

Wales Community Theatre Players
Registered Charity Number: 1175705



ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2023



Annual Report and Unaudited Financial Statements

For the period ended 31st March 2023

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Legal and Administrative Information

Trustees;

Alison Wade (Chairman)	appointed Chairman 13 February 2023
(Vice Chair)	appointed 13 November 2017
	resigned as Vice Chair 13 February 2023
Gareth Cook (Treasurer)	appointed 13 November 2017
(Chairman)	appointed 29 January 2019
	resigned (as Chairman) 13 February 2023
Claire Raynes (Secretary)	appointed 24 January 2018
	resigned 30 July 2022
Jayne Lemm	appointed 13 November 2017
Lee Phillips	appointed 13 November 2017
Linda Burgess	appointed 27 March 2018
Kate Stenton	appointed 13 August 2019
	resigned 30 August 2022
Phil Bairstow	appointed 17 December 2020
Joe Bairstow	appointed 28 January 2021

Registered address;

11 Stoney Bank Drive
Kiveton Park
Sheffield
S26 6SJ

Address for correspondence;

PO Box 5964
Sheffield
S20 9FP

Independent Examiner;

Susan Cochrane, FCA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Bankers;

Barclays Bank plc
10-12 Pinstone Street
Sheffield
S1 2HN



Trustees' annual report

The Board of Trustees are pleased to present their annual report together with the financial statements of WCTP for the period from 1 April 2022 to 31 March 2023.

Structure, Governance and Management

Wales Community Theatre Players (WCTP) is a Charitable Incorporated Association governed by its Constitution and was registered with the Charity Commission on 13 November 2017; number 1175705.

Structure; The Board of Trustees (members) act on behalf of the performing associate members, promoting theatre through productions in the community. In addition to the performing associates the group welcomes non-performing associates and volunteers. They have a range of roles in the group including; fundraising, front of house, chaperones and ticket sales.

Governance; the Board of Trustees holds regular formal meetings throughout the year, as well as ad hoc meetings as and when required. During the period covered by the report the Trustees met on 4 occasions representing approximately 108 volunteer hours.

The Board of Trustees are governed by WCTP's Constitution adopted on the 7th August 2017 prior to receiving the confirmation of WCTP's charity status.

Related Organisations; WCTP is a member of the National Operatic and Dramatic Association (NODA), a national body that represents amateur theatre. NODA was founded in 1899, "to protect and advance the interests of operatic and dramatic art, and of societies engaged therein". In the period ended March 2023 WCTP paid £185 to NODA which will form part of the year end accounts (financial year ending March 2022 fees were £185). (Further information about NODA can be obtained via their website www.noda.org.uk.)

Method of Recruitment and Appointment of Trustees; WCTP's founding trustees were nominated for a fixed term defined in the constitution. Apart from the first charity trustees, every subsequent trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees as per the constitution.

New trustees are identified either by the Board of Trustees being approached directly with an application or by qualified individuals being approached by WCTP. In selecting individuals for appointment as charity trustees, the Board of Trustees will have considered the skills, knowledge and experience needed for the effective administration of WCTP.

During the period the Board of Trustees welcomed no new trustees. There were however two resignations Claire Raynes (Secretary) resigned 30th July 2022 and Kate Stenton resigned 30th August 2022. Gareth Cook also stepped aside as Chairman on the 13th February 2023 and was replaced by Alison Wade, Gareth has remained on in his role as Trustee Treasurer.

Charitable Objectives, Aims and Activities

The charitable objects; are to advance the public education in, and appreciation of the art of theatrical productions, encourage community participation in public theatre and assist and further such charitable institutions and charitable purposes as the Board of Trustees shall determine.

Our aims; are to promote and develop a love and understanding of everything associated with the theatre. Through building on our long history (over 70 years) we will continue to ensure the tradition of pantomime and variety performances are maintained in South Yorkshire. WCTP's vision being; *Inspiring all to develop a passion for community theatre.*

WCTP aspires to achieve the highest standards of musical theatre performance, presenting a pantomime and second musical theatre performance annually, developing the skills of members enabling their participation in all aspects of productions.

Activities and public benefit; under normal circumstances WCTP carries out a range of activities to ensure it promotes and develops a love and understanding of musical theatre. The Board of Trustees consider that these activities, provide benefit both to those who join WCTP to perform or support our performers in one of the many backstage roles, As well as the wider community of Sheffield who would normally attend our performances either at The Montgomery theatre in Sheffield or at one of the local community venues we choose to host our performances.

Pleasingly the 12 months of activity this report covers have seen a return to normal operations following the impact of the COVID-19 pandemic on the financial years ending March 2021 and March 2022. Throughout this period it has been possible for WCTP to achieve all of its objectives and has successfully coordinated two productions; WCTP's inaugural musical theatre production Honk in July 2022 and the annual pantomime production Aladdin in January at The Montgomery Theatre Sheffield.

Honk, written by Anthony Drewe, performance in July 2022; directed by Claire Harriott and supported by a production team made up of WCTP trustees Joseph Bairstow and Jayne Lemm, and Musical Direction by Matthew Symonds. The production was performed at Wales High School and was enjoyed by both members and audiences alike and very well received.

Aladdin January 2023; produced and directed by Claire Harriott supported by Jayne Lemm and Musical Director David Burgess. The pantomime was performed at The Montgomery Theatre in Sheffield and was popular with both members and audiences.

Public benefit statement; the trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Plans for the future; with the hopeful end to the COVID-19 lockdown measures the Trustees are continuing to plan for normal activities in the coming financial year.

Specifically WCTP coordinated a Showstoppers musical theatre performance at The Lyric Theatre in Dinnington in July 2023 and was successful in both entertaining audiences and bringing the local community together in the enjoyment of local amateur theatre.

Beyond this the Board of Trustees has announced plans to perform the pantomime Cinderella at The Montgomery Theatre in Sheffield in early 2024 and will continue to work closely with its associate members both to develop their musical theatre abilities.



To support WCTP's productions and running costs the Trustees have coordinated various community fund raising events in the period this financial report covers and there are plans to continue to coordinate future events in 2023 / 2024.

Financial Review;

Reserves policy; the Board of Trustees has the aspiration to accumulate and maintain reserves of £30,000 so as to provide cover for shortfall in revenue against production budgets. As at 31 March 2023 WCTP held a reserve of £10,523 raised from membership payments, fund raising and grants received during the year plus the brought forward reserves.

Financial Performance; WCTP achieved a total deficit for the year of £873, (2022 surplus of £6,952).

Economic challenges; in common with many other societies WCTP continues to face economic challenges including; increasing costs of putting on productions, performing rights' costs, maximising ticket sales in a competitive market whilst at the same time not compromising on the quality of the productions. To overcome these challenges the Board of Trustees works extremely hard to keep production costs under control, being prudent with the performance selection, promoting ticket sales via effective marketing, various community fundraising events and securing grant funding from various trusts and foundations that promote the arts and charitable activities.

As part of the preparation of these accounts the Board of Trustees has considered various operating scenarios for WCTP for the coming 12 months from December 2023 to November 2024. Based on all these scenarios WCTP has sufficient funds to meet expenditure that can reasonably be foreseen at the time of preparing this report.

The Trustees declare that they have approved the Trustees' report above on 6th December 2022 and are signed on their behalf by:

Alison Wade, Chair of Trustees.



Independent Examiner's Report to the Trustees of Wales Community Theatre Players ("the Charity")

I report to the Trustees on my examination of the accounts of the Charity for the period ended 31 March 2023 which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Susan Cochrane FCA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date:

Wales Community Theatre Players

Receipts and payments account

For the period ended 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Receipts					
Grant income	2	400	12,158	12,558	8,728
Ticket sales		21,471	-	21,471	17,257
Other income		7,289	-	7,289	2,998
Gift aid		704	-	704	1,285
Fundraising		2,240	-	2,240	2,179
Donations		3,177	-	3,177	4,475
Associate membership fees		880	-	880	1,120
Total receipts		36,161	12,158	48,319	38,042
Payments					
Venue hire		710	4,685	5,395	2,625
Lighting		4,161	1,000	5,161	2,863
Director & choreographer		2,000	500	2,500	1,700
Musical Director & Band		5,162	2,673	7,835	4,400
Props, scenery & equipment		7,802	750	8,552	8,213
Costumes		3,820	-	3,820	897
Marketing		1,631	500	2,131	1,101
Equipment hire		2,093	-	2,093	2,777
Licence fees		1,732	100	1,832	500
Other production costs		4,195	1,950	6,145	3,406
Administrative expenses		1,683	-	1,683	791
Insurance		1,342	-	1,342	1,196
Fundraising expenses		25	-	25	-
Bank charges		174	-	174	76
Travel		-	-	-	275
Accountancy fee		-	-	-	270
Independent examination fee		504	-	504	-
Total Payments		37,034	12,158	49,192	31,090
Net receipts for the year and net movement in funds		(873)	-	(873)	6,952
Transfer between funds		-	-	-	-
Net movement on funds		(873)	-	(873)	6,952
Total funds brought forward		11,396	-	11,396	4,444
Total funds carried forward		10,523	-	10,523	11,396

Wales Community Theatre Players

Statement of assets and liabilities

For the period ended 31 March 2023

	2023 £	2022 £
Cash assets		
Balance at bank:		
Current account	10,523	11,390
PayPal cash balance	-	6

Total receipts	10,523	11,396
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	2023 £	2022 £
Assets		
Assets retained for the charity's own use	900	900

Total assets	900	900
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	2023 £	2022 £
Liabilities		
Accountancy & independent examination fee	534	504

Total liabilities	534	504
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These Financial Statements are approved by the trustees on 6th December 2022 and signed on their behalf by:

Gareth Cook ACMA, Trustee Treasurer



Wales Community Theatre Players

Notes to the accounts

For the period ended 31 March 2023

1 Receipts and payment account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2 Grants and donations

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Rotherham Borough Council Ward Pot	-	500	500	1,236
Greencore	-	500	500	500
Co-op community Grant	-	2,273	2,273	2,207
Wales Parish Council Grant	-	200	200	500
Harry Bottom Charitable Trust	-	-	-	1,000
Post Code Lottery Grant	-	2,315	2,315	-
Asda Green Token	400	-	400	-
The Freshgate Trust Foundation	-	-	-	2,000
South Yorkshire Community Fund Grant	-	5,000	5,000	-
Lloyds	-	-	-	1,000
Santander Foundation	-	-	-	285
East Midlands Railway Grant	-	1,370	1,370	-
Total	400	12,158	12,558	8,728

During the period ended 31 March 2022 £1,285 of grants received were unrestricted and £7,443 restricted.

Wales Community Theatre Players

Notes to the accounts continued

For the period ended 31 March 2023

3 Restricted funds

	Opening Balance 1-Apr- 22 £	Receipts £	Payments £	Transfers £	Closing balance 31-Mar- 23 £
Rotherham Borough Council Ward Pot	-	500	(500)	-	-
East Midlands Railway Grant	-	1,370	(1,370)	-	-
Greencore	-	500	(500)	-	-
Co-op community Grant	-	2,273	(2,273)	-	-
Wales Parish Council Grant	-	200	(200)	-	-
Post Code Lottery Grant	-	2,315	(2,315)	-	-
South Yorkshire Community Fund Grant	-	5,000	(5,000)	-	-
Total	-	12,158	(12,158)	-	-

Rotherham Borough Council Ward Pot - funding received to support the annual operating costs.

East Midlands Railway Grant - funding received to support the ticket costs for vulnerable children and families.

Greencore - funding received to support the ticket costs for vulnerable children and families.

Co-op community grant - funding to support the development of members through engaging with professional musical directors, choreographers & directors; drawing upon their expertise to coach and further develop members musical theatre abilities. Also, supporting local community groups & charities offering free tickets to vulnerable & isolated individuals.

Wales Parish Council Grant - funding received to support the annual Christmas pantomime.

Post Code Lottery Grant - funding to support the rehearsal venue hire for the 'Honk' production.

South Yorkshire Community Grant - funding to support the lighting and sound for the musical Honk! to re-connect local people with the arts, culture and heritage.

Wales Community Theatre Players

Notes to the accounts continued

For the period ended 31 March 2023

3 Restricted funds continued

Prior year

	Opening Balance 1-Apr- 21 £	Receipts £	Payments £	Transfers £	Closing balance 31-Mar- 22 £
Rotherham Borough Council Ward Pot	-	1,236	(1,236)	-	-
Members Community Leadership Fund	55	-	-	(55)	-
Greencore	-	500	(500)	-	-
Co-op community grant	907	2,207	(3,114)	-	-
Wales Parish Council grant	-	500	(500)	-	-
Harry Bottom Charitable Trust	-	1,000	(1,000)	-	-
The Freshgate Trust Foundation	-	2,000	(2,000)	-	-
Total	962	7,443	(8,350)	(55)	-

Rotherham Borough Council Ward Pot; funding received to support the annual operating costs.

Members Community Leadership Fund; the funds received were used to support the production costs of WCTP's One Brick at a Time performance celebrating 150 years Wales – Kiveton Methodist Church.

Greencore; funding received to support the ticket costs for vulnerable children and families.

Co-op community grant; funding to support the development of members through engaging with professional musical directors, choreographers & directors; drawing upon their expertise to coach and further develop members musical theatre abilities. Also, supporting local community groups & charities offering free tickets to vulnerable & isolated individuals

Wales Parish Council Grant; funding received to support the annual Christmas pantomime

Harry Bottom Charitable Trust; funding received to support the ticket costs for vulnerable children and families.

The Freshgate Trust Foundation; funding received to contribute towards the costs of hiring a professional sound technician.

4 Related party transactions

All trustees paid membership fees and performance fees to the charity at the same rate as all other associate members and these are therefore not disclosed.