

Lechlade Village Hall and Recreation CIO (charity number 1175718)

Report of the Trustees for the year ended 31st December 2024

The trustees present their annual report and financial statements and confirm that they comply with the Charities Act 2011, the constitution of Lechlade Village Hall and Recreation Charitable Incorporated Organisation (CIO) and the Charities Statement of Registered Practice SOPR (FRS 102).

Section A: Reference and Administrative Details

Charity Name: Lechlade Village Hall and Recreation CIO

Charity Registration Number: 1175718

Principal Office Address: Lechlade Memorial Hall, Oak Street, Lechlade GL7 3AY

Names of the CIO trustees

Trustee Name	Office (if any)	Dates acted if not for the whole year	Name of person (or body) entitled to appoint trustee (if any)
Brian Britton			Lechlade Art Society
Susan Brooks			Lechlade Scottish Country Dancers
Neal Cotton		Resigned December 2024	Lechlade Gardening Club
Alwyn Davies			The Probus Club of Lechlade and District
Christine Eatwell			Lechlade Town Council
Grenville King			Lechlade Community Cinema
Mike Keegan			The Arts Society Upper Thames
Tommy McLardie	Treasurer		
Gay Oliver			Lechlade Tennis Club
Simon Paul BEM	Chairman		
Gill Saunders	Secretary		
Hazel Watkins			Lechlade Tuesday Club
Marian Winckles			Lechlade History Society
Simon Winckles			
Ashley Wood			

Section B: Structure, Governance and Management

Governing Document; Lechlade Village Hall and Recreation CIO is constituted as a Charitable Incorporated Organisation registered with the Charity Commission in November 2017 under charity number 1175718.

Trustee selection methods

The CIO maintains a list of “User bodies” (Lechlade based community organisations which use facilities provided by the CIO.) Each User body has the right to appoint one

charity trustee. Up to six Trustees may be elected and a further three may be appointed as co-opted Trustees.

New Trustees are provided with an induction pack which includes a copy of the constitution and the most recent Trustee's Annual Report and financial statements.

Organisational structure

The CIO trustees are responsible for the control and management of the assets of the CIO. Trustees give their time freely and receive no remuneration, expenses or other financial benefits.

A Facilities Management Committee has been given responsibility for all building related activities, including work to maintain and improve the fabric and contents of the facilities.

Full Trustee meetings took place six times during the year, taking all decisions in relation to running the Memorial Hall, Pavilion, All Weather Pitch, skatepark and recreation ground as well as other activities organised by the CIO.

The CIO employs a booking clerk (part time).

There have been no party related transactions in the reporting period that require disclosure.

Section C: Objectives and Activities

The objects of the CIO are set out in the CIO constitution and are summarised as follows:

To manage the community facilities owned by the CIO including the Memorial Hall, Pavilion, All Weather Pitch, skatepark, car park and recreation ground for the benefit of residents of Lechlade.

The main activities of the CIO undertaken for public benefit are summarised as follows:

Trustees work to make sure that the facilities managed by the CIO are of high standard and continue to meet the needs of the local community. Trustees promote the use of these facilities through marketing leaflets, a local magazine as well as online communications and social media.

Trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance (PB3) when exercising their powers or duties to which the guidance is relevant.

Section D: Achievement and Performance

D1 Community Use of CIO facilities

To encourage organisations and individuals to use CIO community facilities, Trustees agreed that there would be no increase in hire charges. The following wide range of regular activities took place during 2024: Yoga, Pilates, Badminton, History Society, Gardening Club, WI, Jolly Tots, Tuesday Club, Mothers' Union, Adult Ballet, Ballroom Dancing, Fitsteps, Tai Chi, Beavers/Cubs, Fitness Class, Hartbeeps, Martial Arts, Antiques and Vintage Market, Craft Activities, Ladies Kick Boxing, Working4Wellbeing sessions, Upper Thames Arts Society, Lechlade Repair Café, Lechlade & District Probus, NHS Blood Donor sessions, Baby Yoga/Sensory sessions, Memory Lane Singers, Take a Seat exercise class, Spiritualists and the P3 charity which run drop in clinics to provide advice on issues relating to tenancy and housing. We were delighted to support the new Lechlade Youth Club which started sessions in the pavilion in summer 2024. This provides much needed activities for young people and a place for them to be able to meet together.

During the year, we had two new activities designed to help local people become more active. In February, Take a Seat sessions started in the pavilion. In April, "You can move" exercise sessions aimed at improving movement, mobility and strengthening, took place on the All Weather Pitch. The latter were free sessions funded by Cotswold District Council.

In the school easter holiday, World Jungle organised "Go Wild" fun activities for families, children and young people on the playing field. These free events were funded by Gloucestershire County Council and Cotswold District Council.

In May, Trustees organised a performance of Gilbert and Sullivan's The Pirates of Penzance by Opera Anywhere in the Memorial Hall. This not only helped to raise funds for the CIO but also demonstrated what great facilities we have for live theatre. This was a great success with 110 people in the audience, who clearly enjoyed the show.

In June, we were delighted to host a free community event in Lechlade Memorial Hall and Pavilion organised by Lechlade Town Council to showcase the fantastic range of activities, for all age groups, which take place in Lechlade. This was a great opportunity for local residents to find out what is going on in Lechlade and encourage more people to get involved.

Our sincere thanks to the Lechlade and District Lions who funded a new bench on the playing field to replace one which had become damaged and beyond economic repair.

In October, Trustees offered to give Lechlade Community Library free use of the pavilion committee room for eight weeks while work to refurbish the library building was carried out. This was gratefully accepted and it enabled them to continue to provide a limited library service during this period. This is a good example of charities working together for the good of the local community.

Fairford Youth Football Club U18 continue to train and play their home league matches on the playing field. Lechlade based, Football for All Youth FC, which

started in 2023 has quickly become established for younger age group players. Both teams make use of the playing field and changing rooms.

The CIO is a member of the Gloucestershire Playing Fields Association.

D2 Maintaining and Improving CIO facilities

During the year work was carried out to improve the WiFi coverage in both the Memorial Hall and Pavilion.

New First Aid cabinets were installed in the Memorial Hall, Pavilion and Changing rooms. Following a H&S review, improvements were also made to the accident reporting process with more systematic monitoring of first aid items to make sure that they are complete and in date.

A leak in the roof above the Town Council office was sealed. This work was undertaken by County Roofing at no cost to the CIO under the 10 year building warranty.

To create more storage space in the pavilion, a new cupboard was installed in the main room. Tables are now stored in this cupboard. Together with other changes in the store room, this has freed up the committee room so that it can be used as a small meeting room/office space.

A new TV screen was installed in the pavilion following a request from Lechlade Art Society. This is a valuable addition to the facilities offered to hirers and is used by several groups, including the new Lechlade Youth Club.

Work has continued during the year to replace the internal and exterior light fittings in the pavilion with more modern, energy efficient LED lighting.

Due to other, more urgent priorities, little progress has been made regarding the proposal to install Electric Vehicle Charging Points in the Memorial Hall car park. It is anticipated that further work to take this forward will take place in 2025.

Dealing with issues/complaints;

We are pleased to report that we did not have any issues/complaints during 2024.

Section E: Financial Review

The principal sources of funding for the CIO are from lettings income and rental of the office space to Lechlade Town Council and donations.

Having agreed a deficit budget in 2023 to take into account significantly higher energy costs as well as substantial costs associated with the work to upgrade the pavilion roof and the Five Year Electrical Condition Inspection, Trustees approved a budget for 2024 which forecast an income of £65,600 and expenses of £62,050, increasing reserves by £3,550. The final Revenue and Expenditure figures at our year end of 31 December 2024, were £68,448 and £61,140 respectively, resulting in a larger than forecast surplus of £7,308.

Adding this to our cash balance of £80,597 at the beginning of the year meant that the CIO had total cash in its Business accounts of £87,905 (comprises £21,733 in Business current account and £66,172 in Reserve account). The cash total of £87,905 is sub divided into £81,838 of Unrestricted funds and £6,067 of Restricted funds.

The CIO Reserves Policy is to set aside the sum of £10,000 at the end of each financial year over a minimum period of 5 years from 2019, to go into a separate Reserves account, providing funds allow. As a result of the better than expected surplus during the year, Trustees approved the transfer of £15,000 into the reserves account at the end of 2024.

The CIO does not currently have any investments.

Declaration

The Trustees declare that they have approved the trustee's report above

Signed on behalf of the CIO's trustees

Signature:

A handwritten signature in black ink, appearing to read 'S. Paul', written over a horizontal line.

Full names: Simon Colin Neil Paul

Position: Chairman of Trustees

Date:



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Lechlade Village Hall & Recreation CIO

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2024

To

Period end date
31/12/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year 2023
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Lettings	57,247			57,247	55,186
All Weather Pitch lettings	750			750	1,703
Grants/Donations	726			726	238
Sundries				-	-
refunds	30			30	-
LTC rent	7,000			7,000	6,500
Other	1,942			1,942	23
Interest	753			753	380
Sub total (Gross income for AR)	68,447	-	-	68,447	64,030
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	68,447			68,447	64,030
A3 Payments					
Utilities(gas,electric,water)	17,594			17,594	18,077
Payroll	3,750			3,750	3,545
Licenses & Insurances	5,706			5,706	6,608
Hall equip/repairs	15,231			15,231	26,082
Cleaning Materials,Maintenance(incl AWP)	15,216			15,216	12,443
Expenses	202			202	176
Waste	710			710	592
Gardening	690			690	1,170
Telephone	560			560	539
Other/Refunds	1,481			1,481	1,142
Sub total	61,139			61,139	70,374
A4 Asset and investment purchases, (see table)					
Sub total					
Total payments	61,139	-	-	61,139	70,374
Net of receipts/(payments)	7,308	-	-	7,308	- 6,344
A5 Transfers between funds					
A6 Cash funds last year end	74,530	6,067		80,597	86,941
Cash funds this year end					
Total in Cash year end	81,838	6,067	-	87,905	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Business Reserve Account	66,172		-
			-	-
	Barclays Community Account	15,666	6,067	-
	Total cash funds	81,838	6,067	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	MEMORIAL HALL LAND & BUILDINGS	RESTRICTED	1,650,000	1,815,000
	MEMORIAL HALL FIXTURES & FITTINGS	RESTRICTED	28,600	28600
	PAVILION LAND & BUILDINGS	RESTRICTED	715,000	786500
	PAVILION FIXTURES & FITTINGS	RESTRICTED	22,000	22000
	SKATEBOARD PARK	RESTRICTED	123,209	151139
	ALL WEATHER PITCH	RESTRICTED	64,172	78926
	YOUTH SHELTER	RESTRICTED	25,669	31571
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Lechlade Village Hall and Recreation Charitable
Incorporated Organisation (CIO)

On accounts for the year
ended

01 January 2024 to 31 December 2024

Charity no
(if any)

1175718

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period 30 January 2023 to 31 December 2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

10 MARCH 2025

Name:

Philip Woolley

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants in England & Wales

Address:

76 Perrinsfield

Lechlade

Gloucestershire, GL7 3SD