

Lechlade Village Hall and Recreation CIO (charity number 1175718)

Report of the Trustees for the year ended 31st December 2025

The trustees present their annual report and financial statements and confirm that they comply with the Charities Act 2011, the constitution of Lechlade Village Hall and Recreation Charitable Incorporated Organisation (CIO) and the Charities Statement of Registered Practice SOPR (FRS 102).

Section A: Reference and Administrative Details

Charity Name: Lechlade Village Hall and Recreation CIO

Charity Registration Number: 1175718

Principal Office Address: Lechlade Memorial Hall, Oak Street, Lechlade GL7 3AY

Names of the CIO trustees

Trustee Name	Office (if any)	Dates acted if not for the whole year	Name of person (or body) entitled to appoint trustee (if any)
Brian Britton			Lechlade Art Society
Susan Brooks			Lechlade Scottish Country Dancers
Alwyn Davies			The Probus Club of Lechlade and District
Christine Eatwell			Lechlade Town Council
Ros Godden		Appointed January 2025	Lechlade Gardening Club
Grenville King			Lechlade Community Cinema
Mike Keegan			The Arts Society Upper Thames
Tommy McLardie	Treasurer		
Gay Oliver			Lechlade Tennis Club
Simon Paul BEM	Chairman		
Gill Saunders	Secretary		
Hazel Watkins			Lechlade Tuesday Club
Marian Winckles			Lechlade History Society
Simon Winckles			
Ashley Wood			

Section B: Structure, Governance and Management

Governing Document; Lechlade Village Hall and Recreation CIO is constituted as a Charitable Incorporated Organisation registered with the Charity Commission in November 2017 under charity number 1175718.

Trustee selection methods

The CIO maintains a list of “User bodies” (Lechlade based community organisations which use facilities provided by the CIO.) Each User body has the right to appoint one

charity trustee. Up to six Trustees may be elected and a further three may be appointed as co-opted Trustees.

New Trustees are provided with an induction pack which includes a copy of the constitution and the most recent Trustee's Annual Report and financial statements.

Organisational structure

The CIO trustees are responsible for the control and management of the assets of the CIO. Trustees give their time freely and receive no remuneration, expenses or other financial benefits.

A Facilities Management Committee has been given responsibility for all building related activities, including work to maintain and improve the fabric and contents of the facilities.

Full Trustee meetings took place five times during the year, taking all decisions in relation to running the Memorial Hall, Pavilion, All Weather Pitch, skatepark and recreation ground as well as other activities organised by the CIO.

The CIO employs a booking clerk (part time).

There have been no party related transactions in the reporting period that require disclosure.

Section C: Objectives and Activities

The objects of the CIO are set out in the CIO constitution and are summarised as follows:

To manage the community facilities owned by the CIO including the Memorial Hall, Pavilion, All Weather Pitch, skatepark, car park and recreation ground for the benefit of residents of Lechlade.

The main activities of the CIO undertaken for public benefit are summarised as follows:

Trustees work to make sure that the facilities managed by the CIO are of high standard and continue to meet the needs of the local community. Trustees promote the use of these facilities through marketing leaflets, a local magazine as well as online communications and social media.

Trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance (PB3) when exercising their powers or duties to which the guidance is relevant.

Section D: Achievement and Performance

D1 Community Use of CIO facilities

To encourage organisations and individuals to use CIO community facilities, Trustees agreed that there would be no increase in hire charges. The following wide range of regular activities took place during 2025: Yoga, Pilates, Badminton, History Society, Gardening Club, WI, Jolly Tots, Tuesday Club, Lechlade Art Society, Mothers' Union, Adult Ballet, Scottish Country Dancing, Ballroom Dancing, Fitsteps, Tai Chi, Fitness Class, Martial Arts, Antiques and Vintage Market, Community First Responders, Craft Activities, Ladies and Teens Kick Boxing, Gong Bath, The Arts Society Upper Thames, Community Cinema, Working4Wellbeing sessions, The Arts Society Upper Thames, Lechlade Repair Café, Lechlade & District Probus, Youth Club, NHS Blood Donor sessions, Baby Yoga/Sensory sessions, Memory Lane Singers, Take a Seat exercise classes, 'Create, Make and Do', Spiritualists and the P3 charity which run drop in clinics to provide advice on issues relating to tenancy and housing. The sports facilities on the playing field were well used both by Fairford Youth Football Club and Football for All, Lechlade Youth Football club. The All Weather Pitch was also regularly used by both youth and adult groups.

In the school Easter and summer holidays, World Jungle organised "Go Wild" fun activities for families, children and young people on the playing field. These free events were funded by Gloucestershire County Council and Cotswold District Council.

In May, we were delighted to host a Colour Run fundraising event on the playing field organised by the Friends of St Lawrence Primary School. With great weather, it was definitely a case of putting the "fun" into fundraising.

We are always very keen to encourage new activities in the Memorial Hall so we were delighted when "Create Make Do", a pre-school art class with paint, clay, crafts, messy play, started in the hall.

In July, the Friends of St Lawrence School organised a Year 6 leaver's party in the Memorial Hall. It is wonderful that our facilities provide an ideal space for an event to celebrate this occasion.

We would like to congratulate everyone involved in organising, supporting and participating in the Lechlade Football for All, youth football tournament which took place on the playing field in July. It was great to see this newly formed youth football club thriving and we wish them every success moving forward. We hope that this tournament becomes an annual event.

For the first time, St Lawrence Church arranged to use the Memorial Hall for their Holiday Bible Club, a three day event which took place in August. This was very successful with around 80 children and 30 volunteers taking part.

During the year, Lechlade Tennis Club organised some Pickleball taster sessions. These proved to be very popular and have now become a regular activity in the Memorial Hall.

In September, we hosted a ‘Strengthening Communities’ event funded by Cotswold District Council, which offered a wide range of activities. These included learning Circus skills, encouraging more people to become flood wardens, as well as providing information on local NHS and Police support.

In October, we were delighted to host defibrillator training sessions which were delivered by our local Community First Responders with support from Lechlade and District Lions and Lechlade and Fairford WI groups.

The CIO is a member of the Gloucestershire Playing Fields Association.

D2 Maintaining and Improving CIO facilities

In April, a smoking shelter was installed in the Memorial Hall outdoor area. This facility has been provided to discourage people smoking under the canopy at the entrance to the building and avoid litter caused by cigarette butts and possible neighbour complaints about noise. No smoking signs have also been displayed under the canopy.

In May, work took place to upgrade the pavilion meeting room including new skirting boards and carpet tiles. This now provides a more welcoming space for small meetings or for use as a drop in office space.

Also in May we received a “Making a difference” award of £250 from Nisa (Lechlade Service Station). We are very grateful for this donation. This money has been put to good use, helping us to purchase a new bench for the Memorial Hall outdoor area. Users of the hall are now able to enjoy spending time outdoors and making use of this new bench.

During the year, a test was carried out to monitor the carbon dioxide level in the Memorial Hall kitchen when all six gas hobs were on maximum. This test revealed that the ventilation/extraction system in the kitchen was not adequate to maintain a safe level of carbon dioxide. This was confirmed by a second independent check. To resolve this issue, Trustees approved the purchase of a new cooker with electric hobs. This was installed in September. The gas supply to the building has now been turned off.

A working party of Trustees replaced all the missing boards surrounding the All Weather Pitch and some that needed to be replaced. Work to replace weather damaged boards is an ongoing project which will continue in 2026.

We are delighted to report that new stage lights have been purchased and installed in the Memorial Hall. The funds for these lights came from Lechlade Players several years ago and we are very grateful for their generous donation.

Our sincere thanks to the Lechlade Community Fund which has provided funds to cover the cost of a new bench which will be installed on the playing field.

Due to other, more urgent priorities, little progress has been made regarding the proposal to install Electric Vehicle Charging Points in the Memorial Hall car park. It is anticipated that further work to take this forward will take place in 2026.

Dealing with issues/complaints;

Following an incident on the All Weather Pitch when a player slipped over on the pitch and winded himself, an accident report has been received. Following a review by the Facilities Management Committee, a sign is now displayed at the entrance to the pitch stating that the pitch must not be used in icy conditions or after heavy or persistent rain when the pitch surface may be slippery.

Section E: Financial Review

The principal sources of funding for the CIO are from lettings income and rental of the office space to Lechlade Town Council and donations.

The final Revenue and Expenditure figures at year end of 31 December 2025, were £73,511 and £67,599, giving a surplus of £5,912.

Adding this to our cash balance of £87,905 at the beginning of the year meant that the CIO had total cash in its Business accounts of £93,817 (comprises £21,787 in Business current account and £72,030 in Reserve account).

The CIO Reserves Policy is to set aside the sum of £10,000 at the end of each financial year over a minimum period of 5 years from 2019, to go into a separate Reserves account, providing funds allow. Having approved the transfer of £15,000 into the reserves account at the end of 2024, Trustees approved the transfer of £5,000 at the end of 2025.

The CIO does not currently have any investments.

Declaration

The Trustees declare that they have approved the trustee's report above

Signed on behalf of the CIO's trustees

Signature:



Full names: Simon Colin Neil Paul

Position: Chairman of Trustees

Date: 20 April 2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Lechlade Village Hall & Recreation CIO

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2025

To

Period end date
31/12/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year 2024
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Lettings	60,996			60,996	57,247
All Weather Pitch lettings	1,258			1,258	750
Grants/Donations	291			291	726
Sundries				-	
deposits/refunds	3,109			3,109	30
LTC rent	7,000			7,000	7,000
Other	-			-	1,942
Interest	858			858	753
Sub total (Gross income for AR)	73,511	-	-	73,511	68,447
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	73,511			73,511	68,447
A3 Payments					
Utilities(gas,electric,water)	15,037			15,037	17,594
Payroll	3,967			3,967	3,750
Licenses & Insurances	7,300			7,300	5,706
Hall equip/repairs	18,546			18,546	15,231
Cleaning Materials,Maintenance(incl AWP)	16,905			16,905	15,216
Expenses	246			246	202
Waste	795			795	710
Gardening	204			204	690
Telephone	566			566	560
Other/Refunds	4,033			4,033	1,481
Sub total	67,599			67,599	61,139
A4 Asset and investment purchases, (see table)					
Sub total					
Total payments	67,599	-	-	67,599	61,139
Net of receipts/(payments)	5,912	-	-	5,912	7,308
A5 Transfers between funds					
A6 Cash funds last year end	81,838	6,067		87,905	87,905
Cash funds this year end					
Total in Cash year end	87,750	6,067	-	93,817	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Business Reserve Account	72,030		-
			-	-
	Barclays Community Account	21,787		-
	Total cash funds	93,817	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	MEMORIAL HALL LAND & BUILDINGS	RESTRICTED	1,650,000	2,301,221
	MEMORIAL HALL FIXTURES & FITTINGS	RESTRICTED	28,600	28600
	PAVILION LAND & BUILDINGS	RESTRICTED	715,000	997195
	PAVILION FIXTURES & FITTINGS	RESTRICTED	22,000	22000
	SKATEBOARD PARK	RESTRICTED	123,209	151539
	ALL WEATHER PITCH	RESTRICTED	64,172	78926
	YOUTH SHELTER	RESTRICTED	25,669	31571
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

**Lechlade Village Hall and Recreation Charitable
Incorporated Organisation (CIO)**

**On accounts for the year
ended**

01 January 2025 to 31 December 2025

**Charity no
(if any)**

1175718

Set out on pages

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period 30 January 2023 to 31 December 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27 March 2026

Name:

Philip Woolley

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England & Wales

Address:

76 Perrinsfield

Lechlade

Gloucestershire, GL7 3SD