

# CROSSROADS FUN & FRIENDSHIP CENTRE

## Report and Accounts

31 March 2021

# Crossroads Fun & Friendship Centre

## **TRUSTEES**

Allan Jones (Chairman)  
Morice Baptist Church represented by Christine Salvage (ex officio)  
David Libby  
John Howe  
John Tregaskis (appointed 22 March 2021)

## **PROJECT MANAGER**

Len Russell

## **PRINCIPLE ADDRESS**

Morice Baptist Church  
Ham Drive  
Plymouth  
PL2 2NJ

## **BANKERS**

TSB Bank plc

## **INDEPENDENT EXAMINER**

A P Jopson, FCA  
Tony Jopson & Co Limited,  
Peverell Corner  
246 Peverell Park Road  
Plymouth,  
PL3 4QG

**REGISTERED CHARITY NUMBER: 1175834**

**CHARITABLE INCORPORATED ORGANISATION NUMBER: CE0011788**

## TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

### BACKGROUND INFORMATION

Crossroads Fun & Friendship Centre was originally registered as a charity, number 1136344 on 15 June 2010. On 20 November 2017, a Charitable Incorporated Organisation ("CIO") was formed number CE011788, named "Crossroads Fun and Friendship Centre". On 21 November 2017 it was registered as a charity number 1175834. At a Trustees meeting held on 18 December 2017 it was resolved to transfer all the assets of the existing charity (1136344) to the new CIO (1175834). This transfer was formally effected on 1 April 2018, immediately following the 31 March 2018 year end of the existing charity.

### PRINCIPLE OBJECTS OF THE CIO

The principle objects of the new CIO are similar to those of the existing charity; to relieve the needs of people with mild to moderate mental health support needs in the city of Plymouth.

It aims to do this by:

1. Operating, maintaining and developing a centre with facilities tailored to the requirements of such people enabling them to relax, learn social skills and develop self-confidence in a positive and uplifting environment that accepts and welcomes them all as individuals in line with the ethos statement.
2. Providing such people with a range of therapeutic and skills based activities focussed on mental health recovery
3. Fostering links with other organisations, including local authorities, other charities and commercial entities, in order to raise awareness and / or funds
4. Delivering high quality help and support to its members within the local and national guidelines of mental health whilst following the principles of good practice, thus ensuring an environment of physical and emotional safety.
5. Ensuring all members feel welcome and valued in accordance with the equal opportunities policy with an awareness of the recognised complaints procedure and the opportunity to be involved in the development and decision making of the charity
6. Informing all of the implications of the Equality Act 2010
7. Challenging discrimination, prejudice and stigma by endeavouring to increase the wider community's understanding of mental health issues
8. Observing confidentiality within the local and national guidelines in accordance with the Data Protection Act 1998 and the more recent GDPR legislation.

### REVIEW OF ACTIVITIES IN THE YEAR – CHAIRMAN'S REPORT

The past year Crossroads Fun & Friendship Centre has had to face up to what I can only describe as being truly unique challenges. These challenges have been met and are being overcome.

In my report of 2020 I wrote *'No doubt the next twelve months will be no different in that we will have to face up to and overcome new challenges. The continuation of providing a high standard of quality service will be vital in achieving this aim.'* Little did I realise the great challenge that presented itself in the form of the coronavirus19. Like all other organisations Crossroads Fun & Friendship Centre had to stop operating in March 2020. The test of a good organisation is its ability to adapt to the changing needs and requirements that are compatible to the age in which it is operating. It would be all too easy for Crossroads to lament and concentrate on the services and activities that we can no longer offer owing to the restrictions arising from the coronavirus. I



## Crossroads Fun & Friendship Centre

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am delighted to report that Project Manager Len supported by staff and volunteers has concentrated on the services and activities that we CAN offer.

We at Crossroads have to see this time of uncertainty as an opportunity for renewal and reform. Len has displayed great vision and creativity in reorganising the physical layout of the premises to adapt to social spacing. New programmes of activities have been created and implemented resulting in Crossroads Fun and Friendship Centre being able to reopen in July 2020. Limited numbers of members attend on Mondays, Wednesdays and Fridays. The maintenance group continue their good work on Thursdays. Contact with members who are self isolating has been maintained through social media and telephone conversations. We are confident in this time of uncertainty that Crossroads is rising to the challenges presented by the coronavirus.

Improvements to the interior and exterior of the church continue. The garden area has been greatly improved and work is still ongoing in this area. Crossroads has benefitted from various grants including from the "Infection Control Fund", which have helped in covering the cost of the purchasing of PPI items and ensuring that Covid requirements are adhered to.

Plymouth City Council has renewed its contract with Crossroads not with a one year contract but with a two year contract from September 2020. We are extremely grateful to the Council for its commitment to the ongoing work at Crossroads. The two year contract enables the centre to continue to operate on a sound financial basis and enables longer term planning.

For yet another year 'good housekeeping' practices have resulted in the Centre having a sound financial foundation. However, we must not get complacent. Funding in this day and age will always be an issue. We have to constantly remind ourselves that we are in a competitive free market for health provision. At the same time we must remain true to the ethos and motivation of Crossroads Fun and Friendship Centre.

It is therefore imperative that the Trustees continue to set good examples in reviewing their contributions to the work of Crossroads Fun and Friendship Centre in striving to provide fresh vision and ideas – backed up with action. Trustees need not only to share their ideas and vision for the future but also to encourage everyone associated with the Centre – the Project Manager, staff, volunteers and members to express and share their ideas and visions. Crossroads Fun & Friendship Centre is of course more than just a centre; more than just an organisation. It is in fact a living out, the realisation of the vision of our founder Hywel Jones. This year, Crossroads celebrates its 27<sup>th</sup> anniversary. This is a tremendous achievement and a great vindication to the vision and faith of Hywel Jones.

During the past year I have again been very impressed by the enthusiastic and dedicated efforts to constantly improve on the quality of services offered at Crossroads Fun and Friendship Centre by the project manager, support workers and volunteers who have worked under very challenging circumstances. The realisation that the vision of Crossroads is not only for our generation today but also for generations to come is both refreshing and vital. It is all about reaching out and meeting the needs of people and ensuring that people feel valued, accepted and loved for who they are.

In short, everyone has a role to play in ensuring that Crossroads Fun and Friendship Centre is constantly evolving in its quest to provide better and better quality provisions

I take this opportunity to thank Project Manager Len Russell for another year of dedicated hard work and for his encouragement and patience towards me.

Finally, a thank you to all the staff and volunteers of Crossroads Fun and Friendship Centre for all your loyalty, dedication and hard work and also to Morice Baptist Church for their support and prayers.

### **TRUSTEES / COUNCIL OF MEMBERS**

The CIO is administered by a board of trustees as set out on page 1.

## ANNUAL AND FINANCIAL REVIEW

The Statement of Financial Activities shows a net deficit for the year to 31 March 2021 of £1,382 (2020 surplus of £365). Reserves stand at £59,441 in total.

## RESERVES POLICY

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets should ideally be six months of the resources expended, which equates to approximately £16,000 for redundancies and £34,000 for running costs in the year ended 31 March 2021. At this level the Trustees feel they would still be able to carry on the Charity's activities for a few months in the event of a significant fall in funding. At the present time these funds stand at £59,441, which is broadly at the required level.

## RISK MANAGEMENT

The Trustees are alerted to operational and financial risks at their periodic meetings and are fully aware of the need to maintain free reserves at the levels stated above to continue the work of the Charity and the aspirations for the future. Through this medium of periodic reporting the Trustees are exercising an active review of major risk.

## STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources during the year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity and the group will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Dated.....24-5-2021.....

Signed..........

NAME (BLOCK CAPITALS).....ALLAN JONES.....

Chair on behalf of the Crossroads Fun & Friendship Centre Trustees



## INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the charity / CIO for the year ended 31 March 2021, which are set out on pages 6 to 10 below.

### *Respective responsibilities of trustees and examiner*

The charity's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144(1) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 145(1)(a) of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

### *Basis of Independent Examiner's Statement*

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

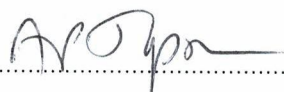
### *Independent Examiner's Statement*

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 25/5/21

A P Jopson, FCA

Date

(Fellow of the Institute of Chartered Accountants in England & Wales)

Tony Jopson & Co Ltd, Peverell Corner, 246 Peverell Park Road, Plymouth, PL3 4QG

## STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING SUMMARY INCOME AND EXPENDITURE ACCOUNT TO 31 MARCH

		<i>Unrestricted funds</i>	<i>Restricted funds</i>	<i>Total 2021</i>	<i>Total 2020</i>
	<i>Note</i>	<i>£</i>	<i>£</i>	<i>£</i>	
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Grants	2	63,650	-	63,650	63,650
Donations	2	600	-	600	2,624
Other income	2	1,000	5,000	6,000	1,603
<b>TOTAL INCOMING RESOURCES</b>		<b>65,250</b>	<b>5,000</b>	<b>70,250</b>	<b>67,877</b>
<b>RESOURCES EXPENDED</b>					
Charitable activities	3	61,878	5,000	66,878	64,953
Governance costs	4	4,754	-	4,754	2,559
<b>TOTAL RESOURCES EXPENDED</b>		<b>66,632</b>	<b>5,000</b>	<b>71,632</b>	<b>67,512</b>
<b>NET MOVEMENT IN FUNDS RESOURCES</b>		<b>(1,382)</b>	<b>-</b>	<b>(1,382)</b>	<b>365</b>
<b>BALANCE BROUGHT FORWARD</b>		<b>60,823</b>	<b>-</b>	<b>60,823</b>	<b>60,458</b>
<b>BALANCES CARRIED FORWARD</b>		<b>59,441</b>	<b>-</b>	<b>59,441</b>	<b>60,823</b>

The notes on pages 7 to 10 form an integral part of these financial statements.

The charity is able to use its total funds for any purpose in connection with its charitable objectives.

# Crossroads Fun & Friendship Centre

## BALANCE SHEET AT 31 MARCH

	Note	2021 £	2020 £
<b>CURRENT ASSETS</b>			
Bank balances		60,928	46,480
Prepayments	6	600	14,508
Petty cash		344	735
		<u>61,872</u>	<u>61,723</u>
<b>CREDITORS</b>			
Amounts falling due within one year	7	(2,431)	(900)
<b>NET CURRENT ASSETS</b>		<u><b>59,441</b></u>	<u><b>60,823</b></u>
<b>NET ASSETS</b>		<u><u><b>59,441</b></u></u>	<u><u><b>60,823</b></u></u>
<b>FUNDS (all unrestricted)</b>			
Surplus	8	(1,382)	365
Total funds b/fwd	8	<u>60,823</u>	<u>60,458</u>
		<u><u><b>59,441</b></u></u>	<u><u><b>60,823</b></u></u>

The Trustees considers that the Charity is exempt from an audit and a report under Section 144(1) of the Charities Act 2011.

The trustees acknowledge their responsibility for;

- 1) ensuring the charity keeps accounting records which comply with the Charities Act; and
- 2) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial period, and of its income and expenditure for the period.

These accounts have been prepared in accordance with the financial provisions applicable to companies subject to the small companies regime and in accordance with FRS102 SORP.

Approved by the Board of Trustees on

and signed on its behalf.

24.5.2021.



Trustee

Name (BLOCK CAPITALS).....ALLAN JONES.....



# Crossroads Fun & Friendship Centre

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

### 1 ACCOUNTING POLICIES

#### *Basis of accounting*

The accounts have been prepared in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

The charity has taken advantage of the exemption from preparing a cash flow statement conferred by Financial Reporting Standard No. 1 on the grounds that if it had been incorporated as a company under the Companies Act 2006 it would have qualified as a small company.

#### *Incoming resources*

Grants are recognised in the period to which they relate.

#### *Resources expended*

Direct charitable expenditure represents expenditure incurred directly to support the particular charitable objectives of the charity. Costs of management and administration of the charity have been identified on the basis that they are not direct charitable expenditure.

### 2 INCOMING RESOURCES

	2021 £	2020 £
<b>Grants:</b>		
PCC	63,650	63,650
<b>Total grants</b>	<b>63,650</b>	<b>63,650</b>
<b>Donations:</b>		
Members donations	0	2,354
Other donations	100	270
TSB	500	0
<b>Total donations</b>	<b>600</b>	<b>2,624</b>
<b>Other income</b>		
Refunds	0	103
Sundry (PCC)	6,000	1,500
<b>Total other income</b>	<b>6,000</b>	<b>1,603</b>
<b>TOTAL INCOMING RESOURCES</b>	<b>70,250</b>	<b>67,877</b>

# Crossroads Fun & Friendship Centre

## 3 DIRECT CHARITABLE EXPENDITURE

	<i>Total 2021 £</i>	<i>Total 2020 £</i>
Staff costs	37,407	37,473
Recreation & welfare	15,805	18,623
Repairs & renewals	5,168	1,561
TV & internet	158	222
Insurance & Utilities	7,668	6,607
Sundries	0	0
Travel expenses	0	47
Food & catering	672	420
Training	0	0
	<b>66,878</b>	<b>64,953</b>

## 4 MANAGEMENT AND ADMINISTRATION

	<i>Total 2021 £</i>	<i>Total 2020 £</i>
Accountancy / Independent examiner	900	900
Administration costs	3,854	1,659
	<b>4,754</b>	<b>2,559</b>

## 5 TAXATION

The Charity is a registered charity and is exempt from Corporation Tax under the provisions of Section 505 of the Income and Corporation Taxes Act 1988.

## 6 PREPAYMENTS

	<i>2021 £</i>	<i>2020 £</i>
Staff salaries	0	7,661
Recreation & welfare costs	0	4,390
Admin costs	0	357
Insurance	600	600
Utilities	0	1,500
	<b>600</b>	<b>14,508</b>

## 7 CREDITORS: Amounts falling due within one year

	<i>2021 £</i>	<i>2020 £</i>
Accountancy / Independent Examination	900	900
HMRC	1,531	0
	<b>2,431</b>	<b>900</b>

<b>8 ANALYSIS OF FUNDS</b>	<b>1.4.20</b>				<b>31.3.21</b>
<b>Restricted Funds</b>	B/fwd £	Net Income £	Expenditure £	Transfers £	C/fwd £
PCC grant- clean up	0	5,000	5,000	0	0
<b>Total restricted funds</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
<b>Unrestricted funds</b>					
General reserve	60,823	65,250	66,632	0	59,441
<b>Total unrestricted funds</b>	<b>60,823</b>	<b>65,250</b>	<b>66,632</b>	<b>0</b>	<b>59,441</b>
<b>Total Funds</b>	<b>60,823</b>	<b>70,250</b>	<b>71,632</b>	<b>0</b>	<b>59,441</b>

**Unrestricted funds** comprise those funds, which the trustees are free to use in accordance with the charitable objects.

Restricted funds relate to a project sponsored by Plymouth City Council in the year to curb infection control

## 9 TRANSACTIONS WITH TRUSTEES

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity.

No trustee expenses have been incurred and there have been no related party transactions.