

# OXFORD WINTER NIGHT SHELTER

England & Wales · Charity number 1175750

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-11-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Living Room  
57C St Clements Street  
Oxford  
OX4 1AG

**Phone** 07717 576014

**Email** [april.hall@ownsoxford.org.uk](mailto:april.hall@ownsoxford.org.uk)

**Website** [ownsoxford.org.uk](http://ownsoxford.org.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO:THE RELIEF OF POVERTY AMONGST HOMELESS PEOPLE AND ROUGH SLEEPERS IN THE OXFORDSHIRE AREA BY WORKING WITH CHRISTIAN CHURCHES AND OTHER ORGANISATIONS TO PROVIDE NIGHT SHELTERS, AND OTHER RELEVANT MEANS TO RELIEVE THEIR SUFFERING.

**Activities:** The provision of sleeping accommodation and snack meals to rough sleepers each night between January and March. Currently twelve venues are providing twenty beds every night in Oxford churches, with over three hundred volunteers enlisted to cover three shifts a night.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty
- **Who:** Other Defined Groups, The General Public/mankind

## Geography

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- Oxfordshire

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-10-31 | £63,661 | £83,783     | -      | -         |
| 2023-10-31 | £69,653 | £81,758     | -      | -         |
| 2022-10-31 | £75,596 | £66,370     | -      | -         |
| 2021-10-31 | £74,899 | £52,934     | -      | -         |
| 2020-10-31 | £72,573 | £54,352     | -      | -         |

## Trustees

| Name                  | Role  | Appointed  |
|-----------------------|-------|------------|
| Rev MARY GURR         | Chair | 2017-11-15 |
| APRIL MELANIE HALL    |       | 2017-11-15 |
| Jane Mitchell         |       | 2019-05-28 |
| Leslie Elizabeth Topp |       | 2025-06-20 |
| Paul Charles Thompson |       | 2018-03-19 |
| SIMON PITKIN          |       | 2025-06-23 |
| Susan Jane Barratt    |       | 2025-07-01 |
| Zachary Jackman       |       | 2020-12-08 |

**OXFORD WINTER NIGHT SHELTER**

England & Wales - Charity number 1175750

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# Accounts

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With



|                          |          |      |                        |         |      |
|--------------------------|----------|------|------------------------|---------|------|
|                          |          |      |                        |         |      |
| <b>Period start date</b> |          |      | <b>Period end date</b> |         |      |
| 1st                      | November | 2023 | 31st                   | October | 2024 |
| <b>From</b>              |          |      | <b>To</b>              |         |      |

**Section A Reference and administration details**

**Charity name** Oxford Winter Night Shelter

**Other names charity is known by** OWNS

**Registered charity number (if any)** 1175750

**Charity's principal address** 57c St Clement's Street  
Oxford  
Postcode OX4 1AG

**Names of the charity trustees who manage the charity as at 31<sup>st</sup> October 2024**

|    | Trustee name            | Office (if any)             | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------------------|-----------------------------------|---|
| 1  | Revd Mary Gurr          | Chair                       |                                   |   |
| 2  | April Hall              | Secretary                   |                                   |   |
| 3  | Marion Fiddes           | Treasurer                   |                                   |   |
| 4  | The Hon Mary-Ann Sheehy | Safeguarding Officer        |                                   |   |
| 5  | Jane Mitchell           | Fund raiser                 |                                   |   |
| 6  | Paul Thompson           | Deputy Safeguarding Officer |                                   |   |
| 7  | Zachary Jackman         |                             |                                   |   |
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |

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**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

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|--|--|
| Type of governing document<br><i>(eg. trust deed, constitution)</i>        | Constitution   |
| How the charity is constituted<br><i>(eg. trust, association, company)</i> | Incorporated   |
| Trustee selection methods<br><i>(eg. appointed by, elected by)</i>         | Personal knowledge based on skills and experience and appointed by the Trustee body. |

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Working with Christian churches and other organisations to provide support for homeless people in Oxfordshire by relieving need and providing skills for self-sufficiency, as well as providing practical and spiritual support.

Informing and educating the general public, both individuals and communities on the needs of the homeless.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity has two distinct initiatives: a winter night shelter for rough sleepers which runs from Jan – March each year and The Living Room open all year 4 days a week.

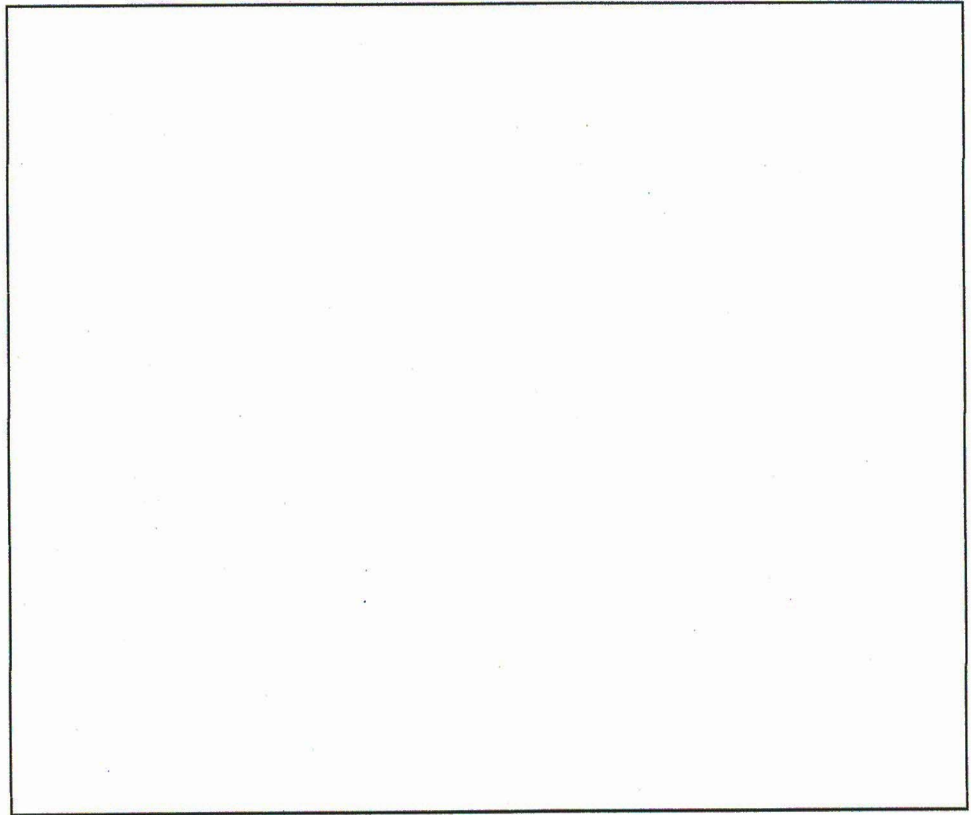
The Living Room is a referral only day centre. Referrals come from the City Council's outreach team and also other local voluntary agencies. It is a welcome sanctuary both for rough sleepers (50%) and those who are vulnerably housed. Guests appreciate both the practical facilities: shower, clothes washing equipment, some food, laptops and also the emotional encouragement: volunteers who will listen without judging. It used a total of 26 volunteers. These come from all walks of life, with an age range of 19-80+. Some are from a faith background and others not. All have a real desire to work alongside homeless people. The volunteers at The Living Room worked a total of 686 shifts, which total 1715 hours.

The Night shelter ran for three months from 3<sup>rd</sup> January to 31<sup>st</sup> March, accommodating a total of 30 different guests, rotating between 7 different venues all in the centre of Oxford. There were 126 volunteers representing a total of 3248 hours worked.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grant-making; N/A
- policy programme related investment; N/A
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year****The Living Room**

It is not easy to assess the main achievements but we take clients who are considered by other agencies to be hard to reach. Typically, these have been people who for one reason or another have failed to engage with the authorised agencies. Using a gentle approach and now working with a person who has had lived experience, and also a short-term Occupational Therapy student some of our guests have gained confidence, realised their abilities and started to engage with the authorities who can move them on – into settled housing and ultimately employment both paid and unpaid. Part of the process has seen them become willing to further their recovery by accessing, for example, additional support at Turning Point, mental health advice from MIND and educational and vocational support at Crisis and Aspire.

Following a survey of women who are homeless, with support from the City Council's outreach team, we opened a monthly meeting for women only. The frequency was increased to twice a month. So far this has been accessed by no more than 3 women at a time, but we hope that by offering this service to other voluntary agencies, the numbers will increase.

**The Winter Night Shelter**

This has been a valuable but sadly necessary experience for guests who were rough sleeping and would otherwise have been out on the streets in the coldest months. The dormitory accommodation is not suitable for all, but those who did access it, some for almost every night, found it a safe and warm environment. Approximately 40% were housed by the end of the season. Some decided to continue their engagement with OWNS by coming to The Living Room

## Section E Financial review

**Brief statement of the charity's policy on reserves**

It is our stated policy that we should keep reserves enough to ensure our service runs for at least a further two years to provide consistency for our guests and our employees which pertains to the day service, The Living Room, as well as the night shelter should it be needed. In particular this is to provide limited protection re redundancy costs for our employees and the cost of our remaining period of lease until the next break clause.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

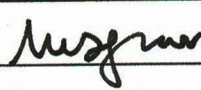

The charity's main sources of funds are grants, University colleges and churches, and individual giving. Expenditure has achieved our stated aims and we are in our sixth year in 2023/24, with funding for an estimated two years to cover redundancy costs and remaining lease costs until the next break clause, together with our current regular giving base. Our investment policy is to invest the major part of our reserves with the ethical CAF Bank (Shawbrook) and also with a Barclays Savings Account for more immediate expenditure needs as necessary.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |   |
|-------------------------------------|---|---|
| Signature(s)                        |  |  |
| Full name(s)                        | MARY SANDRA GURR  | MARION FIDDES   |
| Position (eg Secretary, Chair, etc) | Chair   | Treasurer   |

Date 17.8.25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  No (if any)

## Receipts and payments accounts

CC16a

|                        |  |    |                                      |
|------------------------|--|----|--------------------------------------|
| For the period<br>from | Period start date<br>1st November 2023 | To | Period end date<br>31st October 2024 |
|------------------------|--|----|--------------------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest £ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |   |  |                                 |                               |
| Grants  | 11,724                                    | -                                       | -                                      | 11,724                          | 14,160                        |
| Donations   | 46,466                                    | -                                       | -                                      | 46,466                          | 50,884                        |
| Gift Aid  | 3,876                                     | -                                       | -                                      | 3,876                           | 3,523                         |
| Interest  | 1,595                                     | -                                       | -                                      | 1,595                           | 1,086                         |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>63,661</b>                             | <b>-</b>                                | <b>-</b>                               | <b>63,661</b>                   | <b>69,653</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |   |   |  |                                 |                               |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>63,661</b>                             | <b>-</b>                                | <b>-</b>                               | <b>63,661</b>                   | <b>69,653</b>                 |
| <b>A3 Payments</b>                                    |   |   |  |                                 |                               |
| Project Manager & Assistant costs                     | 61,204                                    | -                                       | -                                      | 61,204                          | 57,232                        |
| Project running costs                                 | 18,391                                    | -                                       | -                                      | 18,391                          | 19,495                        |
| Fund-raising & publicity costs                        | 576                                       | -                                       | -                                      | 576                             | 427                           |
| IT and Rota system costs                              | 1,814                                     | -                                       | -                                      | 1,814                           | 2,824                         |
| Professional Charges                                  | 135                                       | -                                       | -                                      | 135                             | 110                           |
| Counselling fees                                      | -   | -                                       | -                                      | -                               | 715                           |
| Phones and accessories                                | 295                                       | -                                       | -                                      | 295                             | 391                           |
| Office costs & misc.                                  | 528                                       | -                                       | -                                      | 528                             | 564                           |
| Insurance   | 790                                       | -                                       | -                                      | 790                             | -                             |
| Grants to other bodies                                | 50  | -                                       | -                                      | 50                              | -                             |
| <b>Sub total</b>                                      | <b>83,783</b>                             | <b>-</b>                                | <b>-</b>                               | <b>83,783</b>                   | <b>81,758</b>                 |
| <b>A4 Asset and investment purchases. (see table)</b> |   |   |  |                                 |                               |
|   | -   | -                                       | -                                      | -                               | -                             |
|   | -   | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>83,783</b>                             | <b>-</b>                                | <b>-</b>                               | <b>83,783</b>                   | <b>81,758</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>20,122</b>                             | <b>-</b>                                | <b>-</b>                               | <b>20,122</b>                   | <b>12,105</b>                 |
| <b>A5 Transfers between funds</b>                     | -   | -                                       | -                                      | 157,840                         | 169,945                       |
| <b>A6 Cash funds last year end</b>                    | -   | -                                       | -                                      | 137,718                         | 157,840                       |
| <b>Cash funds this year end</b>                       | <b>137,718</b>                            | <b>-</b>                                | <b>-</b>                               | <b>137,718</b>                  | <b>157,840</b>                |

**Section B Statement of assets and liabilities at the end of the period**

| Categories           | Details  | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|---------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b> | Shawbrook (CAF) deposit account                        | 80,000                          | -                             | -                            |
|                      | Barclays bank deposit account                          | 51,702                          | -                             | -                            |
|                      | Barclays bank current account                          | 6,016                           | -                             | -                            |
|                      | <b>Total cash funds</b>                                | <b>137,718</b>                  | <b>-</b>                      | <b>-</b>                     |
|                      | (agree balances with receipts and payments account(s)) |                                 |                               |                              |



|                                 | Details       | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------------|---------------------------------|-------------------------------|------------------------------|
| <b>B2 Other monetary assets</b> | Gift Aid due  | 3,500                           | -                             | -                            |
|                                 | Lease deposit | 1,500                           | -                             | -                            |
|                                 |               | -                               | -                             | -                            |
|                                 |               | -                               | -                             | -                            |
|                                 |               | -                               | -                             | -                            |
|                                 |               | -                               | -                             | -                            |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|   | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |

|                       | Details             | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------------------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | Electricity Invoice | Unrestricted                    | 186                   |                     |
|                       | Cleaning Invoice    | Unrestricted                    | 270                   |                     |
|                       | NEST (pensions)     | Unrestricted                    | 164                   |                     |
|                       | HMRC (PAYE)         | Unrestricted                    | 1,396                 |                     |
|                       |                     |                                 |                       |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name    | Date of approval |
|---|---------------|------------------|
|  | Mary Gurr     | 17/08/25         |
|  | Marion Fiddes | 17/08/25         |



**Report to the trustees**

Oxford Winter Night Shelter

**On accounts for the year  
ended**

31 October 2024

**Charity no  
(if any)**

1175750

**Set out on pages**

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 October 2024

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; ~~or~~.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*JRC*

**Date:**

18/8/25

**Name:**

John Robert Chadwick

**Relevant professional  
qualification(s) or body  
(if any):**

Associate, Chartered Governance Institute UK and Ireland

**Address:**

Church View Cottage, 37, Church St, Ardington,

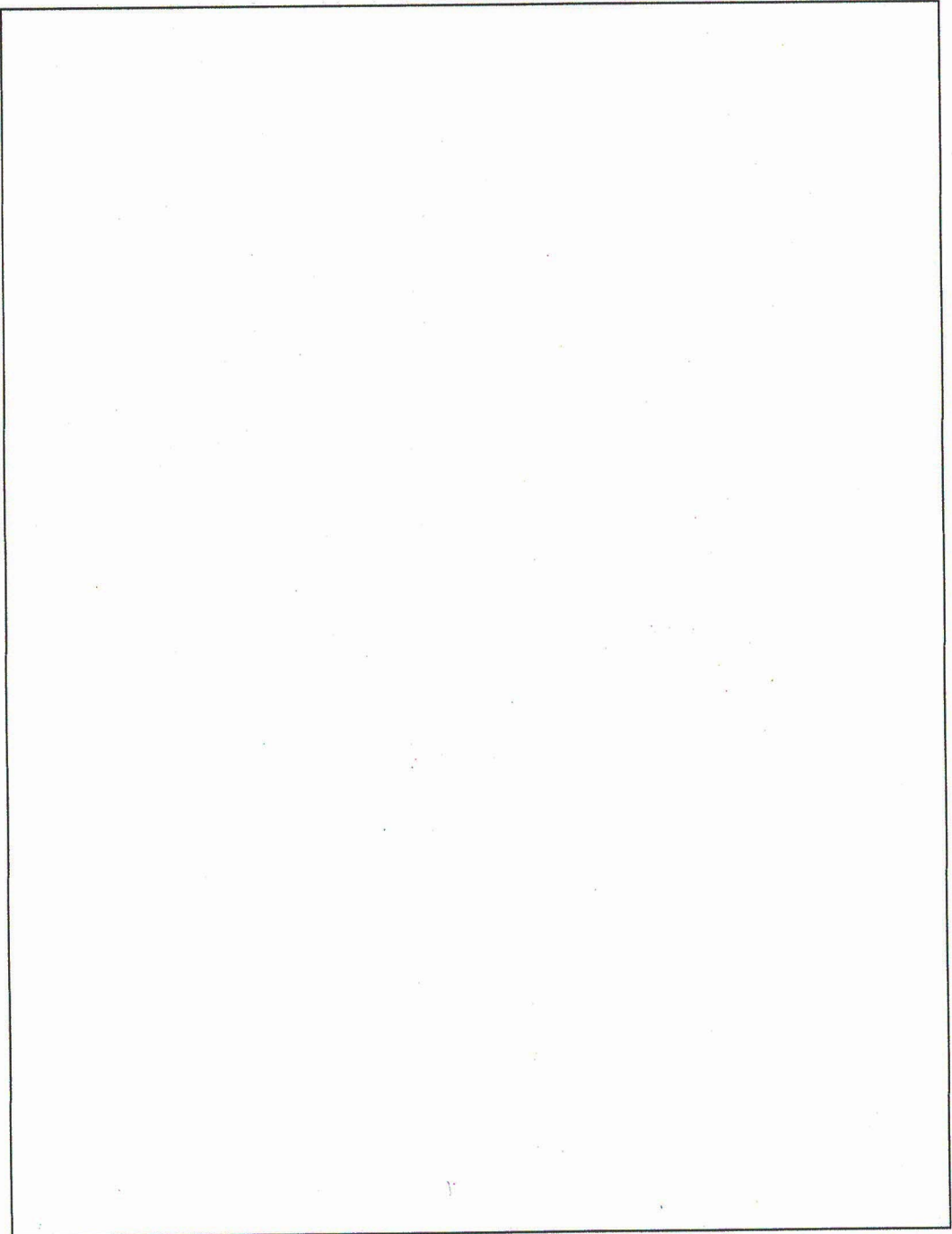
Nr Wantage

Oxon OX12 8QA

UK and Ireland

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**OXFORD WINTER NIGHT SHELTER**

England & Wales - Charity number 1175750

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# Accounts

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|             |   |                   |      |                 |         |
|-------------|---|-------------------|------|-----------------|---------|
|             |   | Period start date |      | Period end date |         |
| <b>From</b> | 1 | November          | 2022 | <b>To</b>       | 31      |
|             |   |                   |      |                 | October |
|             |   |                   |      |                 | 2023    |

**Section A Reference and administration details**

**Charity name** Oxford Winter Night Shelter

**Other names charity is known by** OWNS

**Registered charity number (if any)** 1175750

**Charity's principal address**  
 The Living Room  
 57C St. Clements Street  
 Oxford

**Postcode** OX4 1AG

**Names of the charity trustees who manage the charity**

|    | Trustee name            | Office (if any)             | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------------------|-----------------------------------|---|
| 1  | Revd Mary Gurr          | Chair                       |                                   |   |
| 2  | April Hall              | Secretary                   |                                   |   |
| 3  | Marion Fiddes           | Treasurer                   |                                   |   |
| 4  | The Hon Mary-Ann Sheehy | Safeguarding Officer        |                                   |   |
| 5  | Jane Mitchell           | Fund raiser                 |                                   |   |
| 6  | Paul Thompson           | Deputy Safeguarding Officer |                                   |   |
| 7  | Zachary Jackman         |                             |                                   |   |
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| 19 |                         |                             |                                   |   |
| 20 |                         |                             |                                   |   |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|------|-----------------------------------|

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**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |   |
|---|---|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                                      |
| How the charity is constituted<br>(eg. trust, association, company) | Incorporated                                      |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Personal knowledge based on skills and experience |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|   |
|---|
| <p>April Hall is the general manager of St Clement's Community Property Trust, which provides the lease on 57C St Clement's Street to OWNS.</p> |
|---|

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Working with Christian churches and other organisations to provide support for homeless people in Oxfordshire by relieving need and providing skills for self-sufficiency, as well as providing practical and spiritual support.  
Informing and educating the general public, both individuals and communities on the needs of the homeless.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Living Room opens four days a week throughout the year, Monday, Tuesday Thursday and Saturday. Apart from Christmas and Boxing Day, this includes bank holidays. It continues to welcome and provide sanctuary for rough sleepers, (currently 50% of guests) and those who are vulnerably housed. Guests appreciate both the practical facilities: shower, clothes washing equipment and laptops and also the emotional provision: volunteers who will listen without judging.

The Night Shelter ran from 3<sup>rd</sup> January to 31<sup>st</sup> March 2023 using seven different venues and offering 10 beds per night. Over the season bed occupancy totalled 531 nights. Guests stayed for as little as 2 days to as many as 87. 68% of guests did not return to rough sleeping when the shelter ended. 60% made use of The Living Room. 40% of guests were in work.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking; N/A
- policy programme related investment; N/A
- contribution made by volunteers.

The Living Room used a total of 36 volunteers. These were from all walks of life from under-graduates to retirees, some from a faith background and others not. All had a real desire to work alongside homeless people. The volunteers worked a total of 633 shifts, which includes 21 shifts by volunteer shift leaders covering Manager's absence. Total volunteer hours were 1,582.5.

The night shelter had approximately 150 volunteers who worked 36.5 shifts, representing a total of 3,520 hours over the season.

Summary of the main achievements of the charity during the year

**The Living Room.** It is not easy to assess the main achievements but we have taken clients who are considered by other agencies to be hard to reach. Typically, these have been people who for one reason or another have failed to engage with the authorised agencies. Using a gentle approach our guests have gained in confidence, realised their abilities and in many cases started to engage with the authorities who can move them on into housing. Part of that process has seen them become willing to further their recovery by accessing, for example, addiction support at Turning Point and/or housing and educational support at Crisis. Our guests find the community life that The Living Room provides is very supportive as does the non-judgemental approach of our volunteers.

**Winter Night Shelter.** This has, as in previous years, been a welcome and positive experience for guests; some were regulars at The Living Room, others decided to come along and see what was on offer.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

It is our stated policy that we should keep reserves enough to ensure our service runs for at least two years to provide consistency for our guests. This pertains to the day service (The Living Room), as well as the night shelter, should it be needed.

We have a lease which will have a break in 2024 and then run for another three years, which means that we need to provide financial resilience for the lease for a further three years ahead to achieve our aim. We also need to provide for any potential redundancy of our staff if the operations ceased as well as a year of insurance, equipment failure and IT costs. £100k of our reserves is protected for this purpose and to provide for replacement capital equipment.

The charity also has aims to provide at least one further day at The Living Room, and our hope for an experienced outreach and support officer to give further support to our guests has been realised, both for recently housed and rough sleeping guests.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main sources of funds are grants, and donations from churches and individuals. Expenditure has achieved our stated aims and we are in our sixth year, with funding for at least two years including the day service. We hope that donations and grants will enable us to have certainty for at least three years hence and to expand our service as mentioned above.

At present, the major part of our reserves is with the ethical CAF Bank and with a Barclays 60-day Savings Account for more immediate expenditure needs. Trustees have recently reviewed our deposit accounts and made the decision to stay with our current providers.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                              |               |
|-------------------------------------|------------------------------|---------------|
| Signature(s)                        | Mary Gurr                    | Marion Fiddes |
|                                     | Mary Gurr                    | Marion Fiddes |
| Full name(s)                        | Mary Gurr                    | Marion Fiddes |
|                                     | Mary Gurr                    | Marion Fiddes |
| Position (eg Secretary, Chair, etc) | Chair                        | Treasurer     |
|                                     | Chair                        | Treasurer     |
| Date                                | 20 <sup>th</sup> August 2024 |               |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Oxford Winter Night Shelter

**On accounts for the year  
ended**

|            |                                |         |
|------------|--------------------------------|---------|
| 31/10/2023 | <b>Charity no<br/>(if any)</b> | 1175750 |
|------------|--------------------------------|---------|

**Set out on pages**

1 and 2  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** Peter J. Stevenson **Date:** 22/08/2024

**Name:** Peter James Stevenson

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

8 Harbord Road  
Oxford  
OX2 8LJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



CHARITY COMMISSION  
FOR ENGLAND AND WALES

OXFORD WINTER NIGHT SHELTER

1175750

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/11/2022

To

Period end date  
31/10/2023

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Grants  | 14,160                                 | -                                    | -                                   | 14,160                          | 35,750                        |
| Donations   | 50,884                                 | -                                    | -                                   | 50,884                          | 33,300                        |
| Gift aid  | 3,523                                  | -                                    | -                                   | 3,523                           | 6,226                         |
| Interest  | 1,086                                  | -                                    | -                                   | 1,086                           | 320                           |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>69,653</b>                          | <b>-</b>                             | <b>-</b>                            | <b>69,653</b>                   | <b>75,596</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>69,653</b>                          | <b>-</b>                             | <b>-</b>                            | <b>69,653</b>                   | <b>75,596</b>                 |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Project Manager & Assistant costs                     | 57,232                                 | -                                    | -                                   | 57,232                          | 37,105                        |
| Project running costs                                 | 19,495                                 | -                                    | -                                   | 19,495                          | 16,609                        |
| Living Room set-up costs                              | -                                      | -                                    | -                                   | -                               | 4,561                         |
| Fund-raising & publicity costs                        | 427                                    | -                                    | -                                   | 427                             | 350                           |
| IT and rota system costs                              | 2,824                                  | -                                    | -                                   | 2,824                           | 2,492                         |
| Insurance (2021/22 two years)                         | -                                      | -                                    | -                                   | -                               | 1,442                         |
| Professional charges                                  | 110                                    | -                                    | -                                   | 110                             | -                             |
| Bike to work scheme                                   | -                                      | -                                    | -                                   | -                               | 1,889                         |
| Counselling fees                                      | 715                                    | -                                    | -                                   | 715                             | 585                           |
| Subscriptions   | -                                      | -                                    | -                                   | -                               | 395                           |
| Phones & accessories                                  | 391                                    | -                                    | -                                   | 391                             | 410                           |
| Office costs & misc                                   | 564                                    | -                                    | -                                   | 564                             | 532                           |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>81,758</b>                          | <b>-</b>                             | <b>-</b>                            | <b>81,758</b>                   | <b>66,370</b>                 |
| <b>A4 Asset and investment purchases. (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>81,758</b>                          | <b>-</b>                             | <b>-</b>                            | <b>81,758</b>                   | <b>66,370</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>- 12,105</b>                        | <b>-</b>                             | <b>-</b>                            | <b>- 12,105</b>                 | <b>9,226</b>                  |
| <b>A5 Transfers between funds</b>                     |  |                                      |                                     |                                 |                               |
| <b>A6 Cash funds last year end</b>                    | 169,945                                | -                                    | -                                   | 169,945                         | 160,719                       |
| <b>Cash funds this year end</b>                       | <b>157,840</b>                         | <b>-</b>                             | <b>-</b>                            | <b>157,840</b>                  | <b>169,945</b>                |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|---------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b> | Shawbrook deposit account                              | 80,000                          | -                             | -                            |
|                      | Barclays Bank deposit account                          | 73,668                          | -                             | -                            |
|                      | Barclays Bank current account                          | 4,172                           | -                             | -                            |
|                      | <b>Total cash funds</b>                                | <b>157,840</b>                  | <b>-</b>                      | <b>-</b>                     |
|                      | (agree balances with receipts and payments account(s)) |                                 |                               |                              |

| Categories                      | Details       | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------------|---------------------------------|-------------------------------|------------------------------|
| <b>B2 Other monetary assets</b> | Gift aid due  | 3,860                           | -                             | -                            |
|                                 | Lease deposit | 1,500                           | -                             | -                            |
|                                 |               |                                 | -                             | -                            |
|                                 |               |                                 | -                             | -                            |
|                                 |               |                                 | -                             | -                            |
|                                 |               |                                 | -                             | -                            |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| Categories  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |

| Categories            | Details        | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|----------------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | Examiner's fee | Unrestricted                    | 100                   |                     |
|                       | Electricity    | Unrestricted                    | 303                   |                     |
|                       | Cleaning costs | Unrestricted                    | 258                   |                     |
|                       |                |                                 |                       |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature            | Print Name    | Date of approval |
|----------------------|---------------|------------------|
| <i>Marion Fiddes</i> | Marion Fiddes | 20/8/24          |
| <i>Mary Gurr</i>     | MARY GURR     | 20/8/24          |

**OXFORD WINTER NIGHT SHELTER**

England & Wales - Charity number 1175750

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# Accounts

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|                   |                 |                 |                 |
|-------------------|-----------------|-----------------|-----------------|
| Period start date |                 | Period end date |                 |
| From              | 1 November 2021 | To              | 31 October 2022 |

**Section A Reference and administration details**

**Charity name** Oxford Winter Night Shelter

**Other names charity is known by** OWNS

**Registered charity number (if any)** 1175750

**Charity's principal address**  
 The Living Room  
 57C St. Clements Street  
 Oxford

**Postcode** OX4 1AG

**Names of the charity trustees who manage the charity**

|    | Trustee name            | Office (if any)             | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------------------|-----------------------------------|---|
| 1  | Revd Mary Gurr          | Chair                       |                                   |   |
| 2  | April Hall              | Secretary                   |                                   |   |
| 3  | Marion Fiddes           | Treasurer                   |                                   |   |
| 4  | The Hon Mary-Ann Sheehy | Safeguarding Officer        |                                   |   |
| 5  | Jane Mitchell           | Fund raiser                 |                                   |   |
| 6  | Paul Thompson           | Deputy Safeguarding Officer |                                   |   |
| 7  | Zachary Jackman         |                             |                                   |   |
| 8  |                         |                             |                                   |   |
| 9  |                         |                             |                                   |   |
| 10 |                         |                             |                                   |   |
| 11 |                         |                             |                                   |   |
| 12 |                         |                             |                                   |   |
| 13 |                         |                             |                                   |   |
| 14 |                         |                             |                                   |   |
| 15 |                         |                             |                                   |   |
| 16 |                         |                             |                                   |   |
| 17 |                         |                             |                                   |   |
| 18 |                         |                             |                                   |   |
| 19 |                         |                             |                                   |   |
| 20 |                         |                             |                                   |   |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|------|-----------------------------------|

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Section B Structure, governance and management**

**Description of the charity's trusts**

|  |   |
|--|---|
| Type of governing document<br><i>(eg. trust deed, constitution)</i>        | Constitution                                      |
| How the charity is constituted<br><i>(eg. trust, association, company)</i> | Incorporated                                      |
| Trustee selection methods<br><i>(eg. appointed by, elected by)</i>         | Personal knowledge based on skills and experience |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Working with Christian churches and other organisations to provide support for homeless people in Oxfordshire by relieving need and providing skills for self-sufficiency, as well as providing practical and spiritual support.  
Informing and educating the general public, both individuals and communities on the needs of the homeless.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Living Room, a referral only day centre opened on 27<sup>th</sup> September 2021 initially for 3 days a week, rising to 4 days in February 2022. It continues to be a welcome sanctuary both for rough sleepers (currently approx. 80%) and those who are vulnerably housed. Guests appreciate both the practical facilities: shower, clothes washing equipment and laptops and also the emotional: volunteers who will listen to them without judging.

The night shelter ran for just over a month March – 4<sup>th</sup> April 2022. This was at the request of Oxford City Council. Covid restrictions had eased allowing, once again, dormitory style accommodation. We used just one venue, thus lessening the chance of spreading the virus over a number of locations. We worked with the Environment Agency to ensure as safe an environment as possible. It was a particularly cold spring and with Council resources being stretched, we were pleased to be able to run this shelter.

The Living Room used a total of 32 volunteers. These were from all walks of life, from under-graduates to retirees, some from a faith background and others not. All had a real desire to work alongside homeless people. The volunteers worked a total of 653 shifts, and total hours worked were 1633.

The night shelter had a total of 52 volunteers who worked 215 shifts representing a total of 860.5 hours.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking; N/A
- policy programme related investment; N/A
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**The Living Room.** It is not easy to assess the main achievements but we have taken clients who are considered by other agencies to be hard to reach. Typically, these have been people who for one reason or another have failed to engage with the authorised agencies. Using a gentle approach our guests have gained in confidence, realised their abilities and in many cases started to engage with the authorities who can move them on into housing. Part of that process has seen them become willing to further their recovery by accessing, for example, addiction support at Turning Point and/or housing and educational support at Crisis. Our guests find the community life that The Living Room provides is very supportive as does the non-judgemental approach of our volunteers.

**Winter Night Shelter.** This has, as in previous years, been a welcome and positive experience for guests; some were regulars at The Living Room, others decided to come along and see what was on offer.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

It is our stated policy that we should keep reserves enough to ensure our service runs for at least two years to provide consistency for our guests. This pertains to the day service (The Living Room), as well as the night shelter, should it be needed.

We have a lease which will have a break in 2024 and then run for another three years, which means that we need to provide financial resilience for the lease for a further five years ahead to achieve our aim. We also need to provide for any potential redundancy of our staff if the operations ceased. £50k of our reserves is to protected for this purpose and to provide for replacement capital equipment.

The charity also has aims to provide at least one further day at The Living Room, and hopefully, two, together with an experienced outreach and support officer to give further support to our guests, both recently housed and rough sleeping. We may also have the possibility of renting the basement area for providing separate night accommodation for women and an arts and activity centre during the day.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main sources of funds are grants, and donations from churches and individuals. Expenditure has achieved our stated aims and we are in our fifth year, with funding for at least two years including a day service. We hope that donations and grants will enable us to have certainty for at least three years hence and to expand our service as mentioned above.

At present, the major part of our reserves is with the ethical CAF Bank and also with a Barclays 60-day Savings Account for more immediate expenditure needs. We are currently looking to move some investments to other accounts offering a higher rate of interest, but hopefully still with an ethical and ecological investment policy.

## Section F

## Other optional information



## Section G

## Declaration

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|   |   |
|---|---|
|  |  |
| Mary Gurr   | Marion Fiddes   |
| Chair   | Treasurer   |

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



## Receipts and payments accounts

CC16a

|                     |                   |    |                 |
|---------------------|-------------------|----|-----------------|
| For the period from | Period start date | To | Period end date |
|                     | 01/11/2021        |    | 31/10/2022      |

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |                                      |                                     |                                 |                               |
| Grants  | 35,750                                    | -                                    | -                                   | 35,750                          | 41,900                        |
| Donations   | 33,300                                    | -                                    | -                                   | 33,300                          | 32,462                        |
| Gift aid  | 6,226                                     | -                                    | -                                   | 6,226                           | -                             |
| Interest  | 320                                       | -                                    | -                                   | 320                             | 537                           |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>75,596</b>                             | <b>-</b>                             | <b>-</b>                            | <b>75,596</b>                   | <b>74,899</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>75,596</b>                             | <b>-</b>                             | <b>-</b>                            | <b>75,596</b>                   | <b>74,899</b>                 |
| <b>A3 Payments</b>                                    |   |                                      |                                     |                                 |                               |
| Project Manager & Assistant costs                     | 37,105                                    | -                                    | -                                   | 37,105                          | 14,594                        |
| Project running costs                                 | 16,609                                    | -                                    | -                                   | 16,609                          | 4,109                         |
| Living Room set-up costs                              | 4,561                                     | -                                    | -                                   | 4,561                           | 29,969                        |
| Fund-raising & publicity costs                        | 350                                       | -                                    | -                                   | 350                             | 470                           |
| IT and rota system costs                              | 2,492                                     | -                                    | -                                   | 2,492                           | 2,690                         |
| Insurance   | 1,442                                     | -                                    | -                                   | 1,442                           | 542                           |
| Bike to work scheme                                   | 1,889                                     | -                                    | -                                   | 1,889                           | -                             |
| Counselling fees                                      | 585                                       | -                                    | -                                   | 585                             | -                             |
| Subscriptions   | 395                                       | -                                    | -                                   | 395                             | -                             |
| Phones & accessories                                  | 410                                       | -                                    | -                                   | 410                             | 247                           |
| Office costs & misc                                   | 532                                       | -                                    | -                                   | 532                             | 313                           |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>66,370</b>                             | <b>-</b>                             | <b>-</b>                            | <b>66,370</b>                   | <b>52,934</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>66,370</b>                             | <b>-</b>                             | <b>-</b>                            | <b>66,370</b>                   | <b>52,934</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>9,226</b>                              | <b>-</b>                             | <b>-</b>                            | <b>9,226</b>                    | <b>21,965</b>                 |
| <b>A5 Transfers between funds</b>                     |   |                                      |                                     |                                 |                               |
| <b>A6 Cash funds last year end</b>                    | <b>160,719</b>                            | <b>-</b>                             | <b>-</b>                            | <b>160,719</b>                  | <b>138,754</b>                |
| <b>Cash funds this year end</b>                       | <b>169,945</b>                            | <b>-</b>                             | <b>-</b>                            | <b>169,945</b>                  | <b>160,719</b>                |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|---|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Shawbrook deposit account   | 80,000                             | -                                | -                               |
|                      | Barclays Bank deposit account   | 86,151                             | -                                | -                               |
|                      | Barclays Bank current account   | 3,794                              | -                                | -                               |
|                      | <b>Total cash funds</b>   | <b>169,945</b>                     | <b>-</b>                         | <b>-</b>                        |
|                      | <small>(agree balances with receipts and payments account(s))</small> |                                    |                                  |                                 |


| Categories                      | Details                    | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|----------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | Gift aid due               | 822                                | -                                | -                               |
|                                 | Bike to Work scheme refund | 1,539                              | -                                | -                               |
|                                 | Lease deposit              | 1,500                              | -                                | -                               |
|                                 |                            | -                                  | -                                | -                               |
|                                 |                            | -                                  | -                                | -                               |
|                                 |                            | -                                  | -                                | -                               |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| Categories  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
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|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |

| Categories            | Details        | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|----------------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | Examiner's fee | Unrestricted                    |                       |                     |
|                       |                |                                 |                       |                     |
|                       |                |                                 |                       |                     |
|                       |                |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name    | Date of approval |
|---|---------------|------------------|
|  | Marion Fiddes | 25/7/23          |
|   |               |                  |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Oxford Winter Night Shelter

**On accounts for the year  
ended**

31/10/2022

**Charity no  
(if any)**

1175750

**Set out on pages**

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

Peter J. Stevenson

**Date:**

3/07/2023

**Name:**

Peter James Stevenson

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

8 Harbord Road

Oxford

OX2 8LJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**OXFORD WINTER NIGHT SHELTER**

England & Wales - Charity number 1175750

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# Accounts

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|             |   |                   |      |                 |         |
|-------------|---|-------------------|------|-----------------|---------|
|             |   | Period start date |      | Period end date |         |
| <b>From</b> | 1 | November          | 2020 | <b>To</b>       | 31      |
|             |   |                   |      |                 | October |
|             |   |                   |      |                 | 2021    |

**Section A Reference and administration details**

**Charity name** Oxford Winter Night Shelter

**Other names charity is known by** OWNS

**Registered charity number (if any)** 1175750

**Charity's principal address** The Living Room  
57C St. Clements Street  
Oxford

**Postcode** OX4 1AG

**Names of the charity trustees who manage the charity**

|    | Trustee name            | Office (if any)      | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|----------------------|-----------------------------------|---|
| 1  | Revd Mary Gurr          | Chair                |                                   |   |
| 2  | April Hall              | Secretary            |                                   |   |
| 3  | Marion Fiddes           | Treasurer            |                                   |   |
| 4  | The Hon Mary-Ann Sheehy | Safeguarding Officer |                                   |   |
| 5  | Jane Mitchell           | Fund raiser          |                                   |   |
| 6  | Paul Thompson           |                      |                                   |   |
| 7  | Zachary Jackman         |                      |                                   |   |
| 8  |                         |                      |                                   |   |
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |

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**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

|              |
|--------------|
| Constitution |
|--------------|

How the charity is constituted  
(eg. trust, association, company)

|              |
|--------------|
| Incorporated |
|--------------|

Trustee selection methods  
(eg. appointed by, elected by)

|   |
|---|
| Personal knowledge based on skills and experience |
|---|

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Working with Christian churches and other organisations to provide support for homeless people in Oxfordshire by relieving need and providing skills for self-sufficiency, as well as providing practical and spiritual support.  
Informing and educating the general public, both individuals and communities on the needs of the homeless.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Uncertainty surrounding Covid restrictions meant that OWNS had to prepare for the provision of a winter night shelter, while not knowing if we would be allowed to go ahead. We extended the employment of our project manager in order to set up contingency plan and to have someone to manage the project should it be needed. These plans were inevitably subject to change, and involved communication with local authority, Public Health, Environmental Health as well as potential venues and our volunteers. In the event we received advice that such provision was unsuitable due to the danger of transmission of the virus in dormitory accommodation.  
Meanwhile we had the opportunity to take over a former bookshop and have fitted it out and now run it as a small day service, The Living Room, which opened on 27<sup>th</sup> September 2021. Initially it ran for 3 days a week. It has proved a welcome sanctuary for both rough sleepers and people who are vulnerably housed, and we have seen some of our guests move into employment and independent housing.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking; N/A
- policy programme related investment; N/A
- contribution made by volunteers.

Volunteers are the backbone of our organisation. In 2020 there were 330 active volunteers who worked 1451 shifts, equally 5452 hours and including shift leaders, this amounted to 7289 hours. Estimated at minimum wage with no allowance for nights, week ends etc, this would have been a salary bill of £63,600 for the 2020 season. As we were not allowed to set up a night shelter for the 2021 season because of Covid, these were not required in the 20/21 financial year.

The Living Room opened 27<sup>th</sup> September 2021 and up to the end of November 21 a total of 28 volunteers were employed covering 280 hours of volunteer shifts. As the Living Room gathered momentum, by December we were up to 400 hours.

**Summary of the main achievements of the charity during the year**

In previous years we have measured our success by the number of guests accessing our shelters who did not return to rough sleeping at the end of the season. For the last two years this has not been possible as we have not run a night shelter.

The Living Room (see above) opened 27<sup>th</sup> September 2021. It provides a shower, clothes washing facilities and access to laptops. The guests are assured a warm and supportive welcome, hot drinks and snacks. Most importantly, they are listened to, by our project manager and his team of volunteers. Most of the volunteers have worked with us previously in winter night shelter venues.

It is too early to assess our success, but guests who access us regularly have seen considerable improvement in both their physical and mental health. Isolation during the pandemic has hit the homeless community very hard, and The Living Room is a way in which we can address some of those issues.

## Section E Financial review

### Brief statement of the charity's policy on reserves

It is our stated policy that we should keep reserves enough to ensure our service runs for at least three years to provide consistency for our guests. This pertains to the day service, The Living Room, as well as the night shelter should it be needed.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

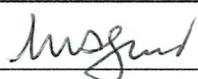

The charity's main sources of funds are grants, churches and individual giving. Expenditure has achieved our stated aims and we are in our fourth year, with funding for at least two years including a day service. We hope that 21/22 donations and grants will enable us to have certainty for at least three years hence. Our investment policy is to invest the major part of our reserves with the ethical CAF Bank and also with a Barclays Savings Account for more immediate expenditure needs.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |   |
|-------------------------------------|---|---|
| Signature(s)                        |  |  |
| Full name(s)                        | Mary Gurr   | Marion Fiddes   |
| Position (eg Secretary, Chair, etc) | Chair   | Treasurer   |
| Date                                | 27 <sup>th</sup> April 2022   |   |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Oxford Winter Night Shelter

**On accounts for the year  
ended**

|            |                                |         |
|------------|--------------------------------|---------|
| 31/10/2021 | <b>Charity no<br/>(if any)</b> | 1175750 |
|------------|--------------------------------|---------|

**Set out on pages**

1 and 2  
(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** Peter J. Stevenson

**Date:** 27/04/2022

**Name:** Peter James Stevenson

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

8 Harbord Road  
Oxford  
OX2 8LJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details as requested in the text to its left.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

OXFORD WINTER NIGHT SHELTER

1175750

## Receipts and payments accounts

CC16a

|                     |                                 |    |                               |
|---------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date<br>01/11/2020 | To | Period end date<br>31/10/2021 |
|---------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest<br>£ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |   |                                      |                                     |                                 |                               |
| Grants  | 41,900                                    | -                                    | -                                   | 41,900                          | 7,300                         |
| Donations   | 32,462                                    | -                                    | -                                   | 32,462                          | 64,576                        |
| Interest  | 537                                       | -                                    | -                                   | 537                             | 697                           |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>74,899</b>                             | <b>-</b>                             | <b>-</b>                            | <b>74,899</b>                   | <b>72,573</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>74,899</b>                             | <b>-</b>                             | <b>-</b>                            | <b>74,899</b>                   | <b>72,573</b>                 |
| <b>A3 Payments</b>                                    |   |                                      |                                     |                                 |                               |
| Project Manager & Assistant costs                     | 14,594                                    | -                                    | -                                   | 14,594                          | 38,325                        |
| Project running costs                                 | 4,109                                     | -                                    | -                                   | 4,109                           | 2,950                         |
| Living Room set-up costs                              | 29,969                                    | -                                    | -                                   | 29,969                          | -                             |
| Fund-raising & publicity costs                        | 470                                       | -                                    | -                                   | 470                             | 300                           |
| IT and rota system costs                              | 2,690                                     | -                                    | -                                   | 2,690                           | 1,613                         |
| Insurance   | 542                                       | -                                    | -                                   | 542                             | 476                           |
| Grants in lieu of service provision                   | -   | -                                    | -                                   | -                               | 5,077                         |
| Office and room space                                 | 13  | -                                    | -                                   | 13                              | 3,480                         |
| Phones & accessories                                  | 247                                       | -                                    | -                                   | 247                             | 1,683                         |
| Office costs  | 300                                       | -                                    | -                                   | 300                             | 448                           |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>52,934</b>                             | <b>-</b>                             | <b>-</b>                            | <b>52,934</b>                   | <b>54,352</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |   |                                      |                                     |                                 |                               |
|   | -   | -                                    | -                                   | -                               | -                             |
|   | -   | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>52,934</b>                             | <b>-</b>                             | <b>-</b>                            | <b>52,934</b>                   | <b>54,352</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>21,965</b>                             | <b>-</b>                             | <b>-</b>                            | <b>21,965</b>                   | <b>18,221</b>                 |
| <b>A5 Transfers between funds</b>                     |   |                                      |                                     |                                 |                               |
| <b>A6 Cash funds last year end</b>                    | <b>138,754</b>                            |                                      |                                     | <b>138,754</b>                  | <b>120,533</b>                |
| <b>Cash funds this year end</b>                       | <b>160,719</b>                            |                                      |                                     | <b>160,719</b>                  | <b>138,754</b>                |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Shawbrook deposit account                              | 80,000                             | -                                | -                               |
|                      | Barclays Bank deposit account                          | 72,121                             | -                                | -                               |
|                      | Barclays Bank current account                          | 8,598                              | -                                | -                               |
|                      | <b>Total cash funds</b>                                | <b>160,719</b>                     | <b>-</b>                         | <b>-</b>                        |
|                      | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |


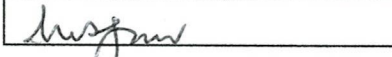
| Categories                      | Details              | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|----------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | Gift aid due         | 1,400                              | -                                | -                               |
|                                 | Rotacloud refund due | 488                                | -                                | -                               |
|                                 | Lease deposit        | 1,500                              | -                                | -                               |
|                                 |                      | -                                  | -                                | -                               |
|                                 |                      | -                                  | -                                | -                               |
|                                 |                      | -                                  | -                                | -                               |

| Categories                  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

| Categories  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |

| Categories            | Details        | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|----------------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | Building works | Unrestricted                    | 1,515                 |                     |
|                       | Laptops        | Unrestricted                    | 2,367                 |                     |
|                       | Rates          | Unrestricted                    | 197                   |                     |
|                       | HMRC & pension | Unrestricted                    | 438                   |                     |
|                       |                |                                 |                       | -                   |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name    | Date of approval |
|---|---------------|------------------|
|  | Marion Fiddes | 27.4.22          |
|  | MARY GURR     | 27.4.22          |

**OXFORD WINTER NIGHT SHELTER**

England & Wales - Charity number 1175750

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# Accounts

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Period start date

Period end date

From

To

**Section A**

**Reference and administration details**

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

**Names of the charity trustees who manage the charity**

|    | Trustee name            | Office (if any)             | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------------------|-----------------------------------|---|
| 1  | Revd Mary Gurr          | Chair                       |                                   |   |
| 2  | April Hall              | Secretary                   |                                   |   |
| 3  | Marion Fiddes           | Treasurer                   |                                   |   |
| 4  | The Hon Mary-Ann Sheehy | Safeguarding Officer        |                                   |   |
| 5  | Jane Mitchell           | Fund raiser                 |                                   |   |
| 6  | Paul Thompson           | Deputy Safeguarding Officer |                                   |   |
| 7  |                         |                             |                                   |   |
| 8  |                         |                             |                                   |   |
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| 18 |                         |                             |                                   |   |
| 19 |                         |                             |                                   |   |
| 20 |                         |                             |                                   |   |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |

|  |  |
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**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
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**Section B Structure, governance and management**

**Description of the charity's trusts**

|                                |   |
|--------------------------------|---|
| Type of governing document     | Constitution                                      |
| How the charity is constituted | Incorporated                                      |
| Trustee selection methods      | Personal knowledge based on skills and experience |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Working with Christian churches and other organisations to provide support for homeless people in Oxfordshire by relieving need and providing skills for self-sufficiency, as well as providing practical and spiritual support. Informing and educating the general public, both individuals and communities on the needs of the homeless.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Provision of night shelter three months of 2020 (Jan, Feb, March) for up to 20 men and women. The shelters closed early (24<sup>th</sup> March 2020) as COVID 19 restrictions made dormitory accommodation unsafe. In addition, the Everyone In initiative had been implemented, and rough sleepers were being accommodated in temporary single room accommodation.

OWNS supported this initiative financially by making donations towards the cost of electronic tablets and essential clothing. OWNS also supported financially agencies that were distributing food to those who were vulnerably housed.

OWNS' volunteers were deployed to assist professional support workers in the temporary accommodation.

**Additional details of objectives and activities (Optional information)**

Volunteers are the backbone of our organisation. In 2020 there were 330 active volunteers who worked 1451 shifts, equally 5452 hours and including shift leaders, this amounted to 7289 hours. Estimated at minimum wage with no allowance for nights, week ends etc, this would have been a salary bill of £63,600 for the 2020 season.

You may choose to include further statements, where relevant, about:

- policy on grantmaking; N/A
- policy programme related investment; N/A
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

In previous years we have measured our success by the number of guests accessing our shelters who did not return to rough sleeping at the end of the season. Because of the Everyone In initiative, that would not be a reasonable measure for this report, as all our guests were found temporary accommodation.

During 2020 and in the expectation that we may have run shelters for the 2021 season, we retained our Project Manager who worked on a contingency plan that could have provided a safer environment. In the event, the fact that the Everyone In initiative had been extended, and in the light of UK Government guidelines, we did not open for 2021 season.

We assessed our resources. We have considerable reserves, a large pool of trained volunteers and 4 years' experience working with homeless people. Following discussion with a number of agencies, statutory and voluntary working in the same field, a need for a small day service catering for the 'hard to reach' should be set up. We are now some way towards that goal, hoping to open in summer 2021.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

It is our stated policy that we should keep reserves enough to ensure our service runs for at least three years to provide consistency for our guests. This pertains to the planned day service as well as the night shelter should it be needed.

**Details of any funds materially in deficit****Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

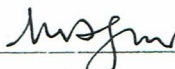

The charity's main sources of funds are grants, churches and individual giving. Expenditure has achieved our stated aims and we are in our fourth year, with funding for at least two years including a day service. We hope that 20/21 donations will enable us to have certainty for at least three years hence.

Our investment policy is to invest the major part of our reserves with the ethical CAF Bank and also with a Barclays Savings Account for more immediate expenditure needs.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |   |
|-------------------------------------|---|---|
| Signature(s)                        |  |  |
| Full name(s)                        | MARY SANDRA GURR  | MARION D. FIDOES  |
| Position (eg Secretary, Chair, etc) | Chair   | Treasurer   |
| Date                                | 26/8/21   |   |



**Receipts and payments accounts**

CC16a

For the period  
from

01/11/2019

To

31/10/2020

**Section A Receipts and payments**

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| Grants  | 7,300  | -                                       | -                                      | 7,300                           | 15,300                        |
| Donations   | 64,576                                       | -                                       | -                                      | 64,576                          | 67,549                        |
| Fund-raising events                                   | -  | -                                       | -                                      | -                               | 1,240                         |
| Interest  | 697  | -                                       | -                                      | 697                             | 474                           |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>72,573</b>                                | <b>-</b>                                | <b>-</b>                               | <b>72,573</b>                   | <b>84,563</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>72,573</b>                                | <b>-</b>                                | <b>-</b>                               | <b>72,573</b>                   | <b>84,563</b>                 |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Project Manager & Assistant costs                     | 38,325                                       | -                                       | -                                      | 38,325                          | 18,427                        |
| Project running costs                                 | 2,088  | -                                       | -                                      | 2,088                           | 1,058                         |
| Equipment costs                                       | 862  | -                                       | -                                      | 862                             | 3,351                         |
| Fund-raising costs                                    | 300  | -                                       | -                                      | 300                             | 1,445                         |
| IT and rota system                                    | 1,613  | -                                       | -                                      | 1,613                           | 2,625                         |
| Insurance   | 476  | -                                       | -                                      | 476                             | 378                           |
| Grants in lieu of service provision                   | 5,077  | -                                       | -                                      | 5,077                           | -                             |
| Office and room space                                 | 3,480  | -                                       | -                                      | 3,480                           | 489                           |
| Phones & accessories                                  | 1,683  | -                                       | -                                      | 1,683                           | 1,380                         |
| Office costs  | 448  | -                                       | -                                      | 448                             | 1,039                         |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>54,352</b>                                | <b>-</b>                                | <b>-</b>                               | <b>54,352</b>                   | <b>30,192</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>54,352</b>                                | <b>-</b>                                | <b>-</b>                               | <b>54,352</b>                   | <b>30,192</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>18,221</b>                                | <b>-</b>                                | <b>-</b>                               | <b>18,221</b>                   | <b>54,371</b>                 |
| A5 Transfers between funds                            | -  | -                                       | -                                      | -                               | -                             |
| A6 Cash funds last year end                           | 120,533                                      | -                                       | -                                      | 120,533                         | 66,162                        |
| <b>Cash funds this year end</b>                       | <b>138,754</b>                               | <b>-</b>                                | <b>-</b>                               | <b>138,754</b>                  | <b>120,533</b>                |

## Section B Statement of assets and liabilities at the end of the period

| Categories   | Details                       | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--|-------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds:</b>                                  | Shawbrook deposit account     | 80,000                             | -                                | -                               |
|  | Barclays Bank deposit account | 56,114                             | -                                | -                               |
|  | Barclays Bank current account | 2,640                              | -                                | -                               |
|  | <b>Total cash funds</b>       | <b>138,754</b>                     | <b>-</b>                         | <b>-</b>                        |
| (agree balances with receipts and payments account(s)) |                               |                                    |                                  |                                 |

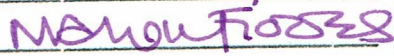
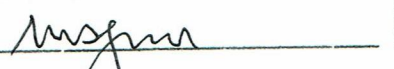
|                                 | Details        | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|----------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> | Gift aid due   | 725                                | -                                | -                               |
|                                 | DRS Refund due | 488                                | -                                | -                               |
|                                 |                | -                                  | -                                | -                               |
|                                 |                | -                                  | -                                | -                               |
|                                 |                | -                                  | -                                | -                               |
|                                 |                | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|   | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |

|                       | Details                  | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|--------------------------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | Salary costs -half-month | 1,285                           | -                     |                     |
|                       |                          |                                 | -                     |                     |
|                       |                          |                                 | -                     |                     |
|                       |                          |                                 | -                     |                     |
|                       |                          |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name    | Date of approval |
|---|---------------|------------------|
|  | Marion Fiddes | 26/8/21          |
|  | MARY GURR     | 26/8/21          |



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

|                                       |                             |                     |         |
|---------------------------------------|-----------------------------|---------------------|---------|
| Report to the trustees/<br>members of | Oxford Winter Night Shelter |                     |         |
| On accounts for the year ended        | 31/10/2020                  | Charity no (if any) | 1175750 |
| Set out on pages                      | 1 and 2                     |                     |         |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2020.

**Responsibilities and basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Peter J. Stevenson Date: 08/07/2021

Name: Peter James Stevenson

**Relevant professional qualification(s) or body (if any):** FCA

Address: 8 Harbord Road  
Oxford  
OX2 8LJ

### Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see ICC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the majority of the page. It is intended for the user to provide details as requested in the text to the left.