

**Wales Community Theatre Players**  
**Registered Charity Number: 1175705**



**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 MARCH 2024**



# **Annual Report and Unaudited Financial Statements**

## **For the period ended 31<sup>st</sup> March 2024**

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## Legal and Administrative Information

### Trustees;

Alison Wade (Chairman)	appointed Chairman 13 February 2023
(Vice Chair)	appointed 13 November 2017
	resigned as Vice Chair 13 February 2023
Gareth Cook (Treasurer)	appointed 13 November 2017
(Chairman)	appointed 29 January 2019
	resigned (as Chairman) 13 February 2023
Jayne Lemm	appointed 13 November 2017
Lee Phillips	appointed 13 November 2017
Linda Burgess	appointed 27 March 2018
Phil Bairstow	appointed 17 December 2020
Joe Bairstow	appointed 28 January 2021

### Registered address;

11 Stoney Bank Drive  
Kiveton Park  
Sheffield  
S26 6SJ

### Address for correspondence;

PO Box 5964  
Sheffield  
S20 9FP

### Independent Examiner;

Susan Cochrane FCA, DChA  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

### Bankers;

Virgin Money  
66 Fargate  
Sheffield  
S1 2HE



## Trustees' annual report

The Board of Trustees are pleased to present their annual report together with the financial statements of WCTP for the period from 1 April 2023 to 31 March 2024.

### Structure, Governance and Management

Wales Community Theatre Players (WCTP) is a Charitable Incorporated Association governed by its Constitution and was registered with the Charity Commission on 13 November 2017; number 1175705.

**Structure;** The Board of Trustees (members) act on behalf of the performing associate members, promoting theatre through productions in the community. In addition to the performing associates the group welcomes non-performing associates and volunteers. They have a range of roles in the group including; fundraising, front of house, chaperones and ticket sales.

**Governance;** the Board of Trustees holds regular formal meetings throughout the year, as well as ad hoc meetings as and when required. During the period covered by the report the Trustees met on 12 occasions representing approximately 206 volunteer hours.

The Board of Trustees are governed by WCTP's Constitution adopted on the 7<sup>th</sup> August 2017 prior to receiving the confirmation of WCTP's charity status.

**Related Organisations;** WCTP is a member of the National Operatic and Dramatic Association (NODA), a national body that represents amateur theatre. NODA was founded in 1899, "to protect and advance the interests of operatic and dramatic art, and of societies engaged therein". In the period ended March 2024 WCTP paid £230 to NODA which will form part of the year end accounts (financial year ending March 2023 fees were £185). (Further information about NODA can be obtained via their website [www.noda.org.uk](http://www.noda.org.uk).)

**Method of Recruitment and Appointment of Trustees;** WCTP's founding trustees were nominated for a fixed term defined in the constitution. Apart from the first charity trustees, every subsequent trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees as per the constitution.

New trustees are identified either by the Board of Trustees being approached directly with an application or by qualified individuals being approached by WCTP. In selecting individuals for appointment as charity trustees, the Board of Trustees will have considered the skills, knowledge and experience needed for the effective administration of WCTP.

During the period the Board of Trustees welcomed no new trustees and there were no resignations of existing trustees.



## Charitable Objectives, Aims and Activities

**The charitable objects;** are to advance the public education in, and appreciation of the art of theatrical productions, encourage community participation in public theatre and assist and further such charitable institutions and charitable purposes as the Board of Trustees shall determine.

**Our aims;** are to promote and develop a love and understanding of everything associated with the theatre. Through building on our long history (over 70 years) we will continue to ensure the tradition of pantomime and variety performances are maintained in South Yorkshire. WCTP's vision being; *Inspiring all to develop a passion for community theatre.*

WCTP aspires to achieve the highest standards of musical theatre performance, presenting a pantomime and second musical theatre performance annually, developing the skills of members enabling their participation in all aspects of productions.

**Activities and public benefit;** under normal circumstances WCTP carries out a range of activities to ensure it promotes and develops a love and understanding of musical theatre. The Board of Trustees consider that these activities, provide benefit both to those who join WCTP to perform or support our performers in one of the many backstage roles, As well as the wider community of Sheffield who would normally attend our performances either at The Montgomery theatre in Sheffield or at one of the local community venues we choose to host our performances.

Throughout this period it has been possible for WCTP to achieve all of its objectives and has successfully coordinated one production; a Showstoppers style musical theatre production at the Lyric Theatre in Dinnington, Sheffield in July 2024. The performance was successful in both entertaining audiences and bringing the local community together in the enjoyment of local amateur theatre.

Cinderella January 2024; the trustees initially planned to coordinate the pantomime Cinderella in January 2024, however due to the Montgomery Theatre being closed throughout winter 2023 / 24 to permit substantial renovations the trustees took the decision to delay the pantomime Cinderella to January 2025. This decision was not taken lightly and alternative venues were considered but the trustees felt it was late to secure a suitable venue and that the risks associated were too significant.

**Public benefit statement;** the trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

**Plans for the future;** WCTP coordinated the pantomime Cinderella at The Montgomery Theatre Sheffield in January 2025 and was successful in both entertaining audiences and bringing the local community together in the enjoyment of local amateur theatre.

Beyond this the Board of Trustees have announced plans to perform the musical Shrek at The Montgomery Theatre in Sheffield in mid 2025, the pantomime Dick Whittington at The Montgomery Theatre in Sheffield in January 2026 and will continue to work closely with its associate members to develop their musical theatre abilities.

To support WCTP's productions and running costs the Trustees have coordinated various community fund raising events in the period this financial report covers and there are plans to continue to coordinate future events in 2024 / 2025.





## **Financial Review;**

**Reserves policy;** the Board of Trustees has the aspiration to accumulate and maintain reserves of £30,000 so as to provide cover for shortfall in revenue against production budgets. As at 31 March 2024 WCTP held a reserve of £16,718 raised from membership payments, fund raising and grants received during the year plus the brought forward reserves.

**Financial Performance;** WCTP achieved a total surplus for the year of £6,195, (2023 deficit of £873).

**Economic challenges;** in common with many other societies WCTP continues to face economic challenges including; increasing costs of putting on productions, performing rights' costs, maximising ticket sales in a competitive market whilst at the same time not compromising on the quality of the productions. To overcome these challenges the Board of Trustees works extremely hard to keep production costs under control, being prudent with the performance selection, promoting ticket sales via effective marketing, various community fundraising events and securing grant funding from various trusts and foundations that promote the arts and charitable activities.

As part of the preparation of these accounts the Board of Trustees has considered various operating scenarios for WCTP for the coming 12 months from December 2024 to November 2025. Based on all these scenarios WCTP has sufficient funds to meet expenditure that can reasonably be foreseen at the time of preparing this report.

The Trustees declare that they have approved the Trustees' report above on 27<sup>th</sup> January 2025 and are signed on their behalf by:

Alison Wade, Chair of Trustees.



## **Independent Examiner's Report to the Trustees of Wales Community Theatre Players ("the Charity")**

I report to the Trustees on my examination of the accounts of the Charity for the period ended 31 March 2024 which are set out on pages 7 to 11.

### **Responsibilities and basis of report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *S Cochrane*

*Susan Cochrane FCA, DChA*  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

Date: 29/01/2025

## Wales Community Theatre Players

### Receipts and payments account

For the period ended 31 March 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>Receipts</b>					
Grant income	2	500	4,534	5,034	12,558
Ticket sales		10,467	-	10,467	21,471
Other income		6,613	-	6,613	7,289
Gift aid		-	-	-	704
Fundraising		3,415	-	3,415	2,240
Donations		1,354	-	1,354	3,177
Associate membership fees		755	-	755	880
<b>Total receipts</b>		<b>23,104</b>	<b>4,534</b>	<b>27,638</b>	<b>48,319</b>
<b>Payments</b>					
Venue hire		3,761	47	3,808	5,395
Lighting		1,891	750	2,641	5,161
Director & choreographer		500	500	1,000	2,500
Musical Director & Band		488	3,237	3,725	7,835
Props, scenery & equipment		599	-	599	8,552
Costumes		488	-	488	3,820
Marketing		1,513	-	1,513	2,131
Equipment hire		-	-	-	2,093
Licence fees		-	-	-	1,823
Other production costs		3,098	-	3,098	6,145
Administrative expenses		1,535	-	1,535	1,683
Insurance		1,682	-	1,682	1,342
Fundraising expenses		-	-	-	25
Bank charges		814	-	814	174
Independent examination fee		540	-	540	504
<b>Total Payments</b>		<b>16,909</b>	<b>4,534</b>	<b>21,443</b>	<b>49,192</b>
<b>Net receipts for the year and net movement in funds</b>		<b>6,195</b>	<b>-</b>	<b>6,195</b>	<b>(873)</b>
Transfer between funds		-	-	-	-
<b>Net movement on funds</b>		<b>6,195</b>	<b>-</b>	<b>6,195</b>	<b>(873)</b>
Total funds brought forward		10,523	-	10,523	11,396
<b>Total funds carried forward</b>		<b>16,718</b>	<b>-</b>	<b>16,718</b>	<b>10,523</b>





## Wales Community Theatre Players

### Statement of assets and liabilities

For the period ended 31 March 2024

	2024 £	2023 £
<b>Cash assets</b>		
Balance at bank:		
Current account	16,718	10,523
<b>Total receipts</b>	<b>16,718</b>	<b>10,523</b>

	2024 £	2023 £
<b>Assets</b>		
Assets retained for the charity's own use	900	900
<b>Total assets</b>	<b>900</b>	<b>900</b>

	2024 £	2023 £
<b>Liabilities</b>		
Accountancy & independent examination fee	570	534
<b>Total liabilities</b>	<b>570</b>	<b>534</b>

These Financial Statements are approved by the trustees on 27<sup>th</sup> January 2025 and signed on their behalf by:

Gareth Cook ACMA, Trustee Treasurer



## Wales Community Theatre Players

### Notes to the accounts

#### For the period ended 31 March 2024

##### 1 Receipts and payment account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

##### 2 Grant income

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Rotherham Borough Council	-	47	47	500
Ward Pot				
Greencore	-	-	-	500
Co-op community Grant	-	1,737	1,737	2,273
Chair of Wales Parish Council	-	750	750	200
North Eastern Barristers Circuit	500	-	500	-
Post Code Lottery Grant	-	-	-	2,315
Asda Green Token	-	-	-	400
The Freshgate Trust Foundation	-	2,000	2,000	-
South Yorkshire Community	-	-	-	5,000
Fund Grant				
East Midlands Railway Grant	-	-	-	1,370
<b>Total</b>	<b>500</b>	<b>4,534</b>	<b>5,034</b>	<b>12,558</b>

During the period ended 31 March 2023 £400 of grants received were unrestricted and £12,158 restricted.



## Wales Community Theatre Players

### Notes to the accounts continued

For the period ended 31 March 2024

#### 3 Restricted funds

	Opening Balance 1-Apr- 23 £	Receipts £	Payments £	Transfers £	Closing balance 31-Mar- 24 £
Rotherham Borough Council Ward Pot	-	47	(47)	-	-
The Freshgate Trust Foundation	-	2,000	(2,000)	-	-
Co-op community Grant	-	1,737	(1,737)	-	-
Wales Parish Council Grant	-	750	(750)	-	-
<b>Total</b>	<b>-</b>	<b>4,534</b>	<b>(4,534)</b>	<b>-</b>	<b>-</b>

**Rotherham Borough Council Ward Pot** - funding received to contribute towards venue hire.

**The Freshgate Trust Foundation** - funding to coordinate an amateur musical theatre performance.

**Co-op community grant** - funding to support the development of members through engaging with professional musical directors, choreographers & directors; drawing upon their expertise to coach and further develop members musical theatre abilities. Also, supporting local community groups & charities offering free tickets to vulnerable & isolated individuals.

**Wales Parish Council Grant** - funding to contribute towards performance lighting costs.



## Wales Community Theatre Players

### Notes to the accounts continued

For the period ended 31 March 2024

#### 3 Restricted funds continued

##### *Prior year*

	Opening Balance 1-Apr- 22 £	Receipts £	Payments £	Transfers £	Closing balance 31-Mar- 23 £
Rotherham Borough Council Ward Pot	-	500	(500)	-	-
East Midlands Railway Grant	-	1,370	(1,370)	-	-
Greencore	-	500	(500)	-	-
Co-op community grant	-	2,273	(2,273)	-	-
Chair of Wales Parish Council	-	200	(200)	-	-
Post Code Lottery Grant	-	2,315	(2,315)	-	-
South Yorkshire Community Fund Grant	-	5,000	(5,000)	-	-
<b>Total</b>	<b>-</b>	<b>12,158</b>	<b>(12,158)</b>	<b>-</b>	<b>-</b>

#### 4 Related party transactions

All trustees paid membership fees and performance fees to the charity at the same rate as all other associate members and these are therefore not disclosed.