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Trustees' Annual Report for the period

		Period start date			Period end date		
		Date 1st	Month March	Year 2022	Day 28th	Month February	Year 2023
From					To		

Section A

Reference and administration details

Charity name Engage

Other names charity is known by

Registered charity number (if any) 1175761

Charity's principal address 6 Chelgates

Bexhill on Sea

East Sussex

TN39 3BU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gillian Roberta Smyth	Chair		
2	Janet Tourell			
3	Denise Agnes Leary	Secretary		
4	Peter Damian Smyth			
5	Richard Norman Miers			
6	Amanda Mary Chapman			
7	Marian Joy Filtness			
8				
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Treasurer/Book-keeper	Karen Hammond	Magnums, Pages Hill, Heathfield, TN21 0UU

Name of chief executive or names of senior staff members (Optional information)

Denise Leary, Secretary & Lead Engage Co-ordinator

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Engage Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On the whole, we have returned back to normal post-pandemic. Numbers at the TN22 Club are back to the same level; however, the TN22 Plus Club is still lower and we would like to have more dementia members attending.

With the cost of living rises, our venue fees have substantially gone up this year. We've also found that our grant applications are becoming harder to find as applications appear to be focussing on supporting those in need of financial support due to the higher cost of living. We are looking at doing more fund-raising this year and are planning to run a New Year Race Night.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote and protect the health of people over 60 in the TN21 and TN22 areas of Wealden, who have dementia or memory loss and their carers, by the provision of social activities, information and support. The promotion of social inclusion among older people, who are excluded from society because they live in a rural isolated area, may live alone, or who are unable to drive or easily access public transport. We provide recreational and therapeutic activities, socialisation, outings, a freshly prepared lunch, including transport to and from home.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

TN22 club

The TN22 club runs on alternate Wednesdays from 10.30am to 2.00pm in Hadlow Down village hall, Hall Lane, Hadlow Down. We increased our offer to members by starting earlier and therefore making a longer day. It is run by staff and volunteers who are passionate about combating social isolation and loneliness of older people. The Club offers entertainment and activities, a freshly prepared 2-course lunch and outings. Transportation is by volunteer drivers.

TN22 Plus Club

The TN22 Plus club runs on alternate Wednesdays in Hadlow Down and is especially tailored for people with memory loss, or mild to moderate dementia needs. The Plus club runs from 10.30am – 3.30pm and offers respite for carers as well as an activity-packed day for members. The club provides personalised activities and one-to-one support, regular entertainment, a freshly cooked 2-course lunch, refreshments and volunteer transport.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our charity couldn't function without the support of our 30 plus volunteers who have a variety of roles. These include, drivers, activity helpers, setting-up and clearing away, kitchen help, befriending, helpers with outings and coffee mornings.

Our volunteers are an enthusiastic group of people, who are committed to helping people have a fun and socially interactive day and thus increase wellbeing. Living in a very rural area, with scarce transport links in the village, volunteer transport is essential and our drivers are indispensable to helping people get to and from the clubs and on outings.

We are encouraging our volunteers to take up more training organised by East Sussex County Council learning portal, which is free to voluntary organisations. In particular, there have been some positive reports from the online Dementia Tiers 1 & 2 courses, which allows the volunteers to work at it in their own time over a 5-day period plus receiving a certificate at the end.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Our main achievements throughout the past year have been to ensure that we deliver the clubs on a weekly basis in a safe and welcoming manner.

The **TN22 Plus club** supports around 12 members per session, which in turn supports their families and carers. This offers respite from their caring role whilst also offering stimulating activities for dementia clients. The majority of the club sessions had externally facilitated entertainment and we provided therapeutic activities and themed events, keeping the sessions fresh and topical. Our monthly session with Dementia Support East Sussex is very popular with members and volunteers alike. We are often able to offer a ratio of 1 volunteer to 1 member, which ensures personalised support and individualised attention.

TN22 Club – we are averaging around 26 members attending the club, which helps combat social isolation and loneliness for older people. We do have more capacity so hope to increase numbers. We often have entertainers or an external person visiting with interesting topics/skills.

At the TN22 club, we were able to offer more outings last year. We re-visited the open gardens at Glyndebourne with a picnic lunch. We also had lunches at the Hydro Hotel with a mini-bus tour of Eastbourne and a local garden centre. We were able to provide these outings at a nominal cost due to the generosity of our donors.

We had a wide selection of entertainers visit both clubs, again funded by our donors. These included:

- Marco the Magician
- Speakers – RSPB and others
- Rosie Retro
- Birdie
- Music4Health
- The Revelators Band
- Kilnwood Pottery in Uckfield pottery session, visited twice with the materials to make Christmas decorations and then returned with the fired and glazed items

We have welcomed some new volunteers to the club and this is good news as it enables us to offer new and different skills and a fresh dynamic for members. We had a couple of celebrations to thank volunteers for their contribution. This included: a tea party in Hadlow Down cricket pavilion with plant pot gifts and a Christmas lunch in a local restaurant. It's important that we continue to thank and show appreciation for our staff and volunteers, as we couldn't function without them.

We produced a new website, which is contemporary and easier to navigate. It will also be more accessible in keeping up-to-date with news and photos. We're also using our Facebook page more by posting current news items and photos. We also produced new promotional flyers, which complemented the new website and are looking at promoting the clubs through flyer distribution.

We often receive unsolicited comments from members and here are a few:

"Thank you very much for the Christmas hamper, it was very nice. Also many thanks for your hard work and making our days out they were all great."

"Just to thank you for all the hard work and organisation involved in giving us the TN22 Members such a lively and fun time on Wednesday. I'm sure

it was enjoyed and very much appreciated by all."

"I enjoy coming to the Plus club. You really talk to me."

"I want to tell you how wonderful you all are".

Some volunteer quotes:

"Thank you for the organisation. It all went so well. It was the best celebration I have been to".

"As a fairly new volunteer to the TN22 club I would like to add my thanks for a lovely afternoon at the Volunteer tea party. We all volunteer because we want to help but it is so nice to feel appreciated. Thank you also for the unexpected gift of plants."

"Great afternoon tea. Thank you to the organisers, sounds like you had a lot of fun setting up, it all looked perfect."

"Although I am not a long-standing member of the lunch club, I must say the choice of entertainers has been excellent which I am sure has given much pleasure to us all."

Section E

Financial review

Brief statement of the charity's policy on reserves

Restricted reserves are represented by funds that are received for a specific project or purpose. We ensure that these funds are restricted for the use according to the funding agreements of donors' instructions by accounting them in a separate spreadsheet.

Unrestricted reserves are made up of the charity's activities for generating funds, and other donations which are expendable at the discretion of the Trustees to achieve the objectives of the charity. The Trustees have determined that the appropriate level of reserves to be held for non-earmarked expenditure should equate to 20% of total funds to provide sufficient working capital to cover delays in the spending and receipt of grants and to provide a cushion for unexpected emergencies.

The Trustees are responsible for ensuring that the level and use of reserves is monitored. They will do this through the receipt of financial reports prepared by the Treasurer at each Board meeting.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funding is through grant applications. This generally funds paid staff, volunteer expenses, training and hall hire.

We were very grateful to receive grant funding in this financial year from: Sussex Community Foundation; Foyles; Allen Lane; Charles Hayward; Albert Hunt and LCF. We have noticed of late that grant awards are lower than the previous year, however, we are thankful for any amount.

A local organisation and a benefactor donated a generous amount to us. These funds are used for the extras such as entertainment, activities, craft supplies and outings. It enables us to expand our offer to members and not be concerned that the extra costs might be prohibitive and we want our fees to be as low as possible.

Earlier this year we joined the Wealden Community Grant lottery, which is generating small but consistent sums of money for the charity. We also signed up to Gift Aid and hope that we can attract some tax relief on our donations.

We also generate income from our club sessions, although this does not cover all the costs incurred such as staffing and venue hire.

We wouldn't be able to function and meet our key objectives without some paid staff. Most of our personnel are volunteers but we find that paid staff is a necessity. These include a TN22 Club Manager and TN22 Plus Club Manager; Dementia Support Worker; Lead Engage Co-ordinator and a cook, all are self-employed and part-time.

Section F

Other optional information

Section GDeclaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	DA Leary	GR Smyth
Full name(s)	Denise Agnes Leary	Gillian Roberta Smyth
Position (eg Secretary, Chair, etc)	Secretary	Board Chair
Date	13 July 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

1.3.22

To

Period end date
28.2.23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Plus Club subs	11,135	-	-	11,135	7,876
TN22 Club subs	6,423	-	-	6,423	4,320
Grants & Donations	278	11,300	-	11,578	35,100
Amazon Smile	7	-	-	7	33
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	17,843	11,300	-	29,143	47,329
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,843	11,300	-	29,143	47,329
A3 Payments					
	6,770	31,273	-	38,044	37,483
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	6,770	31,273	-	38,044	37,483
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,770	31,273	-	38,044	37,483
Net of receipts/(payments)	11,072	- 19,973	-	- 8,901	9,846
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,582	26,111	-	41,693	31,847
Cash funds this year end	26,654	6,138	-	32,792	41,693

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		26,654	6,138	-
		-	-	-
		-	-	-
	Total cash funds	26,654	6,138	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

ENGAGE

On accounts for the year
ended

28 February 2023

Charity no
(if any)

1175761

Set out on pages

4ⁱ

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28 February 2019.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Jacqueline Woollven*

Date: 28/06/2023

Name: JACQUELINE ANNE WOOLLVEN

Relevant professional
qualification(s) or body
(if any):

International Association of Bookkeepers (Fellow)

Address:

24 Danforth Way, Ringmer, Lewes, East Sussex BN8 5GF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.
