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Trustees' Annual Report for the period

	Period start date				Period end date		
	Date 1st	Month March	Year 2023		Day 28th	Month February	Year 2024
From				To			

Section A

Reference and administration details

Charity name

Engage

Other names charity is known by

TN22 Clubs

Registered charity number (if any)

1175761

Charity's principal address

6 Chelgates

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Bexhill on Sea

East Sussex

TN39 3BU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gillian Roberta Smyth	Chair		
2	Janet Tourell			
3	Denise Agnes Leary	Secretary		
4	Peter Damian Smyth			
5	Amanda Mary Chapman			
6	Marian Joy Filtness			
7				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Treasurer/Book-keeper	Karen Hammond	Magnums, Pages Hill, Heathfield, TN21 0UU

Name of chief executive or names of senior staff members (Optional information)

Denise Leary, Secretary & Lead Engage Co-ordinator

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Engage Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are finding attendance figures at both clubs fluctuate. As members become frailer or pass away, numbers decrease and then we have an influx of new members. We need to keep on top of publicity and promotion to ensure our numbers keep at an optimum level.

We have also lost a couple of long-standing volunteers at our social lunch club. We are always looking for new volunteers to join our team and in particular we need more volunteer drivers.

With the cost of electricity, our venue fees have gone up this year. We've also found that our grant applications are smaller and we do not receive the amount we are requesting. As a result, we decided to do more fund-raising last year. We held a very successful Race Night in January 2024, which has boosted our income. Although, it was a lot of hard work, we were very fortunate to have support from Hadlow Down community in organising and running the evening. It was also very enjoyable and brought the community together, raising our profile with people who hadn't heard of us before.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote and protect the health of older and frailer people in the Wealden area of East Sussex, who have dementia or memory loss and their carers, by the provision of social activities, information and support. The promotion of social inclusion among older people, who are excluded from society because they live in a rural isolated area, may live alone, or who are unable to drive or easily access public transport. We provide recreational and therapeutic activities, socialisation, outings, a freshly prepared lunch, including transport to and from home.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

TN22 club

The TN22 club runs on alternate Wednesdays from 10.30am to 2.00pm in Hadlow Down village hall, Hall Lane, Hadlow Down. It is run by staff and volunteers who are passionate about combating social isolation and loneliness of older people. The Club offers entertainment and activities, a freshly prepared 2-course lunch and outings. Transportation is by volunteer drivers, when we have the capacity. We also organise occasional outings throughout the year.

TN22 Plus Club

The TN22 Plus club runs on alternate Wednesdays in Hadlow Down and is especially tailored for people with memory loss, or mild to moderate dementia needs. The Plus club runs from 10.30am – 3.30pm and offers respite for carers as well as an activity-packed day for members. The club provides personalised activities and one-to-one support, regular entertainment, a freshly cooked 2-course lunch, refreshments and volunteer transport.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our charity couldn't function without the support of our 30 plus volunteers who have a variety of roles. These include, drivers, activity helpers, setting-up and clearing away, kitchen help, befriending, helpers with outings and coffee mornings.

Our volunteers are an enthusiastic group of people, who are committed to helping people have a fun and socially interactive day and thus increase wellbeing. Living in a very rural area, with scarce transport links in the village, volunteer transport is essential and our drivers are indispensable to helping people get to and from the clubs and on outings.

We are encouraging our volunteers to take up more training organised by East Sussex County Council learning portal, which is free to voluntary organisations. In particular, there have been some positive reports from the online Dementia Tiers 1 & 2 courses, which allow the volunteers to work at it in their own time over a 5-day period plus receiving a certificate at the end.

A new initiative is one of our volunteers is responsible for posting club news on Facebook. We therefore post weekly items from both clubs with photos and a summary of what went on with local Facebook groups. We are receiving some interest and we were able to recruit a new volunteer recently. We also anticipate that with more publicity, we can generate more interest in the clubs thus boosting our numbers.

The Board of Trustees took the decision that the charity needs to expand in order to survive. Last year, we undertook a desktop exercise, looking at what activities take place in villages (not towns, which are normally well served) for older people within a 10-15 mile radius of Hadlow Down. As part of this exercise, we also looked at available venues and charges. It became apparent that some areas have a wide choice of activities and have a strong community ethos, which supports older people; however, some villages have very limited resources. We also sent out a short survey asking people what they would like to have in their local area and some ideas came back on this. The Board of Trustees concluded that it would be worth taking this work further and have applied to AFE for a grant to recruit a Community Development Co-ordinator to research and liaise with local village groups to see how the charity can expand its provision into four new areas.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our main achievements throughout the past year have been to ensure that we deliver the clubs on a weekly basis in a safe, welcoming and friendly manner. We are finding new members at both clubs start coming to us when they are older and frailer and therefore very often their time with us is shorter than would have been in the past.

The **TN22 Plus club** supports around 12 members per session, which in turn supports their families and carers. This offers respite from their caring role whilst also offering stimulating activities for dementia clients. The majority of the club sessions had externally facilitated entertainment and we provided therapeutic activities and themed events, keeping the sessions fresh and topical. Our monthly session with Dementia Singing Experience Sussex is very popular with members and volunteers alike. We are often able to offer a ratio of 1 volunteer to 1 member, which ensures personalised support and individualised attention.

TN22 Club – we have lost a few members and are averaging around 20 - 22 members attending the club, which is less than last year. The club helps combat social isolation and loneliness for older people. We do have more capacity so hope to increase numbers. We often have entertainers or an external person visiting with interesting topics/skills.

At the TN22 club, we held a few outings. We re-visited the open gardens at Glyndebourne with a picnic lunch. We visited Charleston, near Lewes and also had Sunday lunches at village pubs and local gardens and garden centre visits. We were able to subsidise these outings so more people could afford to attend due to the generosity of our donors.

We had a wide selection of entertainers visit both clubs, again funded by our donors, which were very much enjoyed by our members. Some of these include:

Marco the Magician; Speakers and presentations; Rosie Retro; Birdie; Music4Health; The Revelators Band; Opera workshops; Bell ringers; Puppet Shows by two volunteers; Clay pottery workshops; Various singers and more...

We have welcomed some new volunteers to the club and this is good news as it enables us to offer new and different skills and a fresh dynamic for members. We had a couple of celebrations to thank volunteers for their contribution. This included: a summer afternoon tea party in Hadlow Down cricket pavilion and a Christmas lunch in a local restaurant. It's important that we continue to thank and show appreciation for our staff and volunteers, as we couldn't function without them.

We often receive compliments and comments from members and carers and here are just a few:

"I like coming to the TN22 Plus club because I like the lunch, meeting friends and the flowers.

I look forward to coming to the club. I enjoy the company, the food and kindness of people. I can be me at the club!

I enjoy the activities and meeting and chatting to people who attend. Food is lovely too. Kind friends, helpers, good entertainment, games, music and singing.

Tasty home-made food, thanks to all.

I love coming to the club for friendship and good company. It gives my wife a break from me!

I like all the different people who come to the club and all the visitors who

come and sing and make a cup of tea.

Mum had some wonderful times with you and the team and from all the family we are truly so grateful for your time, dedication and general love to her and the rest of the gang. You're an amazing bunch!"

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Volunteer comments

"TN22 Plus club is such a happy place. It is so rewarding to see people having fun, singing, dancing and laughing.

As a volunteer, it's rewarding to see the members enjoying the music, getting up and dancing and the smiles on their faces.

I like helping at the club because I love meeting new people, I really get a kick out of it.

As a volunteer, it is great satisfaction helping out and talking to members.

I love volunteering, giving care and support to our members, treating them with respect and dignity.

I love it when members remember a poem or a song lyric from years ago. It brings them such joy. There's a lot of fun and laughter and great food!"

Section E

Financial review

Brief statement of the charity's policy on reserves

Restricted reserves are represented by funds that are received for a specific project or purpose. We ensure that these funds are restricted for the use according to the funding agreements of donors' instructions by accounting them in a separate spreadsheet.

Unrestricted reserves are made up of the charity's activities for generating funds, and other donations which are expendable at the discretion of the Trustees to achieve the objectives of the charity. The Trustees have determined that the appropriate level of reserves to be held for non-earmarked expenditure should equate to 20% of total funds to provide sufficient working capital to cover delays in the spending and receipt of grants and to provide a cushion for unexpected emergencies.

The Trustees are responsible for ensuring that the level and use of reserves is monitored. They will do this through the receipt of financial reports prepared by the Treasurer at each Board meeting.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funding is through grant applications. This generally funds paid staff, volunteer expenses, training and venue hire.

We are fortunate to have the expertise of a local person in Hadlow Down who writes our grant applications. We were very grateful to receive grant funding in this financial year from: Chalk Cliff Trust; Sussex Community Foundation; Gatwick Airport; Kleinwort Benson and Charles Hayward. We have noticed of late that grant awards are lower than the previous year; however, we are thankful for their support.

We have received more local donations this year, which is much appreciated. These funds are used for the extras such as entertainment, activities, craft supplies and outings. It enables us to expand our offer to members and not be concerned that the extra costs might be prohibitive as we want our fees to be as low as possible.

The Wealden Community Grant lottery continues to generate small but consistent sums of money for the charity. We also signed up to Gift Aid and hope that we can attract some tax relief on our donations.

We also generate income from our club sessions, although this does not cover all the costs incurred such as staffing and venue hire.

We wouldn't be able to function and meet our key objectives without some paid staff. Most of our personnel are volunteers but we find that paid staff is a necessity. These include a TN22 Club Manager and TN22 Plus Club Manager; Dementia Support Worker; Lead Engage Co-ordinator and a cook, all are self-employed and part-time.

Section F

Other optional information

Section GDeclaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	DA Leary	GR Smyth
Full name(s)	Denise Agnes Leary	Gillian Roberta Smyth
Position (eg Secretary, Chair, etc)	Secretary	Board Chair
Date	11.7.2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
1.3.23

To

Period end date
29.2.24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Plus Club subs	11,570	-	-	11,570	11,135
TN22 Club subs	6,336	76	-	6,412	6,423
Grants & Donations	2,150	28,094	-	30,244	13,578
Amazon Smile	-	36	-	36	7
Fundraising	337	2,863	-	3,200	-
Wealden Lottery	243	216	-	459	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,636	31,284	-	51,920	31,143
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,636	31,284	-	51,920	31,143
A3 Payments					
	19,919	21,982	-	41,901	40,044
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	19,919	21,982	-	41,901	40,044
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,919	21,982	-	41,901	40,044
Net of receipts/(payments)	717	9,302	-	10,019	- 8,901
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,654	6,138	-	32,792	41,693
Cash funds this year end	27,371	15,440	-	42,811	32,792

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		27,371	15,440	-
		-	-	-
		-	-	-
	Total cash funds	27,371	15,440	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

ENGAGE

On accounts for the year
ended

29 February 2024

Charity no
(if any)

1175761

Set out on pages

4ⁱ

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 29 February 2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Jacqueline Woollven

Date: 01/09/2024

Name: JACQUELINE ANNE WOOLLVEN

Relevant professional
qualification(s) or body
(if any):

International Association of Bookkeepers (Fellow)

Address:

24 Danforth Way, Ringmer, Lewes, East Sussex BN8 5GF

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.