but wherever possible negative balances are not maintained.

	General Fund	Designated Funds	Restricted & Endowment Funds	Total at 31 Aug 21	Total at 31 Aug 20
Central Finance Board	18,362	18,289	48,866	85,517	69,310
Methodist Chapel Aid	1,763			1,763	1,754
Royal Bank of Scotland	10,033	28,470	21,591	60,094	55,117
CAF Bank	10,711	5,219	1,263	17,193	14,935
Santander					354
Cash in Hand			215	215	199
Other Banks	22,507	33,689	23,069	79,265	72,358
Total CFB & Bank Balances	40,869	51,978	71,935	164,782	141,668



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 2021 (cont.)

7) Creditors, Accruals and Income in Advance

During 2017-18 our insurers paid out for a water damage claim, but the work to rectify this has not yet been done. With agreement from our insurers this income continues to be deferred. All other balances as at 31st August 2020 were paid or released in the following year. It is expected that all other sums accrued or deferred as at 31st August 2021 will be paid during the year to 31 August 2022.

	General Fund	Designated Funds	Restricted & Endowment Funds	Total at 31 Aug 21	Total at 31 Aug 20
Deferred Income					
Insurance Claim Proceeds	1,610			1,610	1,610
Other	61		177	177	
Creditors & Accruals					
Property Repairs & Improvements					310
Utilities	59				172
Others	69	0	0	0	0
Total Creditors, Accruals & Income in Advance	1,799	0	177	1,976	2,092

8) Funds

Unrestricted – General

	31-Aug-21	31-Aug-20
Balance	1,822,298	1,812,183

The purpose of the fund is for the use at the discretion of the Trustees in the furtherance of the general charitable objectives of the church. Approximately 97% (£1,764,093) of the fund is held as freehold property, namely the church and church hall land and building, leaving £51,986 available for current charitable purposes.

Unrestricted – Designated

	31-Aug-21	31-Aug-20
Balance	51,986	45,995

These funds are to service specific purposes but are not restricted by any document or deed to that purpose alone. Movements in these funds are set out in Note 8 below, and details of the specific funds are as follows:

Long Term Property Repairs – this contains provision for large/one off property repairs and maintenance costs including painting, re-wiring, new windows, boiler replacement and organ repairs. Relevant items of expenditure when incurred are charged to this fund, and an equivalent transfer from the general fund (if sufficient funds are available) is made.

Children & Young Peoples Ministries – these funds are used to support the resourcing of several children's and young people's groups within the church. Donations for tea and coffee after worship, together with other fundraising events are used to maintain the fund. If necessary, transfers from the General Fund are made to ensure that sufficient funds are available to support this work.

Other – this includes a donation received in memory of a loved one, where the donor specified that the money should not be used for general church purposes, together with historical fund balances which are now being utilised to support relevant projects.



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 2021 (cont.).

Restricted and Endowment

	31-Aug-21	31-Aug-20
Restricted Funds	72,287	68,669
Endowment Funds	608	609
Total	72,895	69,278

These funds exist to support the causes and organisations listed below.

Building Project – this fund is to support the development of new facilities on the church site in Brinscall and receives both regular and one-off donations.

Other Church Organisations and Groups – the following organisations/funds are governed by the Church Council: - Hillside Youth Club, Hillside Craft Group and the Hillside Flower Fund. Hillside Fellowship closed in 2020 and the balance of £354.43 was donated to Hillside.

Bequests – these were redeemed in October 2020 for use in the Church and local community.

Adult Education – this is a donation given to the church specifically to support Adult Education. Relevant expenditure (largely Bible Study resources) is charged to this fund as and when it is incurred, net of any contributions received.

Anonymous Gift – the terms of this gift provide for the interest to be used for general church purposes. The capital is unavailable for use.

Summary of Fund Movements

Fund	Balance at 1 Sep 20	Income	Expenditure	Transfers	Gains / Losses	Balance at 31 Aug 21
General	1,812,183	79,036	(68,921)	0	0	1,822,298
Property Reserves	37,984	0	0	0	0	37,984
Children & Young Peoples Ministries	2,731	180	(180)	0	0	2,731
Other	5,280	3,982	(1,385)	3,394	0	11,271
Total Designated Funds	45,995	4,162	(1,565)	3,394	0	51,986
Total Unrestricted	1,858,178	83,198	(70,486)	3,394	0	1,874,284
Building Project	48,882	7,272		0	0	56,154
Other Church Organisations & Groups	15,262	380	(705)	0	0	14,939
Bequests	3,396		(2)	3,394	0	0
Adult Education	1,128	66		0	0	1,194
Endowment - Anonymous Gift	609		(1)	0	0	608
Total Restricted & Endowment	69,279	7,718	(708)	0	0	72,895
Total of all Funds	1,927,457	90,916	(71,194)	0	0	1,947,179



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 2021 (cont.).

Analysis of Net Assets between Funds

	General	Designated Funds	Restricted & Endowment Funds	Balance at 31 Aug 21	Balance at 31 Aug 20
Tangible Fixed Assets	1,763,868	0	0	1,763,868	1,763,943
Investments	0	0	608	608	4,006
Current Assets	60,229	51,986	72,464	184,679	161,644
Current Liabilities	(1,799)	0	(177)	(1,976)	(2,136)
Total	1,822,298	51,986	72,895	1,947,179	1,927,457

9) Related Parties

No donations were made by the Trustees during the year that had conditions attached. Related parties include the Methodist Connexion, CFB, TMCP and the Chorley & Leyland Methodist Circuit. The table below shows details of related party transactions during the year

Name		Receipts	Payments	Balance due (from) to the Church at 31 Aug 21
Chorley & Leyland Methodist Circuit	Assessment		(55,680)	0
Chorley & Leyland Methodist Circuit	Connexional Funds		0	0
Total		0	(55,680)	0

10) Agency Collections and Payments

During the year the Church organised several collections and appeals for other charitable organisations. These are tabulated below, and do not appear anywhere else within these accounts. Those appeals/collections that were in respect of related parties are marked *

Name	Details	Receipts	Payments	Balance due (from) to the Church at 31 Aug 21
All We Can*	General Donation	15	(15)	0
Chorley Help the Homeless	Christmas Appeal	385	(385)	0
Night Safe	Christmas Appeal	385	(385)	0
Total		784	(784)	0



Hillside Methodist Church

Notes to the Accounts for the Year Ending 31 August 2021 (cont.).

11) Trustee Payments

There were no payments to Trustees in the year in relation to their role as Trustee.

12) Volunteer Contributions

Every entity (Connexion, District, Circuit and Church) within the Methodist Church in GB is heavily reliant on volunteers who contribute their skills, time and money in the furtherance of the work of the Church. In the Church this is done across a whole range of areas, and we are grateful to everyone who does volunteer their time, help and commitment. No attempt has been made to value the non-monetary contributions in monetary terms.

13) Capital Commitments and Contingent Liabilities

None

14) Lease Commitments

The Church has contracts or obligations for the following

Telephone and Broadband

Photocopier

The annual cost of these is not considered material

15) Independent Examiner

The Independent Examiner does not charge a fee for his services and provided no additional services during the year.



Hillside Methodist Church

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church Council.

Signature of treasurer A. E. Melling Date 2 Feb 2022

Name and address of treasurer Mrs A.E. Melling, ACMA, 16 Millwood Close, Withnell Fold, Chorley, PR6 8AR

Presentation to the Church Council

I confirm that the annual report and accounts for the year ended 31 August 2021 were presented to the Church Council at its meeting on 2nd February 2022

Signature of the Chair of the meeting Karen A. Hilsden

Name of the Chair of the meeting Rev K Hilsden Date 2 Feb 2022

Independent Examiner's Report to the Trustees of the Church, named above

The Church' trustees are responsible for ensuring that the annual report and accounts for the year to 31 August 2020 present a true and fair view of the Church's income and expenditure for the year and of its assets and liabilities at the balance sheet date. The trustees consider that an audit is not necessary for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011
- state whether particular matters have come to my attention.



Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items, in nature or scale, or disclosures in the accounts, seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a true and fair view. My report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than as disclosed below*)

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act 2011
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- (3) I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner.....

Name of independent examiner: Jim Fishwick

Relevant professional qualification of independent examiner: ACMA

Name of firm (where appropriate) N/A

Address: 8 COUNTESS WAY, EUXTON,
CHORLEY
LANCASHIRE PR7 6PT

Date: 15/03/2022