

# Trustees' Annual Report for the period

From **Period start date** 01 May 2020 **To** **Period end date** 31 April 2021

## Section A Reference and administration details

**Charity name** Oakwood Tennis Club

**Other names charity is known by**

**Registered charity number (if any)** 1175910

**Charity's principal address** VCD Sportsground

Old Rd

Crayford

**Postcode**

DA1 4DN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gavin Nelson	Chairman		
2	Emma Nelson	Secretary		
3	Susan Beresford	Treasurer		
4	Neil Biddle	Head Coach		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management****Description of the charity's trusts**

Type of governing document

(eg. trust deed, constitution)

Constitution

How the charity is constituted

(eg. trust, association, company)

Trustee selection methods

(eg. appointed by, elected by)

Elected by members

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

the promotion of community participation in health recreation in particular by the provision of facility for the playing of tennis.

Tennis Courts- membership  
Tennis Courts- Public  
Tennis coaching  
Inclusive and disability tennis sessions

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main  
achievements of the charity  
during the year**

Our club was nominated as the Kent and London & South-East regional LTA Club of the Year 2020, narrowly missing out but coming runner-up.

We had several achievements this year, most notably the completion of the construction of a new clubhouse, providing much needed extra leisure space for our members. The new clubhouse also provides toilets and shower facilities and has really enhanced the member experience.

We continue to run our inclusive tennis programme and we have a group of disabled young adults (Peppercorns) who have been coming for nearly 2 years now and continue to have tennis sessions every week on a Tuesday.

Our membership base grew by nearly 50% over the past 2 years and our free pay n play membership continues to provide accessibility to top class tennis courts for those in the community who do not wish to become full members but just to play as and when they are able.

**Section E Financial review**

Brief statement of the charity's policy on reserves

Oakwood Tennis club has a commitment to always have £5000 cash in reserve at all times.

Details of any funds materially in deficit

N/A

**Further financial review details (Optional information)**


You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information****Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GAVIN NELSON	
Position (eg Secretary, Chair, etc)	Chairman	

Date

19.06.22



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Oakwood Tennis Club

1175910

## Receipts and payments accounts

CC16a

For the period  
from

May-20

To

4/30/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership fees	36,908	-	-	36,908	-
Coaching income	2,759	-	-	2,759	-
Players sub and lights	196	-	-	196	-
Fund Raising income	476	-	-	476	-
Tournament income	52	-	-	52	-
LTA refund	3,400	-	-	3,400	-
Other	3,141	-	-	3,141	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	46,932	-	-	46,932	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	46,932	-	-	46,932	-
<b>A3 Payments</b>					
Team registration entries	419	-	-	419	-
Club registration	850	-	-	850	-
Parent club (VCD) membership	4,750	-	-	4,750	-
Social and tournament expenses	286	-	-	286	-
Maintenance	15,000	-	-	15,000	-
New cabin build costs	41,839	-	-	41,839	-
LTA loan	6,800	-	-	6,800	-
Advertising	203	-	-	203	-
3rd party funding	6,555	-	-	6,555	-
Other	1,289	-	-	1,289	-
<b>Sub total</b>	77,992	-	-	77,992	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	77,992	-	-	77,992	-
<b>Net of receipts/(payments)</b>	31,060	-	-	31,060	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	31,060	-	-	31,060	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Retained earnings	- 31,060	-	-
	Reserve cash	5,000	-	-
	Carried forward from previous years	46,028	-	-
	<b>Total cash funds</b>	<b>19,968</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Owed retention : New courts		10,388	
	Owed retention: New floodlights		7,357	
	LTA loan balance		76,439	
	SFPD Prof fees		4,500	
		-		
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Oakwood Tennis Club

**On accounts for the year  
ended**

30 April 2021

**Charity no  
(if any)**

1175910

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2021DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- ☐ the accounting records were not kept in accordance with section 130 of the Act; or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Janet Nicholson

**Date:** 14/06/2022

**Name:** JANET NICHOLSON

**Relevant professional  
qualification(s) or body  
(if any):**



<b>Address:</b>	14 Walcot Gardens, 136 Kennington Road
	London, SE11 6RB

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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