



Trustees' Annual Report for the period

Period start date			Period end date		
From	01	August 2023	To	31	July 2024

Section A

Reference and administration details

Charity name **Polish Saturday School Milford / Polska Szkoła Sobotnia Milford im. Tadeusza Czuchnickiego**

Other names charity is known by

Registered charity number (if any) **1175719**

Charity's principal address **Weydon School, Language Block,
Weydon Lane, Wrecclesham,
FARNHAM, Surrey
Postcode: GU9 8UG**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Antonina Machowska	Chair		
2	Justyna Borucka	Co-Chair	Appointed 14 Oct 2023	
3	Dr Wojciech Machowski	Vice-Chair		
4	Malgorzata Wojtynka-Sims	Treasurer		
5	Magdalena Świdniewicz	Trustee	Appointed 14 Oct 2023	
6	Stefan Błaszczyk-Brooks	Trustee	Appointed 14 Oct 2023	
7	Emilia Kojtych-Pławska	Trustee	Appointed 14 Oct 2023	
8				
9				
10				
11				
12				
13				
14				
15				

1				
6				
1				
7				
1				
8				
1				
9				
2				
0				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Un-incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Charity Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;

Charity Members consist of Trustees, School Staff and Parents Committee's Members

The Charity has the following officers:

- (a) A Chair,
- (b) A Co-Chair,
- (c) A Vice-Chair,
- (d) A Secretary,

- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

(e) A Treasurer.

(f) An Administrator

(g) An additional Trustee

All the above persons have been appointed Trustees of the Charity.

The Charity works closely with their Umbrella Organisation, the Polish Educational Society (PES) in London (Polska Macierz Szkolna) as well as with various Polish institutions supporting Polish education abroad (Polish Embassy, Upper House of Polish Parliament, Association "Wspolnota Polska" in Warsaw, ORPEG - Centre for the Development of Polish Education Abroad and others)

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance education of young people between the ages of 3 to 18 years old in Surrey and North Hampshire and the surrounding areas, in Polish language, literature, history, geography, culture, tradition and Christian values.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Teaching Polish language, literature, history, geography, culture, tradition and Christian values. Preparation for Exams: GCSE and A-Level in Polish as a foreign language. 32 Saturdays during the school year.

Celebrations of Polish patriotic events: Independence Day; Constitution Day, Flag Day, All Saints Day.

Participation in events organised by Charity's umbrella organisation, PES. Events have been organised both online and in person (hybrid).

Organisation of Annual General Meeting for Parents and Guardians

Participation of Teachers (Charity Members) in various training courses and conferences organised by PES – hybrid style (online and in person).

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;

Participation of some teaching staff in Safeguarding Course, organised by PMS (online).

Participation of teaching staff in numerous training sessions organised by Polish Educational Society in London (hybrid).

- contribution made by volunteers.

Participation of students and teaching staff in Polish history-related webinars organised by Polish Educational Society, Polish Cultural Institute and various Polish Organisations in Great Britain

Obtaining students' School ID for all pupils and students via cooperation with Polish Consulate.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Results of Exams in summer 2024 session:

GCSE Exam: 2 students Marks 9

A Level Exam: 3 students. Mark A* - 2 students; Mark A – 1 student
The School's performance, care for pupils and exams' results are well known in the local Polish Community in Surrey and Hampshire, so there is a waiting list of prospective pupils and students.

The number of students at the School increased slightly from 232 students in academic year 2022/23 to 254 in academic year 2023/24.

Main Events:

7 October 2023 – "Welcome to School" ceremony for pupils of Year 1.

12 November 2023 – Celebration of All Saints Day and Independence Day at Brookwood Military Cemetery – together with Polish Parish and Polish Citizens from Surrey and Hampshire. Organisation of Polish-style refreshments for participants.

Independence Day was also celebrated by all pupils and students at the School, in a separate ceremony on 11 November 2023.

10 December 2023 – St. Nicholas Day celebrations for the School pupils and students.

03 February 2023 – End of Carnival party at the School

27 January 2024 – Internal Competition for entry for Poetry Competition "Wierszowisko 2024", organised by Polish Educational Society

04 May 2023 – Celebration of Polish Constitution Day and Polish Flag Day

05 May 2024 - 3 teachers received Gold Badge of Polish Educational Society for their 10 years' service in education of Polish children in Great Britain

08 June 2024 - Celebration of Polish Mother's and Father's Day

16 June 2024 Finals of "Wierszowisko 2024" in London.
School entries: a team one and 4 individual. The team received the Top Award – Polish Consul's Cup. 1 student received 1st place in the individual competition, 2 students received 2nd place in the individual competition, 1 student received a distinction the individual competition.

Section D

Achievements and performance

Throughout the School Year. - internal School competitions in poetry, reading, craft, art and spelling.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity's Reserve Policy ensures that sufficient capital is available to cover the School's operational costs for at least the next 24 months period.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's funding is principally derived from School fees. Usually it is supplemented by various fundraising activities, which, in academic year 2023/24 were at pre-Covid 19 level.

The main expenditure is for the hire of the premises, for the expenses incurred by the volunteering staff and for books and materials necessary in education process.

Section F

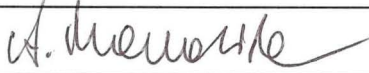
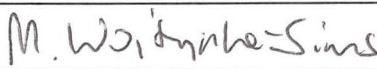
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the Charity's Trustees

Signature(s)		
Full name(s)	Antonina Machowska	Malgorzata Wojtynka-Sims
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 06 May 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity name

Polish Saturday School Milford

Report date

15/07/24

Receipts and payments accounts

CC16a

For the period
from

to the nearest
01/08/2023

To

to the nearest
31/07/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
School fees	60,058	-	-	60,058	51,801
Grants/Donations	-	-	-	-	12,771
Fundraising Events	-	-	-	-	-
Sundry Receipts	7,397	-	-	7,397	6,690
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	67,455	-	-	67,455	71,262
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	67,455	-	-	67,455	71,262
A3 Payments					
Volunteers' Costs	32,436	-	-	32,436	32,440
Premises Rent	7,735	-	-	7,735	7,580
Training /Books & Other materials	10,908	-	-	10,908	8,104
Admin expenses	2,164	-	-	2,164	2,025
Other payments	6,579	-	-	6,579	2,064
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	59,822	-	-	59,822	52,192
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	59,822	-	-	59,822	52,192
Net of receipts/(payments)	7,633	-	-	7,633	19,071
A5 Transfers between funds					
A6 Cash funds last year end	101,140	-	-	101,140	82,069
Cash funds this year end	108,773	-	-	108,773	101,140

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds				
	Cash in bank	106,520	-	-
	Cash in hand	2,253	-	-
		-	-	-
	Total cash funds	108,773	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M. Wojtyńska-Sims	M. Wojtyńska-Sims	19/5/2025
A. Maciejowska	A. MACIEJOWSKA	19/5/2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Polish Saturday School Milford

On accounts for the year
ended

31st July 2024

Charity no
(if any)

1175719

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

19/05/2025

Name:

D J Bond

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

20 Marston Drive, Farnborough, Hants. GU14 8JL

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.