

St Christopher's Family Centre

Charity number 1175935

Annual Report and Financial Statements for the year ended 31 December 2022



West Yorkshire Community Accounting Service

St Christopher's Family Centre

Annual Report and Financial Statements for the year ended 31 December 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

St Christopher's Family Centre

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Rev. Gary Hodgson (Ex-officio)	Chair
Lesley Allen (Appointed)	Treasurer
Louise Connacher (Nominated)	Secretary
Angelo Meneghello (Appointed)	
Andrew Sykes (Nominated)	

Charity number 1175935 Registered in England and Wales

Registered and principal address	Bankers
St. Christopher's Church	HSBC Bank plc
Holme Wood Road	64 Tong Street
Bradford	Dudley Hill
BD4 9EJ	Bradford BD4 6HB

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 27 November 2017 and is governed by a foundation constitution.

Method of recruitment and appointment of trustees

The Vicar of Tong and Laisterdyke shall automatically be a trustee ("ex-officio"). Tong and Laisterdyke Parochial Church Council may appoint up to three trustees (nominated). Other trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees.

The charity's objects

The objects of the CIO are:

- a) to promote the benefit of the inhabitants of Holme Wood and Bradford without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants in accordance with the teaching of the Christian Church.
- b) to establish or secure the establishment of a family centre and to maintain and manage the same in furtherance of these objects.

St Christopher's Family Centre

Trustees' report (continued) for the year ended 31 December 2022

Objectives and activities

The charity's main activities

The Family Centre achieves these objectives by providing a range of activities and interventions to support young families, school age children, young people, and their parents and carers. We provide a safe place to gather, have fun and learn new skills at our Centre based at the St Christopher Church buildings in the middle of Holme Wood, as well as detached work across the estate and home and school visits.

The Family Centre works in partnership with other local organisations, including the Salvation Army and St Christopher's Church.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular providing education for all interested parents in parenting young families and teenagers, healthy eating and exercise, creating safe spaces for parents, children and young people to learn, share experiences, develop new skills and grow in confidence.

Achievements and performance

We support young families through:

- Weekly age-related preschool groups
- Parenting classes
- Home visits and support

We support young people through:

- Detached work to nurture relationship and create opportunities for early intervention
- Weekly after school drop in sessions
- Young leader training to nurture skills and confidence for volunteering, being role models and improving employability
- School visits

People reached in 2022

During 2022 the Family Centre directly supported 178 people in total:

150 children and young people:

- 18 under 5's
- 37 aged 5–10
- 35 aged 10 -21 year
- 60 pupils supported during lunch breaks in local schools

28 people accessed adult support:

- 12 people accessed adult support, i.e. 1-2-1 support or group support
- 16 participants in parent and toddler sessions

Looking ahead

The Family Centre is aiming to increase their level of support for families on Holmewood. The plans are to set up additional support groups for young parents, teenage parents and to employ an experienced outreach worker who can connect with the community.

St Christopher's Family Centre

Trustees' report (continued) for the year ended 31 December 2022

Financial review

The net payments for the year was £7,611, including net receipts of £22,336 on unrestricted funds and net payments of £29,947 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £67,314.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charity Commission and have set a target of 3-6 months reserves for contingency and risk and have developed a plan and budget to build and manage these gradually as funding permits.

Approved by the board of trustees on 29/6/2023

Gary Hodgson (Trustee)

St Christopher's Family Centre

Independent examiner's report to the trustees of St Christopher's Family Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2022, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

6/9/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

St Christopher's Family Centre
Receipts and payments account
for the year ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	45,211	39,584	84,795	94,437
Contributions from service users		1,043	-	1,043	1,514
Other income		1,215	-	1,215	845
Total receipts		47,469	39,584	87,053	96,796
Payments					
Salaries and NIC	(3)	10,768	49,035	59,803	53,403
Staff and volunteer training and expenses		2,710	1,624	4,334	2,152
Sessional delivery and support		815	-	815	3,510
Activity resources		2,267	562	2,829	3,240
Food, drink and refreshments		1,591	42	1,633	781
School holiday activities and resources		2,945	1,000	3,945	2,154
Equipment		-	4,768	4,768	-
Insurance		709	-	709	693
Rent, utilities and phone		-	7,182	7,182	8,161
Office costs, stationery and printing		141	1,827	1,968	703
Network and IT		457	952	1,409	1,345
Finance and administration		-	1,407	1,407	1,391
Funding and development		2,730	412	3,142	8,590
Independent examination		-	720	720	600
Other costs		-	-	-	5,475
Total payments		25,133	69,531	94,664	92,198
Net receipts / (payments)		22,336	(29,947)	(7,611)	4,598
Fund balances brought forward		44,978	55,468	100,446	95,848
Fund balances carried forward	(4)	67,314	25,521	92,835	100,446

St Christopher's Family Centre
Statement of assets and liabilities
as at 31 December 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	67,290	25,521	92,811	100,379
Cash in hand	24	-	24	67
Total cash funds	<u>67,314</u>	<u>25,521</u>	<u>92,835</u>	<u>100,446</u>

Debtors and prepayments

	2022
	£
Prepayments - Insurance	118
	<u>118</u>

Assets retained for the charity's own use

Computer equipment
Office equipment and furniture
Play equipment

Liabilities

	2022
	£
Accruals - Independent examination fee	900
	<u>900</u>

The financial statements were approved by the board of trustees on 29/6/2023

Gary Hodgson (Trustee)

St Christopher's Family Centre

Notes to the accounts

for the year ended 31 December 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

St Christopher's Family Centre
Notes to the accounts continued
for the year ended 31 December 2022

2 Grants and donations	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford City Challenge	6,500	-	6,500	4,750
Henry Smith	-	13,800	13,800	27,600
Pears Youth Fund	-	9,784	9,784	9,930
The Clothworkers' Foundation	-	5,000	5,000	-
Trusthouse Charitable Trust	-	10,000	10,000	10,000
Tudor Trust	27,000	-	27,000	22,000
WW Spooner Charitable Trust	-	1,000	1,000	-
Awards for All	-	-	-	9,984
Bradford Metropolitan District Council (BMDC)	-	-	-	3,750
The Souter Charitable Trust	-	-	-	2,500
The Hobson Charity	-	-	-	1,705
Other donations	11,711	-	11,711	2,218
	<u>45,211</u>	<u>39,584</u>	<u>84,795</u>	<u>94,437</u>

3 Staff costs and numbers	2022	2021
	£	£
Gross salaries	58,382	52,193
Social security costs	3,115	2,524
Employment allowance	(3,115)	(2,524)
Pensions	1,421	1,210
	<u>59,803</u>	<u>53,403</u>

The average number employees during the year was 6, being an average of 2.7 full time equivalent (2021: 6, 2.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022	2021
	£	£
Costs of the scheme to the charity for the year	1,421	1,210

St Christopher's Family Centre
Notes to the accounts continued
for the year ended 31 December 2022

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Awards for All - Youth Work	6,290	-	6,290	-	-
Henry Smith	22,933	13,800	34,009	-	2,724
Trusthouse Charitable Trust	14,449	10,000	10,460	-	13,989
The Souter Charitable Trust	2,500	-	2,500	-	-
Pears Foundation	9,296	9,784	10,272	-	8,808
The Clothworkers' Foundation	-	5,000	5,000	-	-
WW Spooner Trust	-	1,000	1,000	-	-
	<u>55,468</u>	<u>39,584</u>	<u>69,531</u>	<u>-</u>	<u>25,521</u>

Fund name	Purpose of restriction
Awards for All - Youth Work	Youth work sessions
Henry Smith	Staffing and sessional development sessions and associated running costs.
Trusthouse Charitable Trust	Youth work sessions
The Souter Charitable Trust	Parental support sessions
Pears Foundation	Young carers sessions
The Clothworkers' Foundation	Refurbishment of kitchen
WW Spooner Trust	Towards summer provision costs

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.