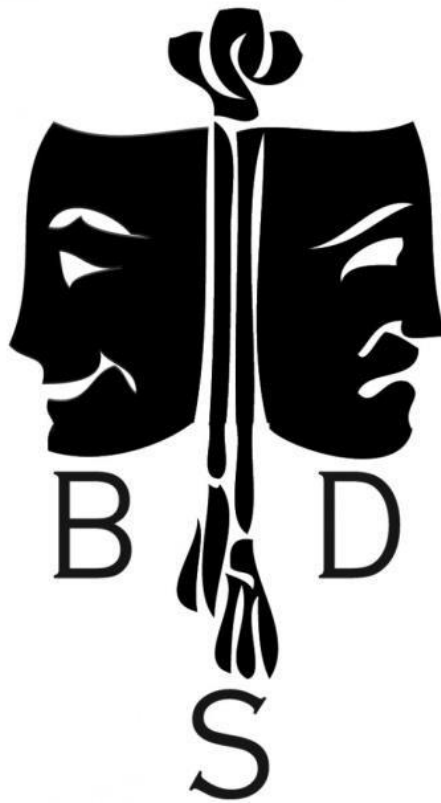


BRADFORDIANS DRAMATICS SOCIETY

Charity Number 1175732



ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR

Financial Year Ending
31 MARCH 2021

2A Springfield
Bradford-on-Avon
Wiltshire
BA15 1BB
www.thebradfordians.com

Bradfordians Dramatic Society is a Charitable Incorporated Organisation (CIO)

BRADFORDIANS DRAMATIC SOCIETY
ANNUAL REPORT AND FINANCIAL STATEMENTS
YEAR ENDING 31 MARCH 2021

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BRADFORDIANS DRAMATIC SOCIETY

TRUSTEES ANNUAL REPORT

YEAR ENDING 31 MARCH 2021

The Trustees have pleasure in presenting this report and the unaudited financial statements of the Charity for the year ended 31 March 2021. As described the Charity's Trustees are responsible for the preparation of financial statements.

1. Responsibilities of the Trustees

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the Trustees are required to select suitable accounting policies, as described on page 9 and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. They must also prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

2. Background & Governing Document

This Bradfordians was established in 1931 under an unincorporated Constitution. Following the success and growth of the group over many years the management committee felt there were considerable benefits to both the group and the community in establishing BDS as a formal charity. The committee registered Bradfordians as a Charitable Incorporated Organisation (CIO) with effect from 14th November 2017. The group undertakes three productions per year, using a variety of venues on the local area of Bradford-on-Avon (Wiltshire). The charity currently operates under the original CIO Governing Document dated 14 Nov 17.

3. Professional Advisors

Bankers

HSBC
1 The Road
Trowbridge
SW1 1SW

Investments

NS&I
Glasgow
G58 1SB

4. Objectives

The objectives of the Charity, as stated in the CIO governing document are:

The objects of the CIO are:

- *to advance public education and appreciation of musical and dramatic art in particular by performing or assisting in the performance of musical productions and plays and by any other means as the trustees in their discretion shall determine;*
- *to further such exclusively charitable purposes for the public benefit according to the laws of England and Wales as the charity trustees shall in their absolute discretions determine.*

The following sub-paras do not form part of the charitable objects but are exclusively in support of their furtherance:

- *the CIO shall be non-party in politics and non-sectarian in religion. The primary area of benefit ("area-of-benefit") shall be Bradford-on-Avon and surrounding district;*
- *the CIO shall deliver its charitable objectives without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort.*

5. The Charities Vision, Values & Mission

Our Vision Statement is:

“to engage, inspire, entertain and challenge audiences with theatrical productions that range from the classics to new works; we encourage and support the next generation of theatre artists; and we engage and include the community through the power of the theatre”.

Our Values are:

- To engender a company that is welcoming, inclusive and open to all sections of the community;
- To enhance the group's reputation, maintain a high profile, and become a notable component of the public and cultural life of Bradford-on-Avon;
- To produce work that both satisfies and challenges the company's audiences and members;
- To offer opportunities to develop theatre and performance skills, to both young people and adults and develop talent through new work and new ways of working;
- To unite and work with other partners, as sponsors, co-producers or funders to enhance and extend the quality and scope of our productions and other activities;
- To maintain and enhance the group through the efficient running and financial viability of the charity.

Our Mission Statement is:

“to foster an environment for members to imagine and grow freely, to create quality intimate theatre, and inspire our community”.

6. The Board of Trustees

Details of the current membership of the Board of Trustees, the officers and the extant sub-committees are listed at Annex A. The method of appointment of Trustees is detailed in the current governing document.

The charity remains financially stable, although most activities have been suspended for the entire period covered by this report due to Covid-19 restrictions. This meant that most income and expenditure has ceased. Overall the charity had a deficit of £4.7k, although £2.3k of this relates to previous productions. The charity has capital assets of £26K. We generally have a membership of around 70 although this has been considerably reduced this year due to the lack of productions. We aim to support many activities for members and non-members.

Membership is currently £10 pa. The charity relies on the Charity Trustees, members and volunteers for all of its activities. The charity does not employ any staff, nor own any property (land). The majority of our income is through ticket sales from productions, with some minor income from associated ancillary activities.

7. Policies

(a) Reserves Policy

The Trustees have not set a formal Reserves Policy. However, the current level of free General Reserve of £10K, is considered an acceptable level to cover a production's expenses in the event of unforeseen loss of income (due to cancellation or other losses). The organisation has insurance against other risks (public liability, loss or damage).

(b) Public Benefit Statement

In terms of PB1, public benefit requirement, the Trustees have outlined the mission, objectives (purpose) and achievements of the charity and believe they have clearly defined what the public benefits delivered are, predominantly in terms of the charitable purpose described as “the advancement of the arts, culture, heritage or science”.

In terms of public benefit relating to running (PB2) and reporting (PB3) the Trustees can confirm they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant and reported herein.

8. Activities and Achievements

(a) Productions: There were no productions during the reporting year due to Covid-19 restrictions.

(b) Other Activities: During the autumn the charity offered members the opportunity to submit a short video, which was edited together and made available on YouTube for both members and non-members to enjoy.

9. Management and Governance

The main achievements and activities over this year are as follows:

- Membership numbers reduced as a result of not putting on any productions;
- The Charity is a member of NODA;
- The group's website is regularly updated, and we issue regular Newsletters to members;
- The Trustees have revised the group's safeguarding policy;
- The Trustees met ten times in this reporting period, using Zoom as an alternative to physical meeting during the Covid-19 restrictions.
- There was no major capital expenditure.

10. Issues & Risks

- Hire costs (venues, lighting, costume) have risen considerably over the past few years, and is not always viable to pass these costs on in ticket prices, as we wish to be (a) cost comparable and (b) as affordable as possible to the public;
- Increasing legislation on aspects of the group's activities is putting additional work on those few that help to manage and govern the group.

11. Future Activities

Whilst this report is strictly for the period 1 Apr 20 until 31 March 21, this section looks forward to the Society's plan for the forthcoming year. In terms of productions, the group had the following outline programme agreed:

Production	Venue	Type	Title
Summer 20	Tithe Barn, BoA	Play	Postponed until 2021 due to Covid-19.
Autumn 20	St. Margarets Hall, BoA	Play	Various options under consideration.
Spring 21	St. Margarets Hall, BoA	TBA	Various options under consideration.

Following the closure of meeting spaces and theatres by the UK Government in response to the Coronavirus threat, the Trustees reviewed the forward programme and determined that the Summer 2021 production was unviable. The decision was made to postpone this by a year, subject to future Coronavirus restrictions and availability of key members of the production team. The Trustees are keeping options for the Autumn 21 production under review.

In terms of governance the Trustees aim to:

- finalise the 2021 programme and look forwards to 2021/22, whilst minimising the financial risk of committing to large scale productions whilst restrictions due to Coronavirus remain in place;
- Continue to work with St. Margarets Hall to further develop and improve the facilities.

12. Declaration

We declare, in our capacity as Charity Trustees, that:

- the Trustees have approved the report above; and
- have authorised us to sign it on their behalf.

Signature: _____

Signature: _____

Full Name: _____

Full Name: _____

Position: _____

Position: _____

Date: _____

Date: _____

Annex A

Structure, Membership and Organisation of Committees

Officers

The officers of the Charity (at 31 March 21) are:

Chairman	Rob Hearn
Secretary	Beryl Baggs
Treasurer	Jerome Way

Charity Trustees

The Charity Trustees (at 31 March 21) are:

R Hearn	G Lloyd	B Baggs	J Way	
P Courage	K Courage	K Lawrence	G Snelling	M Hudson

Committees and Sub-Committees

The Board of Trustees (executive committee) is composed of all Charity Trustees. The Board meets on a monthly basis. Additional meetings and sub-committees are held as needed to support particular activities – such as the Budget and Production specific meetings.

(AGM 2021)

1 April 2020 - 31 March 2021

1 April 2020 - 31 March 2021

(All Funds Unrestricted)

[illegible]

(AGM-2021)

1 April 2020 - 31 March 2021

(All Unrestricted Funds)

1st April 2021

Bradfordians Dramatic Society

(AGM 2021)

Fund Movements

1 April 2020 - 31 March 2021

	Cash	Bank Account	Saving Account	Total	
Opening Balances	44.28	20,990.90	£9,923.89	30,959.07	
Surplus/(Deficit)		-£4,759.33	71.45	(4687.88)	
Transfer to/from Savings				0.00	
Transfer to/from Cash	0.00			0.00	
Closing Balances	44.28	16,231.57	9,995.34	26,271.19	