

RHYL LIBERTY PLAYERS

England & Wales · Charity number 1175844

Details

Status Registered

Legal form CIO

Registered 2017-11-21

Register [View on the Charity Commission register](#)

Contact

Address Mertyn Downing
Mertyn Downing Lane
Mostyn
Holywell
Clwyd
CH8 9EP

Phone 01745560557

Email contact@libertyplayers.co.uk

Website www.libertyplayers.co.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE TO FOSTER, DEVELOP AND ENCOURAGE DRAMATIC ART, THE PRODUCTION OF PLAYS ON A REGULAR BASIS FOR THE ENTERTAINMENT AND BENEFIT OF THE GENERAL PUBLIC AND THE ORGANISATION OF SUCH FUNCTIONS AS THE BOARD SHALL CONSIDER DESIRABLE. NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE.

Activities: community drama

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Conwy
- Denbighshire
- Flintshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£9,109	£9,503	-	-
2023-09-30	£10,496	£7,620	-	-
2022-09-30	£667	£1,917	-	-
2021-09-30	£268	£1,413	-	-
2020-09-30	£2,221	£3,245	-	-

Trustees

Name	Role	Appointed
Amanda Priestly		2025-03-07
Annie Ede		2025-03-07
Debbie Bevins		2017-11-27
Graham Derek Wheeler		2023-06-02
James Martin Gorst		2025-03-07
Jill Anne Wheeler		2023-06-02
Paula Jane Devlin		2024-06-01
Sharon Sadler		2025-03-07

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2022		30	09	2023

Section A Reference and administration details

Charity name

Rhyl Liberty Players

Other names charity is known by

Registered charity number (if any) 1175844

Charity's principal address

40 Berwyn Crescent

Prestatyn

Postcode

LL19 7UH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Derek Wheeler			members
2	Jill Anne Wheeler			members
3	Debbie Anne Bevins	Secretary		members
4	Gillian Irene Glass			members
5	Stroma Catherine Williams			members
6	Paula Jane Devlin			members
7	Karen Jane Lees			members
8	Patricia Ann Coope	Chair		
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
none		

Name of chief executive or names of senior staff members (Optional information)

none

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To foster, develop and encourage dramatic art.

The production of plays on a regular basis for the entertainment and benefit of the general public and the organisation of such functions as the board shall consider desirable.
The trustees understand the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This Trustees' Report primarily addresses the activities and the financial position of Rhyl Liberty Players for the year October 2022 to September 2023. However, it was agreed at the 2 June 23 AGM that the Trustees could change the financial year, and in July it was resolved to start the financial year on 1 January, 2024.

Unfortunately, the Charity Commission were not notified in time, and their reporting year still ends in September; their next year will run from October 23 to December 24. To resolve this, the accounts presented to the AGM also cover the three-month period Oct-Dec 23, and this report has also been extended to cover the additional period.

In November 2022, we presented Tim Firth's Calendar Girls, directed by Martin Gorst. Martin was able to assemble a large female cast, including many new members, who were ably assisted by three new men and a Libs stalwart.

Rehearsals began at the beginning of September 2022 and it was obvious from the outset that with a talented cast and an enthusiastic crew we could look forward to a successful production; we drew our largest audiences for several years. Advance notice of this production was given in last year's report, but the production actually occurred in the current year.

In mid-March, 2023, we held a buffet celebration for our 80th Anniversary at the Masonic Hall in Meliden. Many present and past members attended. There was a display of memorabilia supplied by various members, some costumes made by Karen Lees, some old video extracts of rehearsals & performances made by Robert McAdam, a historical reminiscence by John Williams, and a stand-up comedy routine by Steve Barrowclough.

Our Spring production was Guards! Guards by Terry Pratchett, a Discworld story adapted for the stage by Stephen Briggs. Drew Noble directed and gathered a cast of seasoned performers plus several talented new recruits, some of whom were new to acting. Drew was ably assisted by a hard-working backstage team who showed expertise and flair in set construction, props and costumes. Before the main AGM business, Sandra Wynne gave her adjudication of Calendar Girls and Guards! Guards. She was impressed by both productions and presented the Special Achievement award to Jill Wheeler for her costumes for both plays.

For some time, we have faced increasing costs, for not only staging and theatre hire but also utilities and insurance, unfortunately necessitating an increase in future annual subscriptions, approved by the members at the AGM.

Some changes to the Constitution were approved at the AGM, primarily bringing it back into line with the wording of the latest 'Model Constitution' approved by the Charity Commission. The most important effect was to elect trustees for a three-year term with one-third of them retiring each year by rotation for continuity. As a consequence of these changes to the Constitution, and because the society Rules have not been significantly updated for many years, the Trustees have initiated a review of the Rules to keep them consistent with the Constitution and bring them up to date. The new Rules will be presented at the next AGM for approval.

Rehearsals for Bedroom Farce, directed by Richard Kelly, started in September, but it was not able to be performed until mid-December 23 due to lack of theatre availability. This may account for our small, but appreciative audiences. It was an ambitious play with good ensemble work both on stage and behind the scenes.

Our investigation into the ownership of the land on which the Scene Bay was built has continued throughout this year.

The solicitors, Garnett Williams Powell, have been acting on our behalf. Some time ago, Denbighshire County Council had registered the land in their own name with the Land Registry. However, in February, 2023, DCC conceded that Rhyl Liberty Players owned the land, and the transfer to RLP with the Land Registry was put in motion - a process that can take up to nine months. This was completed on 22 December 23. For many years, the Scene Bay has been held in trust for RLP since a community association cannot own property in its own right. Now that we are a registered charity and can own property, it is intended to transfer the Scene Bay ownership directly to RLP as soon as possible.

Section E Financial review

Brief statement of the charity's policy on reserves

No reserves

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

PA Coope

KJ Lees

Full name(s)

Patricia Ann Coope

Karen Jane Lees

Position (eg Secretary, Chair, etc)

Chair

Trustee

Date

10/02/2024



Founded 1942
Registered charity Number 1175844

Annual Report Rhyl Liberty Players (RLP)

January 2024-December 2024

Trustees:

Debbie Bevins – Acting Secretary

Paula Devlin – Seconded March 2024- Social Secretary

Gill Glass

Graham Wheeler – Chair

Jill Wheeler

Stroma Williams

Karen Lees – Deceased Oct 2024

Officers:

President – Sandra Wynne

Treasurer – Martin Gorst

Honorary Life Members:

Alan Benbow, Geoff Durno, John Williams, Stroma Williams

Rhyl Liberty Players are a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (Charity Number 1175844)

Society Objective:

The objects of Rhyl Liberty Players are to foster, develop and encourage dramatic art, the production of plays on a regular basis for the entertainment and benefit of the general public and the organisation of such functions as the trustees shall consider desirable to further these aims.

RLP Performances:

RLP participated in the Clwyd Community Theatre Association's one act play festival this year with a small team putting on a great performance of Playing Out by Gill Medway directed by Stroma Williams at Theatr Clwyd's temporary performance space.

The spring performance this year was *And Then There Were None* by Agatha Christie, directed by Drew Noble and featuring many new faces to the group. This dark and dramatic piece was well received by audiences keeping them on the edge of their seats right to the final reveal. It was great to see Martin Gorst receiving an award from the CCTA adjudication for the original music he composed for the show. The show attracted an audience of ~300 over the three performances which helped the show to generate a surplus income of £1040.

The autumn performance was *The Flint Street Nativity* by Tim Firth, directed by a newcomer to RLP Denise Murtha, again it was great to see several new faces joining the cast and technical team. An hilarious show seeing the cast reaching for their inner child and performing many thought-provoking moments. Again, a successful show with an audience of ~230 over the three performances which helped to result in a surplus income of £668.

Society Administration:

The Rhyl Liberty Players Trustees meet monthly.

Membership of RLP runs from January to December and the currently agreed membership is £25 for waged and £20 for unwaged. The membership at the end of the year stood at 43 members and 4 honorary life members.

The society carries insurance to cover its activities and property.

The updated Rules of the association were approved at the AGM in March 2024, a copy of these is sent to all new members when they join the association and a copy can be downloaded from the association's website at www.libertyplayers.co.uk along with the Constitution.

Sandra Wynne was elected President of RLP at the AGM in March

Patricia Coope retired as a Trustee at the AGM in March 2024 – Pat has been a stalwart of RLP for many years and the society owes here a great debt for all her efforts. She has remained an active contributor during the year helping front of house with performances and continuing to steer the work to transfer the ownership of the Scene Bay from the original group holding the property In Trust for the Charity to the RLP CIO which can now own the property in its own right. Many Thanks.

It was with Sadness that the society lost one of its long-standing members this year with the death of Karen Lees. At the time of her death Karen was still a Trustee and one of those holding the original trusteeship of the Scene Bay; She had been Secretary of the Charity for 10 years. Many will know of her outstanding work as Wardrobe Mistress for over 20 productions and Director of at least 14 plays. In recognition and remembrance of her contribution the Trustees have introduced the Karen Lees Memorial Award will be

awarded annually at the AGM to the most promising newcomer or most improved member.

Paula Devlin agreed to be seconded as a Trustee in March this year, she has been a real asset to the society taking on the role of Social Secretary putting in place a regular programme of events which have been well enjoyed by all, greatly adding to the life of the society and helping to raise funds.

Graham Wheeler was elected Chair of Trustees by the Trustees in March 2024 and took over as main contact and administrator for the charity on the Charity Commission register on the retirement of Pat Coope.

It was decided to disband the Friends of RLP this year as the number of friends had dwindled in recent years and the benefits it conferred on them and to RLP had become small. The remaining friends were notified, RLP is grateful for all the support the Friends gave over the years.

Scene Bay: The Scene Bay has been a great asset of the society since the 1970's. However, it is now showing signs of its age with repairs to the roof being required twice in the last year and further issues being identified all the time. It has become clear that the roof in particular has reached end of life and needs replacing, this is going to be a big undertaking complicated by the fact that the roof is made of asbestos. Current estimates and quotes put the cost at around £20 to 25K. There have been additional issues with the rear yard wall collapsing during winter storms and the entry door also showing its age. The Trustees are actively seeking funds to secure the building for the future by seeking grants and increasing fund raising efforts.

Work on switching the registry of the Scene Bay from the original Trustees in Trust for the charity to the RLP CIO is ongoing but is a slow process due to long backlogs at the Land Registry.

The Banking arrangements of RLP have been strengthened this year; a new savings account has been opened with The Co-operative Bank so that funds raised for the work needed on the scene bay can be ringfenced from day-to-day projects and activities. Additional signatories have been added to the HSBC accounts who can now access and see live activity on the account, in addition dual authorisation (two signatories required to action payments) of payments has been activated. This provides greater security for the society and its officers and helps in seeking grants as many bodies awarding grants have this as a requirement.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Rhyl Liberty Players

No (if any)
1175844

CC16a

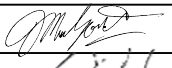
Receipts and payments accounts

For the period from	Period start date 01/10/2023	To	Period end date 31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from plays	6,082	-	-	6,082	6,466
Subscriptions	940	-	-	940	417
Programme receipts and raffles	987	-	-	987	565
Bank Interest	125	-	-	125	52
Advertising income	245	-	-	245	58
Script Contributions	233	-	-	233	47
Donation	30	-	-	30	100
Hire of lights and costume	40	-	-	40	40
Friends' Subs		-	-	-	88
Social Events	427	-	-	427	1,065
Sub total (Gross income for AR)	9,109	-	-	9,109	9,796
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total receipts	9,109	-	-	9,109	9,796
A3 Payments					
Theatre and rehearsal room hire	2,464	-	-	2,464	1,413
Cost of plays	3,366	-	-	3,366	2,012
insurance	1,172	-	-	1,172	539
Electricity	718	-	-	718	
Rates and Water	158	-	-	158	
Utilities	-	-	-	-	445
Entry fees	-	-	-	-	
Land Registry	742	-	-	742	
Bank Charges	79	-	-	79	72
Property Repair	360	-	-	360	130
sundry expenses	51	-	-	51	74
Social Events	394	-	-	394	936
	-	-	-	-	
Sub total	9,503	-	-	9,503	5,620
A4 Asset and investment purchases. (see table)					
Nil	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	9,503	-	-	9,503	5,620
Net of receipts/(payments)	- 394	-	-	- 394	4,176
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,221	-	-	8,221	
Cash funds this year end	7,827	-	-	7,827	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	cash at bank	7,827	-	-
		-	-	-
		-	-	-
	Total cash funds	7,827	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	land and building	unrestricted	-	-
	trailer	unrestricted	-	-
	stage equipment and costumes	unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Nil		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Martin Gorst	29/10/2025	
		G D Wheeler	30/10/2025	

RHYL LIBERTY PLAYERS

England & Wales - Charity number 1175844

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2022		30	09	2023

Section A Reference and administration details

Charity name

Rhyl Liberty Players

Other names charity is known by

Registered charity number (if any) 1175844

Charity's principal address

40 Berwyn Crescent

Prestatyn

Postcode

LL19 7UH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Derek Wheeler			members
2	Jill Anne Wheeler			members
3	Debbie Anne Bevins	Secretary		members
4	Gillian Irene Glass			members
5	Stroma Catherine Williams			members
6	Paula Jane Devlin			members
7	Karen Jane Lees			members
8	Patricia Ann Coope	Chair		
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
none		

Name of chief executive or names of senior staff members (Optional information)

none

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To foster, develop and encourage dramatic art.

The production of plays on a regular basis for the entertainment and benefit of the general public and the organisation of such functions as the board shall consider desirable.
The trustees understand the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

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Summary of the main achievements of the charity during the year

This Trustees' Report primarily addresses the activities and the financial position of Rhyl Liberty Players for the year October 2022 to September 2023. However, it was agreed at the 2 June 23 AGM that the Trustees could change the financial year, and in July it was resolved to start the financial year on 1 January, 2024.

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In November 2022, we presented Tim Firth's Calendar Girls, directed by Martin Gorst. Martin was able to assemble a large female cast, including many new members, who were ably assisted by three new men and a Libs stalwart.

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The solicitors, Garnett Williams Powell, have been acting on our behalf. Some time ago, Denbighshire County Council had registered the land in their own name with the Land Registry. However, in February, 2023, DCC conceded that Rhyl Liberty Players owned the land, and the transfer to RLP with the Land Registry was put in motion - a process that can take up to nine months. This was completed on 22 December 23. For many years, the Scene Bay has been held in trust for RLP since a community association cannot own property in its own right. Now that we are a registered charity and can own property, it is intended to transfer the Scene Bay ownership directly to RLP as soon as possible.

Section E Financial review

Brief statement of the charity's policy on reserves

No reserves

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

PA Coope

KJ Lees

Full name(s)

Patricia Ann Coope

Karen Jane Lees

Position (eg Secretary, Chair, etc)

Chair

Trustee

Date

10/02/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Rhyl Liberty Players

No (if any)
1175844

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/10/2022

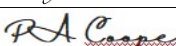
To

Period end date
30/09/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from plays	6,466	-	-	6,466	-
Subscriptions	417	-	-	417	587
Programme receipts and raffles	565	-	-	565	-
Bank Interest	52	-	-	52	-
Advertising income	58	-	-	58	-
Donation	1,000	-	-	1,000	-
Hire of lights and costume	40	-	-	40	-
Friends' Subs	88	-	-	88	-
Script Contributions	47	-	-	47	30
Social Events	1,065	-	-	1,065	-
CCTA Deposit Refund	-	-	-	-	50
Sub total (Gross income for AR)	9,796	-	-	9,796	667
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,796	-	-	9,796	667
A3 Payments					
Theatre and rehearsal room hire	1,413	-	-	1,413	475
Cost of plays	2,012	-	-	2,012	513
Insurance	539	-	-	539	534
Utilities	445	-	-	445	273
Scene Bay Maintenance	130	-	-	130	-
Bank Charges	72	-	-	72	49
Social Events	936	-	-	936	73
Miscellaneous	74	-	-	74	-
	-	-	-	-	-
Sub total	5,620	-	-	5,620	1,917
A4 Asset and investment purchases. (see table)					
Nil	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,620	-	-	5,620	1,917
Net of receipts/(payments)	4,176	-	-	4,176	- 1,250
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,045	-	-	4,045	5,295
Cash funds this year end	8,221	-	-	8,221	4,045

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	cash at bank	8,221	-	-
		-	-	-
		-	-	-
	Total cash funds	8,221	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	land and building	unrestricted	-	-
	trailer	unrestricted	-	-
	stage equipment and costumes	unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Nil		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Martin Gorst	10/02/2024	
		Patricia Ann Coope	10/02/2024	

RHYL LIBERTY PLAYERS

England & Wales - Charity number 1175844

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2021		30	09	2022

Section A Reference and administration details

Charity name

Rhyl Liberty Players

Other names charity is known by

Registered charity number (if any) 1175844

Charity's principal address

6 Queen's Walk

Rhyl

Postcode

LL18 3NG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan John Benbow	Chair		members
2	Patricia Ann Coope	Vice Chair		members
3	Debbie Anne Bevins	Secretary		members
4	Gillian Irene Glass			members
5	Karen Jane Lees			members
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
none		

Name of chief executive or names of senior staff members (Optional information)

none

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To foster, develop and encourage dramatic art.

The production of plays on a regular basis for the entertainment and benefit of the general public and the organisation of such functions as the board shall consider desirable.
The trustees understand the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This Trustees Report addresses the activities and the financial position of the Rhyl Liberty Players for the Year 2021-2022, and is written by Pat Coope on behalf of Alan Benbow. Because the AGM has been delayed relative to its usual timing, this report also covers some more recent events, if not in full detail.

It is with regret that I have to inform you that Alan Benbow, who was a Trustee and had held the post of Chairman since 2016, has resigned, both as a Trustee and Chairman, due to ill health. On behalf of my fellow Trustees, Debbie, Gill, Karen and our Treasurer Martin, I would like to express our thanks for all his hard work and dedication, and to wish him well.

I would also like to pay tribute to Robert McAdam, who sadly died in April. He was one of five Honorary Members and had acted and directed, been a committee member, Chairman and Trustee, and produced video archives of past plays. In recent years he became the Maestro of the Scene Bay. He was much admired - an enthusiastic team member, who welcomed newcomers enthusiastically and for whom no task was too small. He will be sadly missed. As many of you will know Karen Lees, who acted, directed, was a committee member, Secretary, Trustee and Costume Supremo, had a disabling accident at home in April 2021. Recently she has been in Wrexham Maelor Hospital but is hoping to move back to Pendine Hall Home in Wrexham soon. She is unlikely to return to the stage, but is very keen to continue her association with the Libs. She is still a Trustee and receives emails of all Trustee meetings and provides valuable input.

We began our theatrical comeback after the pandemic with the play *Bloody Actors* by Archie Wilson, directed by Stroma Williams. An actor from Mold kindly helped us out by taking a part. This was entered in the first round of the One-Act Play Festival at Church House, Glan Conwy on 30 April, 2022.

Festival plays are fun to do but, unfortunately, bring in no revenue, and so Stroma held some rehearsals at her house. The play was well-received and was a reserve for the Welsh Final.

This was followed by Tim Firth's *Calendar Girls*, directed by Martin Gorst. It was heartening to see so many new people at the auditions, and Martin was able to assemble a large ensemble female cast who were ably assisted by three new men and a Libs stalwart. Rehearsals began at the beginning of September 2022 and it was obvious from the outset that with a talented cast and an enthusiastic crew we could look forward to a successful production. Following the expression of some strongly held views at the last AGM, the trustees have had extensive and ongoing discussions regarding the relationship between the constitution, the society rules and the traditional election of officers. They have recently concluded that, in order to clarify and resolve the various issues involved, some changes to the constitution itself are desirable, as well as consequent and corresponding changes to the rules, and a clarification of the procedures for holding elections.

In the summer of 2022, we began an investigation into the transfer of the Scene Bay to ownership by our charity. When the Scene Bay was purchased in 1979, a Trust (and therefore separate trustees) had to be set up because a community association could not own property in its own name. These trustees are still legally and financially responsible for the Scene Bay. A Deed of Appointment in 2008 named John Williams, Karen Lees, Patricia Coope and Anita Swinburne-Smith as trustees to replace the original trustees. It is permitted for charities to own property, and Pat and John consulted solicitor, Mr Drake, at Garnett Williams Powell with this in mind. After investigation, Mr Drake found that the land on which the Scene Bay was built had been registered by Denbighshire County Council in their own name. Incorrect registering of land by DCC has happened before. The solicitor set in motion our request for DCC to relinquish their claim, which they have now agreed to do. The Land Registry was formally notified in March 2023, but processing can take nine months.

Section E Financial review

Brief statement of the charity's policy on reserves

No reserves

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

PA Coope

Full name(s)

Patricia Ann Coope

Position (eg Secretary, Chair, etc)

Vice Chair

Date

18/05/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Rhyl Liberty Players

No (if any)
1175844

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/10/2021

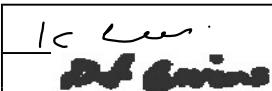
To

Period end date
30/09/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from plays		-	-	-	
Subscriptions	587	-	-	587	216
Programme receipts and raffles		-	-	-	
Bank Interest		-	-	-	
Advertising income		-	-	-	
Donation		-	-	-	
Refund of CCTA Deposit	50	-	-	50	
Repayment for Scripts	30	-	-	30	
Workshop Funding Balance		1,540		1,540	
Refunds (Cancelled Productions)					52
Sub total (Gross income for AR)	667	1,540	-	2,207	268
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total receipts	667	1,540	-	2,207	268
A3 Payments					
Theatre and rehearsal room hire	475	-	-	475	240
Cost of plays	513	-	-	513	47
Insurance	534	-	-	534	514
Electricity	180	-	-	180	173
Rates and Water	93	-	-	93	87
Entry fees		-	-	-	50
Sundry Expenses	73	-	-	73	25
Bank Charges	49	-	-	49	
	-	-	-	-	
Sub total	1,917	-	-	1,917	1,136
A4 Asset and investment purchases. (see table)					
Nil	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	1,917	-	-	1,917	1,136
Net of receipts/(payments)	- 1,250	1,540	-	290	- 868
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end	5,295			5,295	
Cash funds this year end	4,045	1,540		5,585	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	4,045	-	-
	Workshop Funding Balance	-	1,540	-
		-	-	-
	Total cash funds	4,045	1,540	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	land and building	unrestricted	-	-
	trailer	unrestricted	-	-
	stage equipment and costumes	unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Nil		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Karen Lees	19/06/2023	
		Debbie Bevins	19/06/2023	

RHYL LIBERTY PLAYERS

England & Wales - Charity number 1175844

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2020		30	09	2021

Section A Reference and administration details

Charity name

Rhyl Liberty Players

Other names charity is known by

Registered charity number (if any) 1175844

Charity's principal address

40 Berwyn Crescent

Prestatyn

Postcode

LL19 7UH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan John Benbow	Chair		members
2	Patricia Ann Coope	Vice Chair		members
3	Debbie Anne Bevens	Secretary		members
4	Gillian Irene Glass			members
5	Karen Jane Lees			members
6				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To foster, develop and encourage dramatic art.

The production of plays on a regular basis for the entertainment and benefit of the general public and the organisation of such functions as the board shall consider desirable.
The trustees understand the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This Trustees report addresses the activities and the financial position of the Rhyl Liberty Players for the Year 20/21

The activities of Rhyl Liberty Players were severely curtailed by the COVID regulations, but a later relaxation allowed us to enter the Clwyd Community Association One-Act Play Festival where we were successful in being awarded Best Actress and Best Director. Congratulations to Amanda Priestley and Martin Gorst. At the time of writing, we have a One-Act Play in rehearsal for the Conwy festival and look forward to producing a full length play in the Autumn.

Financially we are in good standing, though the reduction in revenue income and expenditure on utilities and insurance have affected the balances. Trustees are concerned that a number of subscriptions are outstanding, and as these have been our sole source of income at present it is essential that members' subscriptions are met.

Looking to the future, the Trustees are committed to securing financial security, developing a greater digital interaction, increasing membership, particularly non acting members with construction skills for set building, lighting and sound. But to do this we require at least two additional Trustees to share the work.

It is proposed that the 80th celebrations take place during the Autumn production.

I thank my fellow trustees for their support during this difficult year.

Alan Benbow
Chair of Trustees

Section E Financial review

Brief statement of the charity's policy on reserves

No reserves

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Alan Benbow

Full name(s)

Alan John Benbow

Position (eg Secretary, Chair, etc)

Chair

Date

14/07/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Rhyl Liberty Players

1175844

Receipts and Payments Accounts

CC16a

For the period
from

Period start date
01/10/2020

To

Period end date
30/09/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Income from plays		-	-	-	980
Subscriptions	216	-	-	216	536
Programme Receipts and Raffles		-	-	-	-
Bank Interest		-	-	-	6
Advertising Income		-	-	-	-
Hire of Lights and Costume		-	-	-	40
Donations		-	-	-	-
Members' Contribution for Scripts				-	24
Refunds (Cancelled Productions)	52			52	357
Grant					
Fundraising for UK Festival Final		278		278	288
Sub total (Gross income for AR)	268	278	-	546	2,231
A2 Asset and investment sales, (see table).					
	-		-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	268	278	-	546	2,231
A3 Payments					
Theatre and Rehearsal Room Hire	240			240	1,040
Cost of Plays	47			47	654
Insurance	514			514	514
Electricity	173			173	177
Rates and Water	87			87	5
Entry Fees	50			50	35
Sundry Expenses	25			25	33
Repair and Renewals				-	150
Advertising				-	140
Fundraiser for 1-Act UK Final		278		278	
Workshop Advert				-	
Workshop Room Hire				-	216
Workshop Leader Fees				-	270
Sub total	1,135	278	-	1,413	3,234
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	1,135	278	-	1,413	3,234
Net of receipts/(payments)	- 867	-	-	- 867	- 1,003
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,193			5,193	
Cash funds this year end	4,326	-	-	4,326	- 1,003

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	4,326		-
		-	-	-
		-	-	-
	Total cash funds	4,326	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	land and Building	unrestricted	-	-
	Trailer	unrestricted	-	-
	Stage equipment and costumes	unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Karen Lees	15/07/2022	
		Debbie Bevens	15/07/2022	

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2019		30	09	2020

Section A Reference and administration details

Charity name

Rhyl Liberty Players

Other names charity is known by

Registered charity number (if any) 1175844

Charity's principal address

40 Berwyn Crescent

Prestatyn

Postcode

LL19 7UH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan John Benbow	Chair		members
2	Patricia Ann Coope	Vice Chair		members
3	Debbie Anne Bevins	Secretary		members
4	Gillian Irene Glass			members
5	Karen Jane Lees			members
6	Sharon Webster			members
7	Chris Harris			members
8	Lyn Langdridge-Jones			members
9				
10				
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13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
none		

Name of chief executive or names of senior staff members (Optional information)

none

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To foster, develop and encourage dramatic art.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The production of plays on a regular basis for the entertainment and benefit of the general public and the organisation of such functions as the board shall consider desirable.
The trustees understand the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Trustees' report addresses the activities and the financial position of the Rhyl Liberty Players for the Year 2019/20.

Last year I commented on the deteriorating condition of the Scene Bay and in particular the Costume Store. After further investigation of Planning and estimated building costs, it was decided to look at an alternative solution in respect of rectifying the damp conditions and inadequate storage for costumes. Funding applications were pursued, and we had successfully met the criteria of one possible funder and were awaiting further progress when we were informed that because of Covid their priorities had changed. It is hoped that we can pursue the application once the pandemic is over.

Membership remains steady but we are conscious of a deficiency in younger members.

The grant from Rhyl Community Partnership has enabled us to run a series of workshops which hopefully will be a source of new members. These were proving extremely popular, with an average attendance of 10 per session, but were discontinued due to the Covid 19 pandemic. The community partnership were informed of the postponement. We have not received a request for repayment of the outstanding grant and we will hopefully recommence when the Covid virus has subsided.

The only full-length play produced by the company in the reporting period was Tom Stoppard's *Enter A Free Man* in November. The play was very well received, though audience numbers were disappointing due to the condition of the Rhyl Little Theatre, which is still afflicted by a lack of adequate heating in the winter months. The production was entered into the CCTA Full-Length Play Festival, and following the finals night we were delighted to hear that it had won awards for Best Overall Production (Drama Section), Best Supporting Male for George Kelly and Best Supporting Female for Sharon Shurmur.

Rehearsals were underway for the next play, Alan Bennett's *The Lady In The Van*, and the One-Act Play *The Open Couple* by Dario Fo and Franca Rame which had been entered into the CCTA One-Act Festival in the summer of 2020, when the pandemic caused all group activity to be ceased. This was obviously a devastating blow for everyone who had put a great deal of hard work in, but it was hoped they would be able to be resumed once restrictions were lifted.

A fundraising event was held at the home of Angela George and Martin Gorst in February to raise a contribution toward the UK Final of the CCTA One-Act Play Festival which was to be held in the Rhyl Pavilion Theatre. It was understood that due to the pandemic this would be postponed until the following year.

Some members kept in touch and busy with online play readings during the Spring, but due to the situation with the virus, no further activity was undertaken during the year.

Finance: The balance sheet is satisfactory but there are concerns regarding the income from plays which are once again in deficit for the year. We have outgoings in respect of utilities and insurance which must be met. The trustees will have to investigate opportunities to increase revenue funding.

I wish to thank my fellow Trustees, Acting Treasurer and Auditor for their support during this difficult year

Section E Financial review

Brief statement of the charity's policy on reserves

No reserves

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Alan Benbow

Full name(s)

Alan John Benbow

Position (eg Secretary, Chair, etc)

Chair

Date

01/07/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Rhyl Liberty Players

1175844

Receipts and Payments Accounts

CC16a

For the period
from

Period start date
01/10/2019

To

Period end date
30/09/2020

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Income from plays	980	-	-	980	2,495
Subscriptions	536	-	-	536	769
Programme Receipts and Raffles		-	-	-	272
Bank Interest	6	-	-	6	9
Advertising Income		-	-	-	30
Hire of Lights and Costume	40	-	-	40	40
Donations		-	-	-	149
Members' Contribution for Scripts	24			24	
Refunds (Cancelled Productions)	357			357	
Grant					1,540
Fundraising for UK Festival Final		288		288	
Sub total (Gross income for AR)	1,943	288	-	2,231	5,304
A2 Asset and investment sales, (see table).					
Grant for Workshops	-		-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,943	288	-	2,231	5,304
A3 Payments					
Theatre and Rehearsal Room Hire	1,040			1,040	1,625
Cost of Plays	654			654	2,542
Insurance	514			514	519
Electricity	177			177	178
Rates and Water	5			5	100
Entry Fees	35			35	55
Sundry Expenses	33			33	93
Repair and Renewals	150			150	133
Advertising	140			140	
Workshop Advert					74
Workshop Room Hire		216		216	
Workshop Leader Fees		270		270	
Sub total	2,748	486	-	3,234	5,319
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	2,748	486	-	3,234	5,319
Net of receipts/(payments)	- 805	- 198	-	- 1,003	- 15
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,998	1,466	-	7,464	7,479
Cash funds this year end	5,193	1,268	-	6,461	7,464

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	5,193	1,268	-
		-	-	-
		-	-	-
	Total cash funds	5,193	1,268	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	land and Building	unrestricted	-	-
	Trailer	unrestricted	-	-
	Stage equipment and costumes	unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Karen Lees	09/06/2021	
		Debbie Bevens	09/06/2021	