

Brockham Village Hall

Charity No. 1175919

Company No. CE012440

Trustees' Report and Unaudited Accounts

31 March 2024

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Brockham Village Hall

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2024.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Company No. CE012440

Charity No. 1175919

Registered Office

Brockham Village Hall  
Brockham Green  
Betchworth  
Surrey  
RH3 7JJ

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

G. Bell (Resigned 3 July 2023)

M. Ince

S. Jackson

R. Johnson

P. Williams

Accountants

H&L Associates  
25 Oakeside Lane  
Horley  
RH6 9XS

#### OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is to establish, run and promote a village hall for the benefit of the local community.

#### ACHIEVEMENTS AND PERFORMANCE

The village hall provides a local cafe and bar used by the local community and run by independent people on a 3 year licence, as well as the hall itself which is used by local clubs and associations.

#### FINANCIAL REVIEW

The financial position is considered to be satisfactory.

Reserves are to be built up over the coming years to be used for maintaining the building which is over 100 years old.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

P. Williams  
Trustee  
26 January 2025

*Paul williams*  
[Paul williams \(Jan 27, 2025 14:43 GMT\)](#)

I report to the charity trustees on my examination of the financial statements of Brockham Village Hall for the year ended 31 March 2024.

#### Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Brian Littlefield*

[Brian Littlefield \(Jan 27, 2025 19:26 GMT\)](#)

Brian Littlefield FCCA

25 Oakside Lane  
Horley

RH6 9XS  
26 January 2025

Brockham Village Hall  
Statement of Financial Activities  
for the year ended 31 March 2024

		Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
	Notes			
Income and endowments from:				
Donations and legacies	4	14,374	14,374	3,202
Other trading activities	5	65,933	65,933	53,060
Total		80,307	80,307	56,262
Expenditure on:				
Raising funds	6	11,934	11,934	11,503
Other	7	56,641	56,641	51,037
Total		68,575	68,575	62,540
Net gains on investments		-	-	-
Net income/(expenditure)		11,732	11,732	(6,278)
Transfers between funds		-	-	-
Net income/(expenditure) before other gains/(losses)		11,732	11,732	(6,278)
Other gains and losses				
Net movement in funds		11,732	11,732	(6,278)
Reconciliation of funds:				
Total funds brought forward		13,818	13,818	20,096
Total funds carried forward		25,550	25,550	13,818

Brockham Village Hall  
Summary Income and Expenditure Account  
for the year ended 31 March 2024

	2024 £	2023 £
Income	80,307	56,262
Gross income for the year	<u>80,307</u>	<u>56,262</u>
Expenditure	68,575	62,540
Total expenditure for the year	<u>68,575</u>	<u>62,540</u>
Net income/(expenditure) before tax for the year	11,732	(6,278)
Net income /(expenditure )for the year	<u><u>11,732</u></u>	<u><u>(6,278)</u></u>

## Brockham Village Hall

## Balance Sheet

at 31 March 2024

Company No. CE012440	Notes	2024 £	2023 £
Current assets			
Debtors	9	758	1,751
Cash at bank and in hand		29,637	17,145
		<u>30,395</u>	<u>18,896</u>
Creditors: Amount falling due within one year	10	(4,845)	(5,078)
Net current assets		25,550	13,818
Total assets less current liabilities		25,550	13,818
Net assets excluding pension asset or liability		25,550	13,818
Total net assets		<u>25,550</u>	<u>13,818</u>
The funds of the charity			
Restricted funds	11		
Unrestricted funds	11		
General funds		25,550	13,818
		<u>25,550</u>	<u>13,818</u>
Reserves	11		
Total funds		<u>25,550</u>	<u>13,818</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 26 January 2025

And signed on its behalf by:

*Paul Williams*

[Paul Williams \(Jan 27, 2025 14:43 GMT\)](#)

P. Williams

Trustee

26 January 2025



Brockham Village Hall  
Statement of Cash flows  
for the year ended 31 March 2024

	2024 £	2023 £
Cash flows from operating activities		
Net income/(expenditure) per Statement of Financial Activities	11,732	(6,278)
Adjustments for:		
Decrease/(Increase) in trade and other receivables	993	(1,516)
(Decrease)/Increase in trade and other payables	(233)	2,117
Net cash provided by/(used in) operating activities	<u>12,492</u>	<u>(5,677)</u>
Net cash from investing activities	<u>-</u>	<u>-</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents	12,492	(5,677)
Cash and cash equivalents at the beginning of the year	17,145	22,822
Cash and cash equivalents at the end of the year	<u>29,637</u>	<u>17,145</u>
Components of cash and cash equivalents		
Cash and bank balances	29,637	17,145
	<u>29,637</u>	<u>17,145</u>

for the year ended 31 March 2024

## 1 Accounting policies

### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

### Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

### Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

### Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
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Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
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Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
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Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
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Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
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Volunteer help	The value of any volunteer help received is not included in the accounts.
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Investment income	This is included in the accounts when receivable.
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Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
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Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
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#### Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

#### Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

#### Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

#### Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Research and development

Expenditure on research and development is written off in the year in which it is incurred.

#### Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

#### Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

#### Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

#### Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

## 2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2023 £	Total funds 2023 £
Income and endowments from:		
Donations and legacies	3,202	3,202
Other trading activities	53,060	53,060
Total	<u>56,262</u>	<u>56,262</u>
Expenditure on:		
Raising funds	11,503	11,503
Other	51,037	51,037
Total	<u>62,540</u>	<u>62,540</u>
Net income	<u>(6,278)</u>	<u>(6,278)</u>
Net income before other gains/(losses)	(6,278)	(6,278)
Other gains and losses:		
Net movement in funds	<u>(6,278)</u>	<u>(6,278)</u>
Reconciliation of funds:		
Total funds brought forward	20,096	20,096
Total funds carried forward	<u>13,818</u>	<u>13,818</u>

4 Income from donations and legacies

	Unrestricted	Total 2024	Total 2023
	£	£	£
Donations received	14,374	14,374	3,202
	<u>14,374</u>	<u>14,374</u>	<u>3,202</u>

5 Income from other trading activities

	Unrestricted	Total 2024	Total 2023
	£	£	£
Bar & Cafe Letting	38,490	38,490	29,520
Hall Lettings	24,429	24,429	23,510
Fund raising activities	3,014	3,014	30
	<u>65,933</u>	<u>65,933</u>	<u>53,060</u>

6 Expenditure on raising funds

	Unrestricted	Total 2024	Total 2023
	£	£	£
<i>Fundraising trading costs</i>			
Hall Lettings	11,034	11,034	11,503
Fund raising activities	900	900	-
	<u>11,934</u>	<u>11,934</u>	<u>11,503</u>

7 Other expenditure

	Unrestricted	Total 2024	Total 2023
	£	£	£
Employee costs	13,559	13,559	10,953
Premises costs	38,453	38,453	36,806
General administrative costs	1,740	1,740	1,392
Legal and professional costs	2,889	2,889	1,886
	<u>56,641</u>	<u>56,641</u>	<u>51,037</u>

8 Staff costs

	2024	2023
Salaries and wages	13,559	10,953
	<u>13,559</u>	<u>10,953</u>

No employee received emoluments in excess of £60,000.

9 Debtors

	2024	2023
	£	£
Trade debtors	758	1,751
	<u>758</u>	<u>1,751</u>

10 Creditors:  
amounts falling due within one year

	2024	2023
	£	£
Trade creditors	4,445	4,676
Other creditors	-	2
Accruals	400	400
	<u>4,845</u>	<u>5,078</u>

11 Movement in funds

	At 1 April 2023	Incoming resources (including other gains/losses ) £	Resources expended £	At 31 March 2024 £
Restricted funds:				
Unrestricted funds:				
General funds	13,818	80,307	(68,575)	25,550
Total funds	<u>13,818</u>	<u>80,307</u>	<u>(68,575)</u>	<u>25,550</u>

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Net current assets	25,550	25,550
	<u>25,550</u>	<u>25,550</u>

13 Reconciliation of net debt

	At 1 April 2023 £	Cash flows £	At 31 March 2024 £
Cash and cash equivalents	17,145	12,492	29,637
	<u>17,145</u>	<u>12,492</u>	<u>29,637</u>
Net debt	<u>17,145</u>	<u>12,492</u>	<u>29,637</u>

14 Related party disclosures

*Controlling party*

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Brockham Village Hall  
Detailed Statement of Financial Activities  
for the year ended 31 March 2024

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:			
Donations and legacies			
Donations received	14,374	14,374	3,202
	<u>14,374</u>	<u>14,374</u>	<u>3,202</u>
Other trading activities			
Bar & Cafe Letting	38,490	38,490	29,520
Hall Lettings	24,429	24,429	23,510
Fund raising activities	3,014	3,014	30
	<u>65,933</u>	<u>65,933</u>	<u>53,060</u>
Total income and endowments	80,307	80,307	56,262
Expenditure on:			
Costs of other trading activities			
Hall Lettings	11,034	11,034	11,503
Fund raising activities	900	900	-
	<u>11,934</u>	<u>11,934</u>	<u>11,503</u>
Total of expenditure on raising funds	11,934	11,934	11,503
Employee costs			
Salaries/wages	13,559	13,559	10,953
	<u>13,559</u>	<u>13,559</u>	<u>10,953</u>
Premises costs			
Rates	-	-	168
Light, heat and power	19,115	19,115	16,243
Premises repairs and maintenance	16,241	16,241	15,117
Other premises costs	3,097	3,097	5,278
	<u>38,453</u>	<u>38,453</u>	<u>36,806</u>
General administrative costs, including depreciation and amortisation			
Bad debts	207	207	132
Software, IT support and related costs	551	551	526
Stationery and printing	127	127	42
Subscriptions	-	-	25
Sundry expenses	146	146	43
Telephone, fax and broadband	709	709	624
	<u>1,740</u>	<u>1,740</u>	<u>1,392</u>
Legal and professional costs			
Accountancy and bookkeeping	1,317	1,317	1,262



Brockham Village Hall  
Detailed Statement of Financial Activities

Other legal and professional costs	1,572	1,572	624
	<u>2,889</u>	<u>2,889</u>	<u>1,886</u>
Total of expenditure of other costs	<u>56,641</u>	<u>56,641</u>	<u>51,037</u>
Total expenditure	68,575	68,575	62,540
Net gains on investments	-	-	-
	<u>11,732</u>	<u>11,732</u>	<u>(6,278)</u>
Net income/(expenditure)			
Net income/(expenditure) before other gains/(losses)	<u>11,732</u>	<u>11,732</u>	<u>(6,278)</u>
Other Gains	-	-	-
	<u>11,732</u>	<u>11,732</u>	<u>(6,278)</u>
Net movement in funds			
Reconciliation of funds:			
Total funds brought forward	13,818	13,818	20,096
Total funds carried forward	<u>25,550</u>	<u>25,550</u>	<u>13,818</u>











# BrockhamVillageHall\_UTR3500214883\_31-03-2024\_Accounts

Final Audit Report

2025-01-27

Created:	2025-01-27
By:	lisa Harrison (info@hlassociates.co.uk)
Status:	Signed
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-  Document created by lisa Harrison (info@hlassociates.co.uk)  
2025-01-27 - 14:41:21 GMT- IP address: 217.44.126.91
-  Document emailed to pwilliams71@btinternet.com for signature  
2025-01-27 - 14:41:25 GMT
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2025-01-27 - 14:42:02 GMT- IP address: 172.224.226.16
-  Signer pwilliams71@btinternet.com entered name at signing as Paul williams  
2025-01-27 - 14:43:02 GMT- IP address: 31.53.69.35
-  Document e-signed by Paul williams (pwilliams71@btinternet.com)  
Signature Date: 2025-01-27 - 14:43:04 GMT - Time Source: server- IP address: 31.53.69.35
-  Document emailed to brian@harrisonlittlefield.co.uk for signature  
2025-01-27 - 14:43:05 GMT
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2025-01-27 - 19:25:53 GMT- IP address: 217.44.126.91
-  Signer brian@harrisonlittlefield.co.uk entered name at signing as Brian Littlefield  
2025-01-27 - 19:26:21 GMT- IP address: 217.44.126.91
-  Document e-signed by Brian Littlefield (brian@harrisonlittlefield.co.uk)  
Signature Date: 2025-01-27 - 19:26:23 GMT - Time Source: server- IP address: 217.44.126.91
-  Agreement completed.  
2025-01-27 - 19:26:23 GMT