

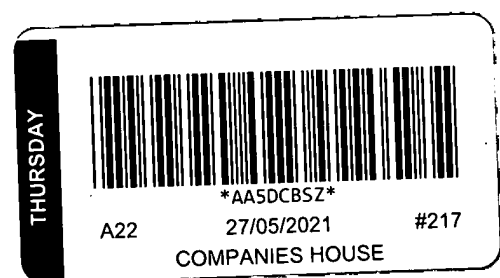
Registered number: 05272761
Charity number: 1175849

THE COUNCIL OF VALIDATING UNIVERSITIES

(A company limited by guarantee)

FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 30 JULY 2020



THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

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THE COUNCIL OF VALIDATING UNIVERSITIES

(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE PERIOD ENDED 30 JULY 2020**

Trustees

Dr Aulay Mackenzie, Chair
Dr Frank Haddleton, Vice Chair
Ms Diane Glautier
Ms Claire Nixon
Dr Steven Quigley
Dr Mark Lyne
Mr Phil Berry
Mr Dominic Ramsden (appointed 1 November 2019)
Dr Suzanna Tomassi (appointed 20 March 2020)
Ms Maureen McLaughlin (appointed 20 March 2020)

Company registered number

05272761

Charity registered number

1175849

Registered office

Peterbridge House, 3 The Lakes, Northampton, Northamptonshire, NN4 7HB

Company secretary

Dr Janet Nancy Bohrer

Independent examiner

Rebecca Hughes Bsc (Hons) FCCA, MHA MacIntyre Hudson, Peterbridge House, The Lakes, Northampton, NN4 7HB

Bankers

Charities Aid Foundation Bank, 25 Kings Hill Ave, Kings Hill, West Malling, ME19 4JQ

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE PERIOD ENDED 30 JULY 2020

LEGAL AND ADMINISTRATIVE INFORMATION

The Council of Validating Universities (CVU) was registered as a charity, number 1054170, on 29 March 1996. The Trustees approved the merger of the Incorporated Charity (number, 1175849) with the Unincorporated charitable entity of the same name (number 1054170), on 10 February 2017. The Charity merger was completed and Charity number 1175849 was registered on 21 November 2017.

The Council of Validating Universities is a company limited by guarantee and the directors that served during the year are:

Dr Aulay Mackenzie
Dr Frank Haddleton
Ms Diane Glautier
Ms Claire Nixon
Dr Steven Quigley
Dr Mark Lyne
Mr Phil Berry
Mr Dominic Ramsden
Dr Suzanna Tomassi
Ms Maureen McLaughlin

Its registered office is; British Accreditation Council, Peterbridge House, 3 The Lakes, Northampton, Northamptonshire, England, NN4 7HB.

The Council's governing document is its Constitution adopted on 12 February 1996, and amended on 13 February 1997, 10 September 1999, 8 February 2000, 8 September 2000, 16 September 2004, 18 September 2008, 17 September 2009, 13 September 2012 and 22 September 2016. The constitution was formally adopted following the completion of the review on 21 November 2017.

The Charity Trustees are the members of the Executive Committee who are responsible for the control and management of the charity.

The Council held its funds in a Clubs and Societies Current Account and a Reserve Account in the National Westminster Bank.

On 14 June 2018, the Council of Validating Universities opened a current bank account with the Charities Aid Foundation bank.

In order to obtain wide spread experience and appropriate skills on the board of trustees the recruitment of trustees is usually done through personal contacts and introductions. Trustees & Directors are elected by the members and normally serve for a period of three years.

THE COUNCIL OF VALIDATING UNIVERSITIES
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TRUSTEES' REPORT (continued)
FOR THE PERIOD ENDED 30 JULY 2020

AIMS AND ORGANISATION

The objects of the Council are 'to advance education, including training and research, in particular by keeping under review the concerns of degree-awarding institutions within the United Kingdom in relation to collaborative validation' and 'identifying and promoting good practice in collaborative validation'. The Council is the one UK organisation specifically representing the interests of higher education institutions which validate programmes delivered outside those institutions but leading to their awards. When planning activities, the trustees have regard for the Charity Commission's guidance on public benefit.

The Council's Secretariat has been provided by the British Accreditation Council for Independent Further and Higher Education since 1 January 2016.

The Council operates as a networking organisation through the provision of opportunities for representatives of member organisations to learn about, and contribute to discussion on, topics of interest to collaborative provision. It does this principally through its annual conference, national seminars and workshops, a periodic survey of the number and type of collaborative arrangements that lead to awards of validating universities, and publication of guidance for practitioners. Through its individual members and sub-groups, the Council contributes to discussion and consultation on national policy affecting collaborative provision.

Annual Conference

Introduction

The 2019 Annual Conference was held on 12 & 13 September 2019 at the Copthorne Hilton Hotel in Birmingham. Conference fees were set at £350 for members and £495 for non-members with day delegate rates of £130 for members and £180 for non-members.

CVU continued the discount for group ticket bookings, the discount was 20% and applied when 2 or more tickets were purchased.

In keeping with the previous year, the Council Meeting was held prior to the drinks reception at the end of the first day. Attendance was again maintained at a good level. The dinner was followed by a light-hearted quiz.

Conference Sessions

The Chair, Dr Aulay Mackenzie welcomed delegates to the conference. He explained that the format of the 2019 Conference would be a series of keynote presentations followed by question and answer sessions.

Day One

- Post-18 education and funding: policy, politics and partnership: Gordon McKenzie, Chief Executive, GuildHE
- Developing Strategic Partnerships: Why, Where and How? Professor Nick Petford, Vice Chancellor, University of Northampton
- Through a glass darkly: thoughts on preparing for Brexit and beyond: Smita Jamdar, Head of Education, Shakespeare Martineau
- Meeting the needs of a rapidly changing sector: a quality perspective: Douglas Blackstock, Chief Executive Quality Assurance Agency for Higher Education
- Validation in 2019 – a wonk's eye view: David Kernohan, Associate Editor, WonkHE
- Issues in HE – the perspective of a critical friend in the Lords: Lord Michael Richard, Member of the House of Lords

THE COUNCIL OF VALIDATING UNIVERSITIES

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TRUSTEES' REPORT (continued) FOR THE PERIOD ENDED 30 JULY 2020

Day Two

- Data for change – using data to recruit, promote and persuade: Simon Emmett, Chief Executive and Junal Lalchandani, Client Data Analyst, IDP Education
- The shape of global higher education: Michael Peak, Senior Adviser, Education Research, British Council
- TNE in transition: where are we at and what is next? Celia Partridge, Assistant Director, Partnerships and Mobility, Universities UK International

There was an interactive session at the end of the morning session to discuss the future of partnerships in Higher Education, both in the UK and overseas.

Attendance

Over the two days, the conference was attended by a total of 51 people inclusive of speakers and participants. There was a small decrease in number as there were 56 people who attended the previous conference in 2018.

CVU Workshop and Seminar Programme for 2019/20

There were four seminars/workshops in 2019/20, as follows:

Date	Topic	Attendance
6 March 2020	Benefits of Transnational Education	24 (including 5 speakers)
24 July 2020	Managing Partnerships: adopting a risk-based approach to compliance	48 (including 6 speakers)

The number of seminars delivered was significantly lower than the previous year. A total of 72 delegates attended the two seminars delivered during the year compared to the 120 delegates for four seminars in the previous year. The UK lockdown imposed by the government on the 16th of March to combat the increasing number of COVID-19 cases also played a factor for the reduced number of seminars delivered during the year as any face to face meeting was heavily restricted at this time. The seminar in March was held at Friends House in London while the seminar in July was delivered online via Zoom. Any feedback from the events were used by the executive committee to assist in the planning of future seminars for 2020/21.

Executive Committee Council Meetings

The executive committee met four times in the year on the following dates:

- 18 October 2019
- 10 January 2020
- 20 March 2020
- 05 June 2020

Three new CVU executive committee members were recruited in 2019/20 as follows:

Name	Tenure
Mr Dominic Ramsden	1 November 2019 – 1 November 2022
Dr Suzanna Tomassi	20 March 2020 – 20 March 2023
Ms Maureen McLaughlin	20 March 2020 – 20 March 2023

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TRUSTEES' REPORT (continued)
FOR THE PERIOD ENDED 30 JULY 2020

The October and the January meetings were held at the British Accreditation Council offices, 14 Devonshire Square, London. Due to the COVID-19 pandemic, the March and the June meetings were held online via Zoom.

There was a single meeting of the Council held during the conference on Thursday, 12 September 2019 at the Copthorne Hotel in Birmingham.

CVU Secretariat

The British Accreditation Council has provided secretariat services from 1 January 2016.

CVU Representation

The CVU continued its representation on national committees and working groups during 2019/20, including Dr Aulay Mackenzie acting as a member of the UUK/GuildHE/QAA working group on QA of TNE and Dr Steven Quigley as a member on the British Accreditation Council's Accreditation Committee.

Final Remarks

Partnership activity remains a key sector activity, with TNE in particular a focus as part of the UK International Education Strategy. The key challenge for the CVU remains achieving the engagement across the sector to maintain its profile and deliver to its mission.

Comments on Financial Activities

The Executive Committee retained the fee of £575 for all member institutions for 2019/20.

CVU uses Eventbrite for all of its event bookings. Eventbrite charges a fee for all paid transactions which is passed on to the ticket buyer. Therefore, the prices quoted below relate to the amount CVU charges but is not inclusive of the fee added by Eventbrite when tickets are purchased.

Attendance fees for the March workshop remained at £120 for members and £180 for non-members. However, the attendance fees for the July workshop was reduced at £75 for both members and non-members as it was held online via Zoom.

The Committee continued the discount of 20% for group ticket bookings when 2 or more tickets were purchased for the annual conference.

The British Accreditation Council charged a discounted annual Secretariat fee of £27,000 during the year after discussion on services that was provided, and repercussions of the COVID-19 pandemic had on CVU's financial stability. This fee also included staff time and all administrative support. The contract is renewable on an annual basis and CVU chose to extend the use of the British Accreditation Council services for 2020/21 where it was agreed a further discount could be provided.

In relation to Governance, the executive committee decided to continue with the appointment of a firm of accountants to independently review its accounts, and MHA Macintyre Hudson in Northampton was appointed again to independently review the accounts for 2019/20.

Reserves

The Trustees believe that adequate reserves should be held to maintain the work of the council and that the free reserves equivalent to nine months normal recurring expenditure will suffice.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE PERIOD ENDED 30 JULY 2020

GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Trust deed.

The company is constituted under a Trust deed and is a registered charity number 1175849.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Plans for future periods

POST BALANCE SHEET EVENTS

The charitable company has considered the operational and financial impact of COVID 19 on future financial performance and prospects of the business. The Trustees have considered the financial impact of COVID 19 and this will influence the range of activities the Trustees will undertake in the future. COVID 19 has presented both risks and opportunities to the charitable company; the meeting and events activities have been reshaped and will be delivered as online virtual events and e learning activities which in the fulness of time will return benefits to the charitable company similar to in person events.

In conclusion the Trustees consider that the charitable company as an entity remains a going concern.

THE COUNCIL OF VALIDATING UNIVERSITIES

(A company limited by guarantee)

TRUSTEES' REPORT (continued) FOR THE PERIOD ENDED 30 JULY 2020

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Council of Validating Universities for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

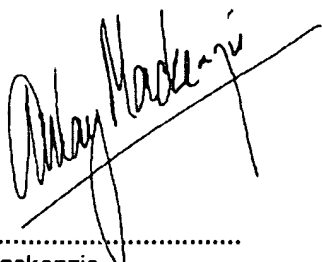
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees, on 7 May 2021 and signed on their behalf by:



.....
Dr Aulay Mackenzie
Trustee

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

**INDEPENDENT EXAMINER'S REPORT
FOR THE PERIOD ENDED 30 JULY 2020**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE COUNCIL OF VALIDATING
UNIVERSITIES (the 'company')**

I report to the charity Trustees on my examination of the accounts of the company for the period ended 30 July 2020.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

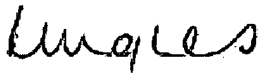
1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE PERIOD ENDED 30 JULY 2020

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 27 May 2021

Rebecca Hughes BSc(Hons) FCCA

MHA MacIntyre Hudson
Chartered Accountants
Peterbridge House
The Lakes
Northampton
NN4 7HB

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE PERIOD ENDED 30 JULY 2020

	Note	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
INCOME FROM:				
Charitable activities	2	44,802	44,802	64,624
TOTAL INCOME		44,802	44,802	64,624
EXPENDITURE ON:				
Charitable activities		59,021	59,021	64,574
TOTAL EXPENDITURE		59,021	59,021	64,574
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		(14,219)	(14,219)	50
NET MOVEMENT IN FUNDS		(14,219)	(14,219)	50
RECONCILIATION OF FUNDS:				
Total funds brought forward		57,887	57,887	57,837
TOTAL FUNDS CARRIED FORWARD		43,668	43,668	57,887

The notes on pages 12 to 17 form part of these financial statements.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)
REGISTERED NUMBER: 05272761

BALANCE SHEET
AS AT 30 JULY 2020

	Note	£	30 July 2020 £	£	31 July 2019 £
CURRENT ASSETS					
Debtors	6	10,076		11,393	
Cash at bank and in hand		35,247		53,392	
		<u>45,323</u>		<u>64,785</u>	
CREDITORS: amounts falling due within one year	7	(1,655)		(6,898)	
NET CURRENT ASSETS			<u>43,668</u>		<u>57,887</u>
NET ASSETS			<u>43,668</u>		<u>57,887</u>
CHARITY FUNDS					
Unrestricted funds	8		<u>43,668</u>		<u>57,887</u>
TOTAL FUNDS			<u>43,668</u>		<u>57,887</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the period in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 7 May 2021 and signed on their behalf, by:


.....
Dr Aulay Mackenzie
Chair

The notes on pages 12 to 17 form part of these financial statements.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

1. ACCOUNTING POLICIES

Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Council of Validating Universities meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.1 Going concern

The financial statements have been prepared on a going concern basis. The Trustees have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment. The COVID 19 pandemic and the ensuing economic shutdown has had a significant impact on the charitable company's operations. In response to the COVID 19 pandemic, the Trustees have performed a robust analysis of forecast future cash flows taking into account the potential impact on the business of possible future scenarios arising from the impact of COVID 19. This analysis also considers the effectiveness of available measures to assist in mitigating the impact.

The Trustees have not identified any further material uncertainties that may cast significant doubt about the ability of the charity to continue as a going concern.

Based on these assessments and having regard to the resources available to the charity, the Trustees have concluded that there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income

Incoming resources are the total amount receivable by the charity in relation to subscriptions, annual conference fees, seminars, handbook sales, and bank interest receivable.

All income is recognised on a receivable basis. The only income that is deferred is the conference fees which are recognised as the event takes place.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

1. ACCOUNTING POLICIES (CONTINUED)

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Interest receivable

Interest on funds held is included when receivable and the amount can be measured reliably this is normally upon notification of the interest paid or payable by the Bank.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

1. ACCOUNTING POLICIES (CONTINUED)

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Membership Subscriptions	27,024	27,024	35,938
Annual conference fees	11,495	11,495	14,958
Workshop & Seminar fees	6,283	6,283	13,728
	<u>44,802</u>	<u>44,802</u>	<u>64,624</u>
Total donations and legacies			
	<u>44,802</u>	<u>44,802</u>	<u>64,624</u>
Total 2019	64,624	64,624	
	<u>64,624</u>	<u>64,624</u>	

3. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted funds £	Total 2020 £	Total 2019 £
Conference costs	11,647	11,647	10,516
Workshop & seminar costs	3,423	3,423	10,124
Meeting expenses	109	109	1,190
Secretariat salary	30,000	30,000	36,000
Bad debts	11,340	11,340	4,600
Other costs	420	420	258
Governance costs	2,082	2,082	1,886
	<u>59,021</u>	<u>59,021</u>	<u>64,574</u>
Total 2019	64,574	64,574	
	<u>64,574</u>	<u>64,574</u>	

THE COUNCIL OF VALIDATING UNIVERSITIES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020**

4. NET INCOME/(EXPENDITURE)

During the period, no Trustees received any remuneration (2019 - £NIL).
During the period, no Trustees received any benefits in kind (2019 - £NIL).
During the year, no Trustees received any reimbursement of expenses (2019 - £Nil).

5. Independent examination fee

The Independent Examiner's remuneration amounts to an Independent Examination fee of £2,082 (2019 - £1,886)

6. DEBTORS

	30 July 2020 £	31 July 2019 £
Trade debtors	10,076	8,393
Prepayments and accrued income	-	3,000
	<u>10,076</u>	<u>11,393</u>

7. CREDITORS: Amounts falling due within one year

	30 July 2020 £	31 July 2019 £
Trade creditors	-	5,293
Accruals and deferred income	1,655	1,605
	<u>1,655</u>	<u>6,898</u>

8. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 August 2019 £	Income £	Expenditure £	Balance at 30 July 2020 £
General funds				
Charitable activities	57,887	44,802	(59,021)	43,668

THE COUNCIL OF VALIDATING UNIVERSITIES
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

8. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 August 2018 £	Income £	Expenditure £	Balance at 31 July 2019 £
Charitable activities	57,837	64,624	(64,574)	57,887
Total of funds	57,837	64,624	(64,574)	57,887

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 August 2019 £	Income £	Expenditure £	Balance at 30 July 2020 £
General funds	57,887	44,802	(59,021)	43,668

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 August 2018 £	Income £	Expenditure £	Balance at 31 July 2019 £
General funds	57,837	64,624	(64,574)	57,887

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2020 £	Total funds 2020 £
Current assets	45,323	45,323
Creditors due within one year	(1,655)	(1,655)
	43,668	43,668

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2019 £	Total funds 2019 £
Current assets	64,785	64,785
Creditors due within one year	(6,898)	(6,898)
	<u>57,887</u>	<u>57,887</u>

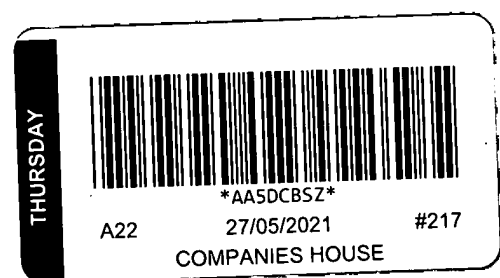
Registered number: 05272761
Charity number: 1175849

THE COUNCIL OF VALIDATING UNIVERSITIES

(A company limited by guarantee)

FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 30 JULY 2020



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THE COUNCIL OF VALIDATING UNIVERSITIES

(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE PERIOD ENDED 30 JULY 2020**

Trustees

Dr Aulay Mackenzie, Chair
Dr Frank Haddleton, Vice Chair
Ms Diane Glautier
Ms Claire Nixon
Dr Steven Quigley
Dr Mark Lyne
Mr Phil Berry
Mr Dominic Ramsden (appointed 1 November 2019)
Dr Suzanna Tomassi (appointed 20 March 2020)
Ms Maureen McLaughlin (appointed 20 March 2020)

Company registered number

05272761

Charity registered number

1175849

Registered office

Peterbridge House, 3 The Lakes, Northampton, Northamptonshire, NN4 7HB

Company secretary

Dr Janet Nancy Bohrer

Independent examiner

Rebecca Hughes Bsc (Hons) FCCA, MHA MacIntyre Hudson, Peterbridge House, The Lakes, Northampton, NN4 7HB

Bankers

Charities Aid Foundation Bank, 25 Kings Hill Ave, Kings Hill, West Malling, ME19 4JQ

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE PERIOD ENDED 30 JULY 2020

LEGAL AND ADMINISTRATIVE INFORMATION

The Council of Validating Universities (CVU) was registered as a charity, number 1054170, on 29 March 1996. The Trustees approved the merger of the Incorporated Charity (number, 1175849) with the Unincorporated charitable entity of the same name (number 1054170), on 10 February 2017. The Charity merger was completed and Charity number 1175849 was registered on 21 November 2017.

The Council of Validating Universities is a company limited by guarantee and the directors that served during the year are:

Dr Aulay Mackenzie
Dr Frank Haddleton
Ms Diane Glautier
Ms Claire Nixon
Dr Steven Quigley
Dr Mark Lyne
Mr Phil Berry
Mr Dominic Ramsden
Dr Suzanna Tomassi
Ms Maureen McLaughlin

Its registered office is; British Accreditation Council, Peterbridge House, 3 The Lakes, Northampton, Northamptonshire, England, NN4 7HB.

The Council's governing document is its Constitution adopted on 12 February 1996, and amended on 13 February 1997, 10 September 1999, 8 February 2000, 8 September 2000, 16 September 2004, 18 September 2008, 17 September 2009, 13 September 2012 and 22 September 2016. The constitution was formally adopted following the completion of the review on 21 November 2017.

The Charity Trustees are the members of the Executive Committee who are responsible for the control and management of the charity.

The Council held its funds in a Clubs and Societies Current Account and a Reserve Account in the National Westminster Bank.

On 14 June 2018, the Council of Validating Universities opened a current bank account with the Charities Aid Foundation bank.

In order to obtain wide spread experience and appropriate skills on the board of trustees the recruitment of trustees is usually done through personal contacts and introductions. Trustees & Directors are elected by the members and normally serve for a period of three years.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE PERIOD ENDED 30 JULY 2020

AIMS AND ORGANISATION

The objects of the Council are 'to advance education, including training and research, in particular by keeping under review the concerns of degree-awarding institutions within the United Kingdom in relation to collaborative validation' and 'identifying and promoting good practice in collaborative validation'. The Council is the one UK organisation specifically representing the interests of higher education institutions which validate programmes delivered outside those institutions but leading to their awards. When planning activities, the trustees have regard for the Charity Commission's guidance on public benefit.

The Council's Secretariat has been provided by the British Accreditation Council for Independent Further and Higher Education since 1 January 2016.

The Council operates as a networking organisation through the provision of opportunities for representatives of member organisations to learn about, and contribute to discussion on, topics of interest to collaborative provision. It does this principally through its annual conference, national seminars and workshops, a periodic survey of the number and type of collaborative arrangements that lead to awards of validating universities, and publication of guidance for practitioners. Through its individual members and sub-groups, the Council contributes to discussion and consultation on national policy affecting collaborative provision.

Annual Conference

Introduction

The 2019 Annual Conference was held on 12 & 13 September 2019 at the Copthorne Hilton Hotel in Birmingham. Conference fees were set at £350 for members and £495 for non-members with day delegate rates of £130 for members and £180 for non-members.

CVU continued the discount for group ticket bookings, the discount was 20% and applied when 2 or more tickets were purchased.

In keeping with the previous year, the Council Meeting was held prior to the drinks reception at the end of the first day. Attendance was again maintained at a good level. The dinner was followed by a light-hearted quiz.

Conference Sessions

The Chair, Dr Aulay Mackenzie welcomed delegates to the conference. He explained that the format of the 2019 Conference would be a series of keynote presentations followed by question and answer sessions.

Day One

- Post-18 education and funding: policy, politics and partnership: Gordon McKenzie, Chief Executive, GuildHE
- Developing Strategic Partnerships: Why, Where and How? Professor Nick Petford, Vice Chancellor, University of Northampton
- Through a glass darkly: thoughts on preparing for Brexit and beyond: Smita Jamdar, Head of Education, Shakespeare Martineau
- Meeting the needs of a rapidly changing sector: a quality perspective: Douglas Blackstock, Chief Executive Quality Assurance Agency for Higher Education
- Validation in 2019 – a wonk's eye view: David Kernohan, Associate Editor, WonkHE
- Issues in HE – the perspective of a critical friend in the Lords: Lord Michael Richard, Member of the House of Lords

THE COUNCIL OF VALIDATING UNIVERSITIES

(A company limited by guarantee)

TRUSTEES' REPORT (continued) FOR THE PERIOD ENDED 30 JULY 2020

Day Two

- Data for change – using data to recruit, promote and persuade: Simon Emmett, Chief Executive and Junal Lalchandani, Client Data Analyst, IDP Education
- The shape of global higher education: Michael Peak, Senior Adviser, Education Research, British Council
- TNE in transition: where are we at and what is next? Celia Partridge, Assistant Director, Partnerships and Mobility, Universities UK International

There was an interactive session at the end of the morning session to discuss the future of partnerships in Higher Education, both in the UK and overseas.

Attendance

Over the two days, the conference was attended by a total of 51 people inclusive of speakers and participants. There was a small decrease in number as there were 56 people who attended the previous conference in 2018.

CVU Workshop and Seminar Programme for 2019/20

There were four seminars/workshops in 2019/20, as follows:

Date	Topic	Attendance
6 March 2020	Benefits of Transnational Education	24 (including 5 speakers)
24 July 2020	Managing Partnerships: adopting a risk-based approach to compliance	48 (including 6 speakers)

The number of seminars delivered was significantly lower than the previous year. A total of 72 delegates attended the two seminars delivered during the year compared to the 120 delegates for four seminars in the previous year. The UK lockdown imposed by the government on the 16th of March to combat the increasing number of COVID-19 cases also played a factor for the reduced number of seminars delivered during the year as any face to face meeting was heavily restricted at this time. The seminar in March was held at Friends House in London while the seminar in July was delivered online via Zoom. Any feedback from the events were used by the executive committee to assist in the planning of future seminars for 2020/21.

Executive Committee Council Meetings

The executive committee met four times in the year on the following dates:

- 18 October 2019
- 10 January 2020
- 20 March 2020
- 05 June 2020

Three new CVU executive committee members were recruited in 2019/20 as follows:

Name	Tenure
Mr Dominic Ramsden	1 November 2019 – 1 November 2022
Dr Suzanna Tomassi	20 March 2020 – 20 March 2023
Ms Maureen McLaughlin	20 March 2020 – 20 March 2023

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE PERIOD ENDED 30 JULY 2020

The October and the January meetings were held at the British Accreditation Council offices, 14 Devonshire Square, London. Due to the COVID-19 pandemic, the March and the June meetings were held online via Zoom.

There was a single meeting of the Council held during the conference on Thursday, 12 September 2019 at the Copthorne Hotel in Birmingham.

CVU Secretariat

The British Accreditation Council has provided secretariat services from 1 January 2016.

CVU Representation

The CVU continued its representation on national committees and working groups during 2019/20, including Dr Aulay Mackenzie acting as a member of the UUK/GuildHE/QAA working group on QA of TNE and Dr Steven Quigley as a member on the British Accreditation Council's Accreditation Committee.

Final Remarks

Partnership activity remains a key sector activity, with TNE in particular a focus as part of the UK International Education Strategy. The key challenge for the CVU remains achieving the engagement across the sector to maintain its profile and deliver to its mission.

Comments on Financial Activities

The Executive Committee retained the fee of £575 for all member institutions for 2019/20.

CVU uses Eventbrite for all of its event bookings. Eventbrite charges a fee for all paid transactions which is passed on to the ticket buyer. Therefore, the prices quoted below relate to the amount CVU charges but is not inclusive of the fee added by Eventbrite when tickets are purchased.

Attendance fees for the March workshop remained at £120 for members and £180 for non-members. However, the attendance fees for the July workshop was reduced at £75 for both members and non-members as it was held online via Zoom.

The Committee continued the discount of 20% for group ticket bookings when 2 or more tickets were purchased for the annual conference.

The British Accreditation Council charged a discounted annual Secretariat fee of £27,000 during the year after discussion on services that was provided, and repercussions of the COVID-19 pandemic had on CVU's financial stability. This fee also included staff time and all administrative support. The contract is renewable on an annual basis and CVU chose to extend the use of the British Accreditation Council services for 2020/21 where it was agreed a further discount could be provided.

In relation to Governance, the executive committee decided to continue with the appointment of a firm of accountants to independently review its accounts, and MHA Macintyre Hudson in Northampton was appointed again to independently review the accounts for 2019/20.

Reserves

The Trustees believe that adequate reserves should be held to maintain the work of the council and that the free reserves equivalent to nine months normal recurring expenditure will suffice.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE PERIOD ENDED 30 JULY 2020

GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Trust deed.

The company is constituted under a Trust deed and is a registered charity number 1175849.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

Plans for future periods

POST BALANCE SHEET EVENTS

The charitable company has considered the operational and financial impact of COVID 19 on future financial performance and prospects of the business. The Trustees have considered the financial impact of COVID 19 and this will influence the range of activities the Trustees will undertake in the future. COVID 19 has presented both risks and opportunities to the charitable company; the meeting and events activities have been reshaped and will be delivered as online virtual events and e learning activities which in the fulness of time will return benefits to the charitable company similar to in person events.

In conclusion the Trustees consider that the charitable company as an entity remains a going concern.

THE COUNCIL OF VALIDATING UNIVERSITIES

(A company limited by guarantee)

TRUSTEES' REPORT (continued) FOR THE PERIOD ENDED 30 JULY 2020

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Council of Validating Universities for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

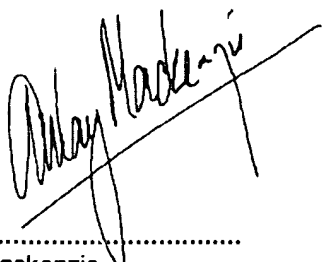
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees, on 7 May 2021 and signed on their behalf by:



.....
Dr Aulay Mackenzie
Trustee

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

**INDEPENDENT EXAMINER'S REPORT
FOR THE PERIOD ENDED 30 JULY 2020**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE COUNCIL OF VALIDATING
UNIVERSITIES (the 'company')**

I report to the charity Trustees on my examination of the accounts of the company for the period ended 30 July 2020.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

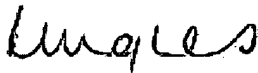
1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE PERIOD ENDED 30 JULY 2020

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 27 May 2021

Rebecca Hughes BSc(Hons) FCCA

MHA MacIntyre Hudson
Chartered Accountants
Peterbridge House
The Lakes
Northampton
NN4 7HB

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE PERIOD ENDED 30 JULY 2020

	Note	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
INCOME FROM:				
Charitable activities	2	44,802	44,802	64,624
TOTAL INCOME		44,802	44,802	64,624
EXPENDITURE ON:				
Charitable activities		59,021	59,021	64,574
TOTAL EXPENDITURE		59,021	59,021	64,574
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		(14,219)	(14,219)	50
NET MOVEMENT IN FUNDS		(14,219)	(14,219)	50
RECONCILIATION OF FUNDS:				
Total funds brought forward		57,887	57,887	57,837
TOTAL FUNDS CARRIED FORWARD		43,668	43,668	57,887

The notes on pages 12 to 17 form part of these financial statements.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)
REGISTERED NUMBER: 05272761

BALANCE SHEET
AS AT 30 JULY 2020

	Note	£	30 July 2020 £	£	31 July 2019 £
CURRENT ASSETS					
Debtors	6	10,076		11,393	
Cash at bank and in hand		35,247		53,392	
		<u>45,323</u>		<u>64,785</u>	
CREDITORS: amounts falling due within one year	7	(1,655)		(6,898)	
NET CURRENT ASSETS			<u>43,668</u>		<u>57,887</u>
NET ASSETS			<u>43,668</u>		<u>57,887</u>
CHARITY FUNDS					
Unrestricted funds	8		<u>43,668</u>		<u>57,887</u>
TOTAL FUNDS			<u>43,668</u>		<u>57,887</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the period in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 7 May 2021 and signed on their behalf, by:



Dr Aulay Mackenzie
 Chair

The notes on pages 12 to 17 form part of these financial statements.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

1. ACCOUNTING POLICIES

Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Council of Validating Universities meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.1 Going concern

The financial statements have been prepared on a going concern basis. The Trustees have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment. The COVID 19 pandemic and the ensuing economic shutdown has had a significant impact on the charitable company's operations. In response to the COVID 19 pandemic, the Trustees have performed a robust analysis of forecast future cash flows taking into account the potential impact on the business of possible future scenarios arising from the impact of COVID 19. This analysis also considers the effectiveness of available measures to assist in mitigating the impact.

The Trustees have not identified any further material uncertainties that may cast significant doubt about the ability of the charity to continue as a going concern.

Based on these assessments and having regard to the resources available to the charity, the Trustees have concluded that there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income

Incoming resources are the total amount receivable by the charity in relation to subscriptions, annual conference fees, seminars, handbook sales, and bank interest receivable.

All income is recognised on a receivable basis. The only income that is deferred is the conference fees which are recognised as the event takes place.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

1. ACCOUNTING POLICIES (CONTINUED)

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Interest receivable

Interest on funds held is included when receivable and the amount can be measured reliably this is normally upon notification of the interest paid or payable by the Bank.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

1. ACCOUNTING POLICIES (CONTINUED)

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Membership Subscriptions	27,024	27,024	35,938
Annual conference fees	11,495	11,495	14,958
Workshop & Seminar fees	6,283	6,283	13,728
	<u>44,802</u>	<u>44,802</u>	<u>64,624</u>
Total donations and legacies			
	<u>44,802</u>	<u>44,802</u>	<u>64,624</u>
Total 2019	64,624	64,624	
	<u>64,624</u>	<u>64,624</u>	

3. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted funds £	Total 2020 £	Total 2019 £
Conference costs	11,647	11,647	10,516
Workshop & seminar costs	3,423	3,423	10,124
Meeting expenses	109	109	1,190
Secretariat salary	30,000	30,000	36,000
Bad debts	11,340	11,340	4,600
Other costs	420	420	258
Governance costs	2,082	2,082	1,886
	<u>59,021</u>	<u>59,021</u>	<u>64,574</u>
Total 2019	64,574	64,574	
	<u>64,574</u>	<u>64,574</u>	

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020**

4. NET INCOME/(EXPENDITURE)

During the period, no Trustees received any remuneration (2019 - £NIL).
During the period, no Trustees received any benefits in kind (2019 - £NIL).
During the year, no Trustees received any reimbursement of expenses (2019 - £Nil).

5. Independent examination fee

The Independent Examiner's remuneration amounts to an Independent Examination fee of £2,082 (2019 - £1,886)

6. DEBTORS

	30 July 2020 £	31 July 2019 £
Trade debtors	10,076	8,393
Prepayments and accrued income	-	3,000
	<u>10,076</u>	<u>11,393</u>

7. CREDITORS: Amounts falling due within one year

	30 July 2020 £	31 July 2019 £
Trade creditors	-	5,293
Accruals and deferred income	1,655	1,605
	<u>1,655</u>	<u>6,898</u>

8. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 August 2019 £	Income £	Expenditure £	Balance at 30 July 2020 £
General funds				
Charitable activities	57,887	44,802	(59,021)	43,668

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

8. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 August 2018 £	Income £	Expenditure £	Balance at 31 July 2019 £
Charitable activities	57,837	64,624	(64,574)	57,887
Total of funds	57,837	64,624	(64,574)	57,887

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 August 2019 £	Income £	Expenditure £	Balance at 30 July 2020 £
General funds	57,887	44,802	(59,021)	43,668

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 August 2018 £	Income £	Expenditure £	Balance at 31 July 2019 £
General funds	57,837	64,624	(64,574)	57,887

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2020 £	Total funds 2020 £
Current assets	45,323	45,323
Creditors due within one year	(1,655)	(1,655)
	43,668	43,668

THE COUNCIL OF VALIDATING UNIVERSITIES
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JULY 2020

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2019 £	Total funds 2019 £
Current assets	64,785	64,785
Creditors due within one year	(6,898)	(6,898)
	<u>57,887</u>	<u>57,887</u>

Private and Confidential

The Council of Validating Universities
c/o MHA MacIntyre Hudson
Peterbridge House
The Lakes
Northampton
NN4 7HB

MHA MacIntyre Hudson
Peterbridge House
The Lakes
Northampton
NN4 7HB

Dear Sirs

Confirmation of Representations

We confirm that the following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience (and, where appropriate, of inspection of the supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you in connection with the financial statements of the charitable company for the year ended 31 July 2020:

GENERAL

1. We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK and Ireland) and that you do not express an audit opinion.
2. We confirm that the charitable company was entitled to exemption under the Charities Act 2011 and section 477 of the Companies Act 2006 from the requirement to have its financial statements for the financial year ended 31 July 2020 audited. We also confirm that the members have not required the charitable company to obtain an audit of its financial statements for the financial year in accordance with Section 476 of the Companies Act 2006.
3. We acknowledge as Trustees/Directors our responsibility for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its profit or loss for the

financial year in accordance with the requirements of sections 394 to 396 of the Companies Act 2006, and which otherwise comply with the requirements of that Act and regulations made under it relating to financial statements, so far as applicable to the charitable company. All the accounting records have been made available to you and all transactions undertaken by the company have been properly reflected in those accounting records. All records and related information, including the minutes of the Trustee and Directors' meetings have been made available to you.

4. We confirm that we have maintained adequate accounting records, as required by the Companies Act 2006 and the Charities Act 2011.

LAWS AND REGULATIONS

5. We confirm, to the best of our knowledge and belief that there have been no instances of non-compliance or breaches of any laws or regulations whose effects should be considered when preparing the financial statements.

LEGAL CLAIMS

6. We confirm that we have disclosed to you all litigation in progress or pending, other than action to recover debts.

CONTINGENT LIABILITIES

7. There were no contingent liabilities at the balance sheet date.

ACCOUNTING ESTIMATES

8. Significant assumptions used by us in making accounting estimates, including those at fair value, are reasonable.

GOING CONCERN

9. As Trustees/Directors, we have considered the financial position of the charitable company. We believe that the charitable company's financial statements should be prepared on a going concern basis on the grounds of current and future sources of funding or support will be more than adequate for the charitable company's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charitable company's ability to continue as a going concern need to be made in the financial statements. We are not aware of any material uncertainties or doubts about the ability of the charitable company to continue as a 'going concern' for the foreseeable future.

RELATED PARTIES

10. Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with the requirements of company law and the requirements of the Charities Act 2011.

SUBSEQUENT EVENTS

11. There have been no events since the balance sheet date which necessitate revision of the figures included in the financial statements or disclosure in the notes to the financial statements.

CONTROLLING PARTY

12. There is no ultimate controlling party.

ELECTRONIC PUBLICATION OF ACCOUNTS

13. We do not intend to distribute or publish the financial statements in electronic form.

GRANTS AND DONATIONS

14. All grants, donations and other income, the receipt of which is subject to specific terms or conditions have been notified to you. There have been no breaches of terms or conditions during the period in the application of such income.

Yours faithfully

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Signed on behalf of the board of Trustees/Directors



Date of approval of accounts by Board.....