

TARPORLEY DONE ROOM PRE-SCHOOL

England & Wales · Charity number 1175784

Details

Other names TARPORLEY PRE-SCHOOL

Status Registered

Legal form CIO

Registered 2017-11-17

Register [View on the Charity Commission register](#)

Contact

Address Tarporley Pre School
High Street
Tarporley
CW6 0AG

Phone 01829730233

Email tarporleypre-school2@btconnect.com

Website www.tarporleydoneroompre-school.co.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: We are an Early Years provision providing care and education for children aged 2 to school entry. We follow the early years statutory framework in safe and secure environment located in the centre of the village set back in quiet surroundings.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Cheshire West & Chester

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£315,103	£284,872	-	-
2024-08-31	£272,241	£278,426	-	-
2023-08-31	£215,046	£217,814	-	-
2022-08-31	£199,900	£185,323	-	-
2021-08-31	£138,654	£135,726	-	-
2020-08-31	£140,921	£140,459	-	-

Trustees

Name	Role	Appointed
CINDY JAYNE ROBERTS optional		2017-11-01
Kimberley Todd		2019-11-13
Megan Connell		2025-11-18
Rachel Lawledge Evans		2025-11-18
Victoria Riekert		2021-11-23

TARPORLEY DONE ROOM PRE-SCHOOL

England & Wales - Charity number 1175784

Accounts

Charity number : 1175784

TARPORLEY DONE ROOM PRE-SCHOOL

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2025

Hall Livesey Brown
Chartered Accountants
HLB House
68 High Street
Tarpoley
Cheshire
CW6 0AT

Tel: 01829 733333

TARPORLEY DONE ROOM PRE-SCHOOL

Independent Examiner's Report

To the trustees to Tarporley Done Room Pre-School

I report to the charity trustees on the accounts for the period ended 31 August 2025, which are set out on pages 11 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord to those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
R J Ellams FCCA

Date

**Hall Livesey Brown
HLB House
68 High Street
Tarporley
Cheshire CW6 0AT**

TARPORLEY DONE ROOM PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31 AUGUST 2025

	2025			2024		
	Restricted £	Unrestricted £	Total £	Restricted £	Unrestricted £	Total £
Income of the charity						
Fees	-	120,145	120,145	-	105,483	105,483
Funding	-	190,542	190,542	-	163,356	163,356
Fund Raising	-	952	952	-	1,562	1,562
Donations	-	778	778	-	579	579
Other	-	698	698	-	835	835
Government Grants	-	1,600	1,600	-	-	-
Interest received	-	388	388	-	426	426
	-	315,103	315,103	-	272,241	272,241
Direct Charitable Expenditure						
Wages & Bonuses	-	220,722	220,722	-	223,845	223,845
Pension	-	9,655	9,655	-	9,741	9,741
Rent	-	18,225	18,225	-	17,796	17,796
Materials	-	565	565	-	2,752	2,752
Fund Raising	-	-	-	-	-	-
Food & Cleaning	-	4,098	4,098	-	4,040	4,040
Equipment	-	15,041	15,041	-	10,532	10,532
Repairs and Renewals	-	3,199	3,199	-	1,836	1,836
Telephone	-	1,210	1,210	-	935	935
Insurance	-	4,671	4,671	-	605	605
Postage and Stationary	-	748	748	-	188	188
Accreditation	-	-	-	-	220	220
College Fees / Training	-	1,133	1,133	-	1,790	1,790
Payroll	-	884	884	-	1,557	1,557
Accounts	-	966	966	-	924	924
Visits	-	2,446	2,446	-	245	245
Bank charges	-	661	661	-	577	577
Sundry	-	648	648	-	842	842
		284,872	284,872	-	278,426	278,426
Excess of income over expenditure during the year	-	30,231	30,231	-	(6,185)	(6,185)
Cash funds brought forward			55,304			61,489
Asset additions			-			-
Cash funds carried forward			<u>85,535</u>			<u>55,304</u>

1. The first part of the document is a list of the names of the members of the committee who have been appointed to the various sub-committees. The names are listed in alphabetical order of the last name.

C

C

TARPORLEY DONE ROOM PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 AUGUST 2025

	2025		2024	
	Restricted Funds £	Unrestricted Funds £	Restricted Funds £	Unrestricted Funds £
Cash Funds				
Current Account	-	34,689	-	24,489
Reserve Account	-	50,846	-	30,815
	<u>-</u>	<u>85,535</u>	<u>-</u>	<u>55,304</u>
Other Monetary Assets				
Debtors	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Assets Retained for the Charities own use				
Fixtures, fittings & equipment	-	139	-	499
	<u>-</u>	<u>139</u>	<u>-</u>	<u>499</u>
Total Assets	<u>-</u>	<u>85,674</u>	<u>-</u>	<u>55,803</u>
Liabilities				
Accruals	-	1,020	-	972
	<u>-</u>	<u>1,020</u>	<u>-</u>	<u>972</u>

For and on behalf of the Trustees

Tarporley Done Room Pre-School
Fixed Asset summary

Year Ended 31 August 2025

			Cost				Depreciation		Written Down Value			
			01/08/2024	Addition	Disposal	31/08/2025	01/08/2024	Charge	Disposal	31/08/2025	31/08/2025	01/08/2024
02/12/2009	Garden improvements (1st Phase)	5	4,000.00			4,000.00	4,000.00	-		4,000.00	-	0.00
24/05/2010	Garden improvements (2nd Phase)	5	4,100.00			4,100.00	4,100.00	-		4,100.00		0.00
2011	Equipment under £50 - Per W3	0	677.00			677.00	677.00	-		677.00	-	-
16/09/2010	Samsung Camera	3	239.97			239.97	239.97	-		239.97	-	-
16/09/2010	Epson Printer	3	49.99			49.99	49.99	-		49.99	-	-
16/09/2010	MSI Laptop	3	329.99			329.99	329.99	-		329.99	-	-
07/09/2010	Outdoor Music Stand	3	352.44			352.44	352.44	-		352.44	-	-
18/11/2010	Router	3	49.99			49.99	49.99	-		49.99	-	-
09/03/2011	Chair Footrest x 2	3	248.34			248.34	248.34	-		248.34	-	-
26/01/2011	Little Tikes Police Car	2	83.94			83.94	83.94	-		83.94	-	-
01/02/2011	Giant Dolls House	2	450.00			450.00	450.00	-		450.00	-	-
18/02/2011	Plan City	2	353.76			353.76	353.76	-		353.76	-	-
21/02/2011	Consent / Plans Re: Toilets	5	425.00			425.00	425.00	-		425.00	-	-
16/03/2011	Mears Private Fee Re: Toilets	5	937.80			937.80	937.80	-		937.80	-	-
07/03/2011	Actual Works Re: Toilets	5	8,281.00			8,281.00	8,281.00	-		8,281.00	-	-
2012	Equipment under £50 - Per W3	0	810.20			810.20	810.20	-		810.20	-	-
22/02/2012	40 pc Hollow Block Set	2	287.94			287.94	287.94	-		287.94	-	-
24/02/2012	Lunch Trolley	3	203.94			203.94	203.94	-		203.94	-	-
05/04/2012	Kitchen Multipack	2	275.76			275.76	275.76	-		275.76	-	-
27/04/2012	112 Tables & Chairs	3	119.94			119.94	119.94	-		119.94	-	-
30/04/2012	Shelves & Noticeboards	3	462.00			462.00	462.00	-		462.00	-	-
30/03/2012	Ipad / PC No Invoice	3	608.99			608.99	608.99	-		608.99	-	-
28/04/2012	Carpets No Invoice	3	387.00			387.00	387.00	-		387.00	-	-
2013	Equipment under £50 - Per W3	0	1,213.88			1,213.88	1,213.88	-		1,213.88	-	-
20/11/2012	Dyson	3	189.99			189.99	189.99	-		189.99	-	-
26/11/2012	Combination Storage	3	299.94			299.94	299.94	-		299.94	-	-
29/11/2012	Art Storage	3	238.20			238.20	238.20	-		238.20	-	-
18/12/2012	Equipment - no details	2	400.00			400.00	400.00	-		400.00	-	-
21/01/2013	Printer	3	230.28			230.28	230.28	-		230.28	-	-
30/01/2013	Blocks	2	100.00			100.00	100.00	-		100.00	-	-
31/02/2013	Art Trolley	3	244.74			244.74	244.74	-		244.74	-	-
28/02/2013	Book Trolley	3	137.94			137.94	137.94	-		137.94	-	-
17/04/2013	Rechargeable Bee Bot	2	193.57			193.57	193.57	-		193.57	-	-
17/04/2013	Outdoor Abacus	2	227.94			227.94	227.94	-		227.94	-	-
17/04/2013	Firestation	2	125.23			125.23	125.23	-		125.23	-	-
7/04/2013	Sand & Water Paly Tray	3	410.22			410.22	410.22	-		410.22	-	-
2014	Equipment under £50		511.89			511.89	511.89	-		511.89	-	-
16/12/2013	False Turf for Orchard	2	495.00			495.00	495.00	-		495.00	-	-
0/06/2014	Orchard Garden Equipment	2	686.03			686.03	686.03	-		686.03	-	-
2/05/2014	Printer	3	109.00			109.00	109.00	-		109.00	-	-
1/07/2014	Laptop	3	249.00			249.00	249.00	-		249.00	-	-
6/06/2014	Book case	2	119.88			119.88	119.88	-		119.88	-	-
7/03/2014	Door bell/magazine holder	2	106.00			106.00	106.00	-		106.00	-	-
9/04/2014	Outdoor storage equipment	2	63.96			63.96	63.96	-		63.96	-	-
2/04/2013	Digital Frame	2	99.99			99.99	99.99	-		99.99	-	-
4/01/2014	Fish/bird table	2	59.99			59.99	59.99	-		59.99	-	-
7/01/2014	2 x balance bikes	2	101.98			101.98	101.98	-		101.98	-	-
2015	Equipment under £50							-			-	-
1/10/2014	Waterproof sets	2	520.00			520.00	520.00	-		520.00	-	-
5/09/2014	Fridge	3	139.99			139.99	139.99	-		139.99	-	-
9/09/2014	Equipment stands	3	243.23			243.23	243.23	-		243.23	-	-
4/10/2014	Tables	3	599.52			599.52	599.52	-		599.52	-	-
1/04/2015	Outdoor furniture	3	2,539.46			2,539.46	2,539.46	-		2,539.46	-	-
4/05/2015	Moveable notice boards	3	400.00			400.00	400.00	-		400.00	-	-
3/10/2014	Bricks Houses	2	233.82			233.82	233.82	-		233.82	-	-
7/12/2014	Outdoor classroom	3	790.00			790.00	790.00	-		790.00	-	-
7/07/2015	Side panels to shelter	3	230.00			230.00	230.00	-		230.00	-	-
2016	Equipment under £50		108.80			108.80	108.80	-		108.80	-	-
3/12/2015	Farm set	2	50.00			50.00	50.00	-		50.00	-	-
3/02/2016	Toys and equipment	2	300.00			300.00	300.00	-		300.00	-	-
3/02/2016	PC	3	90.00			90.00	90.00	-		90.00	-	-
3/02/2016	Printer	3	79.99			79.99	79.99	-		79.99	-	-
3/02/2016	Block set	2	2,088.00			2,088.00	2,088.00	-		2,088.00	-	-
3/03/2016	Microsoft office	3	71.99			71.99	71.99	-		71.99	-	-
3/03/2016	Indoor tuff	2	50.00			50.00	50.00	-		50.00	-	-
1/03/2016	Book stand	3	54.90			54.90	54.90	-		54.90	-	-
1/04/2016	Petrol pump	2	121.35			121.35	121.35	-		121.35	-	-
1/04/2016	Notice board	3	87.98			87.98	87.98	-		87.98	-	-
2017								-			-	-
	Office Shelving	3	419.93			419.93	419.93	-		419.93	-	-
1.16	4 Tablets	3	848.46			848.46	848.46	-		848.46	-	0.00
0.16	5 White Round Playboards	2	118.80			118.80	118.80	-		118.80	-	0.00

		Cost			Depreciation			Written Down Value		
		01/08/2024	Addition	Disposal	31/08/2025	01/08/2024	Charge	Disposal	31/08/2025	31/08/2025 01/08/2024
12.12.16	Storage	3	179.94		179.94	179.94			179.94	- -
13.01.17	TTS - Work table	2	174.00		174.00	174.00			174.00	- -
Feb	Browser Box - for toys	3	228.00		228.00	228.00			228.00	- -
14.03.17	3 Sided Mud Kitchen	2	750.00		750.00	750.00			750.00	- -
13.04.17	Art Easel	2	175.68		175.68	175.68			175.68	- -
Jun	Noticeboard	3	259.20		259.20	259.20			259.20	- -
28.06.17	TTS - Outdoor wooden Water Play Unit	2	479.94		479.94	479.94			479.94	- -
2018										
10.01.18	Numicon	2	279.46		279.46	279.46			279.46	- -
29.11.17		2	336.25		336.25	336.25			336.25	- -
2019										
Aug'18	Fridge	3	142.94		142.94	142.94			142.94	- -
Sep'18	Teepee	2	210.00		210.00	210.00			210.00	- -
Sep'18	Bench	3	165.00		165.00	165.00			165.00	- -
Sep'18	Projector screen	3	129.99		129.99	129.99			129.99	- -
May'19	Laptop	3	189.99		189.99	189.99			189.99	- -
Jun'19	Outdoor equip	2	695.85		695.85	695.85			695.85	- -
Jun'19	Showcase	3	357.60		357.60	357.60			357.60	- -
Jul'19	Cart	3	177.55		177.55	177.55			177.55	- -
Jul'19	Community play	2	1,902.00		1,902.00	1,902.00			1,902.00	- -
2021										
Oct-20	laptop	3	379.00		379.00	379.00	-		379.00	- 0.00 - 0.00
Jan-21	laptop x 2	3	398.00		398.00	398.00	-		398.00	- 0.00 - 0.00
Feb-21	wash machine	3	319.99		319.99	319.99	-		319.99	- 0.00 - 0.00
Feb-21	dish washer	3	199.99		199.99	199.99	-		199.99	- 0.00 - 0.00
Apr-21	sensory table	2	154.16		154.16	154.16	-		154.16	- -
Apr-21	eylog tablet	3	274.00		274.00	274.00	-		274.00	- 0.00 - 0.00
Apr-21	sand / water tray	2	419.94		419.94	419.94	-		419.94	- -
Apr-21	outdoor trolley	2	297.55		297.55	297.56	-		297.56	- 0.00 - 0.00
2022										
Jan 22	3 x samsung tablets	3	853.13		853.13	473.96	284.00		757.96	95.17 379.17
Apr-22	hp officejet printer	3	227.00		227.00	107.19	76.00		183.19	43.81 119.81
		50,892.01	-	-	50,892.01	50,393.05	360.00	-	50,753.05	138.96 498.96

N.B - Equipment under £50 - Written off in year

Equip/Toys etc over £50 w/o over 2 years
Computer / Camera over 3 years

Furniture w/o over 3 years
Building Improvements 5 years

Mats w/o over 4 years

Tarporley Done Room Pre-School**Bank & Cash Summary**

Prepared by	ML	Date	02/10/2025	Index No
Reviewed by		Date		11
Bal sh date	31-Aug-25			

		<u>2025</u>	<u>2024</u>
Natwest Current A/c	I3-1	✓ 37,626.67	26,032.81
Natwest Reserve A/c	I3-2	✓ 50,846.16	30,814.99
Credit Card		✓ (2,937.72)	(1,543.47)
		<u>85,535.11</u>	<u>55,304.33</u>

Bank Rec - Current A/c
Natwest acc #70605084

Prepared by	ML	Date	02/10/2025	Index No
Reviewed by		Date		
Bal sh date	31-Aug-25			13-1

	<u>Dr</u>	<u>Cr</u>
Opening balance	26,032.81	
Payments		
Unrec	W1	261,881.04
	W1-1	44,277.31
Wages difference	W1-2	3,042.98
Deposits	W2	305,417.70
Income Difference	W2	9,312.80
Difference		21.27
Closing Balance		37,626.67 ✓
	<u>343,806.29</u>	<u>343,806.29</u>
Balance as per statement as at 31/08/2025	I3-1a	37,626.67
	<u>37,626.67</u>	

or Bank Statements

	Deposits	Payments	
34,116.10	4,114.69		38,230.79
38,230.79	27,286.93	24,788.83	40,728.89
40,728.89	15,396.26	20,407.68	35,717.47
35,717.47	27,026.43	27,490.53	35,253.37
35,253.37	6,375.25	21,387.90	20,240.72
20,240.72	37,238.52	23,116.42	34,362.82
34,362.82	14,316.96	25,891.77	22,788.01
22,788.01	23,401.96	21,411.66	24,778.31
24,778.31	47,391.89	25,812.40	46,357.80
46,357.80	5,491.80	21,970.86	29,878.74
29,878.74	52,039.56	18,239.28	63,679.02
63,679.02	7,870.60	24,609.40	46,940.22
46,940.22	3,916.27	24,823.68	26,032.81

TARPORLEY DONE ROOM PRE-SCHOOL

England & Wales - Charity number 1175784

Accounts

Charity number : 1175784

TARPORLEY DONE ROOM PRE-SCHOOL

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 AUGUST 2024

Hall Livesey Brown
Chartered Accountants
HLB House
68 High Street
Tarporley
Cheshire
CW6 0AT

Tel: 01829 733333

Tarporley Preschool

Registered Charity No: 1175784

Charity Commission Report 2023-2024

Trustees during the year:

Vickie Riekert (Chair)

Lucy Greenhalgh (Treasurer)

Kim Todd (Secretary)

Cindy Roberts (Trustee)

Karen Lloyd (Fundraising)

Objectives and activities

Our pre-school has been situated in the Done Room at the rear of St Helens Church, Tarporley since 1947. Our vision is to offer a safe, secure and stimulating learning environment where children and their families feel happy and respected. All children are treated as individuals, enabling them to learn and flourish through play by exploring and investigation at their own level and their own pace.

We provide high quality care and education for children below the statutory school age. We work in partnership with parents to help their children to learn and develop. We seek to add to the life of the village and the local community and offer children and their parents or guardians a service which promotes equality and values diversity. Put simply, we want our children to be happy safe and stimulated.

We believe that children begin to learn about the world around them from the moment they are born. This preschool helps children do this by providing them with interesting activities that are right for their age and stage of development. We are guided by the Early Years Foundation Stage (EYFS) of Education for children between the ages of 2 and 5 years old.

We follow EYFS guidelines and divide the children's learning into seven areas-

Three Prime Areas:

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language

Four Specific Areas:

- Literacy
- Mathematics

- Understanding the world
- Expressive arts and design

Achievements and Performance

As with every other household and business in the country we have had to increase our fees this year – due to a large increase in our rent for the building. The rent went up by £1.00ph in January, and a further £1.00ph in September giving an overall increase of £3781.00. The pre-school tries hard to keep costs to a minimum for all our families however felt they had no other option when we faced the aforementioned increase. This along with increases in all other areas of need the setting faces such as food and stationary etc we will need to continue to monitor going forward. We continue to have an additional charge of £1.00 pence for all funded hours as the funding we receive is only intended to cover the delivery of the Early Years Foundation Stage and no other necessities such as consumables. The sector still faces this underfunding so relies on the additional charge to maintain the highest of standards we deliver. Fundraising has still taken a back seat since the introduction of the additional charge, and we only complete 1 fundraiser a year. We feel this should continue as our families and staff begin to feel the pressure of the cost-of-living crisis the country is experiencing. In the past there has been a low uptake of practical help and support for fundraising activities, and we feel that the additional charges continue to relieve the burden on staff and the committee to run and support these activities alone. The remaining regular fundraising activities are the annual Christmas Nativity and in the past, Bingo events. Currently, the money raised from additional charges is being used for staff training costs, visiting activities for the children such as Little Beats music class, and going forward it will continue to cover the cost of staff training beyond the minimum requirements, trips, visits and consumables.

We have employed two new temporary members of staff this year – Rachel joined the team as a Level 2 qualified practitioner and Christine who was due to start her training in the new year. Amy returned to the setting in May following maternity leave. Sandra also returned to the setting in May following treatment. She had to go off again in July and although she has now returned, plans to finish in December.

Kwan has left us this year as she was in need of full time hours which we were unable to fulfil. Rachel and Christine have also left the setting. Gemma and Tayla have started their Level 3 qualifications and are due to finish in July 25. Gemma has passed her English and is now studying Maths alongside her Level 3. Clare has now qualified as a SENCO and is supported by Cindy. Clare and Cindy have fulfilled the SENCO role whilst Sandra has been off. Cindy has mentored Clare in policies and procedures. Clare is enjoying her new role. Lindsay and Clare have completed or started an Early Years Professional Development program.

All other members of staff have now been working with us for several years. They are an excellent, established, skilled and knowledgeable team and this is reflected in the preschool managing to implement all needed strategies and support for the challenges during the pandemic recovery. Staff are encouraged to continue their personal development by attending training courses and conferences. Training courses are returning to become face to face training, this is welcomed by the team as it is beneficial to meet with other practitioners and share experiences and proven strategies and procedures.

All staff are full Paediatric first aid trained – this a requirement of the setting and we pride ourselves on going above the legal requirements and ensuring that every member of staff carries this important qualification.

Trips out of the setting have now recommenced and are planned as normal. We have trips planned to Iddenshall Hall for Christmas cards and crafts. We have been to the Fire Station and a Forest School this year. We have also had visitors into the pre-school in the shape of the dentist, mini first aid, little bears, the Police, a farmer, Big Blue Bear, mystery readers (parents who surprise their little ones), Mothers Day tea stay and play and Fathers Day stay and play.

We held a Stay and Play in July for all new starters. This was very popular and is something we will continue.

Ffion is on a college placement for 2 years and we have had 3 DoE students.

We are currently looking to employ a pre-school helper to help in the 2 year olds room, making and setting up snacks etc. This person does not need to be qualified but we will of course follow all usual safeguarding procedures.

Tarporley Preschool has strong links with the primary schools in the local area which our children transition onto to continue their education. We will be arranging to have visits from Teachers, Head teachers and SENDCOs again this year as the setting realises this is the best way to support the children and that the receiving schools need to see and get to know the children in their pre-school environment where they are comfortable so they can best support the transitions based on each child's individual needs.

Staff continue to support their key children using the Eylog system, calls and e-mails home. Staff have offered face to face consultations however there seems to be a preference for a call as most parents are at work. The coffee and chat sessions were not well attended, as such, we replaced them with the Mother's and Father's Day stay and plays. We also plan to re-introduce our Toddler sessions after Christmas with a termly meeting if possible – we would combine the coffee chat and connect with the Toddler sessions going forward.

There are currently 49 children on register at the preschool this term; with a healthy waiting list to join between January 2025 and July 2025. There are numerous children who require additional support, and the setting is managing this accordingly. Some sessions are nearly full due to the working families funding from 9 months. Parents attend 15 or 30 hours instead of 6-8 when paying. We are busy.

Development

The Pre-school has continued to identify the need to focus on the speech and language needs of the children. The preschool staff team feel that this is a necessary investment of time and resources to address the current situations where support is needed. We still continue to train staff to use our WELCOMM speech and language tool and find this tool valuable whilst supporting children who are awaiting speech and language triage or programmes. The setting has been very proactive regarding this and used every resource available as well as free helplines and Early Year Specialist Support strategies learnt from previous training whilst training less experienced staff up in these skills by freeing them up to attend short courses.

Before and after school clubs are still on offer as we feel this is an essential offering to keep us in the market with other local childcare providers, and is busy. Holiday club continues

to be well attended, particularly during the 9am – 3pm hours, with breakfast club and afterschool club at either side of the core day being quieter and therefore costing the setting more financially some sessions

Children are able to join the setting when they are two years old, the committee and management have begun talks regarding lowering the age that children can attend. This is still in the discussion stages although something we feel will benefit our families if actioned. Talks will continue and a plan put in place if agreed to be achievable with the current building. Building works has been the focus.

The cluster group of local preschools set up by the Tarporley Preschool team a few years ago continues to meet from time to time for support and the sharing of ideas and best practice between managers and settings. Plans have been discussed to return to training for the clusters that will spread the cost amongst everyone.

We remain members of the Early Years Alliance as well as the National Day Nurseries Association (NDNA) The NDNA is active in our area and offers excellent management support to the setting when needed.

Review of finance

We continue to build on the strong precedent set on financial management in previous years. The careful management of the finances of the setting has strong foundations and will continue to guide the setting to thrive for many more years. Regular meetings are held with the Manager and Treasurer to review the income and expenditure of the preschool. Actuals to date and forecast going forward are all reviewed to ensure we have a sound financial understanding. We also reconcile this back to our bank statements.

This year the preschool has received the basic level of funding from Cheshire West and Chester council. We have also received the new Working Families funding which has meant an increase in funded 2 year olds.

The contract with the church committee is coming up for renewal again in December 2024 and the committee intend to continue to look in more detail about the future agreements in place with the Done Room committee at that time. The rent went up in January and September. There has been disruption to the setting with the building works which was expected but has been prolonged. It is still going despite starting in July! The pre-school is vigilant to the power they use and will often turn out lights or reduce the lights on to help the building save money on heating and lighting costs. This is an important teaching moment that we share with the children too. We are of course still very happy in our beautiful setting and hope to continue the good relationship we have with the PCC to whom we pay rent. This said, it is imperative that we remain focussed and keep a close eye on finances in order to remain operational and also be kept informed of work schedules so we can continue our outstanding safeguarding practice to our children, staff and families.

For the staff we have again rewarded good performance through a pay rise and to also reflect the minimum living wage increase. Long service staff are rewarded with extra holidays. The staff have a pension scheme that they contribute towards as well as sickness insurance provided or opted into.

As a reflection that staff are employed by an outstanding provider, we have introduced an additional monthly payment that staff can achieve if they meet criteria and continue to deliver outstanding practice. This will also operate to support staff if they are under achieving as issues will be specific and focussed with timescales in place. The bonus is going really well. It is a great incentive, reduces the stress and staff are clear of expectations.

Some of our children are eligible for Pupil Premium (PP) funding if they meet the criteria set by the government. The total amount of Pupil Premium received this year is £1162.80 this funding is spent directly on the children in receipt of PP's specific area of need.

It is the recommendation of the trustees that unrestricted funds are needed to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover a terms direct charitable expenditure as well as redundancy funds. The Treasurer has stated that she will monitor this up to July 2025 and then discuss increasing the reserves as required.

Next Steps

The trustees conclude that the last year has been another successful year for the setting. Staff have worked tirelessly to enhance and enrich experiences, teaching and support for all our children and continue to go above and beyond to help everyone including their teammates.

The focus of the preschool going forward will be to continue to grow and hopefully offer childcare for younger members of our families in the heart of the village.

It has been a privilege to work with the preschool this year as chair of the committee – the dedication of this team is inspiring, and their hard work must not be underplayed or undervalued, their devotion to Tarporley preschool and the children in their care is so appreciated by the children and their families and I look forward to seeing them continue to shine in the community and further afield as a fantastic example of outstanding practice.

V. Riekert
VICTORIA RIEKERT
CHAIRPERSON

L. M.
Lucy Hunt
Treasurer

Review of Finance 2023/2024

Overview

As of the 1st of September 2024 the Pre-School Current Account balance was £30,814.99 and the Business Reserve Account was £27,693. The reserved account has slightly more as some staff have saved money from their pay to take out at Christmas, the staff money totals to £2250, this would mean the reserve account is still the same as last year. The pre school now have less staff than last year but this will be reviewed this again in July 2025.

There is a slight shortfall from last year due to the following reasons: Sandra was paid in full in her absence due to sickness (this was formally agreed and noted by the committee) as well as having to provide paid cover for Sandra's role.

The pre school had a child who both staff and setting felt needed full 1:1 support for the child's safety, however funding was not given at full rate and was only provided for half the year.

£2,000 was spent training 2 members of staff up to SENCO and level three practitioners as the setting anticipated this would be needed when Sandra finishes.

£10,000 was spent on renewing equipment for the children.

It is the recommendation of the trustees that unrestricted funds are required to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover two half terms direct charitable expenditure, this would currently be estimated at around £66,000.

The cost of sessions has slightly increased to £19.00 for 3/4yr olds and £21.00 for 2yr olds; this is due to rental and cost of living increase. The additional charge contribution has remained at £1.00 per hour for all 3/4yr

funded children. With the current challenging financial climate, the setting continues to work with families to help with finances where possible.

The Pre-School continues to operate a sickness benefit cover with staff with 10yrs or more service being covered by the Pre-School and part-time staff being able to Opt into the scheme. The company providing this cover was BSHF with HLB managing payments direct from Staff Wages. The Pre School also continues to honour our legal obligations relating to staff pensions.

The preschool had a positive influx of ad hoc session bookings last year which averaged around £700 per month.

Our beloved member of staff Sandra has been on statutory sick pay from Sept 24- Oct 24. Sandra is due to finish in December 2024.

Fundraisers/Donations

The pre-school this year did two fundraising events. The Nativity which raised £692.00 and this was kindly matched funded by Barclays, this was put towards school trips and new tables. The beer festival raffle raised £870.15; this was used to revamp the sensory area.

The Pre-School had a donation from Arthur Meredith charity of £250; this was used to buy new waterproofs. The Pre-School had a donation of £250 from the Tarporley Parish; this money went towards the storage for the new blocks and take turn making games.

It is still thought that the additional charge payment which replaced most of the Pre-School fundraising is working extremely well and the parents are happy to contribute in this way. Any parents that need support are offered options to ease the burden on them paying this additional charge, especially those children in receipt of pupil premium.

Additional Services

The pre-school provides a "wrap around" care service with the decision being made to open 50 weeks of the year, therefore being closed for two weeks only over the Christmas period. Offering these facilities allows parents to stretch EYFS Funding over half terms to make this facility more accessible.

Breakfast Club and After School Club is has increased greatly and parents have expressed how beneficial this service is to them.

Holiday club is also increasing and going well.

Payment system

The setting is still using Bankline at £24 a month, however, the staff report that this continues to work well and feel it is bringing the setting up to date with modern banking, and it also reduces the admin time for many processes. The registration process and consent forms are now running more streamline and efficient which has significantly reduced administration hours spent on this process.

The Bankline is run by the Manager with regular finance updates forwarded and discussed with the Treasurer and Chairperson. Online banking is still running well with staff wages being paid by bank transfer each month which is authorised by Cindy and Committee member.

Staffing

The setting now employs 11 staff all except Cindy and Gemma are part time.

Summary

On reflection the Pre-School have managed to maintain the financial stability of the setting to the year end and are in a fair position for the coming year. With the cost of living crisis it was evident that parents

booked sessions for September 24 and with saw many cancel these in July 24.

However, as there is now government funding for all working parents children aged 9 months up - this has made a big difference as children now start sessions with 15 or 30 hours a week, where as in the past when parents had to self fund they would start with 6-8 hours a week. Due to this the preschool was very busy at year start (Sept 24) with some sessions now being at full capacity. The setting now has a lot more 2 year olds than before.

Major works have started on the building, which has been very disruptive for the preschool with lack of clear communication from the church. The preschool still have limited use of facilities due to health and safety.

Rent has also increased in January 2024 and again in September 2024 with an extra £3781 for this year. The rent is due to increase again in January 25.

We are aware that the government's agenda is to bring nurseries into schools that have adequate space and application for grants is now open. This is something that the preschool will continue to monitor.

Cindy had been with us 20 years and the staff and the committee thought it was right to celebrate this. Cindy hard work and commitment to the children, their families and staff over these years is the reason why the preschool is as outstanding as is it and the committee thought it was only right that we acknowledge this and this be rewarding with a gratitude monetary value of £2500. Although this was agreed by the committee in 23/24 the financial impact will be taken from 24/25 so this will be documented also in that future report.

V. Riebert
VICKIE RIEBERT
CHAIRPERSON

Lucy H.A.
Lucy H.A.
Treasurer.

TARPORLEY DONE ROOM PRE-SCHOOL

Independent Examiner's Report

To the trustees to Tarporley Done Room Pre-School

I report to the charity trustees on the accounts for the period ended 31 August 2024, which are set out on pages 11 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord to those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
R J Ellams FCCA

Date **27.11.24**

**Hall Livesey Brown
HLB House
68 High Street
Tarporley
Cheshire CW6 0AT**

TARPORLEY DONE ROOM PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD ENDED 31 AUGUST 2024

	2024			2023		
	Restricted £	Unrestricted £	Total £	Restricted £	Unrestricted £	Total £
Income of the charity						
Fees	-	105,483	105,483	-	99,680	99,680
Funding	-	163,356	163,356	-	113,335	113,335
Fund Raising	-	1,562	1,562	-	920	920
Donations	-	579	579	-	450	450
Other	-	835	835	-	404	404
Government Grants	-	-	-	-	-	-
Interest received	-	426	426	-	257	257
	-	272,241	272,241	-	215,046	215,046
Direct Charitable Expenditure						
Wages & Bonuses	-	223,845	223,845	-	167,406	167,406
Pension	-	9,741	9,741	-	6,237	6,237
Rent	-	17,796	17,796	-	14,149	14,149
Materials	-	2,752	2,752	-	3,992	3,992
Fund Raising	-	-	-	-	-	-
Food & Cleaning	-	4,040	4,040	-	3,033	3,033
Equipment	-	10,532	10,532	-	10,572	10,572
Repairs and Renewals	-	1,836	1,836	-	2,720	2,720
Telephone	-	935	935	-	1,136	1,136
Insurance	-	605	605	-	1,518	1,518
Postage and Stationary	-	188	188	-	1,114	1,114
Accreditation	-	220	220	-	35	35
College Fees / Training	-	1,790	1,790	-	2,023	2,023
Payroll	-	1,557	1,557	-	580	580
Accounts	-	924	924	-	840	840
Visits	-	245	245	-	141	141
Bank charges	-	577	577	-	623	623
Sundry	-	842	842	-	1,695	1,695
		278,426	278,426	-	217,814	217,814
Excess of income over expenditure during the year	-	(6,185)	(6,185)	-	(2,768)	(2,768)
Cash funds brought forward			61,489			64,257
Asset additions			-			-
Cash funds carried forward			55,304			61,489

TARPORLEY DONE ROOM PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 AUGUST 2024

	2024		2023	
	Restricted Funds £	Unrestricted Funds £	Restricted Funds £	Unrestricted Funds £
Cash Funds				
Current Account	-	24,489	-	32,780
Reserve Account	-	30,815	-	28,709
	<u>-</u>	<u>55,304</u>	<u>-</u>	<u>61,489</u>
Other Monetary Assets				
Debtors	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Assets Retained for the Charities own use				
Fixtures, fittings & equipment	-	499	-	927
	<u>-</u>	<u>499</u>	<u>-</u>	<u>927</u>
Total Assets	<u>-</u>	<u>55,803</u>	<u>-</u>	<u>62,416</u>
Liabilities				
Accruals	-	972	-	600
	<u>-</u>	<u>972</u>	<u>-</u>	<u>600</u>

For and on behalf of the Trustees

Document Activity Report

Document Sent

Mon, 13 Jan 2025 14:37:14 GMT

Document Activity History

Document history shows most recent activity first

Date	Activity
Mon, 13 Jan 2025 14:44:23 GMT	Cindy Roberts viewed the document
Mon, 13 Jan 2025 14:44:21 GMT	Cindy Roberts viewed the document

You can verify that this is a genuine Portal document by uploading it to the following secure web page:

<http://halliveseybrown.accountantspace.co.uk/messages/VerifyDocument>

Accounts

Charity number : 1175784

TARPORLEY DONE ROOM PRE-SCHOOL

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 AUGUST 2023

Hall Livesey Brown
Chartered Accountants
HLB House
68 High Street
Tarpoley
Cheshire
CW6 0AT

Tel: 01829 733333

Tarporley Preschool

Registered Charity No: 1175784

Charity Commission Report 2020-2021

Trustees during the year:

Vickie Riekert (Chair)

Lucy Greenhalgh (Treasurer)

Kim Todd (Secretary)

Cindy Roberts (Trustee)

Karen Lloyd (Fundraising)

Objectives and activities

Our pre-school has been situated in the Done Room at the rear of St Helens Church, Tarporley since 1947. Our vision is to offer a safe, secure and stimulating learning environment where children and their families feel happy and respected. All children are treated as individuals, enabling them to learn and flourish through play by exploring and investigation at their own level and their own pace.

We provide high quality care and education for children below the statutory school age. We work in partnership with parents to help their children to learn and develop. We seek to add to the life of the village and the local community and offer children and their parents or guardians a service which promotes equality and values diversity. Put simply, we want our children to be happy safe and stimulated.

We believe that children begin to learn about the world around them from the moment they are born. This preschool helps children do this by providing them with interesting activities that are right for their age and stage of development. We are guided by the Early Years Foundation Stage (EYFS) of Education for children between the ages of 2 and 5 years old.

We follow EYFS guidelines and divide the children's learning into seven areas-

Three Prime Areas:

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language

Four Specific Areas:

- Literacy
- Mathematics

- Understanding the world
- Expressive arts and design

Achievements and Performance

In continuation from the previous year relating to the COVID 19 pandemic recovery the setting has worked hard to support and encourage parents to have trust in the setting and return to normal service. Parents had initially held back from registering their children however have now we are seeing a more consistent line of enquiries, registration and starting at the setting which has resulted in a steady build-up of numbers on the register. Staff mirror what has been publicised around support the children and their families have faced as the children who should have been starting their education when the pandemic forced us all to homework and school. Some of the children have needed an increase in support relating to speech and language as well as anxiety as they leave their parents at the gate, this could well be the first time they have left the security of their parent and mixed with other children. Staff have faced challenges as they offer support linked to social skills, speech and language as well as rules, boundaries, and behaviours. Children had missed checks they would normally have had with Health Visitors or other professionals and staff have had to face this head on and swiftly recognise where support is needed and implement the said support and make appropriate referrals. The team is very experienced and has a high standard of skills set in recognising and delivering support, by the close of the year the above points have been addressed and the gaps the children faced narrowed and/or professional support in place going forward with them. The trustees consider that the financial position at the yearend is good.

In May 2022, the setting had their long-awaited Ofsted inspection. The team and Committee have immense pride in the OUTSTANDING grade issued. This has been due to all the team's consistent hard work and passion that they have to provide the best early years provision they can. The inspector recognised all the hard work the setting had undertaken during and since the pandemic – the full report can be read here

<https://files.ofsted.gov.uk/v1/file/50187340>

As with every other household and business in the country we have had to increase our fees this year – due to a large increase in our rent for the building. The pre-school tries hard to keep costs to a minimum for all our families however felt they had no other option when we faced an increase of at least £4000 this year in regards of the rent than to make the increases. This along with increases in all other areas of need the setting faces such as food and stationary etc we will need to continue to monitor going forward. We continue to have an additional charge of 0.75 pence for all funded hours for 3 & 4 year-olds as the funding we receive is only intended to cover the delivery of the Early Years Foundation Stage and no other necessities such as consumables. The sector still faces this underfunding so relies on the additional charge to maintain the highest of standards we deliver. Fundraising has still taken a back seat since the introduction of the additional charge, and we only complete 2 fundraisers a year. We feel this should continue as our families and staff begin to feel the pressure of the cost-of-living crisis the country is experiencing. In the past there has been a low uptake of practical help and support for fundraising activities, and we feel that the additional charges continue to relieve the burden on staff and the committee to run and support these activities alone. The remaining regular fundraising activities are the annual Christmas Nativity and termly Bingo events. Currently, the

money raised from additional charges is being used for staff training costs, visiting activities for the children such as Little Beats music class, and going forward it will continue to cover the cost of staff training beyond the minimum requirements.

We have employed two new members of staff this year – Clare joins the team as a Level 3 qualified practitioner and Tayla who will start her Level 2 training in the new year. Both staff members have brought new fresh ideas and so become valued team members. We offer all new members of staff members a very warm welcome to Tarporley Preschool and hope they are settling in well and enjoying their work. Amy, Ellinor and Gary, our previous newest members of the team, continue to be valuable assets to the preschool and have established themselves as key members of the team. All are now permanent members of staff who have different skills which complement the team and the service we offer to the children and parents. Kirsty has now completed her Level 3 qualification and Kwan continues her studying towards NVQ Level 3 and is due to complete this in December 2022 – we wish Kwan well in these final months of her study. This year we again hope to welcome a work experience student into the setting to start work experience in June.

All other members of staff have now been working with us for several years. They are an excellent, established, skilled and knowledgeable team and this is reflected in the preschool managing to implement all needed strategies and support for the challenges during the pandemic recovery. Staff are encouraged to continue their personal development by attending training courses and conferences. Training courses are returning to become face to face training, this is welcomed by the team as it is beneficial to meet with other practitioners and share experiences and proven strategies and procedures.

All staff will be completing a full Paediatric first aid qualification this month – this a requirement of the setting and we pride ourselves on going above the legal requirements and ensuring that every member of staff carries this important qualification. The training will take place on two Saturdays and we thank the team for their commitment to the cause for completing this on their valuable weekends.

Trips out of the setting have now recommenced and are planned as normal. We have been fortunate to receive free tickets for an educational visit to Chester Zoo this month and look forward to other trips such as the Library and fire station later in the year.

This year our Treasurer and Deputy have worked hard to develop a positive and productive relationship with the Committee of the Done Room building. Management of Tarporley Preschool felt that there was a lack of guidance from the Done Room Committee to support the safe use of multiple groups using the space and facilities in the building. Meetings have taken place each term with minutes taken to ensure points are actioned. There are plans for a new roof, emergency exit and heating system going forward. This is welcomed news however the Pre-school Committee feel this is essential maintenance work that should have taken place over a number of previous years and not a reason to increase rents to fund the works. The building is rented out with the expectations that the above facilities are in place and adequate for use, the committee considers it prudent to consider this at the time of licence renewal with the Done Room. We have had our request for suitable bins actioned although there are still points at the meeting that continue to not be addressed, we hope with the new meeting procedure in place we will continue to have points actioned.

Tarporley Preschool has strong links with the primary schools in the local area which our children transition onto to continue their education. It has been challenging to support the transition to primary school in the way that the preschool would normally do during and since the pandemic. Feedback from our local schools are to include the lunch time routine into the transition, this has been taken on board and agreed that it will be a benefit to the children. We plan to include this in our transition going forward. We will be pushing to have more visits from Teachers, Head teachers and SENDCOs going forward from this year as the setting realises this is the best way to support the children and that the receiving schools need to see and get to know the children in their pre-school environment where they are comfortable so they can best support the transitions based on each child's individual needs.

Staff continue to support their key children using the Eylog system, calls and e-mails home. Staff have offered face to face consultations however there seems to be a preference for a call or video call at this point. Chatting with parents we are hearing that due to the lack of mixing during and since the pandemic that parents do not know each other as they used to at this point of their child's education. Parents have spoken about how their children share news about their friends in school and that there is a gap out of pre-school as parents are still not meeting up. This in mind we plan to start a "coffee, chat and connect" session each half term where parents can come into session to meet other parents and socialise. We also plan to re-introduce our Toddler sessions after Christmas with a weekly meeting if possible – we would combine the coffee chat and connect with the Toddler sessions going forward.

There are currently 40 children on register at the preschool this term; with a healthy waiting list to join between January 2023 and July 2023. There are numerous children who require additional support, and the setting is managing this accordingly.

Development

The Pre-school has an identified need to continue to focus on the speech and language needs of the children. The preschool staff team feel that this is a necessary investment of time and resources to address the current situations where support is needed. We continue to train staff to use our WELCOMM speech and language tool and find this tool valuable whilst supporting children who are awaiting speech and language triage or programmes. Last year we did attempt to fund a private speech and language therapist to visit the setting and guide staff – this proved difficult as all therapists were and remain to be working at capacity. The setting has been very proactive regarding this and used every resource available as well as free helplines and Early Year Specialist Support strategies learnt from previous training whilst training less experienced staff up in these skills by freeing them up to attend short courses.

Although we did not receive any actual points for development following the Ofsted report, Management reflected on the visit and areas of focus made and have created an action plan going forward where they feel they can further increase all staff's confidence as they deliver the curriculum to an enhanced level. The management continually reflect on practice and will not rest and ease up on this now they have achieved Outstanding, quite the opposite in fact as they continually plan to improve. The areas that will receive focus will be, maths, equality and diversity, challenging most able children and phonics.

Before and after school clubs are still on offer as we feel this is an essential offering to keep us in the market with other local childcare providers, and numbers are slowly starting to build up, yet at present we are now just breaking even or facing a small loss. Management feel that this is a necessary expense to continue to offer this consistently for parents and uptake is definitely on the up. Holiday club continues to be well attended, particularly during the 9am – 3pm hours, with breakfast club and afterschool club at either side of the core day being quieter and therefore costing the setting more financially.

Children are able to join the setting when they are two years old, the committee and management have begun talks regarding lowering the age that children can attend. This is still in the discussion stages although something we feel will benefit our families if actioned. Talks will continue and a plan put in place if agreed to be achievable with the current building.

The cluster group of local preschools set up by the Tarporley Preschool team a few years ago continues to meet virtually from time to time for support and the sharing of ideas and best practice between managers and settings. Plans have been discussed to return to training for the clusters that will spread the cost amongst everyone.

Review of finance

We continue to build on the strong precedent set on financial management in previous years. The careful management of the finances of the setting has strong foundations and will continue to guide the setting to thrive for many more years. Regular meetings are held with the Manager and Treasurer to review the income and expenditure of the preschool. Actuals to date and forecast going forward are all reviewed to ensure we have a sound financial understanding. We also reconcile this back to our bank statements.

This year the preschool has received the basic level of funding from Cheshire West and Chester council, fortunately there are currently a good number of 2-year-old children attending the preschool whose places are paid for by parents which helps to keep the finances in a healthy position.

The contract with the church committee is coming up for renewal again in December 2022 and the committee intend to continue to look in more detail about the future agreements in place with the Done Room committee at that time. It has already been agreed that due to the disruption of the above essential maintenance works planned that there will be no rental increases this coming year. This is very much appreciated in the current climate. The pre-school is vigilant to the power they use and will often turn out lights or reduce the lights on to help the building save money on heating and lighting costs. This is an important teaching moment that we share with the children too. We are of course still very happy in our beautiful setting and hope to continue the good relationship we have with the PCC to whom we pay rent. This said, it is imperative that we remain focussed and keep a close eye on finances in order to remain operational and also be kept informed of work schedules so we can continue our outstanding safeguarding practice to our children, staff and families. Planned works will need to be risk assessed and carried out in an appropriate manner with all checks in place that are required.

For the staff we have again rewarded good performance through a pay rise and to also reflect the minimum living wage increase. Long service staff are rewarded with extra

holidays. The staff have a pension scheme that they contribute towards as well as sickness insurance provided or opted into.

As a reflection that staff are employed by an outstanding provider, we are in talks to create an additional monthly payment that staff can achieve if they meet criteria and continue to deliver outstanding practice. This will also operate to support staff if they are under achieving as issues will be specific and focussed with timescales in place. We aim to have this in place from now.

Some of our children are eligible for Pupil Premium (PP) funding if they meet the criteria set by the government. The total amount of Pupil Premium received this year is £900 – this funding is spent directly on the children in receipt of PP's specific area of need.

It is the recommendation of the trustees that unrestricted funds are needed to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover a terms direct charitable expenditure as well as redundancy funds. This year we have seen record increased costs, due to having more staff and the steep rental increase. The Treasurer has stated that she will monitor this up to July 2023 and then discuss increasing the reserves as required.

Next Steps

The trustees conclude that the last year has been another successful year for the setting. Staff have worked tirelessly to enhance and enrich experiences, teaching and support for all our children. They have brought back normality for a lot of families and continue to go above and beyond to help everyone including their teammates.

The focus of the preschool going forward will be to continue to grow and hopefully offer childcare for younger members of our families in the heart of the village.

It has been a privilege to work with the preschool this year as chair of the committee – the dedication of this team is inspiring, and their hard work must not be underplayed or undervalued, their devotion to Tarporley preschool and the children in their care is so appreciated by the children and their families and I look forward to seeing them continue to shine in the community and further afield as a fantastic example of outstanding practice.

Review of Finance 2022/2023

Overview

As of the 1st of September 2023 the Pre-School Current Account balance was £34,368 and the Business Reserve Account was £28,741. Staffing numbers have stayed the same, therefore the reserve account has stayed the same. If staff increase this account will be reviewed.

It is the recommendation of the trustees that unrestricted funds are required to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover two half terms direct charitable expenditure, this would currently stand at £55,305.

The cost of sessions has slightly increased to £16.00 for 3/4yr olds and £17.00 for 2yr olds, this is due to rental and cost of living increase. The additional charge contribution has increased to £1.00 per hour for all 3/4yr funded children. With the current challenging financial climate, the setting continues to work with families to help with finances where possible.

The Pre-School continues to operate a sickness benefit cover with staff with 10yrs or more service being covered by the Pre-School and part-time staff being able to Opt into the scheme. The company providing this cover was BSHF with HLB managing payments direct from Staff Wages. The Pre School also continues to honour our legal obligations relating to staff pensions.

Unfortunately, one of the preschool beloved members of staff has been recently diagnosed with cancer. The committee met to discuss sick pay in relation to this particular member of staff and it was agreed that they will receive 28 weeks full pay whilst they will be off sick. This decision was discussed thoroughly by the committee members and this conclusion was made based on the number of years this member has been at the setting and the positive impact she has made and continues to make to the pre school especially in the area of SEN. The committee believed that whilst this member of staff focuses on her health and recovery she should not have to worry about the financial burden, especially in the current climate.

Fundraisers/Donations

The pre-school this year did two fundraising events. The Nativity which raised £479.00 and this was kindly matched funded by Barclays and the Easter egg hunt which raised £417.00.

The Pre-School had a donation from Arthur Meredith charity of £200, this was used to buy new waterproofs.

The Pre-School had a donation of £250 from the Tarporley Parish, this money went towards the purchase of new blocks and phonics games for the children.

It is still thought that the additional charge payment which replaced most of the Pre-School fundraising is working extremely well and the parents are happy to contribute in this way. Any parents that need support are offered options to ease the burden on them paying this additional charge, especially those children in receipt of pupil premium.

Additional Services

The pre-school provides a "wrap around" care service with the decision being made to open 50 weeks of the year, therefore being closed for two weeks only over the Christmas period. Offering these facilities allows parents to stretch EYFS Funding over half terms to make this facility more accessible.

Breakfast Club and After School Club is has increased greatly and parents have expressed how beneficial this service is to them.

Holiday club is also increasing and going well.

Payment system

The setting is still using Bankline at £24 a month, however, the staff report that this continues to work well and feel it is bringing the setting up to date with modern banking, it also reduces the admin time for many processes. The registration process and consent forms are now running more streamline and efficient which has significantly reduced administration hours spent on this process.

The Bankline is run by the Manager with regular finance updates forwarded and discussed with the Treasurer and Chairperson. Online banking is still running well with staff wages being paid by bank transfer each month which is authorised by Cindy and Committee member.

Staffing

The setting now employs 14 staff all except Cindy are part time. New staff have been funded by Cheshire West to support our children with additional needs, therefore staffing costs to the setting have remained the same. This will be reviewed throughout the year and accounts maintained as needed.

Summary

On reflection the Pre-School have managed to maintain the financial stability of the setting to the year end and are in a fair position for the coming year. Numbers are increasing steadily, however, the setting is aware that the cost of living crisis could have an impact on the next academic year. This has been evident already at the start of academic year 23/24, with parents reducing sessions. The setting has seen a reduction in extra sessions that were booked back in June now being cancelled, this believed to be due to the recent economic uncertainty and increased cost of living. As this is something that will increase again the setting will monitor this.

As well as the bank accounts retaining adequate funds to maintain 2 half terms of Charitable expenditure the Pre-School are aware that hopefully this year works will proceed on the building and with this in mind they need to build and maintain reserves in anticipation of relocation.

The setting is due to have major works done starting in summer 2024 which is to be provided/funded by the church (property owners). A relocation off site is not possible and other forms of onsite premises such as portacabins have been explored. Meetings between the pre school and the church are ongoing and the results of these will continue to be reported back to the committee so finances can be managed accordingly.

TARPORLEY DONE ROOM PRE-SCHOOL

Independent Examiner's Report

To the trustees to Tarporley Done Room Pre-School

I report to the charity trustees on the accounts for the period ended 31 August 2023, which are set out on pages 11 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord to those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
R J Ellams FCCA

Date

**Hall Livesey Brown
HLB House
68 High Street
Tarporley
Cheshire CW6 0AT**

TARPORLEY DONE ROOM PRE-SCHOOL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31 AUGUST 2023

	2023			2022		
	Restricted £	Unrestricted £	Total £	Restricted £	Unrestricted £	Total £
Income of the charity						
Fees	-	99,680	99,680	-	93,879	93,879
Funding	-	113,335	113,335	-	104,400	104,400
Fund Raising	-	920	920	-	506	506
Donations	-	450	450	-	500	500
Other	-	404	404	-	601	601
Government Grants	-	-	-	-	-	-
Interest received	-	257	257	-	13	13
	-	215,046	215,046	-	199,899	199,899
Direct Charitable Expenditure						
Wages & Bonuses	-	167,406	167,406	-	145,270	145,270
Pension	-	6,237	6,237	-	2,433	2,433
Rent	-	14,149	14,149	-	12,197	12,197
Materials	-	3,992	3,992	-	5,026	5,026
Fund Raising	-	-	-	-	81	81
Food & Cleaning	-	3,033	3,033	-	3,798	3,798
Equipment	-	10,572	10,572	-	4,309	4,309
Repairs and Renewals	-	2,720	2,720	-	2,738	2,738
Telephone	-	1,136	1,136	-	1,124	1,124
Insurance	-	1,518	1,518	-	376	376
Postage and Stationary	-	1,114	1,114	-	2,076	2,076
Accreditation	-	35	35	-	506	506
College Fees / Training	-	2,023	2,023	-	510	510
Payroll	-	580	580	-	804	804
Accounts	-	840	840	-	720	720
Visits	-	141	141	-	1,700	1,700
Bank charges	-	623	623	-	468	468
Sundry	-	1,694	1,694	-	1,189	1,189
	-	217,814	217,814	-	185,325	185,325
Excess of income over expenditure during the year	-	(2,768)	(2,768)	-	14,574	14,574
Cash funds brought forward			64,257			50,763
Asset additions					(1,080)	
Cash funds carried forward			<u>61,489</u>			<u>64,257</u>

TARPORLEY DONE ROOM PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 AUGUST 2023

	2023		2022	
	Restricted Funds £	Unrestricted Funds £	Restricted Funds £	Unrestricted Funds £
Cash Funds				
Current Account	-	32,780	-	35,805
Reserve Account	-	28,709	-	28,452
	<u>-</u>	<u>61,489</u>	<u>-</u>	<u>64,257</u>
Other Monetary Assets				
Debtors	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Assets Retained for the Charities own use				
Fixtures, fittings & equipment	-	927	-	1,045
	<u>-</u>	<u>927</u>	<u>-</u>	<u>1,045</u>
Total Assets	<u>-</u>	<u>62,416</u>	<u>-</u>	<u>65,302</u>
Liabilities				
Trade Creditors	-	-	-	-
Accruals	-	600	-	540
	<u>-</u>	<u>600</u>	<u>-</u>	<u>540</u>

For and on behalf of the Trustees

Document Activity Report

Document Sent

Wed, 22 Nov 2023 10:55:11 GMT

Document Activity History

Document history shows most recent activity first

Date	Activity
Thu, 07 Dec 2023 13:13:32 GMT	Cindy Roberts viewed the document
Wed, 22 Nov 2023 12:42:07 GMT	Cindy Roberts viewed the document

You can verify that this is a genuine Portal document by uploading it to the following secure web page:

<http://halliveseybrown.accountantspace.co.uk/messages/VerifyDocument>

TARPORLEY DONE ROOM PRE-SCHOOL

England & Wales - Charity number 1175784

Accounts

Tarporley Preschool
Charity Commission Report 2021-2022
November 2022.

Tarporley Preschool

Registered Charity No: 1175784

Charity Commission Report 2021-2022

Trustees during the year:

Vickie Riekert (Chair)

Lucy Greenhalgh (Treasurer)

Kim Todd (Secretary)

Cindy Roberts (Trustee)

Karen Lloyd (Fundraising)

Objectives and activities

Our pre-school has been situated in the Done Room at the rear of St Helens Church, Tarporley since 1947. Our vision is to offer a safe, secure and stimulating learning environment where children and their families feel happy and respected. All children are treated as individuals, enabling them to learn and flourish through play by exploring and investigation at their own level and their own pace.

We provide high quality care and education for children below the statutory school age. We work in partnership with parents to help their children to learn and develop. We seek to add to the life of the village and the local community and offer children and their parents or guardians a service which promotes equality and values diversity. Put simply, we want our children to be happy safe and stimulated.

We believe that children begin to learn about the world around them from the moment they are born. This preschool helps children do this by providing them with interesting activities that are right for their age and stage of development. We are guided by the Early Years Foundation Stage (EYFS) of Education for children between the ages of 2 and 5 years old.

We follow EYFS guidelines and divide the children's learning into seven areas-

Three Prime Areas:

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language

Four Specific Areas:

- Literacy
- Mathematics

Tarporley Preschool
Charity Commission Report 2022 -2023
November 2022.

- Understanding the world
- Expressive arts and design

Achievements and Performance

In continuation from the previous year relating to the COVID 19 pandemic recovery the setting has worked hard to support and encourage parents to have trust in the setting and return to normal service. Parents had initially held back from registering their children however have now we are seeing a more consistent line of enquiries, registration and starting at the setting which has resulted in a steady build up of numbers on the register. Staff mirror what has been publicised around support the children and their families have faced as the children who should have been starting their education when the pandemic forced us all to homework and school. Some of the children have needed an increase in support relating to speech and language as well as anxiety as they leave their parents at the gate, this could well be the first time they have left the security of their parent and mixed with other children. Staff have faced challenges as they offer support linked to social skills, speech and language as well as rules, boundaries, and behaviours. Children had missed checks they would normally have had with Health Visitors or other professionals and staff have had to face this head on and swiftly recognise where support is needed and implement the said support and make appropriate referrals. The team is very experienced and has a high standard of skills set in recognising and delivering support, by the close of the year the above points have been addressed and the gaps the children faced narrowed and/or professional support in place going forward with them. The trustees consider that the financial position at the year end is good.

In May 2022, the setting had their long-awaited Ofsted inspection. The team and Committee have immense pride in the OUTSTANDING grade issued. This has been due to all the team's consistent hard work and passion that they have to provide the best early years provision they can. The inspector recognised all the hard work the setting had undertaken during and since the pandemic – the full report can be read here

<https://files.ofsted.gov.uk/v1/file/50187340>

As with every other household and business in the country we have had to increase our fees this year – due to a large increase in our rent for the building. The pre-school tries hard to keep costs to a minimum for all our families however felt they had no other option when we faced an increase of at least £4000 this year in regards of the rent than to make the increases. This along with increases in all other areas of need the setting faces such as food and stationary etc we will need to continue to monitor going forward. We continue to have an additional charge of 0.75 pence for all funded hours for 3 & 4 year-olds as the funding we receive is only intended to cover the delivery of the Early Years Foundation Stage and not other necessities such as consumables. The sector still faces this underfunding so relies on the additional charge to maintain the highest of standards we deliver. Fundraising has still taken a back seat since the introduction of the additional charge, and we only complete 2 fundraisers a year. We feel this should continue as our families and staff begin to feel the pressure of the cost-of-living crisis the country is experiencing. In the past there has been a low uptake of practical help and support for fundraising activities, and we feel that the additional charges continue to relieve the burden on staff and the committee to run and support these activities alone. The remaining regular fundraising activities are the annual Christmas Nativity and termly Bingo events.

Currently, the money raised from additional charges is being used for staff training costs, visiting activities for the children such as Little Beats music class, and going forward it will continue to cover the cost of staff training beyond the minimum requirements.

We have employed two new members of staff this year – Clare joins the team as a Level 3 qualified practitioner and Tayla who will start her Level 2 training in the new year. Both staff members have brought new fresh ideas and so become valued team members. We offer all new members of staff members a very warm welcome to Tarporley Preschool and hope they are settling in well and enjoying their work. Amy, Ellinor and Gary, our previous newest members of the team, continue to be valuable assets to the preschool and have established themselves as key members of the team. All are now permanent members of staff who have different skills which compliment the team and the service we offer to the children and parents. Kirsty has now completed her Level 3 qualification and Kwan continues her studying towards NVQ Level 3 and is due to complete this in December 2022 – we wish Kwan well in these final months of her study. This year we again hope to welcome a work experience student into the setting to start work experience in June.

All other members of staff have now been working with us for several years. They are an excellent, established, skilled and knowledgeable team and this is reflected in the preschool managing to implement all needed strategies and support for the challenges during the pandemic recovery. Staff are encouraged to continue their personal development by attending training courses and conferences. Training courses are returning to become face to face training, this is welcomed by the team as it is beneficial to meet with other practitioners and share experiences and proven strategies and procedures.

All staff will be completing a full Paediatric first aid qualification this month – this a requirement of the setting and we pride ourselves on going above the legal requirements and ensuring that every member of staff carries this important qualification. The training will take place on two Saturdays and we thank the team for their commitment to the cause for completing this on their valuable weekends.

Trips out of the setting have now recommenced and are planned as normal. We have been fortunate to receive free tickets for an educational visit to Chester Zoo this month and look forward to other trips such as the Library and fire station later in the year.

This year our Treasurer and Deputy have worked hard to develop a positive and productive relationship with the Committee of the Done Room building. Management of Tarporley Preschool felt that there was a lack of guidance from the Done Room Committee to support the safe use of multiple groups using the space and facilities in the building. Meetings have taken place each term with minutes taken to ensure points are actioned. There are plans for a new roof, emergency exit and heating system going forward. This is welcomed news however the Pre-school Committee feel this is essential maintenance work that should have taken place over a number of previous years and not a reason to increase rents to fund the works. The building is rented out with the expectations that the above facilities are in place and adequate for use, the committee considers it prudent to consider this at the time of licence renewal with the Done Room. We have had our request for suitable bins actioned although there are still points at the meeting that continue to not be addressed, we hope with the new meeting procedure in place we will continue to have points actioned.

Tarporley Preschool has strong links with the primary schools in the local area which our children transition onto to continue their education. It has been challenging to support the transition to primary school in the way that the preschool would normally do during and since the pandemic. Feedback from our local schools are to include the lunch time routine into the transition, this has been taken on board and agreed that it will be a benefit to the children. We plan to include this in our transition going forward. We will be pushing to have more visits from Teachers, Head teachers and SENDCOs going forward from this year as the setting realises this is the best way to support the children and that the receiving schools need to see and get to know the children in their pre-school environment where they are comfortable so they can best support the transitions based on each child's individual needs.

Staff continue to support their key children using the Eylog system, calls and e-mails home. Staff have offered face to face consultations however there seems to be a preference for a call or video call at this point. Chatting with parents we are hearing that due to the lack of mixing during and since the pandemic that parents do not know each other as they used to at this point of their child's education. Parents have spoken about how their children share news about their friends in school and that there is a gap out of pre-school as parents are still not meeting up. This in mind we plan to start a "coffee, chat and connect" session each half term where parents can come into session to meet other parents and socialise. We also plan to re-introduce our Toddler sessions after Christmas with a weekly meeting if possible – we would combine the coffee chat and connect with the Toddler sessions going forward.

There are currently 40 children on register at the preschool this term; with a healthy waiting list to join between January 2023 and July 2023. There are numerous children who require additional support, and the setting is managing this accordingly.

Development

The Pre-school has an identified need to continue to focus on the speech and language needs of the children. The preschool staff team feel that this is a necessary investment of time and resources to address the current situations where support is needed. We continue to train staff to use our WELCOMM speech and language tool and find this tool valuable whilst supporting children who are awaiting speech and language triage or programmes. Last year we did attempt to fund a private speech and language therapist to visit the setting and guide staff – this proved difficult as all therapists were and remain to be working at capacity. The setting has been very proactive regarding this and used every resource available as well as free helplines and Early Year specialist Support strategies learnt from previous training whilst training less experienced staff up in these skills by freeing them up to attend short courses.

Although we did not receive any actual points for development following the Ofsted report, Management reflected on the visit and areas of focus made and have created an action plan going forward where they feel they can further increase all staff's confidence as they deliver the curriculum to an enhanced level. The management continually reflect on practice and will not rest and ease up on this now they have achieved Outstanding, quite the opposite in fact as they continually plan to improve. The areas that will receive focus will be, maths, equality and diversity, challenging most able children and phonics.

Before and after school clubs are still on offer as we feel this is an essential offering to keep us in the market with other local childcare providers, and numbers are slowly starting to build up, yet at present we are now just breaking even or facing a small loss. Management feel that this is a necessary expense to continue to offer this consistently for parents and uptake is definitely on the up. Holiday club continues to be well attended, particularly during the 9am – 3pm hours, with breakfast club and afterschool club at either side of the core day being quieter and therefore costing the setting more financially.

Children are able to join the setting when they are two years old, the committee and management have begun talks regarding lowering the age that children can attend. This is still in the discussion stages although something we feel will benefit our families if actioned. Talks will continue and a plan put in place if agreed to be achievable with the current building.

The cluster group of local preschools set up by the Tarporley Preschool team a few years ago continues to meet virtually from time to time for support and the sharing of ideas and best practice between managers and settings. Plans have been discussed to return to training for the clusters that will spread the cost amongst everyone.

Review of finance

We continue to build on the strong precedent set on financial management in previous years. The careful management of the finances of the setting has strong foundations and will continue to guide the setting to thrive for many more years. Regular meetings are held with the Manager and Treasurer to review the income and expenditure of the preschool. Actuals to date and forecast going forward are all reviewed to ensure we have a sound financial understanding. We also reconcile this back to our bank statements.

This year the preschool has received the basic level of funding from Cheshire West and Chester council, fortunately there are currently a good number of 2-year-old children attending the preschool whose places are paid for by parents which helps to keep the finances in a healthy position.

The contract with the church committee is coming up for renewal again in December 2022 and the committee intend to continue to look in more detail about the future agreements in place with the Done Room committee at that time. It has already been agreed that due to the disruption of the above essential maintenance works planned that there will be no rental increases this coming year. This is very much appreciated in the current climate. The pre-school is vigilant to the power they use and will often turn out lights or reduce the lights on to help the building save money on heating and lighting costs. This is an important teaching moment that we share with the children too. We are of course still very happy in our beautiful setting and hope to continue the good relationship we have with the PCC to whom we pay rent. This said, it is imperative that we remain focussed and keep a close eye on finances in order to remain operational and also be kept informed of work schedules so we can continue our outstanding safeguarding practice to our children, staff and families. Planned works will need to be risk assessed and carried out in an appropriate manner with all checks in place that are required.

For the staff we have again rewarded good performance through a pay rise and to also reflect the minimum living wage increase. Long service staff are rewarded with extra

holidays. The staff have a pension scheme that they contribute towards as well as sickness insurance provided or opted into.

As a reflection that staff are employed by an outstanding provider, we are in talks to create an additional monthly payment that staff can achieve if they meet criteria and continue to deliver outstanding practice. This will also operate to support staff if they are under achieving as issues will be specific and focussed with timescales in place. We aim to have this in place from now.

Some of our children are eligible for Pupil Premium (PP) funding if they meet the criteria set by the government. The total amount of Pupil Premium received this year is £900 – this funding is spent directly on the children in receipt of PP's specific area of need.

It is the recommendation of the trustees that unrestricted funds are needed to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover a terms direct charitable expenditure as well as redundancy funds. This year we have seen record increased costs, due to having more staff and the steep rental increase. The Treasurer has stated that she will monitor this up to July 2023 and then discuss increasing the reserves as required.

Next Steps

The trustees conclude that the last year has been another successful year for the setting. Staff have worked tirelessly to enhance and enrich experiences, teaching and support for all our children. They have brought back normality for a lot of families and continue to go above and beyond to help everyone including their teammates.

The focus of the preschool going forward will be to continue to grow and hopefully offer childcare for younger members of our families in the heart of the village.

It has been a privilege to work with the preschool this year as chair of the committee – the dedication of this team is inspiring, and their hard work must not be underplayed or undervalued, their devotion to Tarporley preschool and the children in their care is so appreciated by the children and their families and I look forward to seeing them continue to shine in the community and further afield as a fantastic example of outstanding practice.

V. RLOKOT
VICKIE RIEKERT
Chairperson
01/11/2022

Review of Finance 2021/2022

Overview

As of the 2nd of September the Pre-School Current Account balance was £36726.00 and the Business Reserve Account was £28456.00. This will need to be reviewed next year and increased if staffing numbers are still the same. When the charity status was changed the reserve account was not transferred to the Charity Incorporated Organisation status. This is complete now and the old account will be closed

It is the recommendation of the trustees that unrestricted funds are required to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover two half terms direct charitable expenditure, this would currently stand at £49241.58, this has increased due to the rental increase and 4 new staff members.

The cost of sessions has slightly increased to £14.00 for 3/4yr olds and £16.00 for 2yr olds, this is due to rental and cost of living increase. The additional charge contribution has increased to 75p per hour for all 3/4yr funded children. With the current challenging financial climate, the setting continues to work with families to help with finances where possible. The new billing cycle that was introduced last September is working.

The Pre-School continues to operate a sickness benefit cover with staff with 10yrs or more service being covered by the Pre-School and part-time staff being able to Opt into the scheme. The company providing this cover was BSHF with HLB managing payments direct from Staff Wages. The Pre School also continues to honour our legal obligations relating to staff pensions.

Fundraisers/Donations

Since covid we have managed to do one fundraising event, this being the Nativity. We raised £458.25. We aim to do up to two fundraisers a year.

The Pre School did take part in the Tarporley Carnival but broke even with the costs involved. After attendance staff felt that this event is more of a music event and does not benefit the pre school by being there.

The Pre-School had a donation from Arthur Meredith charity, this went towards outdoor equipment and dressing up clothes.

The Pre-School had a donation from the Tarporley Parish, this money went towards a music activity in the Orchard.

It is still thought that the additional charge payment which replaced most of the Pre-School fundraising is working extremely well and the parents are happy to contribute in this way. Any parents that need support are offered options to ease the burden on them paying this additional charge, especially those children in receipt of pupil premium.

Additional Services

The pre-school provides a "wrap around" care service with the decision being made to open 50 weeks of the year, therefore being closed for two weeks only over the Christmas period. Offering these facilities allows parents to stretch EYFS Funding over half terms to make this facility more accessible. This move was a huge success to the setting and was comfortably running within costs up to the pandemic hitting.

Since the pandemic the Breakfast Club and After School Club is growing steadily. The numbers are now increasing however, the pre school is still running this at a loss but feel that it is a vital service for those who use it.

Holiday club is also increasing and going well.

Payment system

The setting is still using Bankline at £24 a month, however, the staff report that this continues to work well and feel it is bringing the setting up to date with modern banking, it also reduces the admin time for many processes.

The registration process and consent forms are now running more streamline and efficient which has significantly reduced administration hours spent on this process.

Further research of online systems continues and how these can benefit with the reduction in admin time but also provide a more streamline process for both the setting and parents.

The Bankline is run by the Manager with regular finance updates forwarded and discussed with the Treasurer and Chairperson. Online banking is still running well with staff wages being paid by bank transfer each month which is authorised by Cindy and Committee member.

Staffing

The setting now employs 12 staff all except Cindy are part time. It was decided to allow funds from 20-21 to roll over to 22-23 so we could keep current staff employed, the setting did not want to lose good staff and have the cost and workload of recruitment in the future as there is a current work force crisis facing early years.

Summary

On reflection the Pre-School have managed to maintain the financial stability of the setting to the year end and are in a fair position for the coming year. Numbers are increasing steadily, however the setting is aware that the cost of living crisis could have an impact on the next academic year.

As well as the bank accounts retaining adequate funds to maintain 2 half terms of Charitable expenditure the Pre-School are aware that the building is rented and not in the best of repairs so with this in mind they need to build and maintain our reserves in anticipation of a relocation within the

future of the Pre-School. In a recent meeting it has been confirmed the rent will remain the same for 2023.

V. Riekert

VICKIE RIEKERT

Chairperson

01/11/2022.

TARPORLEY DONE ROOM PRE-SCHOOL

Independent Examiner's Report

To the trustees to Tarporley Done Room Pre-School

I report to the charity trustees on the accounts for the period ended 31 August 2022, which are set out on pages 11 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord to those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
R J Ellams FCCA

Date **2/11/22**

**Hall Livesey Brown
HLB House
68 High Street
Tarporley
Cheshire CW6 0AT**

TARPORLEY DONE ROOM PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD ENDED 31 AUGUST 2022

	2022			2021	
	Restricted £	Unrestricted £	Total £	Restricted £	Unrestricted £
Income of the charity					
Fees	-	93,879	93,879	-	40,313
Funding	-	104,400	104,400	-	93,116
Fund Raising	-	506	506	-	1,383
Donations	-	500	500	-	210
Other	-	601	601	-	1,733
Government Grants	-	-	-	-	1,896
Interest received	-	13	13	-	3
	-	199,899	199,899	-	138,654
Direct Charitable Expenditure					
Wages & Bonuses	-	145,270	145,270	-	107,476
Pension	-	2,433	2,433	-	1,780
Rent	-	12,197	12,197	-	8,120
Materials	-	5,026	5,026	-	1,634
Fund Raising	-	81	81	-	14
Food & Cleaning	-	3,798	3,798	-	2,059
Equipment	-	4,309	4,309	-	3,785
Repairs and Renewals	-	2,738	2,738	-	2,970
Telephone	-	1,124	1,124	-	1,309
Insurance	-	376	376	-	1,259
Postage and Stationary	-	2,076	2,076	-	1,158
Accreditation	-	506	506	-	431
College Fees / Training	-	510	510	-	227
Payroll	-	804	804	-	1,384
Accounts	-	720	720	-	708
Visits	-	1,700	1,700	-	180
Bank charges	-	468	468	-	529
Sundry	-	1,189	1,189	-	703
	-	185,323	185,323	-	135,726
Excess of income over expenditure during the year	-	14,576	14,576	-	2,928
Cash funds brought forward		50,761			50,276
Asset additions		(1,080)			(2,443)
Cash funds carried forward		64,257			50,761

TARPORLEY DONE ROOM PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 AUGUST 2022

	2022		2021	
	Restricted Funds £	Unrestricted Funds £	Restricted Funds £	Unrestricted Funds £
Cash Funds				
Current Account	-	35,805	-	22,323
Reserve Account	-	28,452	-	28,438
	-	64,257	-	50,761
Other Monetary Assets				
Debtors	-	-	-	-
	-	-	-	-
Assets Retained for the Charities own use				
Fixtures, fittings & equipment	-	1,917	-	2,188
	-	1,917	-	2,188
Total Assets	-	66,174	-	52,949
Liabilities				
Trade Creditors	-	-	-	-
Accruals	-	540	-	540
	-	540	-	540

For and on behalf of the Trustees

Accounts

Charity number : 1175784

TARPORLEY DONE ROOM PRE-SCHOOL

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 AUGUST 2021

Hall Livesey Brown
Chartered Accountants
HLB House
68 High Street
Tarporley
Cheshire
CW6 0AT

Tel: 01829 733333

Tarporley Preschool

Registered Charity No: 1175784

Charity Commission Report 2020-2021

Trustees during the year:

Haley Lewis (Chair)

Lucy Hunt (Treasurer)

Kim Todd (Secretary)

Objectives and activities

Our pre-school has been situated in the Done Room at the rear of St Helens Church, Tarporley since 1947. Our vision is to offer a safe, secure and stimulating learning environment where children and their families feel happy and respected. All children are treated as individuals, enabling them to learn and flourish through play by exploring and investigation at their own level and their own pace.

We provide high quality care and education for children below the statutory school age. We work in partnership with parents to help their children to learn and develop. We seek to add to the life of the village and the local community and offer children and their parents or guardians a service which promotes equality and values diversity. Put simply, we want our children to be happy safe and stimulated.

We believe that children begin to learn about the world around them from the moment they are born. This preschool helps children do this by providing them with interesting activities that are right for their age and stage of development. We are guided by the Early Years Foundation Stage (EYFS) of Education for children between the ages of 2 and 5 years old.

We follow EYFS guidelines and divide the children's learning into seven areas-

Three Prime Areas:

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language

Four Specific Areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

Achievements and Performance

In continuation from the previous Charity Commission Report, published in October 2020, this year has again been a challenging one for the preschool due to the COVID-19 pandemic, and the management team and the preschool staff have continued to deal with this difficult ongoing situation with upmost professionalism and dedication to the preschool and the families that they serve. The preschool has offered a safe and trusted environment for the children to continue to develop and thrive within the community and this has been invaluable for parents and families to feel that their children are receiving vital opportunities to socialise and learn with their peers when so many other opportunities for their age group have been hindered. The preschool staff can feel very proud that they have continued to serve the community throughout the COVID-19 pandemic by providing a high standard of Early Years education in line with the requirements of Ofsted, local parents and children. The trustees consider that the financial position at the year-end is good.

We are awaiting an imminent Ofsted inspection due to re-registration as a Charity Incorporated Organisation (CIO)– this should have been completed by December 2020, and as Ofsted are now inspecting settings again as normal, this is likely to happen in the near future.

Following changes to national guidance on the operation of schools and preschools in response to the COVID-19 pandemic, the preschool now does not operate in separate bubbles any longer – all of the children and staff are now interacting and learning as one group, as per pre-pandemic operation. Management and staff are pleased with this development and feel it best suits the developmental and social needs of the children.

The preschool now accepts children who attend more than one setting again – this is something that historically has always been offered but had to be suspended during the height of the pandemic to minimise the amount of mixing of contacts between settings, staff and children. Staff find that there are numerous children who attend another setting at any one time, so it is helpful to be able to offer this to parents who need this flexibility.

In place of most fundraising activities, an additional charge of £0.70 per funded hour for 3- & 4-year-olds continues to be added to the session cost for children receiving Local Authority funding for 3 and 4 year olds to cover the additional costs of providing a service that goes above the initial delivery of the EYFS which along with the funding payments from Cheshire West and Chester Council covers the running costs of the preschool. In the past there has generally been a low uptake of practical help and support for fundraising activities and we feel that the additional charges continue to relieve the burden on staff and the committee to run and support these activities alone. The remaining regular fundraising activities are the annual Christmas Nativity and termly Bingo events. Currently, the money raised from additional charges is being used for staff training costs, visiting activities for the children such as Little Beats music class, and in future the potential for a visiting speech and language therapist to help to address the huge waiting times that families are experiencing before seeing a professional in this area. Additional charges have also covered the cost of paying for staff to work from home whilst shielding or isolating and going forward it will continue to cover the cost of staff training beyond the minimum requirements.

We have employed three new members of staff this year – Amy joins the team as a Level 3 qualified practitioner, Ellinor joins us Holiday Club support and relief cover, and we

welcome Gary who will support the setting as a regular cleaner. We offer all new members of staff members a very warm welcome to Tarporley Preschool and hope they are settling in well and enjoying their work. Tricia and Kwan, our previous newest members of the team, continue to both be valuable assets to the preschool and have established themselves as key members of the team, both are now permanent members of staff on 50-week contracts, and both have different skills which compliment the team and the offer to the children and parents. Tricia has a particular skill for nature and outdoor learning, which is wonderful for the children to experience, and Kwan shows her gift in attachment and promoting relationships with and between her key children. The preschool also benefits from Kwan's artistic skills and excellent display building which enhance the area for everyone. Kirsty and Kwan continue their studying towards NVQ Level 3 and are due to complete this in February and June respectively – we wish them both well in these final months of their study. This year we hope to welcome a work experience student into the setting and have received an application for a student who would like to start work experience in June.

All other members of staff have now been working with us for several years. They are an excellent, established, skilled and knowledgeable team and this is reflected in the preschool managing to navigate the logistical challenges of the pandemic. Staff are encouraged to continue their personal development by attending training courses and conferences, and this has continued during the pandemic with online training. Staff have taken ownership of this new style of training and have kept up to date with all required training on online platforms: essential safeguarding training, for example, has been run on Microsoft Teams. Staff with specialist expertise have contributed to the continued training of the whole staff cohort by offering training to less experienced members of staff. Lindsay has offered Safeguarding training, Sandra has offered Special Educational Needs and Disabilities training and Karen has offered Health and Safety training, offering coaching to expand the knowledge and experience of other staff members and we wish to thank them for their diligent contribution to the continued upskilling of the team.

All staff now hold a current Paediatric first aid qualification except Gary, Ellinor and Amy who have just joined us and will have this included in their training plans going forward – this a requirement of the setting and we pride ourselves on going above the legal requirements and ensuring that every member of staff carries this important qualification. In addition to this, all staff have completed Trauma Informed Practice training, which was paid for through money raised in additional charges, as staff feel it is very important to understand the hardship that preschool families have been through financially and emotionally during the pandemic, and the role of the preschool in supporting children and families ongoing wellbeing.

The preschool continues to take a cautious approach to allowing visitors back into the setting following the complete removal of all visiting during the height of the COVID-19 pandemic. Currently, there are few visitors entering the preschool, with the exception of professionals linked to the wellbeing of the children or outside agency colleagues such as Early Years specialist support agencies, and college assessors; these visits are carried out with mindful attention paid to the setting risk assessments, the agency risk assessments and current government guidance. Trips out of the setting have not yet recommenced, but preschool staff made a huge effort to offer in-house experiences for the children so that they do not miss out on the experiences that they love over the school year. It is the hope that by Summer 2022, all usual trips and experiences will be able to run as normal.

Since March 2020 Tarporley Preschool have been the only users of the Done Room building, use of the building for all other users was suspended during the pandemic and has only recently been reinstated. There are now other users of the Done Room building outside of preschool hours, and management of Tarporley Preschool feel that there is a lack of guidance from the Done Room Committee to support the safe use of multiple groups using the space and facilities in the building. Preschool staff spend a lot of time thoroughly cleaning the building and feel that the other users of the building are not being given clear instructions on how to ensure that they too are cleaning thoroughly after every use to ensure that every user of the building is as safe as possible. Despite many requests from the preschool management for support with this, at the time of writing none has been forthcoming. The committee considers it prudent to consider this at the time of licence renewal with the Done Room.

Tarporley Preschool has strong links with the primary schools in the local area which our children transition onto to continue their education. It has been challenging to support the transition to primary school in the way that the preschool would normally, however, there have been some visits from primary school teachers and there are further visits planned with local primary schools planned for after Christmas.

Staff have set up home contacts with all their key children to include regular online learning, EyLog observations, daily diaries, weekly update calls and they continue to make parents aware that they are available via phone or email at any time.

There are currently 41 children on register at the preschool this term; this is a significant increase on the number of children registered at the same time last year. In August, the numbers were very low with no waiting list, however, since the start of the new term the numbers have increased rapidly, and the setting is now very busy. There are numerous children who require additional support, and the setting is managing this accordingly amongst the staff, yet there is a concern that these children are not yet being seen by professionals.

Development

Much like last year, we feel that there is a need to focus on emotional literacy with the children, and in addition to this there is also an identified need to focus on the speech and language needs of the children too. The preschool staff team feel that this is a necessary investment of time and resources to address the current situation where preschool staff are often the first professionals that children have come into contact with. It would seem that 2-year checks, usually performed by the Health Visitor are not routinely happening at the moment, so children are starting preschool with no support required either identified or in place. The preschool team feel that paying for a weekly visit from a speech and language specialist is an essential expense this year. The preschool have paid for staff to attend behaviour courses with parents as this is another important focus at the moment and helps staff to safeguard the wellbeing of the children after they have experienced such a long time in lockdown at such a vital stage of their development. All staff have attended a trauma informed practice course to better inform their work with families following the impact of lockdown and prolonged isolation on our families.

Before and after school clubs are still on offer as we feel this is an essential offering to keep us in the market with other local childcare providers, and numbers are slowly starting to build up, yet at present we are still facing a loss. Management feel that the number of families using before and after school club will continue to improve into the new year as more parents return to office jobs from working at home and that this is a necessary expense to continue to offer this consistently for parents to take up when they are ready. Holiday club continues to be well attended, particularly during the 9am – 3pm hours, with breakfast club and afterschool club at either side of the core day being quieter and therefore costing the setting more financially.

The cluster group of local preschools set up by the Tarporley Preschool team a few years ago continues to meet virtually from time to time for support and the sharing of ideas and best practice between managers and settings.

Review of finance

We continue to build on the strong precedent set on financial management in previous years. The careful management of the finances of the setting has been a strong foundation from which to weather the storm that COVID has brought, and it is the experience of the management team that has skilfully ensured the survival of the preschool through this time and will continue to guide the setting to thrive once again for many more years. Half termly meetings are held with the Chairperson, Manager and Treasurer to review the income and expenditure of the preschool. Actuals to date and forecast going forward are all reviewed to ensure we have a sound financial understanding. We also reconcile this back to our bank statements.

This year the preschool has received the basic level of funding from Cheshire West and Chester council, fortunately there are currently a good number of 2-year-old children attending the preschool whose places are paid for by parents which helps to keep the finances in a healthy position.

The contract with the church committee is coming up for renewal in December 2021 and the committee intend to look in more detail about the future agreements in place with the Done Room committee at that time. The preschool committee would like to extend their sincere thanks to the church committee for their support and understanding during the time of lockdown when our rent was put on hold when the setting was closed. We also must express our gratitude for the support of the church committee for our before and after school club as we are not required to pay for before and after school club hours if we do not use the building. We are of course still very happy in our beautiful setting and hope to continue the good relationship we have with the PCC to whom we pay rent. This said, it is imperative that we remain focussed and keep a close eye on finances in order to remain operational throughout the rest of the pandemic.

For the staff we have rewarded good performance through a pay rise and to also reflect the minimum living wage increase. Long service staff are now rewarded with extra holidays. The staff have a pension scheme that they contribute towards as well as sickness insurance provided or opted into. We have a meeting arranged with our sickness insurance provider as a reminder of the services on offer to the staff. We are very mindful of the pressures staff have been under during the pandemic and the impact this must have had on their well-being. As a responsible employer we aim to support staff wellbeing to a high standard and Karen is leading the awareness of staff wellbeing in the setting going forward.

Once we have discussed what services are available, we will consult with staff and the committee any plans going forward

Some of our children are now eligible for Pupil Premium (PP) funding if they meet the criteria set by the government. The total amount of Pupil Premium received this year is £900 – this funding is spent directly on the children in receipt of PP's specific area of need.

It is the recommendation of the trustees that unrestricted funds are needed to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover a terms direct charitable expenditure as well as redundancy funds. As per the Treasurers report, there will be money added to the reserves bank account this year.

Next Steps

The trustees conclude that the last year has been another challenging year for the preschool, due in the most part to the COVID 19 pandemic and the consequent effects this has had on the setting, the staff, children, families and the community. We are cautiously hopeful that the worst of the pandemic is now over and look forward to brighter times ahead for the preschool with the reintroduction of the enriching activities and parent engagement that adds vitality and community to the preschool family. The focus of the preschool going forward will be to have a concentrated effort on marketing the setting within the local area and showing prospective parents as best we can through our social media channels that Tarporley Preschool is a safe and enriching place for their child to be. As well as this we will continue to focus on the wellbeing of all our children, their families and our staff. The pandemic has had a huge impact and it is vital we support any of them who have faced trauma and need this support. Another focus will be continuing to bridge the gap in any development delays we find our children are facing – in particular, Speech, Language, social and communication skills.

It has been a privilege to work with the preschool this year as chair of the committee – the dedication of this team is inspiring, and their hard work must not be underplayed or undervalued, their devotion to Tarporley preschool and the children in their care is so appreciated by the children and their families and I look forward to seeing them continue to shine in the community and further afield as a fantastic example of best practice.

H. L.
Haley Lewis
Haley Lewis

Review of Finance 2020/2021

Overview

As of the 31st of August the Pre-School Current Account balance was £23,433.73 and the Business Reserve Account was £28,438. Last November we transferred £5,500 to the reserve account as we felt it was short of the required funds.

It is the recommendation of the trustees that unrestricted funds are required to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover two half terms direct charitable expenditure, this would currently stand at **£28848.00**.

The cost of sessions has remained the same £13.00 for 3/4yr olds and £15.00 for 2yr olds. The additional charge contribution will remain 70p per hour for all 3/4yr funded children. Furthermore, a new billing cycle will be introduced from September 2021. Parents will now have one annual bill based on the sessions they have booked. This will be broken down into 11 payments. Any additional sessions that are booked will be invoiced for as and when.

The Pre-School continues to operate a sickness benefit cover with staff with 10yrs or more service being covered by the Pre-School and part-time staff being able to Opt into the scheme. The company providing this cover was BSHF with HLB managing payments direct from Staff Wages. The Pre School also continues to honour our legal obligations relating to staff pensions.

Fundraisers/Donations

The Pre-School would usually do two fundraising events per year, these being Bingo and The Nativity. In 2020 the Pre School did manage to do The Nativity under covid restrictions and had this matched funded by Barclays Bank, however the Bingo event was not able to go ahead.

The Pre School did take part in the Tarporley Big Weekend but broke even with the costs involved. After evaluation, the Pre School have a plan how to better utilise this event in the future.

The Pre-School had a donation from Arthur Meredith charity and this was to buy outside equipment.

The Pre-School had a donation from the Tarporley Parish and this money went towards a new advertising board on the drive which has recently been installed and has received much positive feedback.

The Pre-School had the leavers dance show and the funds from this were donated to buy new art and craft equipment, this was also match funded by Barclays bank which is greatly appreciated.

It is still thought that the additional charge payment which replaced most of the Pre-School fundraising is working extremely well and the parents are happy to contribute in this way. Any parents that need support are offered options to ease the burden on them paying this additional charge, especially those children in receipt of pupil premium.

Additional Services

Three years have now passed since Pre-School introduced Breakfast and Afterschool to support the growing needs of Parents. The pre-school also provides a "wrap around" care service with the decision being made to open 50 weeks of the year, therefore being closed for two weeks only over the Christmas period. Offering these facilities allows parents to stretch EYFS Funding over half terms to make this facility more accessible. This move was a huge success to the setting and was comfortably running within costs up to the pandemic hitting.

The Pre-School still offer the 50 weeks a year wrap around service with all the before and after school services. However, during 20/21 this service was greatly reduced in numbers, this could be due to many parents still working from home. The pre-school decided that they still needed to provide these services as the children in which attended them had joined when this service was offered (pre covid).

The Done Room Committee have been supportive of the pre-school during this time, only charging the school for the days/times in which were used. However, the teams working days had been extended due to the enormous cleaning regime they had to undertake each day, taking an extra 1.5-2hrs per day.

Payment system

A new billing cycle will be introduced from September 2021. Parents will now have one annual bill based on the sessions they have booked. This will be broken down into 11 payments. Any additional sessions that are booked will be invoiced for as and when.

Online banking is still running well with staff wages being paid by bank transfer each month. As the pandemic took a hold more payments were made online as it proved difficult to get cheques signed. This has worked extremely well, there is a cost involved of £24.00 a month for Bankline however, it has been felt the pre-school should continue this as it is much more efficient and the way in which the 'world' is now operating. Cindy can automate payments and each payment is backed up with a receipt that admin check prior to logging.

The staff report that this continues to work well and feel it is bringing the setting up to date with banking and also decreases the admin time taken to pay and chase up cheque signatures and invoices. Further research of online systems continues and how these can benefit with the reduction in admin time but also provide a more streamline process for both the setting and parents.

The Bankline is run by the Manager with regular finance updates forwarded and discussed with the Treasurer and Chairperson.

Staffing

Staff ceased to be furloughed since September 2020.

The Covid Pandemic this year has impacted on staffing and the wellbeing of staff as they as a team have pulled together to cover staff absences for

reasons connected directly to the covid pandemic such as shielding, having covid themselves or having to isolate. Most staff are now double vaccinated.

The Pre-School continues to operate a sickness benefit cover as previously mentioned.

Summary

On reflection the Pre-School have managed to maintain the financial stability of the setting to the year end and are in a fair position for the coming year, however, still fear that they could still have hard times ahead directly linked to the COVID pandemic.

Moving forward to September 2021, numbers were initially a lot lower than in previous years, however, during August 2020 the pre-school had an influx of applications and enquiries which they feel will result in an increased number of children from September 2021.

As well as the bank accounts retaining adequate funds to maintain 2 half terms of Charitable expenditure the Pre-School are aware that the building is rented and not in the best of repairs so with this in mind they need to build and maintain our reserves in anticipation of a relocation within the future of the Pre-School.

lv. M.
Helen Lewis

TARPORLEY DONE ROOM PRE-SCHOOL

Independent Examiner's Report

To the trustees to Tarporley Done Room Pre-School

I report to the charity trustees on the accounts for the period ended 31 August 2021, which are set out on pages 12 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord to those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
R J Ellams FCCA

Date

**Hall Livesey Brown
HLB House
68 High Street
Tarporley
Cheshire CW6 0AT**

TARPORLEY DONE ROOM PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD ENDED 31 AUGUST 2021

	2021			2020		
	Restricted £	Unrestricted £	Total £	Restricted £	Unrestricted £	Total £
Income of the charity						
Fees	-	40,313	40,313	-	36,666	36,666
Funding	-	93,117	93,117	-	95,899	95,899
Fund Raising	-	1,383	1,383	-	2,440	2,440
Donations	-	210	210	-	378	378
Other	-	1,733	1,733	-	887	887
Government Grants	-	1,896	1,896	-	4,613	4,613
Interest received	-	3	3	-	39	39
	-	138,654	138,654	-	140,922	140,922
Direct Charitable Expenditure						
Wages & Bonuses	-	107,476	107,476	-	111,649	111,649
Pension	-	1,780	1,780	-	4,430	4,430
Rent	-	8,120	8,120	-	7,276	7,276
Materials	-	1,634	1,634	-	1,541	1,541
Fund Raising	-	14	14	-	247	247
Food & Cleaning	-	2,059	2,059	-	1,541	1,541
Equipment	-	3,785	3,785	-	3,233	3,233
Repairs and Renewals	-	2,970	2,970	-	1,913	1,913
Telephone	-	1,309	1,309	-	741	741
Insurance	-	1,259	1,259	-	1,440	1,440
Postage and Stationary	-	1,158	1,158	-	699	699
Accreditation	-	431	431	-	176	176
College Fees / Training	-	227	227	-	2,287	2,287
Payroll	-	1,384	1,384	-	990	990
Accounts	-	708	708	-	630	630
Visits	-	180	180	-	580	580
Bank charges	-	529	529	-	347	347
Sundry	-	703	703	-	740	740
	-	135,726	135,726	-	140,460	140,460
Excess of income over expenditure during the year	-	2,928	2,928	-	463	463
Cash funds brought forward			50,276			49,813
Asset additions			(2,443)			-
Cash funds carried forward			50,761			50,276

TARPORLEY DONE ROOM PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 AUGUST 2021

	2021		2020	
	Restricted Funds £	Unrestricted Funds £	Restricted Funds £	Unrestricted Funds £
Cash Funds				
Current Account	-	22,323	-	27,340
Reserve Account	-	28,438	-	22,936
	<u>-</u>	<u>50,761</u>	<u>-</u>	<u>50,276</u>
Other Monetary Assets				
Debtors	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Assets Retained for the Charities own use				
Fixtures, fittings & equipment	-	2,188	-	1,756
	<u>-</u>	<u>2,188</u>	<u>-</u>	<u>1,756</u>
Total Assets	<u>-</u>	<u>52,949</u>	<u>-</u>	<u>52,032</u>
Liabilities				
Trade Creditors	-	-	-	-
Accruals	-	540	-	540
	<u>-</u>	<u>540</u>	<u>-</u>	<u>540</u>

For and on behalf of the Trustees

TARPORLEY DONE ROOM PRE-SCHOOL

England & Wales - Charity number 1175784

Accounts

Charity number : 1175784

TARPORLEY DONE ROOM PRE-SCHOOL
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 AUGUST 2020

Hall Livesey Brown
Chartered Accountants
HLB House
68 High Street
Tarporley
Cheshire
CW6 0AT

Tel: 01829 733333

Tarporley Preschool

Registered Charity No: 1175784

Charity Commission Report 2019-2020

Trustees during the year:

Haley Lewis (Chair)

Siobhan Beschizza (Treasurer)

Kim Todd (Secretary)

Karen Lloyd (Fundraising)

Wendy Gibson (Fundraising / Marketing)

Objectives and activities

Our pre-school has been situated in the Done Room at the rear of St Helens Church, Tarporley since 1947. Our vision is to offer a safe, secure and stimulating learning environment where children and their families feel happy and respected. All children are treated as individuals, enabling them to learn and flourish through play by exploring and investigation at their own level and their own pace.

We provide high quality care and education for children below the statutory school age. We work in partnership with parents to help their children to learn and develop. We seek to add to the life of the village and the local community and offer children and their parents or guardians a service which promotes equality and values diversity. Put simply, we want our children to be happy safe and stimulated.

We believe that children begin to learn about the world around them from the moment they are born. This preschool helps children do this by providing them with interesting activities that are right for their age and stage of development. We are guided by the Early Years Foundation Stage (EYFS) of Education for children between the ages of 2 and 5 years old.

We follow EYFS guidelines and divide the children's learning into seven areas-

Three Prime Areas:

- Personal, Social and Emotional Development
- Physical Development
- Communication and Language

Four Specific Areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

Achievements and Performance

This year has been an exceptionally challenging one for the preschool due to the COVID-19 pandemic. The management team and the preschool staff have dealt with this ever-changing, stressful and worrying situation with true professionalism and dedication to the preschool and the families we work with. The children and parents have felt in safe and trusted hands at all times when dealing with both the closure and the re-opening of the preschool and all staff should feel incredibly proud of their part in a successful return to some normality for the children. The preschool has continued to serve the community by providing a high standard of Early Years education in line with the requirements of Ofsted, local parents and children. The trustees consider that the financial position at the yearend is good.

We are awaiting an imminent Ofsted inspection due to re-registration as a Charity Incorporated Organisation – this should have been completed by December 2020, and as Ofsted expect settings to be working back to normal by November 20th 2020 they will then begin to complete inspections again.

The preschool is currently operating in 'bubbles' to protect everyone as much as is possible and to hopefully give us the ability to keep the setting open for one bubble should we have a positive COVID case in one bubble. Emily is available as a back up member of staff should a situation arise where a staff member needs to self-isolate for 14 days, again, this should enable the setting to stay open in this circumstance.

At the current time we are only accepting children who attend one childcare setting, parents whose children have previously been attending Tarporley Preschool and another setting have been asked to choose one setting to continue attending in order to minimise the mixing of groups of people as much as possible. This policy will remain in place until October half term holiday at the earliest and will be reviewed as and when new guidance is released.

In place of most fundraising activities, this year an additional charge of 70p each three year old funded hour was added to the session cost for children receiving Local Authority funding to cover the shortfall between what the preschool receive in funding payments from Cheshire West and Chester Council and the running costs of the preschool. Historically there has been a very low uptake of help and support with fundraising activities and we feel that the additional charges have relieved a burden shouldered by the staff and committee to run and support these activities alone. The only regular fundraising activities that remain are the annual Christmas Nativity and 3 Bingo events per year. The preschool are always open to other fundraising ideas that parents present and want to run in order to provide other special memories for the children, such as Grandparents lunch, but appreciate with the additional charges that parents may not feel able or willing to fundraise in addition to this. Currently, the additional charges are being used for staff costs, and to cover the huge increase in cleaning costs.

We have employed two new members of staff this year – Tricia joined the team in March 2020 and has quickly become a valued part of the team, and Emily provides much appreciated help in holiday club. We offer both staff members a warm welcome to Tarporley Preschool and hope they are both settling in well and enjoying their work. Alison has left her post at the preschool and we wish her every success in her new role. Kirsty and Kwan are both currently studying towards NVQ Level 3 – we wish them well

in their studies. Due to the COVID-19 pandemic we have unfortunately not been able to offer any work experience placements to students this year.

All other members of staff have now been working with us for several years. They are an excellent, established, skilled and knowledgeable team and this is reflected in the preschool managing to progress smoothly and efficiently. In a normal year staff are encouraged to continue with their own personal development as an early years practitioner by attending training courses and conferences – however, as expected all conferences and training courses that were in the pipeline were cancelled due to COVID. Staff have kept up to date via online training and this is still currently the position. Training such as safeguarding has continued via Microsoft teams. More experienced team members such as Lindsay with safeguarding, Sandra with special educational needs and disabilities and Karen with health and safety have all coached the less experienced team members to expand their knowledge and experience. With the exception of Tricia, all staff hold a current Paediatric first aid qualification – Tricia will also complete this qualification at the earliest opportunity as this is a requirement of the setting, we pride ourselves on all staff carrying this important qualification. Prior to the setting re-opening in July, all staff completed safeguarding and COVID training, in addition to staff wellbeing checks. All training is currently being run online, in line with current government guidelines.

For a large part of this year, the focus of the preschool has been ensuring the safety of staff, children and their families in the face of the COVID-19 pandemic, therefore plans for the usual trips to local venues and visitors coming in to the preschool to offer enriching activities for the children had to be abandoned in favour of keeping everyone as safe as possible. Currently the preschool is not accepting visitors except visitors linked to the wellbeing of the children or staff such as early years specialist support agencies and college assessors – all are carried out with regard to our and the agencies risk assessments based on government guidance. this policy will be reviewed and adjusted as new guidance from the government is released. All plans for works in the orchard garden also had to be put on hold in order to save money during this difficult time.

At present the preschool are the only users of the Done Room building, no other groups that usually use the building outside of preschool hours have returned.

Although we have strong links with the local primary schools that the children attending Tarporley Preschool move on to, all of the usual visits from primary school teachers to the rising 5 children in the summer term stopped and the transition process was hindered due to the restrictions in place. Now all meetings with the primary schools are undertaken via Microsoft Teams. Going forward for the next year, preparing the rising 5 children for their transition to school in September 2021 will remain a challenge for as long as the current restrictions on visitors and bringing home learning packs between home and preschool continue to be in place. There is a staff meeting planned to discuss how we can enhance learning using the additional charges now we are not accepting visitors. staff have set up home contacts with all their key children to include regular on line learning journey EYLOG observations, daily diaries, weekly update calls and continue to make parents aware that they are available via phone or e-mail at any time. We will discuss as a team where our children are in their learning and will plan to fill the gaps – this could be home learning, support through ELSA (supporting emotional literacy). The team feel that the children managing their feelings and developing their emotional literacy could be one of the big repercussions of the COVID-19 for this age group and we are committed to

addressing this as best we can for the children in our care. We will keep parents updated with our plans in this area going forward.

The number of children attending the preschool has understandably dropped this term – there are currently 27 children on register. Despite interest shown by new parents before the COVID-19 pandemic, this has not yet translated into children being registered at the preschool. We understand that several parents have delayed the start of their child at preschool due to the general unease surrounding the COVID-19 pandemic. Previous years numbers would suggest that in the Autumn term it is usual to expect an increase in the number of sessions attended by children who started preschool earlier in the year in the Spring and Summer terms – this year is unusual in that we have not seen that increase in session numbers so far, however, we feel confident that as parental confidence increases in the months to come, we will see children start to attend more sessions per week, and see new children join the preschool.

Development

This year in particular we feel that there is a real need to focus on Emotional Literacy with the children. The effects of the COVID-19 pandemic on young children cannot be ignored and we will be concentrating on how the children are feeling and how they manage their feelings.

We are concerned that children who had been identified as requiring support in March and are still waiting for this support to be implemented are now at risk of delay, particularly as face to face meetings and appointments are not yet fully operational. We will be focussing on WELLCOM, a speech and language assessment and support tool whilst children wait for SALT and social worker appointments. Health Visitors are liaising with us via Microsoft Teams at present, and we aim to ensure that the children needing access to these services are getting the support they need – we use rating tools to assess the support and frequency needed so we are sure all families are able to get the support they need.

Due to lower overall number our before and after school clubs are much quieter than usual – we understand this is due to less children in attendance and parents thinking twice before increasing sessions. Before and after school clubs are still on offer as we feel this is an essential offering to keep us in the market with other local childcare providers. Holiday club continues to be well attended and is a great success, it is great to see this being utilised so well especially during this challenging time.

The cluster group of local preschools set up by the Tarporley Preschool team a few years ago now meets on Zoom on a regular basis for support and the sharing of ideas and best practice.

Review of finance

We continue to build on the good work that has been done on financial management in previous years. The diligent financial management of the setting has been a huge asset over this challenging period, and it is the hard work and fastidiousness of the management team that ensure that the preschool has survived through the COVID-19 pandemic and will go on to thrive once again for many more years. Half termly meetings are held with the Chairperson, Manager and Treasurer to review the income and expenditure of the preschool. Actuals to date and forecast going forward are all reviewed to ensure we have a sound financial understanding. We also reconcile this back to our bank statements.

Cheshire West and Chester Council have supported us through this uncertain time by paying our Autumn funding for this year based on the registration numbers of last Autumn and this has been great help. Without this support we would have been faced with some tough financial decisions to make; it would have been unfortunate to lose staff members due to financial restrictions, particularly as we would likely need more staff again after Christmas – our team are our strength!

The church committee have also been very understanding and helpful during this time and our rent was put on hold during the time that the setting was closed during the pandemic. We also are not required to pay for before and after school club hours if we do not use the building. We remain incredibly happy in our beautiful setting and hope to continue the good relationship we have with the PCC to whom we pay rent. This said, it is imperative that we remain focussed and keep a close eye on finances in order to remain operational throughout the rest of the pandemic.

For the staff we have rewarded good performance through a pay rise and to also reflect the minimum living wage increase. Long service staff are now rewarded with extra holidays. The staff have a pension scheme that they contribute towards as well as sickness insurance provided or opted into.

Some of our children are now eligible for Pupil Premium funding if they meet the criteria set by the government. This funding is spent directly on their area of need.

It is the recommendation of the trustees that unrestricted funds are needed to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover a terms direct charitable expenditure as well as redundancy funds. As per the Treasurers report, there will be money added to the reserves bank account this year.

Next Steps

The trustees conclude that the last year has been challenging for the preschool, wholly due to the COVID 19 pandemic and the consequent effects this has had on the setting, the staff, children, families and the community. At the time of writing we are still facing challenging times ahead and though the preschool have navigated this situation admirably, it will require skill, dedication and the likelihood of tough decisions to be made in order to survive this year, with the lower numbers of students currently on roll. The focus of the preschool going forward will be to have a concentrated effort on marketing the setting within the local area and showing prospective parents as best we can through our social media channels that Tarporley Preschool is a safe and enriching place for their child to be.

It has been a privilege to work with the preschool this year as chair of the committee – the dedication of this team is inspiring, and their hard work must not be underplayed or undervalued, their devotion to Tarporley preschool and the children in their care is so appreciated by the children and their families and I look forward to seeing them come through this challenge and move on to a very bright future.

A handwritten signature in cursive script, appearing to read 'Allan'.A handwritten signature in cursive script, appearing to read 'Bob'.

Review of Finance 2019/20

As of the 31st of August the Pre-School Current Account balance was £28172.82, this included £3365.90 from Holiday Club following a successful drive to bring the children back into the setting prior to the September year start as well as £2229.00 for fees for September 2020 and the Business Reserve Account was £22935.72. It is the recommendation of the trustees that unrestricted funds are required to cover the direct charitable expenditure, without which the charity could not function. The trustees consider that it is prudent to maintain unrestricted reserves to cover two half terms direct charitable expenditure, this would currently stand at £28848.00. Committee to consider increasing the Reserve account balance in the current climate by £5913.00 to cover the shortfall.

The Committee have changed the year end for accounts to the 31st August as this is our year end since we have been operating as a setting open 50 weeks of the year.

Cindy checked the Charity Commission was up to date following Alison leaving her post. There was a notification attached to the account stating the submission of the last year accounts were 70 days late. After investigating this we could clearly see correspondence between the Charity Commission and Alison noting an issue loading them on the system. It was agreed the files be sent to the Charity Commission and they would load them on our behalf however had not. Cindy re-submitted these reports in September 2020.

The cost of sessions has remained the same £13.00 for 3/4yr olds and £15.00 for 2yr olds. The additional charge contribution increase was reviewed at the last Committee meeting agreeing that from September 2020 this charge would remain 70p per hour for all funded children.

The Pre-School continues to operate a sickness benefit cover with staff working full time being covered by the Pre-School and part-time staff being able to Opt into the scheme. The company providing this cover was BSHF with HLB managing payments direct from Staff Wages. We also continue to honour our legal obligations relating to staff pensions.

The Pre-School has held a Bingo night and the Christmas Nativity fundraisers in line with our Additional Charge procedure. Staff and Committee agree this method has been easier to achieve funds are raised and parents are happy to contribute in this way. Parents that need support are offered options to ease the burden on them paying an additional charge especially children in receipt of Pupil Premium.

Due to the current COVID19 pandemic funds have not been used to enhance the setting, more to ensure the resources remain of the high standard expected as well as ensure the financial stability of the setting through the on-going pandemic.

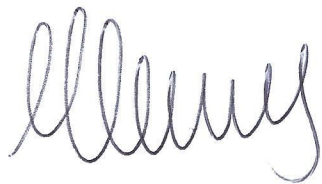
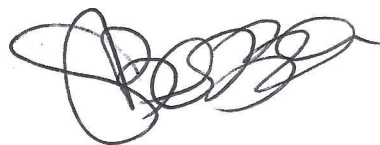
Two years have now passed since Pre-School introduced Breakfast and Afterschool to support the growing needs of Parents. We also offer a "wrap around" care service with us making the decision to open 50 weeks of the year being closed for two weeks only over the Christmas period. We also introduced an Early Drop off and Late Collection facility to allow more flexibility. By offering these facilities allows parents to stretch EYFS Funding over half terms to make this facility more accessible. This move was a huge success to the setting and was comfortably running within costs up to the pandemic hitting. The Summer Holiday Club was promoted, and parents were encouraged to start their academic year in August this year to help support the children returning as they had not attended since March 2020. This was a success as noted above however there are real fears the hard work building up the wrap around care may see the biggest impact from the pandemic moving forward as parents are still working from home and mainly choosing to claim their child's funded hours between 9.00am and 3.00pm. We will continue to monitor this closely in the coming months and implement changes as needed to maintain financial stability.

Online banking is still running well with staff wages being paid by bank transfer each month. As the pandemic took a hold and staff worked from home more payments were made online as it proved difficult to get cheques signed. This has worked extremely well, there is a cost involved £24.00 a month for Bankline however it has been felt as a necessity during these times with invoices and wages needing paying. The staff report this continues to work well and feel it is bringing the setting up to date with banking and decreases the admin time to pay and chase up cheque signatures

and invoices. The Bankline is run by the Manager with regular finance updates forwarded and discussed with the Treasurer and Chairperson. All staff were furloughed from April 1st, 2020 and part Furloughed from August 2020. Furlough payments were calculated taking our government funding into consideration and based on February figures for sessions that were paid by parents.

Reflecting we have managed to maintain the financial stability of the setting to the year end and are in a fair position for the coming year although we fear we may have harder times to come directly linked to the COVID pandemic. We are already aware that intake for the coming year is lower and this will have an impact on the setting going forward. We will take advantage of any support on offer in order to maintain the stability of the Pre-school and work closely together as a Committee to find solutions to ensure this stability is maintained as much as possible.

As well as the bank accounts retaining adequate funds to maintain 2 half terms of Charitable expenditure we also need to be aware that our building is rented and not in the best of repairs so with this in mind we need to build and maintain our reserves in anticipation of a relocation within the future of the Pre-School.

A handwritten signature in cursive script, appearing to read 'Helen'.A handwritten signature in cursive script, appearing to read 'Dorothy'.

TARPORLEY DONE ROOM PRE-SCHOOL

Independent Examiner's Report

To the trustees to Tarporley Done Room Pre-School

I report to the charity trustees on the accounts for the period ended 31 August 2020, which are set out on pages 11 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord to those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



R J Ellams FCCA

Date 9.11.20

**Hall Livesey Brown
HLB House
68 High Street
Tarporley
Cheshire CW6 0AT**

TARPORLEY DONE ROOM PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD ENDED 31 AUGUST 2020

	2020			2019		
	Restricted £	Unrestricted £	Total £	Restricted £	Unrestricted £	Total £
Income of the charity						
Fees	-	36,666	36,666	-	46,143	46,143
Funding	-	95,899	95,899	-	66,729	66,729
Fund Raising	-	2,440	2,440	-	2,035	2,035
Donations	-	378	378	-	335	335
Other	-	887	887	-	856	856
Government Grants	-	4,613	4,613	-	-	-
Interest received	-	39	39	-	40	40
	-	140,921	140,921	-	116,137	116,137
Direct Charitable Expenditure						
Wages & Bonuses	-	111,649	111,649	-	85,177	85,177
Pension	-	4,430	4,430	-	2,582	2,582
Rent	-	7,276	7,276	-	9,694	9,694
Materials	-	1,541	1,541	-	1,792	1,792
Fund Raising	-	247	247	-	175	175
Food & Cleaning	-	1,541	1,541	-	1,298	1,298
Equipment	-	3,233	3,233	-	7,752	7,752
Repairs and Renewals	-	1,913	1,913	-	4,605	4,605
Telephone	-	741	741	-	1,224	1,224
Insurance	-	1,440	1,440	-	1,113	1,113
Postage and Stationary	-	699	699	-	556	556
Accreditation	-	176	176	-	396	396
College Fees / Training	-	2,287	2,287	-	1,378	1,378
Payroll	-	990	990	-	777	777
Accounts	-	630	630	-	960	960
Visits	-	580	580	-	170	170
Bank charges	-	347	347	-	71	71
Sundry	-	740	740	-	264	264
		140,459	140,459	-	119,984	119,984
Excess of income over expenditure during the year	-	462	462	-	3,847	3,847
Cash funds brought forward			49,813			53,660
			-			-
			-			-
Cash funds carried forward			50,276			49,813

TARPORLEY DONE ROOM PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 AUGUST 2020

	2020		2019	
	Restricted Funds £	Unrestricted Funds £	Restricted Funds £	Unrestricted Funds £
Cash Funds				
Current Account	-	27,340	-	26,916
Reserve Account	-	22,936	-	22,897
Old Current Account	-	-	-	-
	<u>-</u>	<u>50,276</u>	<u>-</u>	<u>49,813</u>
Other Monetary Assets				
Debtors	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Assets Retained for the Charities own use				
Fixtures, fittings & equipment	-	1,756	-	4,292
	<u>-</u>	<u>1,756</u>	<u>-</u>	<u>4,292</u>
Total Assets	<u>-</u>	<u>52,032</u>	<u>-</u>	<u>54,105</u>
Liabilities				
Trade Creditors	-	-	-	-
Accruals	-	540	-	540
	<u>-</u>	<u>540</u>	<u>-</u>	<u>540</u>

For and on behalf of the Trustees